ELECTRICAL STAND-ALONE PERMIT

This Checklist is intended to help provide the information and data needed for a complete application. A request for an Electrical Stand-Alone application requires approval by staff.

<mark>**Incomplete applications will not be accepted.**</mark>

Digital Submission Requirements

The City of Taylor uses a digital review system called My Government Online (MGO) which requires certain digital submittal standards. You will need to create an account and place your request in MGO www.mygovernmentonline.org . All communication for your project will be through this portal. For more detailed information and troubleshooting, please review the *MyGovernmentOnline* User Guide at: http://www.taylortx.gov/DocumentCenter/View/9975/Building---MyGovernmentOnline-Instructions?bidId= Or you can contact the MGO help desk at (866)957-3764 or send a message at https://www.mygovernmentonline.org/#contactus .

Application Fee

Application fee will be assessed once the application is accepted. Fees must be paid at the time payment notification is made. Failure to pay the fee will cause the application to be incomplete and void in the system. The application fee schedule is available at: https://www.ci.taylor.tx.us/DocumentCenter/View/6981/FY2022-23-Fee-Schedule?bidId=

Project Information

General Questions	
	Owner & Applicant information
	Description of Work
	Project Value ($)
	Site Location
	Contractor Information
Supporting Documents: The following paperwork must be submitted as a PDF electronically	
	Contractor Registration – contractor must be registered with the City of Taylor. If contractor is not registered, the permit will not be issued.
	Homestead Exemption - if the proposed work is to be done by the homeowner. Evidence of a Homestead exemption for the property will need to be submitted
	Specifications for the electrical equipment and systems being installed or repaired

City of Taylor Contact

Development Services	512-352-3675 Option 3	development.services@taylortx.gov