



## City of Taylor

### Utility Billing Delay of Penalty Request

The City of Taylor offers a delay of late penalty for citizens over the age of 60 or citizens receiving SSI disability. This means that the initial 10% late penalty will be waived and a late fee will not be assessed until the 25<sup>th</sup> day after the bill is issued. The customer must occupy the entire premises and must provide proof that he/she qualifies according to the guidelines. Acceptable proof of age includes a drivers license or valid photo i.d. Acceptable proof of disability is an SSI determination letter. Please note that the delay of penalty will not be approved until the proper documentation has been provided.

Please complete the section below.

I am over 60 years of age and will provide proof to the utility billing department within three business days. I understand that until I provide proof to the utility office I will not be granted the delay of penalty.

I am receiving SSI disability or over 65 years of age and have provided proof.

---

Service Address

---

---

Date

---

Customer Printed Name

---

Customer Signature

---

Secondary Customer Printed Name

---

Secondary Customer Signature

---

---

#### For Internal Use Only

Identification received       SSI disability determination letter received

Approved Y/N       Entered in Incode

---

Employee Signature

---

Date completed