

Request Receipt Date:

REQUEST FOR ISSUANCE OF TAX CLEARANCE CERTIFICATE

Internal Tracking Number:

(Requestor must complete)

1. Property Name

2. Property Owner(s) Name(s)

3. Property Address (No. and Street, City, ZIP)

4. Prospective Purchaser(s) Name(s)

5. Address of Purchaser(s) (No. and Street, City, ZIP)

6. Purchaser(s) Area Code and Phone No.

7. Are You Continuing Transient Lodging Business Activity?

Yes

No

8. I declare under penalty of perjury that I am the prospective owner of the property on which tax clearance is requested, and that the information is true.

Signature

Date

Printed Name

Local Government Section 1:

An examination of records reveals additional Tax liability:

___ Amount due and payable:\$

An examination of records permits Certificate issuance:

___ Records show the subject property to have no current Transient Occupancy Tax liability due and owing for the period
Beginning and ending

This document applies to Tax due and payable through

Local Government Authorized Signature

Date