

## **Taylor Public Library Collection Development Policy: Reconsideration of Materials**

The Taylor Public Library strives to meet a wide variety of tastes and interests with high quality and popular materials. The City of Taylor is comprised of many diverse groups, with different beliefs, standards and theologies. Every citizen has the right to his or her opinions and beliefs. Differences of opinion regarding the suitability of Library materials may arise. Patrons requesting that material be withdrawn from the collection or with concerns about an item's placement in the Library may complete a "Citizen's Request for Reconsideration of Library Material" form. It is the responsibility of the Library Director to make a final determination on all such requests.

*Approved by Library Board: Aug 16, 2005; Approved by City Council: Sept 8, 2005*

**Procedure:** Please fill out the Citizen's Request for Reconsideration Form. Submit the form to any Library Staff member, who will forward it to the Library Director.

The Library Director will discuss any concerns about library materials in person. Please call the Taylor Public Library to make an appointment or check for the Director's availability. Phone: 512-352-3434.

## Citizen's Request for Reconsideration of Library Material

Title of Material: \_\_\_\_\_

Author: \_\_\_\_\_ Call Number: \_\_\_\_\_

Format: book \_\_\_\_\_ cassette/cd \_\_\_\_\_ video/dvd \_\_\_\_\_ Other \_\_\_\_\_

Your Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Group you represent (if any): \_\_\_\_\_

Did you examine the entire work? \_\_\_\_\_ If not, what parts? \_\_\_\_\_

Specifically, to what in the material do you object? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What do you believe is the purpose of this material? \_\_\_\_\_

\_\_\_\_\_

Is there anything useful or good about this material? \_\_\_\_\_

\_\_\_\_\_

What prompted you to use this material? \_\_\_\_\_

\_\_\_\_\_

For what age group would you recommend this material? \_\_\_\_\_

What would you recommend to replace this material? \_\_\_\_\_

\_\_\_\_\_

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_