



FY 2022 ANNUAL BUDGET

City of Taylor, TX | 400 Porter Street | Taylor, TX 76574

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Taylor
Texas**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

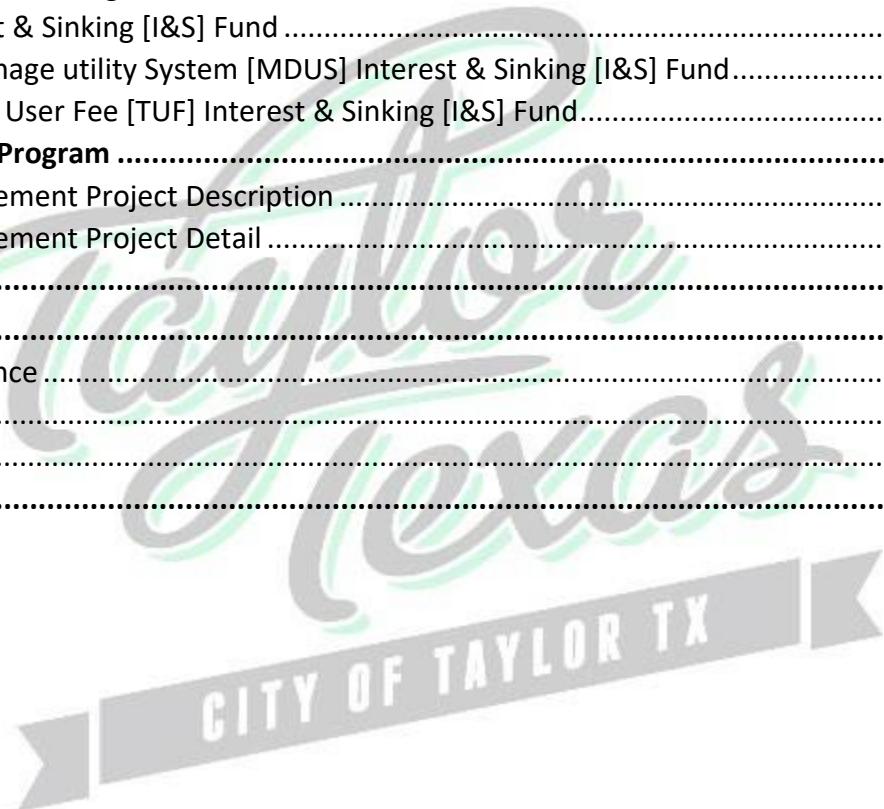
Executive Director

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Texas Senate Bill 656 Requirement

As required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656:

This budget will raise more total property taxes than last year's budget by \$972,000, which is a 9.8% increase, and of that amount \$285,229 is tax revenue to be raised from new property added to the tax roll this year.

RECORD VOTE ON ADOPTION OF THE BUDGET

The Taylor City Council introduced the FY 2022 Budget on August 26, 2021, held a Public Hearing on September 9, 2021, and approved formal adoption on September 9, 2021, through a record vote listed below:

FOR (4):

Gerald Anderson	Mayor Pro Tem	District 1
Mitchell Drummond	Council Member	District 2
Brandt Rydell	Mayor	District 3
Robert Garcia	Council Member	District 4
<u>ABSENT:</u>		
Dwayne Ariola	Council Member	At Large

PROPERTY TAX RATES

The Taylor City Council set the upper tax limit (not to exceed) and set the public hearing date for September 9, 2021, on August 26, 2021. Formal adoption of the tax rate was approved on September 9, 2021, through a record vote of 4-0.

	<u>FY 2021</u>	<u>FY 2022</u>
Property Tax Rate	0.809215	0.765115
No New Revenue Tax Rate	0.802466	0.719725
Voter Approval Tax Rate	0.821174	0.765115
De Minimis Tax Rate	0.933328	0.772757
M & O Tax Rate	0.613755	0.569637
I & S Tax Rate	0.195460	0.195478

TOTAL MUNICIPAL DEBT OBLIGATIONS

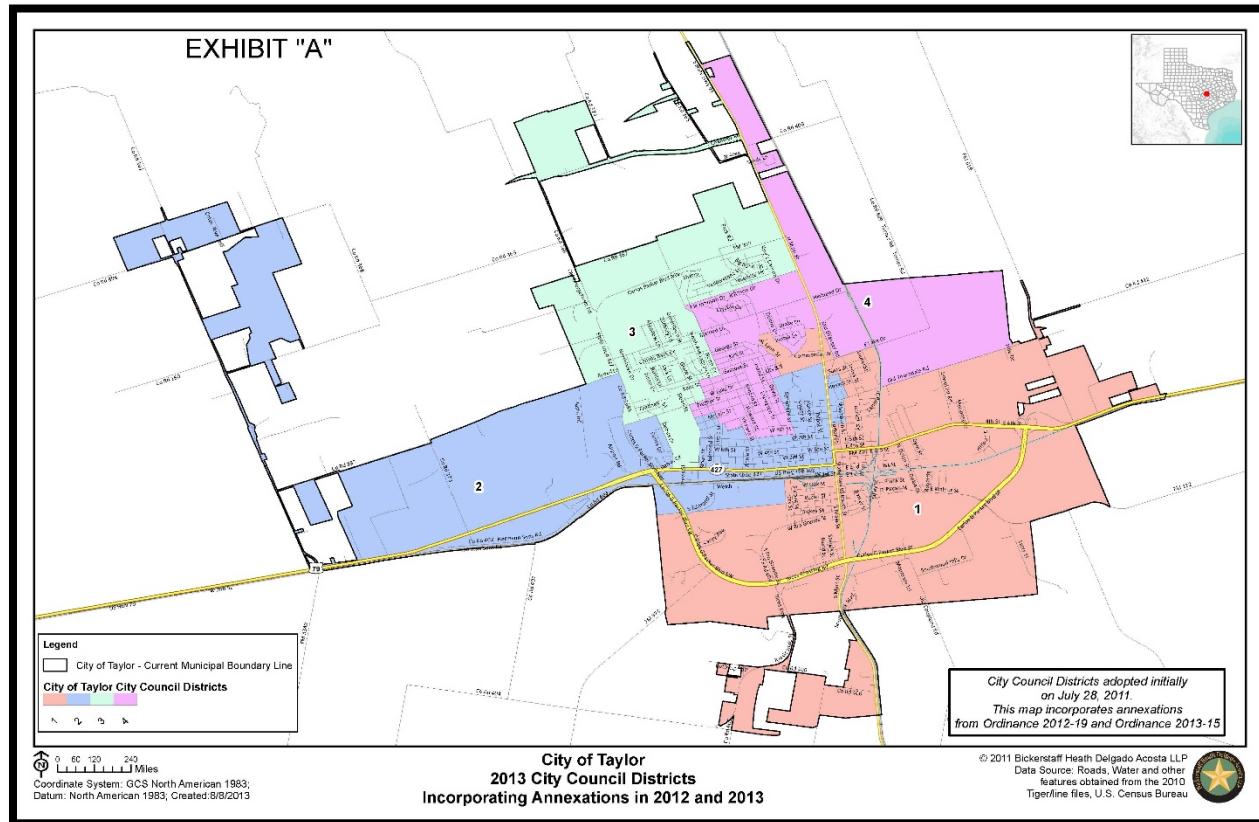
As of September 30th, 2021, the City of Taylor has an outstanding principal balance of \$17,685,000 on tax-supported debt.



Mayor & City Council

City Council Strategic Vision

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**Mayor Pro-Tem**

District 1
Gerald Anderson

Term
2019-2022

Mayor

District 3
Brandt Rydell

Term
2021-2024

CITY District 2

Mitchell Drummond

Term
2021-2024

City of Taylor**2013 City Council Districts**

Incorporating Annexations in 2012 and 2013

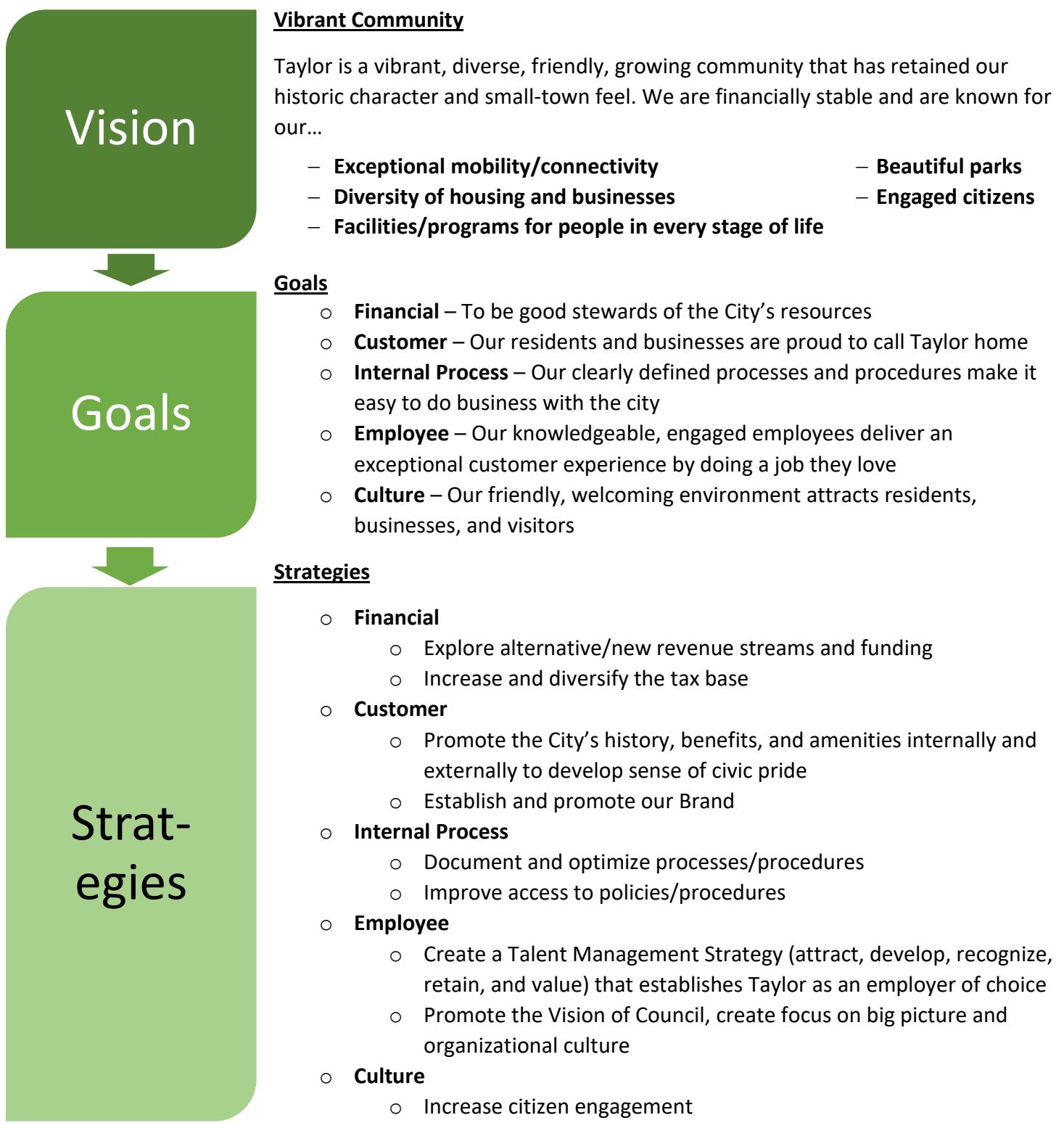


District 4
Robert Garcia
Term
2019-2022



At Large
Dwayne Ariola
Term
2020-2023

The City Council adopted a [Strategic Plan](#) in 2020 to guide City Staff in developing programs and strategies for the good of the community. Future management of growth issues and budget decisions will be guided by these goals and strategies which will be reviewed and updated annually.



Relationship Between City Council Strategic Vision and FY 2022 Budget

Each operating department contains a **Budget Highlight** section that categorizes significant budget items according to the Goals and Strategies outlined in this section. In addition, some departments include **Adjustment to Base (ATB)** items pursuant to City Council goals. Adjustment to Base items are approved additional service programs, personnel, and/or equipment that was not part of a continuing program in previous budgets.

Financial items relate both to increasing revenue streams and being good stewards of financial resources. Expenditures include small incentive and rental grants, as well as technical and design assistance to property and business owners to support future business success in the Main Street department, interfund transfers in the non-departmental area, and wage adjustments a compensation study in the City Council and Human Resources departments.

Customer budget highlights consist of many varied items. They include repairs and maintenance of the Moody Museum and at the Airport, the annual neighborhood clean-up in the Development Services budget, public internet in the Library, veterinary services in Animal Control, grounds keeping equipment in Streets & Grounds, and park lighting and improvements in the Parks & Recreation budget.

Internal Process include new software, computer hardware, and memberships and dues in several departments, the website in the City Clerk budget, Brinks security in Utility Administration, and body-worn and in-car cameras in the Police department.

Employee budget highlights include training and professional development in many departments, Diversity, Equity, and Inclusion (DEI) and Bias training in Human Resources, mental health services in the Police department, and protective gear in the Fire department.

Culture items include outside printing and promotional supplies for City sponsored events in the Public Information budget and shop local promotions and funding for City sponsored events in the Main Street department.



City Manager's Budget Message

Budget Overview

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Budget Message

September 9, 2021

Honorable Mayor and Councilmembers,

I formally introduce the City of Taylor's proposed budget for the Fiscal Year 2022. As with years past, this budget is a collaborative effort to advance the city's strategic pillars of Streets/Infrastructure, Quality of Life, and Economic Vitality.

This year's budget theme is Growing Pains. Growth has started in Taylor and all signs point that it will continue for several years to come. New developments will bring new citizens, more street and utility infrastructure, more stores, and more traffic. Growth brings an increase demand on municipal services and additional costs to maintain the added streets and other infrastructure. Some of the increase in demand of services occurs at the start of the development cycle, such as increased plan review and permit issuance, and an increase in financial analysis and planning. New development also increases the demands on the current water and sewer infrastructures and ensuring the integrity of these systems to support growth occurs at the start of the development cycle.

Taylor is at the painful point where the costs associated with the increasing demand on services is accelerating faster than the revenue growth associated with the development. Trying to balance the financial cost of the City's needed improvements with the desire to maintain an affordable standard of living is the reason that we have given the FY 2022 budget the theme of Growing Pains.

The FY 2022 budget represents a significant increase from the original FY 2021 budget. This size of this increase results from the fact that FY 2021 was budgeted at the same level as FY 2020 due to the financial uncertainties related to COVID-19. The increase for FY 2022 from the projected year-end amended FY 2021 budget is more in line with what we would normally see year over year.

The City of Taylor is continuing to prepare for growth. As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand has driven new housing starts as we saw the build out of AveryGlen and the groundbreaking of The Grove at Bull Creek residential development on the northside of the City, as well as the start of the Castlewood Planned Community across from the high school. These newly constructed housing units will result in a growing population. Although such growth will correspond with higher tax collections, it will also result in additional demands on the city services provided.

The City of Taylor is preparing for growth by examining its infrastructure. In 2019-20, the City began a water and wastewater study to examine our flow capacity and identify areas within the City's existing infrastructure that could limit our growth potential. Now that these areas of flow reductions and restrictions are identified, funding strategies are being developed to address the deficiencies and allow sufficient water and wastewater facilities to exist that will meet the demand of our current citizens as well as meet the demand for future growth.

In 2019-20, The City also started the process of updating the Comprehensive Plan and this process is nearing completion. The Comp Plan is developed using input from major stakeholders and citizens

and is the guiding document that shapes the growth of the community. It's important to have an updated Comp Plan prior to experiencing significant growth so that growth can occur in an orderly manner.

The City has also started the process of developing a [Drainage Master Plan](#) and this process is nearing completion. The Drainage plan will examine the capacity of the drainage system and identify improvement projects to increase the performance of the system. The Drainage Master Plan in coordination with the Comprehensive Plan will allow the City to prepare for new developments to ensure that surface water is properly contained and managed so that properties downstream are not negatively affected by the new development. The next step in this process is to identify the projects of highest need and develop funding strategies to complete these projects.

Finally, two other plans were conducted between 2019-2021: these being the [Street Condition Analysis](#) and [Parks Master Plan](#). These plans will identify specific improvement projects that will be incorporated into a Capital Improvement Plan. In addition, these plans will coordinate with the Comprehensive Plan to identify how future growth will increase the demands on our street and park systems. The next phase in this process is project development and funding strategies.

The FY 2022 Budget that I now present to Council recognizes that future growth needs to be planned for, but also recognizes that the City of Taylor has current demands on its resources that must be addressed. Through conservative budgeting approaches and reallocating the limited resources to best address the most critical of these current demands, I feel the budget presented enhances the Council's strategic pillars, addresses the need to retain the City's staff, and fiscally aligns our departments to prepare for the coming growth.

The FY 2022 Budget is supported in part by property tax revenues. I am recommending that Council set the tax rate at the \$0.765115, which is significantly lower than the \$0.809215 rate last year. The demands on services have far exceeded the funding available in past years and maximizing tax revenues is important in providing the funding needed to help meet the current demands.

The FY 2022 Combined Budget proposes total revenues of \$36,711,232 with total expenditures of \$36,349,161. The General Fund revenue budget for FY 2022 is \$16,926,632, a 12% increase over the FY 2021 adopted General Fund budget and the increase is reflective of the conservative approach taken in developing the FY 2021 budget. The City's proposed General Fund revenues exceed the operating expenditures within the budget by \$3,948.

The budget document includes the General Fund; the City's primary enterprise funds- Utility, Airport, Cemetery and Sanitation Funds; the Special Revenue Funds; the Debt Service Funds; the Internal Services Funds; and the Impact Fee Funds.

Budget Highlights:

- The FY 2022 budget is developed to help meet the increased demand for services caused by accelerating growth and development within the city
- Includes funding to move to the next phase of the Comprehensive Plan update with the focus shifting to development ordinance updates. This will assist city leaders in implementing the future growth-related land use and zoning decisions developed under the Comprehensive Plan.
- Compensation adjustments for employees to move us closer to market averages.
- We were also able to negotiate a limited increase in our medical care plan and rate freezes for our other health benefits.
- Funding secured by the FY 2018-19 debt issuance has allowed us to complete several street, utility, and drainage projects, with the remaining projects scheduled for completion in FY 2022.
- The funding to complete the Impact Fee Study on the Utility and Road Impact Fees. The study is due for an update and is a requirement for charging the fee.
- The initial five-year implementation of the Water and Sewer Stabilization Program was completed in 2019 and utility rates did not increase in the 2019-20 and 2020-21 Budgets. The updated utility rate study calls for a 10% increase in sewer and water rates and such increases are included in the FY 2022 budget.
- A fifth year of grant funding was not awarded for one full-time Victims Assistance position to continue victim services in the Taylor community. The funding for this position will now be the full responsibility of the City.
- Maintains funding for Public Arts
- Restores funding for four HOME Program houses after being reduced in FY 2021.
- Includes two new staff positions in Development Services and Finance, as well as a contractual design consultant position.
- Includes funding for projects related to the recently completed Parks Master Plan.
- Includes additional funding for the Utility Systems for equipment purchases and supplies

FY 2022 Overview

General Fund

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. Revenues are budgeted at \$16,926,632 with the primary revenues sources as follows:

- ❖ Ad Valorem Taxes – Property tax collections are budgeted at \$8,087,000, an increase of \$590,000 from FY 2021. The 2021 certified taxable value per the Williamson County Tax Appraisal District is \$1,470,132,537, with \$9,649,219 in value still under protest. Tax revenues in the General Fund assume that sixty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 48% of total revenue for governmental activities.
- ❖ Sales Tax revenue is budgeted at \$4,250,000, which is an increase of \$1,110,000 (35%) from the current budget. Sales tax revenues for FY 2021 have been much higher than the conservatively budgeted amount, and it is estimated that actual collections for the fiscal year will be approximately \$4,100,000. Sale tax revenues in the proposed FY 2022 budget are \$150,000, or 3.7% more than the estimated collections for the current fiscal year.
- ❖ Franchise Taxes, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 5% of General Fund revenues. This is the General Fund's fourth largest revenue source.
- ❖ Permits and licenses are budgeted at \$669,800, as new development and construction are driving the 35% anticipated increase in budgeted revenues compared to the 2020-21 budgeted amount.
- ❖ Budgeted transfers in from other funds covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$1,982,732 is a decrease of \$25,450 from the current fiscal year.

General Fund expenditures are budgeted at \$16,922,684; this is an increase of \$1,816,571 or 12% from the current year adopted budget. The increase reflects the conservative approach taken during the development of the FY 2021 budget compared to the more traditional approach taken for FY 2022. It also includes expenditures related to the full-year costs of items added during the current fiscal year, several increased program levels, and inflationary cost increases.

Special Revenue Funds

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds. The special revenues funds consist of the following:

- ❖ ***Tax Increment Fund*** - The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. Revenues are derived from city property tax, interest income and the captured taxes from Williamson County.
- ❖ ***Hotel/Motel Fund*** - Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities with the City's jurisdictional boundaries. Expenditures include the contractual payments from a 380 agreement, payments to the Taylor Chamber of Commerce to be used to promote tourism in Taylor and a transfer to the Main Street Fund for advertising that promotes city sponsored events.
- ❖ ***Main Street Revenue Fund*** - The purpose of this fund is to provide incentives for downtown businesses to improve the building façades and promote downtown development. This fund accounts for the donations and proceeds from fundraisers and the expenditures associated with such fundraisers. Revenues are from City fund raising events, the annual Blackland Prairie Days, and transfers in from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. Expenditures are to cover the costs of City sponsored events.
- ❖ ***Municipal Court Special Fee Fund*** - These funds are collected through the municipal court system and are restricted for building security and technology, while expenditures are budgeted for security services performed by the police department.
- ❖ ***Library Grant/Donation Fund*** - The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. Expenditures are budgeted for library books and other contract services.
- ❖ ***Transportation User Fee Fund (TUF)*** – The City charges a transportation user fee to all residential and commercial/industrial properties to assist in paying the cost of maintaining the City's streets. Revenues collected from the fee are used in the annual street maintenance program and to pay street related debt.
- ❖ ***Municipal Drainage Utility System (MDUS) Fund*** – The City charges a drainage fee to all residential and commercial/industrial properties to assist in paying the cost of maintaining the City's drainage system. Revenues collected from the fee are used for debt service for previous drainage work and administrative costs.

Utility Fund

The Utility Fund is the City's second largest fund and together with the General Fund they account for 77.65% of City expenditures. Utility fund revenues are budgeted at \$11,279,000. The FY 2022 budget includes a ten percent rate increase in the water and sewer rates.

- ❖ Water income is budgeted at \$5,170,000., which is an increase of \$573,000 from the current fiscal year. The budgeted increase in revenues is due to the rate increase and new development.
- ❖ Sewer income is budgeted at \$4,895,000, which is up \$363,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January, and February. Commercial customer sewer charges are based on their water consumption.
- ❖ The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$520,000, which is an increase of \$20,000 from the current fiscal year.

Expenditures for FY 2022 are budgeted at \$11,278,918 and is an increase of \$1,278,676 (13%) from the current fiscal year budget. The major expenditures are as follows:

- ❖ Debt service payments are budgeted at \$2,908,490 for the existing debt.
- ❖ Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges.
- ❖ Water purchase costs are budgeted at \$2,000,000
- ❖ Wastewater treatment costs are budgeted at \$958,535
- ❖ Distribution/collection costs are budgeted at \$2,186,938

Projected revenues over expenditures in the Utility Fund are \$82.

Debt Service Funds

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

The General Government I&S Fund is used for tax-supported debt service payments. Revenues are from the I&S rate component of the property tax rate and is set by the City Council to ensure enough revenue to pay the City's annual debt payment. Revenues also consist of a transfer in from the TIF Fund to cover the portion of debt assigned to the TIRZ area. Expenditures consist of the tax-supported debt payment and debt payment assigned to the TIRZ area.

The other I&S Funds are used as an accounting mechanism to transparently track the debt payments from our Enterprise and Special Revenue Funds. Revenues in these I&S Funds consist of transfers in from the underlying fund and such transfers are accounted as expenditures in the underlying funds. Expenditures in the I&S Funds consist of the annual debt service required assigned to each underlying fund.

The bond rating for the city from Standard and Poor's is AA-.

Internal Service Funds

Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses internal service funds to account for the maintenance and purchase of equipment.

- The Fleet Operating Fund charges rental fees and replacement fees to the various City departments and these fees are used to off-set the expenditures for repairs and maintenance to the City's vehicles.
- This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.
- The Fleet Replacement Fund reflects expenditures that includes capital lease payments for purchases are made either monthly, quarterly, or annually throughout the year. Expenditures also reflect cash purchases for equipment and vehicles made on behalf of the other funds.

Summary

Combined revenues for FY 2022 for all funds total \$36,711,232 and expenditures total \$36,349,161. Although the demands on the City resources continue to exceed the available funding, this budget uses the available funds to optimize the services provided to our citizens and support the growth and development that is on-going in the City of Taylor.

Final adoption of the budget and tax rate is scheduled on September 9, 2021.

Respectfully submitted,

Brian LaBorde
City Manager



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The City of Taylor's annual budget is comprised of a table of contents and thirteen sections. These sections can be grouped into three broad categories as follows:

Introduction and Information

- Texas Senate Bill 656 Requirement:** As required pursuant to Section 102.007 of the Texas Local Government Code and amended by S.B. 656, this section includes the following information:
 - Property Tax Revenue Details,
 - Record votes of City Council on the adoption of the Budget and the Property Tax Rate,
 - Listing of Property Tax Rates such as No New Revenue, Voter Approval, M & O, and I & S
 - Total Municipal Debt Obligations.
- Mayor & City Council:** Includes a listing of Council Members, their terms, District Map of the City of Taylor, TX, and City Council Strategic Vision.
- City Manager's Budget Message:** This letter that accompanies the budget when it is submitted to the Council. The Budget-In-Brief that follows provides information about each fund and the significant changes or events affecting the fund.
- User Information:** Contains an overview of the Budget Book and its respective sections and categories. This section also includes the budget process summary and budget calendar, a brief summary of the Council-Manager form of municipal government as it relates to the City of Taylor, and City policies.
- Historical/Demographics:** Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. In addition, a brief community profile is provided.
- Personnel/Boards:** Includes the City's organizational chart, a listing of City Administration and Leadership, Boards & Commissions, and Personnel Summaries.

Financial

- Budget summaries:** Contains all budgeted revenues, expenditures, major revenue sources, all funds budget summary, city departments by fund and fund structure.
- Fund Overview and Detail:** These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments are given.
- Municipal Debt:** Contains payment schedules and bond information for the City's general obligation (tax supported) debt and the utility, airport, drainage, Tax Increment Financing (TIF), and Transportation User Fee (TUF) debt.
- Capital Improvements:** Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

Supporting Information

- Fee Schedule:** A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.
- Ordinances:**
 - Ordinance No. 2021-20: Approving and Adopting the Budget for FY2021-22.
 - Ordinance No. 2021-21: Adopting the Tax Rate for the Tax Year 2022.
 - Ordinance No. 2021-23: Adopting and changing certain rates and other services provided by the City for Fiscal Year 2021-22.
- Glossary:** A list of words and acronyms contained in the annual budget and their meaning.

Budget Process

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In February, Departments Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Departments calculates personnel costs and the debt service requirements and revenue projections for the new year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Deputy City Manager and the Finance Director, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in May and help the City Manager formulate priorities for the proposed budget.

A series a City Council budget workshops are held, usually in June through August. These workshops are open to the public and are [posted per open meetings law](#). Information as to date and time can usually be found on City's [website](#) and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31st. A copy of the proposed budget will be available for citizen review at Taylor City Hall and the public library. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the [budget](#). The budget shall be adopted not later than the final day of the last month of the fiscal year, but the budget is normally accepted and formally approved by the City Council before September 15. The budget calendar that follows outlines the budget timeline.

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts. When deemed necessary, the City Council may also amend the budget quarterly if any known adjustments are needed and approved at that time. The Director of Finance must certify availability of revenues or funding sources prior to amendment.

February

- **February 11** – Present Budget Calendar

March

- **March 1 & 2** -- Budget Kick-Off Meeting with Department Directors and Administrators
- **March 4** – Meet and Discuss CIP with Department Directors
- **March 25** – “State of the Department” presentations by Public Works (streets & grounds), Cemetery, Development Services, and Parks & Recreation departments to City Council

April

- **April 1** – Receive preliminary property values from WCAD
- **April 8** – “State of the Department” presentations by Police and Airport departments to City Council
- **April 14** – Department FY 21-22 Budget (with ATB's) and FY 20-21 Projection Deadline for data entryin MDSS. (Departments will be locked out of MDSS after April 14)
- **April 22** – “State of the Department” presentations by Public Works (utilities), Library, and City Clerk/Municipal Court departments to City Council
- **Week of April 26** – Meet with City Management to review preliminary budget
- **April 1-30** – One-on-one meetings with City Council members and City Management

May

- **Week of May 3** – City Manager meets with Department Directors to discuss Budgets
- **Week of May 10** – Finance review, update, revise budget and CIP with City Management
- **Week of May 17** – Finance meets with City Management to review, update, revise budget
- **May 26** – Deadline to Submit FY 20-21 Accomplishments, FY 21-22 Goals & Objectives, and Performance Measures
- **May 27** -- “State of the Department” presentations by Human Resources and Finance/Utility Billing departments to City Council
- **May 28** – Rough Draft Budget due to City Manager

June

- **June 10** – “State of the Department” presentations by Communications and Internal Services
- **June 24** – Present preliminary budget to City Council with brief explanations and “State of the Department” presentation by City Management to City Council

July

- **July 8** – Budget Workshop I
- **July 22** – Possible Budget/CIP Workshop II
- **July 23-28** – Certified property values from WCAD

Regular City Council Meeting

Special City Council Meeting

Deadline

[Continue to Next Page]

August

- **August 7** – Deadline for WCAD to send taxpayer postcards
- **August 9** – File proposed budget with City Clerk
- **August 12** – Discuss FY 21-22 CIP
- **August 26** – Set Upper Limit Tax Rate, schedule Public Hearings, introduce Budget and Tax Rate Ordinances, present Certification of Sales Tax for Debt, and post required Notice of Tax Rates on City website
- **August 29** – Publish Notice of Public Hearing for the FY 21-22 Budget and Tax Rate in the newspaper

September

- **September 9** – Public Hearing and Adoption of FY 21-22 Budget / Public Hearing and Adoption of FY 21-22 Tax Rate / Introduce Fee Schedule Ordinance
- **September 23** – Adopt FY 21-22 Fee Schedule

Regular City Council Meeting**Special City Council Meeting****Deadline**



Deputy City Manager Jeff Jenkins and City Council on the Dais

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council

members serve three-year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

Long-Range Financial Plans

The City of Taylor has drafted [Envision Taylor Comprehensive Plan](#) to address the key challenge of establishing and maintaining fiscal sustainability. The type and location of development has a large impact on the cost of providing and maintaining high quality public services and infrastructure, such as streets, utilities, public safety services, and parks. While these services are provided by the City, they are paid for by residents and businesses, who must accept either lower quality services, higher costs and potential higher taxes (to pay for higher costs), resulting from inefficient development patterns or changing the allowed development pattern.

To remain strong, Taylor requires communities, infrastructure, and systems that can thrive in the face of future economic, fiscal, and environmental uncertainties. Resilient communities do not wait until challenges present themselves to react but instead work to build a strong foundation based in sustainable decision making. Using resilience as a guiding principle requires making infrastructure, natural systems, and social structures more durable so that they can withstand and recover from acute shocks and chronic stresses. Addressing the key challenge of fiscal sustainability means that as we make land use and infrastructure decisions, we ensure that there will be enough money to pay for basic services and infrastructure now and in the future.

The Envision Taylor process included a detailed analysis of some of the key elements of a City including the people, the land, the economic resources, and housing.

Being fiscally sustainable means having sufficient resources to cover the basic needs and services of residents, not just today, but over time. In most communities, there is a growing gap between the funds cities have available and what is needed to serve and maintain neighborhoods and infrastructure. Post World War II, cities across the country have aggressively pursued fast growth and auto-centric development in the near-term (and the revenue boost that comes from new development) without fully considering long-term costs and impacts of these decisions. During this growth phase, many new neighborhoods and commercial developments are built and a city's service area expands significantly over a short period of time – typically one or two decades. During this time, there is also typically pressure to keep property taxes down and sales tax revenue will fluctuate up and down based on market conditions and demand. As cities age and expand, development and the revenue boost from the additional homes and businesses slows down, but there is more infrastructure to maintain and more services to provide. Community leaders are left struggling to keep up with basic service, employment, and lifestyle expectations with limited resources.

For Taylor to be fiscally resilient and affordable for years to come, city leaders must work to close the gap between their resources and their obligations to citizens. More specifically, they must find ways to generate additional revenue to rebuild aging streets and infrastructure. Generally speaking, there are three ways in which the city can close this gap.

1

Keep development patterns and service levels as-is but charge more (via higher taxes and fees) to cover the true costs. This is a difficult option because an increasing number of people do not have the means to pay much more than they are currently paying.



Increase Taxes or Fees

2

Maintain current taxes and fees where they are but cut services to align with revenues. This is what most cities are currently doing, where services and maintenance needs are budgeted to fit available revenue and those that are unfunded get deferred. This can work for a short period, but eventually the neighborhoods and infrastructure must be maintained, or property values will start to decline and people and businesses will leave the city.



Reduce

3

Adjust development and infrastructure to enable an affordable balance of services and taxes. By prioritizing infill, redevelopment, and more financially productive development patterns, the city can generate additional tax base from its service area and improve the return on investment of taxpayer dollars without necessarily having to raise the tax rate or charge more fees. This is the most feasible and effective



Develop

General Fund Benchmarking

In a property tax state like Texas, ideally the property tax revenue generated by development in a city should be enough to cover street maintenance and reconstruction as well as at least half the cost of other basic services. When property tax revenue can cover more basic services, this frees up revenue from sales tax to focus on economic development and quality of life improvements that preserve and enhance property values over time. The more a city must rely on sales tax for basic services, the less funding it will have for amenities and economic development incentives.

The city's total general fund revenue for the FY19/20 fiscal year was \$14.8 million, which comes out to roughly \$1,050 per acre. The table below shows how Taylor's general fund metrics compare to some other communities in the region. Taylor has the lowest GF/Acre and lowest population/acre. Just over \$7 million of this (52%) was obtained from property tax.

	TAYLOR	ROUND ROCK	LEANDER	CEDAR PARK	HUTTO
2020 Pop. Est.	17,167	128,739	56,111	76,999	26,434
2020	\$14,830,304	\$121,760,638	\$41,787,626	\$57,136,667	\$18,152,056
GF Revenue					
Area (Acres)	13,155	22,976	21,811	15,680	4,960
Pop. Per Acre	1.30	5.60	2.57	4.91	5.33
Tax Rate	0.788000	0.420000	0.551867	0.449000	0.515171
GF Per Capita	\$864	\$946	\$745	\$742	\$687
GF Per Acre	\$1,050	\$5,299	\$1,916	\$3,644	\$3,660
GF Per Household	\$2,177	\$2,383	\$1,877	\$1,870	\$1,730

By focusing infrastructure, housing, and economic development investments into redevelopment and infill in older neighborhoods and prioritizing high return on investment development patterns such as smaller/narrower lots, vertical buildings, and mixed use, the city has an opportunity to generate additional property tax revenue without necessarily having to adjust the tax rate. In addition to improving the fiscal health of the city's operation, partnering with local residents, entrepreneurs, and developers to build more small scale residential and commercial spaces can also help to cultivate the wealth of residents and local businesses and increase community pride and identity. Together, this combination of cultivating public and private wealth can put Taylor on the path to becoming a vibrant, inclusive, and resilient community for years to come.

Projected Street Replacement Costs

The city has roughly 150 miles of street today. Using a lean replacement cost of \$500,000 per 11' lane-mile, it would require over \$124 million to replace the existing streets when they reach the end of their life cycle. Averaged over 20 years, this would require the city to be saving or spending an average of \$6.2M per year on street reconstruction, \$4.5M per year more than what the city currently allocates to street maintenance from its General Fund. Street costs for more recent projects have exceeded \$1 million per lane-mile. If this higher value is used, the city's street liabilities could exceed \$248 million total or \$12.4 million per year, which is almost as much as the city's entire general fund budget (\$14.8M). If you incorporate Capital Improvement Program (CIP) dollars into this, it partially reduces this gap, but not nearly enough to get the city to a break-even point. As additional development is built, the amount of streets to maintain and replace in the future will continue to increase.

Land Use Fiscal Analysis

An in-depth analysis of the fiscal productivity of Taylor's development pattern and service model was performed as part of the comprehensive plan process. A parcel-level analysis of the property taxes and general fund service costs for the various land uses and development patterns in Taylor provides a glimpse into which perform better than others in terms of their ability to meet their costs, including long-term roadway maintenance. The analysis used the metrics of property tax revenue per acre and net revenue per acre to map the net fiscal productivity (revenue minus costs) of all parcels in Taylor. Three levels of analysis were completed to understand the fiscal performance of development today and when costs for future infrastructure replacement are considered.

Taylor is in the middle of its growth, with a more compact core that includes some highly productive parcels in the downtown area, and less productive areas around the periphery of the city limits that are in the city's service area but have yet to build out. In its current state, only 20% of the city's area generates enough revenue to cover current costs. Less than 10% of the city's area covers anticipated future costs.

One of the key concepts introduced during the modeling process and reinforced with the model results is how more compact development outperforms more spread-out development. The model shows how the revenue per acre for single family is the highest for the smallest lots. Buildings on these smaller lots also tend to be less expensive due to their smaller size. This presents a "win-win" opportunity for the city where it can provide more affordable housing and commercial options for residents and small business owners/ entrepreneurs while also maximizing tax revenues to the city (on a per acre basis) - just by building smaller buildings on smaller lots.

The current general fund per acre is only \$1,716 per acre. At current tax rate and revenue source ratios, it would require at least \$5,000 per acre to cover existing street infrastructure liabilities with property tax. This value will need to be significantly higher to cover all infrastructure and service needs when the city is closer to buildout. To cover these costs, the city needs to increase revenues. Raising tax rates and fees is not popular, so adjusting the development pattern to generate more revenue per acre and reduce costs per acre is a reasonable place to start.

Depending on the location and pattern of new development, the city will likely need to generate above \$4,000 per acre for its general fund from property to cover future costs. The lower of these values assumes

development will be done in a more compact pattern with a large amount of infill and narrower streets, while the higher value assumes new development will follow a more spread out, suburban style pattern with wider streets.

By strategically changing the development patterns and density within the city, the city can use future growth to increase total revenue and revenue per acre to meet the future demands on infrastructure and services while maintaining an affordable standard of living. Such financial sustainability is the goal of the current fiscal year budget and budgets to be developed in the future.

Financial Policies

The City of Taylor has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. These policies implement and enhance the City Council's strategic vision which states the City of Taylor be a vibrant, diverse, friendly, growing community that has retained our historic character and small-town feel. To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies are adopted by the City Council and are considered the basis for financial management, planning and budget preparation.

Budgeting

- The City Manager shall prepare a proposed budget that is balanced with current revenues, using sustainable funding sources that are expected to continue to be available in subsequent fiscal years, plus available unreserved fund balances equal to or greater than current expenditures.
 1. The annual budget will be prepared to address Council Strategic Vision and direction
 2. Long-term financial needs will be considered and addressed when appropriate
- A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls.
- The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund is to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services.
- The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

Budget Amendment / Contingency Plan

- The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions may include:
 1. Reduce transfers to self-financed construction funds for pay-as-you-go CIP
 2. Deferral of capital purchases
 3. Expenditure reductions
 4. Hiring freezes
 5. Freeze merit increases
 6. Use of fund balance, including repair and maintenance funds
 7. Increase fees
 8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

Revenues & Reserves

- The City shall budget revenues by analyzing historic revenue amounts for a five-year period taking into account the City's current economic development status. The [City's fee schedule](#) will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City recoups its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

Expenditures

- The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Baylor Scott & White Health Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balanced budget is achieved.

Fund Balance

- Three months (25%) of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

Purchasing

- City departments have the responsibility to see that their budget accounts are not overspent. All purchases up to \$999 require approval by the department head. Items \$1,000 to \$9,999 require at

least three verbal quotes and approval by the Director of Finance. Items over \$10,000 require at least three written quotes; while anything over \$50,000 is subject to be bid out in accordance with state law.

Cash Management

- The Finance Director is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

Investments

- The investing of City funds falls under the responsibility of the Finance Director. It is the intent of the City to be in complete compliance with local law and the [Texas Public Funds Investment Act](#). The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:
 1. **Safety** and preservation of principal. This is the foremost objective of the City.
 2. Maintenance of sufficient **liquidity** to meet operating needs
 3. **Diversification** to eliminate the risk of loss from concentration of assets
 4. Optimization of **interest earnings** on the portfolio

Debt Management

- Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.
- The debt shall be managed to enhance or maintain its credit rating with major ratings agencies.
- Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt.
- Characteristics of debt issuance - when the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:
 1. Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.
 2. Call provisions will be shortest possible optional call consistent with optimal pricing.
 3. The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
 4. The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
 5. The Debt service program will be managed needs

Reporting Policies

- The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website. [Budget | Taylor, TX - Official Website](#)
- Monthly financial statements will be given to City Council.
- Monthly investment reports will be given to City Council.
- An independent audit will be conducted on an annual basis. The City will produce financial statements in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a [Annual Comprehensive Financial Report](#) which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' eleventh (11) Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award seven (7) times for past budgets. These documents will be presented to City Council and will be available for public viewing.

City Funds

- The City of Taylor is organized into Funds. In the field of finance, a fund is a separate accounting entity with revenues and expenses segregated for the purpose of carrying out a specific purpose or activity. A visual outline of the City's Fund Structure is located on page 75.
- Governmental Funds** are used to account for tax-supported activities. These activities are usually associated with a typical local government's operation, such as Fire and Police protection.
 - **General Funds (Major Fund)** - Chief operating fund which accounts for all transactions not required to be accounted for in any other funds.
 - **Special Revenue Fund (Non-Major Fund)** - Fund used to account for proceeds of certain specific revenue sources that are legally restricted or designated by City Council to expenditures for specified purposes.
 - **Debt Service Fund (Major Fund)** - Accounts for the accumulation of resources and payments for general long-term debt principal and interest.
- Proprietary Funds** are used to account for a government's business-type activities. The costs of providing certain goods and services (water and wastewater service) to the citizens of Taylor and should be financed or recovered primarily through user charges.
- Fiduciary Funds** are assets held by a governmental entity in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units.

Budget Basis

- The accounts of the City are organized on the basis of funds and account groups, each of which is a considered a separate accounting entity. The operations of each fund are accounted for with a separate set of distinct, self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.
- The City's accounting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenue when it is measurable and available and expenditures when goods or services are received. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for the budget is the same as the basis of accounting.
- All the proprietary funds are accounted from using the accrual basis of accounting; revenue is recognized when it is earned and expenses are recognized when they are incurred. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation is not recognized as a budgeted expense.
- The Annual Comprehensive Financial Report (ACFR) shows that status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. An exception is the treatment of capital outlay in the proprietary funds. The budget does not show depreciation expense.



Historical / Demographics

History of Taylor
Community Profile

32
35



West Side of Main Street

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a "bloody" place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established, and businesses flourished. A fire in February 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established, and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer “Pet” Brown won the world’s middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor’s first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of “bulldogging” or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal’s upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

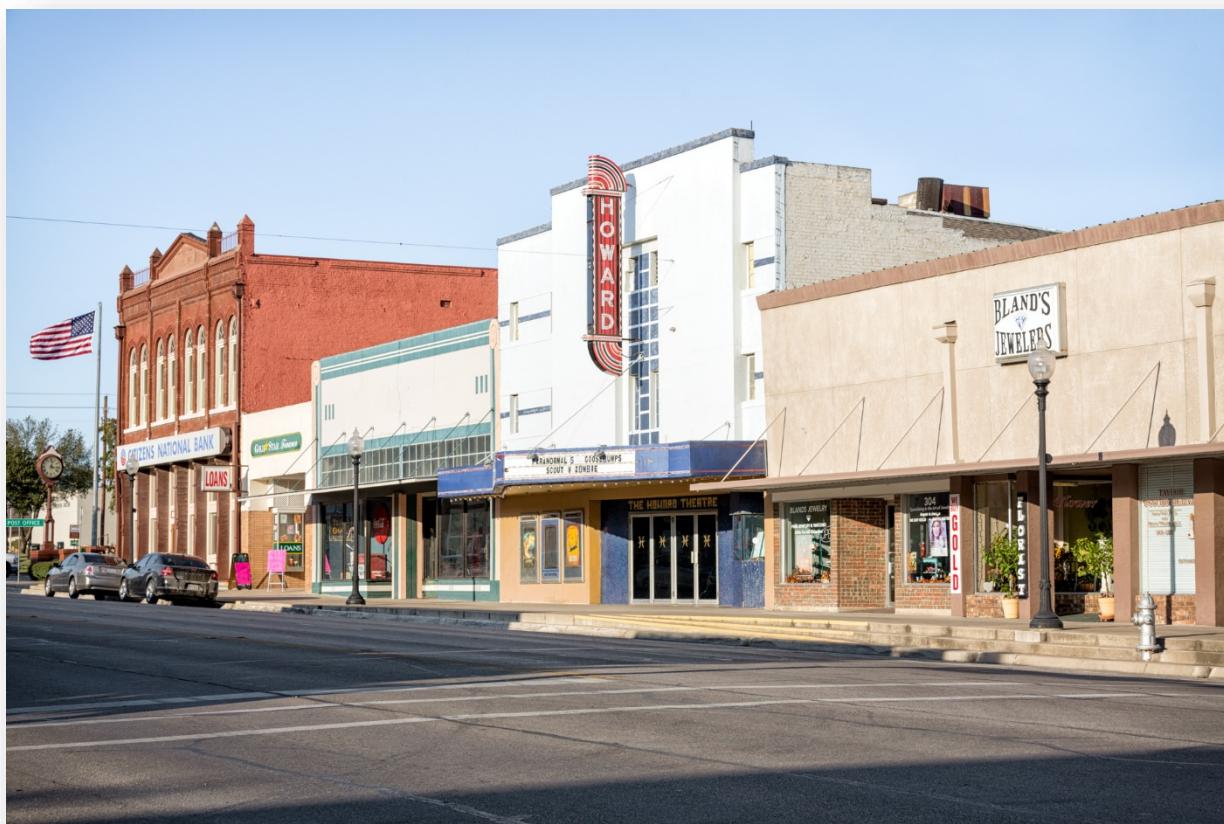
TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

ETHNIC PRIDE: is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

STATELY MANSIONS: are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

COTTON: has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

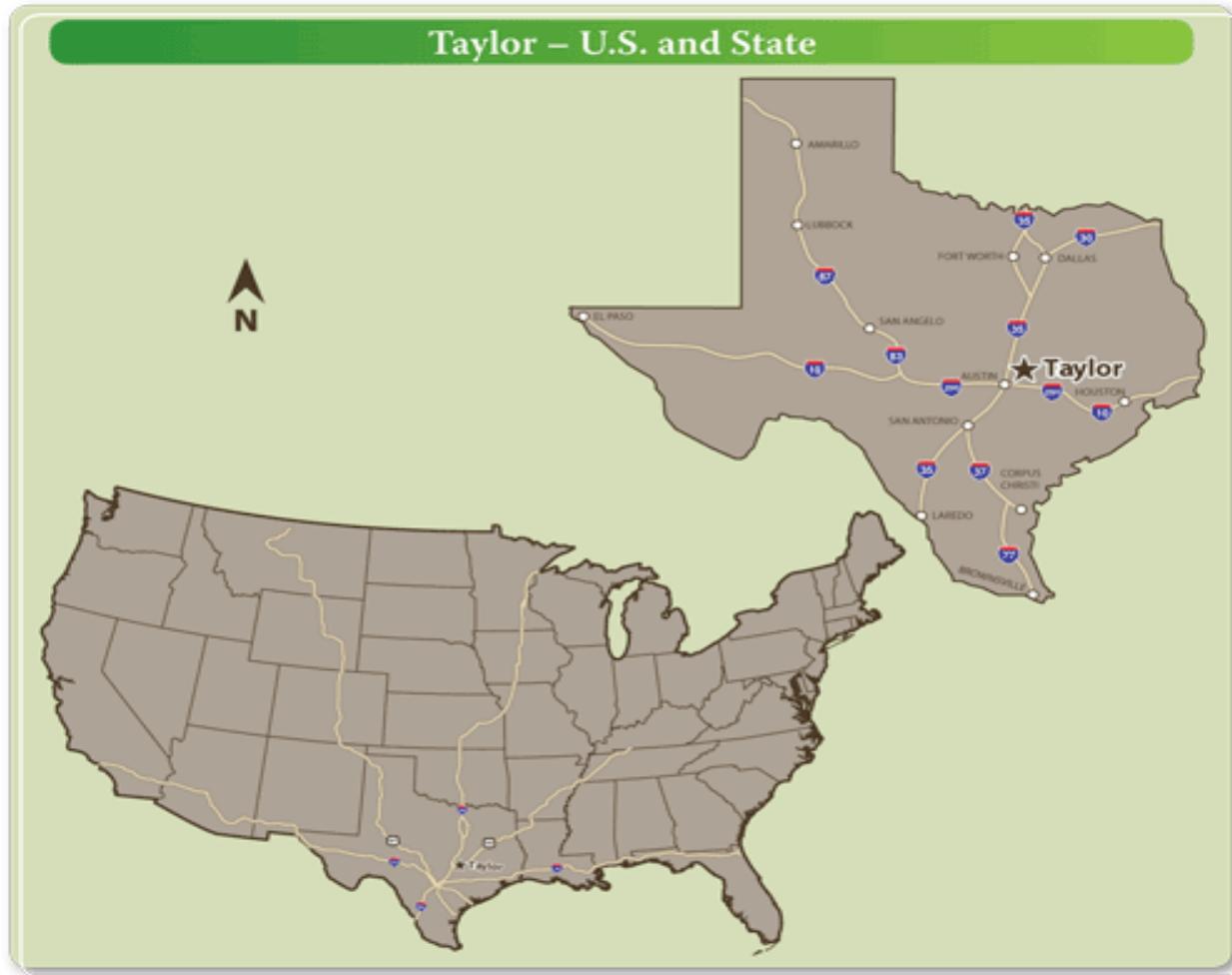
MOODY MUSEUM: “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.



East Side of Main Street

Location

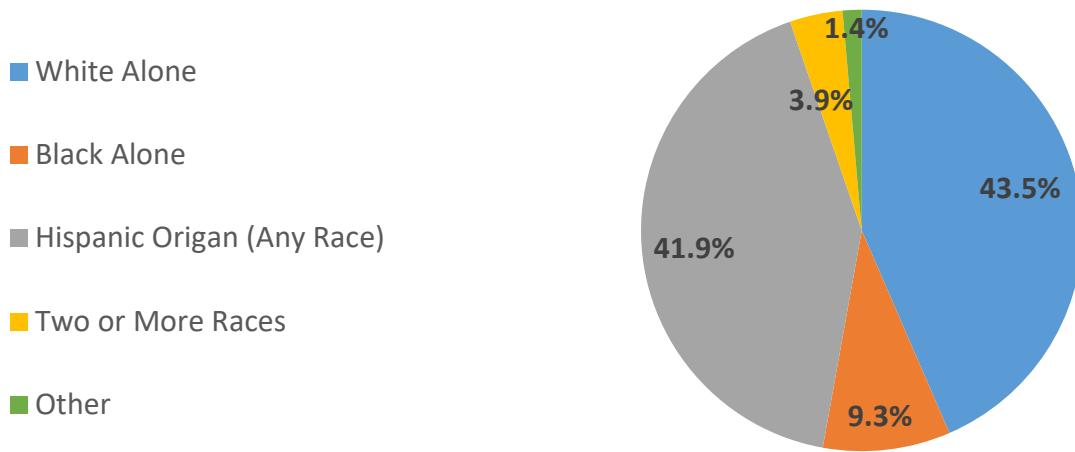
The City is located in Central Texas [Williamson County](#) is 29 miles northeast of Austin and 18 miles east of Round Rock. State highway 95 and U.S. highway 79 intersect in downtown Taylor. The City currently occupies a land area of 19.13 square miles in Williamson County.

Taylor Climate -Temperature - Precipitation

	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

Population, Education Levels, Income*

- The City of Taylor has a population of 16,267**; Williamson County is 609,017 and the State of Texas is at 29,145,505.
- 7% Population Increase 2010-2020**
- Williamson County Texas population growth has been 44%
- Average Age: 39
- Education levels of persons aged 25 years+: high school graduate or higher, 78.6%; bachelor's degree or higher, 14.9% (2015-2019)
- Median household income in 2019 dollars: \$52,672 (2015-2019)
- Per capita income in 2019 dollars: \$26,072 (2015-2019)

Community Demographics for 2019, Estimate*

*United States Census Bureau

(www.census.gov/quickfacts/fact/table/taylorcitytexas/POP010220#POP010220)

**The 2020 Census may have undercounted the City of Taylor's population. The Census Bureau's estimate for 2019 was higher, at 17,383.

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Film Industry in Taylor

The City of Taylor is a Certified [Film Friendly Texas Community](#) and continues to be a scenic location for production companies. The historical Howard Theater can be used for special premier events and/or private screenings.

Movies that have been filmed in and around Taylor include:

Heartbreak Hotel	1988	The Rookie	2000
The Hot Spot	1989	The Life of David Gale	2001
The War at Home	1995	Lone Star State of Mind	2002
The Big Green	1995	Texas Chainsaw Massacre (2)	2003
Michael	1996	Epicurious	2003
Suburbia	1996	Wendell Baker Story	2004
Purgatory County	1996	Friday Night Lights	2004
Homes Fries	1996	Infamous	2006
Fool's Gold	1997	The Hitcher (2)	2006
Little Boy Blue	1997	Gary the Tennis Coach	2009
Varsity Blues	1999	Killer School Girls from Outer Space	2011
The Monster Hunter	1999	Joe	2013
Where the Heart Is	2000	Transformers: Age of Extinction	2014

Distinguished Citizens

Elmer "Pet" Brown was crowned World's Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932) was a black cowboy who invented and perfected the art of "bulldogging" when he would bring a bull down by biting the tender portion of the bull's nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

Recreational Highlights

Murphy Park has 8 lighted tennis courts, 3 pickleball courts, swimming pool, lighted baseball fields, American Legion Hall (which is used frequently for receptions and local events) and a covered pavilion. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens.

The Taylor Regional Park is a modern recreation facility with ten lighted tournament quality ball fields complete with wireless scoreboards, shaded stadium style bleachers, moveable pitching mounds and base paths. To include five fields for girl softball up to the collegiate level; five fields for boys' baseball ages 12 and under; three concession stands and restrooms; parking for 650 vehicles. The fully lighted park also includes additional athletic fields and amenities, including a full-size football field, two soccer fields, two basketball courts, a covered pavilion, two modern playscapes, and a hike and bike trail. The park also features an innovative nature conservation project and a six-acre lake that are perfect for outdoor education. Taylor also has a five-acre park located at the entrance to the Taylor Regional Park and Sports Complex with amenities that include a concrete trail and fishing platform, a climbing wall, an angle exercise platform, a feeding station for the ducks and park benches. In 2021, City council approved the addition of a new soccer field, batting cages, a fishing pier and shade structures to be added to Taylor Regional Park.

Located in the heart of downtown Taylor, the recently renovated Heritage Square provides citizens with an amphitheater for live bands, shaded splash pad with LED lighting, historical garden space, farmer's market pavilion, playground, and a shaded picnic area. One block south pf Heritage Square sits Pierce Park, home to the city's only skate park. The state-of-the-art lighted skate park is a must see.

In March 2016, the City of Taylor received a Texas Parks & Wildlife grant for improvements to Robinson Park located in the southwest corner of Taylor. Improvements completed in October 2018 included a splash pad, ball field fencing improvements, and a small overlook along a neighboring creek. In 2021 the city opened the Dickey-Givens Community Center in partnership with the Welfare Workers Club. This indoor rentable space is a great addition to Robinson Park.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wildflowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor.

The local Main Street Festival in May brings people to experience the fun of the Blackland Prairie Days in the downtown area. The City hosts a Christmas Parade of Lights every year on the first Saturday in December. Christmas events such as Lights of the Blackland display are something to look forward to all year long. The Parks system is home to many other events throughout the year including the annual Juneteenth Celebration, Good Life 5k, Fourth of July Celebration and the Kid Fish event.

[Continue to Next Page]

Education

[Taylor Independent School District](#) has the following campuses:

Taylor High School (grades 9-12) 355 FM 973
Legacy Early College High School (grades 9-12) 516 N Main St
Taylor Middle School (grades 6-8) 304 Carlos Parker Blvd NW
Main Street Intermediate (grades 4-5) 3101 N Main St
Naomi Pasemann Elementary School (grades 1-3) 2809 North Drive
TH Johnson Elementary School (grades PreK and K) 3100 Duck Lane
Taylor Opportunity Center 1004 Dellinger Drive

Taylor ISD can be contacted at (512) 365-1391

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and low-income status. The reports also provide extensive information on school and district staff, programs, and student demographics.

Taylor is fortunate to have two private schools, St. Paul Lutheran School (grades PreK -7) and St. Mary's Catholic School (grades PreK -8).

Area Colleges and Universities include:

- Temple College is a comprehensive college, offering transfer programs, technical education, community education, career and workforce training, and cultural activities. The college now offers day and evening classes; technical and workforce training; on-campus, online, hybrid, and web-enhanced courses; and continuing education classes. The main campus is located in Temple with several off-campus locations which include Temple College Taylor Center, East Williamson County Higher Education Center (EWCHEC)-Hutto, and Texas Bioscience Institute, located on the Scott and White West Campus.
- Texas A&M University, often referred to as A&M or TAMU, is a co-educational public research university located in College Station, Texas. It is the flagship institution of the [Texas A&M University System](#). The second largest university in the United States, A&M enrolls over 71,000 students in ten academic colleges.
- [University of Texas at Austin](#) - UT is a major research university offering 156 undergraduate and over 170 graduate degree programs to over 51,000 students in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.

- The East Williamson County Higher Education Center (EWCHEC) is a multi-institutional teaching center providing a wide array of educational opportunities and workforce readiness programs to all of East Williamson County. Texas State Technical College Waco is excited to be collaborating with Temple College and the communities of East Williamson County to bring residents new opportunities in higher education.

EWCHEC offers associate degree and certificate programs in Air Conditioning, Building Construction, Culinary Arts, Industrial Systems & Engineering Technology, Electrical Construction, Plumbing & Pipefitting, Mechanical Engineering, Machining, and Welding. The center is housed in a 112,000 square-foot facility located on 57 acres in Hutto.

Employment

Since 2005 the unemployment rate in the City of Taylor has ranged from 1.4% in December 1999 to 11.8% in April 2020. The unemployment rate for Taylor was 4.7% in June 2021. This is similar to other local communities.

Top Employers

<u>Top Employers</u>	<u>Employees</u>	<u>Type</u>
Electric Reliability Council of Texas (ERCOT)	710	Texas Electrical Grid Operation Center
Taylor Independent School District	520	Education
Durcon, Inc.	300	Manufacturer
Wal-Mart	260	Retail
HEB Grocery Company LP	190	Retail
Floydco, Inc	170	Window Repair & Installation Svcs.
City of Taylor	127	Municipal Government
Burrows Cabinets	120	Custom Cabinet Manufacturer
Baylor Scott & White	115	Healthcare
Gemini	100	Outdoor Signs Manufacturer

Top Taxpayers (2021)

<u>Top Taxpayers</u>	<u>Total Assessed</u>
Electric Reliability Council of Texas Inc	\$ 38,438,841
CoreCivic	\$ 16,262,645
OnCor Electric Delivery Company	\$ 14,587,447
Electric Reliability Council of Texas Inc	\$ 13,054,565
Wal-Mart Real Estate Business Trust	\$ 12,289,015
HEB Grocery Company LP	\$ 12,033,027
Durcon Laboratory Tops Inc.	\$ 11,452,814
Union Pacific RR Co.	\$ 10,991,318
Taylor CPB Property LLC	\$ 8,444,649
N Main Storage LLC	\$ 8,100,313

Housing

Median market value of homes in Taylor is \$193,295.

As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand has driven new housing starts as we saw the build out of Avery Glen and the groundbreaking of The Grove at Bull Creek residential development on the northside of the City, as well as the start of the Castlewood Planned Community across from the high school. These newly constructed housing units will result in a growing population.

Medical

[Baylor Scott & White Hospital - Taylor](#) is a 25-bed critical access hospital with 24-hour Emergency Room service. Radiology, Laboratory, and Surgery are also ready to serve around the clock. The professional staff provides the most up-to-date medical care for individuals and their loved one with skill and compassion.

Baylor Scott & White Hospital – Taylor is a member of Scott & White Healthcare and is a not-for-profit organization. All generated income goes back into the facility for operating expenses and new equipment. They are a local organization focused on serving the needs of Taylor and the surrounding areas. The hospital is fully accredited by The Joint Commission.

Government

The City of Taylor operates under a [Council-Manager form of government](#). All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies, and employs the City Manager.

Taxes

Twenty-five percent of property taxes in Taylor are paid by businesses. Retail sales tax in Taylor is 8.25%. Property Tax rates for City of Taylor are [\\$0.765115 per \\$100 of assessed value](#). Rates for the Taylor ISD and Williamson County are \$1.3328 and \$0.440846 per \$100 respectively.

Utilities/Telephone

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: [www.powertochoose.com](#)

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Telephone: Look for telephone service companies in the front of your local phone book.

Cable Service: Time Warner Communications at 1-800-418-8848

Transportation

[Austin Bergstrom International Airport](#) is approximately 35 miles south of Taylor. [Taylor Municipal Airport](#), located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runway and can accommodate small private planes.

Texas Facts

Population: 29.1 million

Land Area per Square Mile: 267,339

Texas known as The Lone Star State

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

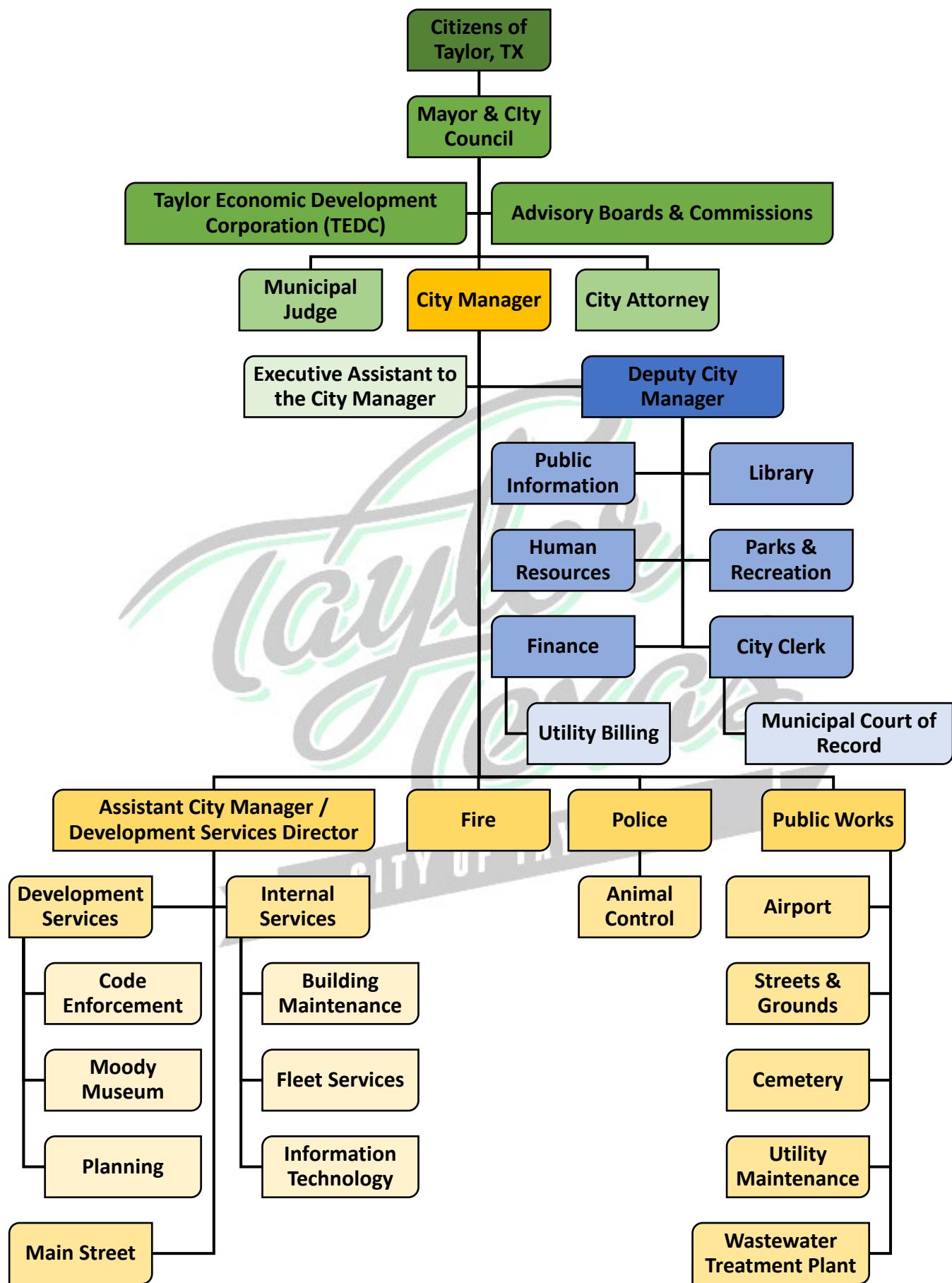
State Mammal: Armadillo

Time Zone: Central, DST, except far west Texas (El Paso Area), Mountain



Personnel / Boards

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City Manager
 Brian LaBorde
 512-352-3774
brian.laborde@taylortx.gov



Main Street Manager
 Jan Harris
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Deputy City Manager
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Jeffery.jenkins@taylortx.gov



Municipal Court Administrator
 Esther Walton
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**Assistant City Manager /
Development Services Director**
 Tom Yantis
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tom.yantis@taylortx.gov



Parks & Recreation Director
 Tyler Bybee
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Director of Finance
 Jeffrey Wood
 512-309-6168
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Police Chief
 Henry Fluck
 512-352-5551
henry.fluck@taylortx.gov



City Clerk
 Dianna Barker
 512-352-3676
dianna.barker@taylortx.gov



Public Works Director
 Jim Gray
 512-365-7669
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Fire Chief
 Daniel Baum
 512-352-6992
daniel.baum@taylortx.gov



Utility Billing Manager
 Nicole Luna
 512-352-2066
nicole.luna@taylortx.gov



**Director of Human Resources & Civil
Service**
 LaShon Gros
 512-352-6037
lashon.gros@taylortx.gov



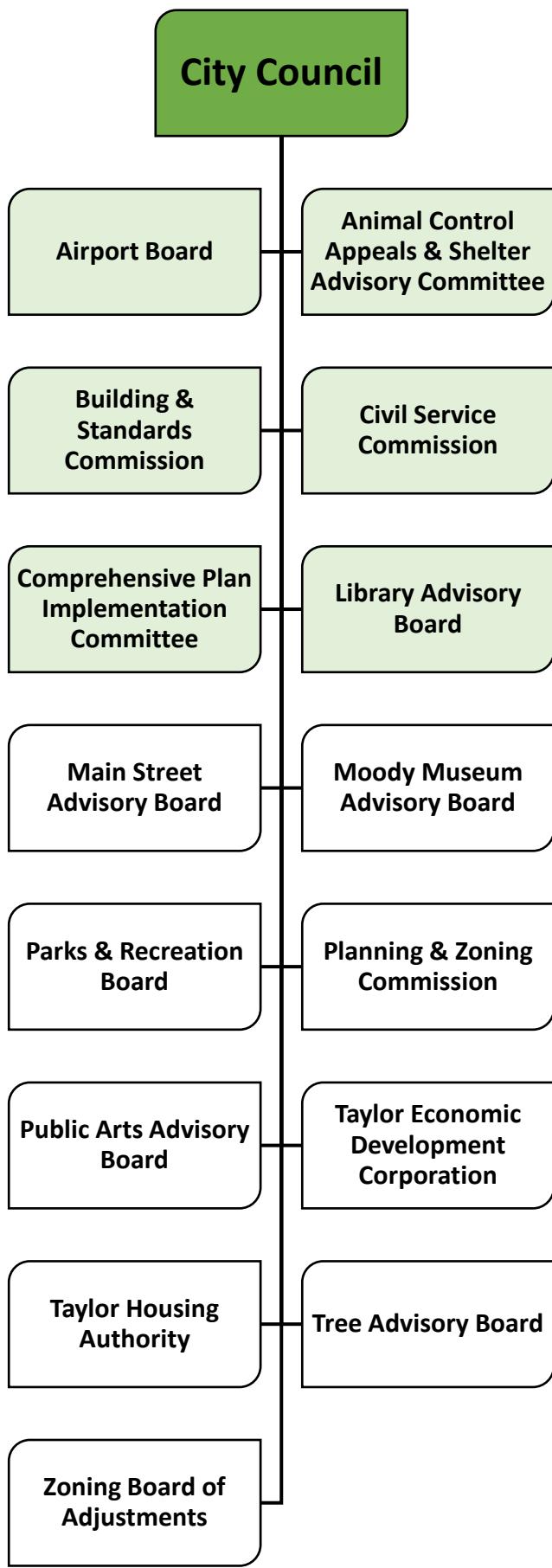
Airport Manager
 VACANT
 512-352-5747



Library Director
 Karen Ellis
 512-352-3434
karen.ellis@taylortx.gov



Animal Control Supervisor
 Sandra Perio
 512-352-8483
sandy.perio@taylortx.gov



The City of Taylor has a dedicated group of individuals who give their time and talents to moving the City forward through their participation on City Boards and Commissions. The City of Taylor has over 90 volunteers who participate on 8 advisory boards, 6 decision making boards and 2 special committees. There are many ways to get involved through any of the following boards and commissions.

Airport Board meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

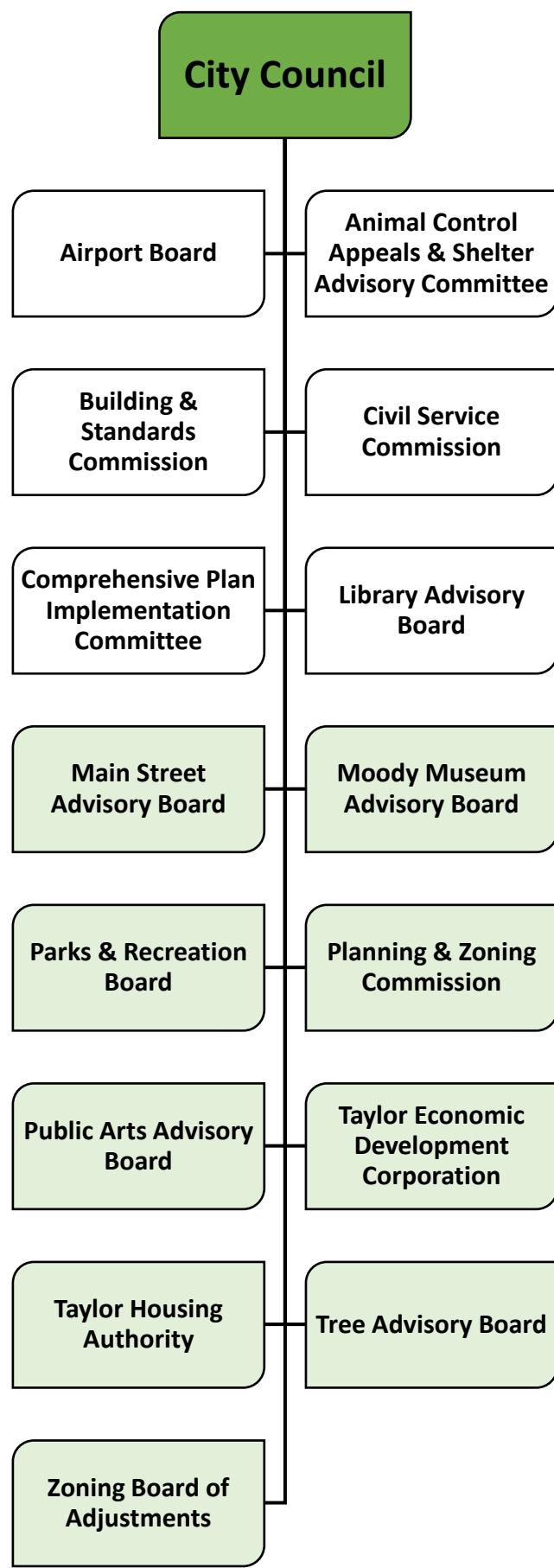
Animal Control Appeals & Shelter Advisory Committee meets quarterly and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

Building & Standards Commission meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

Civil Service Commission is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

Comprehensive Plan Implementation Committee has thirteen members appointed by Council to review the implementation status (Chapter 11) of the Taylor Comprehensive Plan twice a year.

Library Advisory Board meets the 2nd Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.



Main Street Advisory Board meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring and development.

Moody Museum Advisory Board meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.

Parks & Recreation Board meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Planning & Zoning Committee meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

Public Arts Advisory Board meets as often as necessary and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members to serve 3 year terms.

Taylor Economic Development Corporation meets at 5:00 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

Taylor Housing Authority meets on Tuesday afternoon and establishes policy and reviews operations of subsidized housing in Taylor. One member must be a Housing Authority resident.

Tree Advisory Board meets quarterly on Tuesday at 6 pm to discuss beautification of the city through the planting and maintenance of trees and assist staff with the annual Arbor Day event.

Zoning Board of Adjustments meets on the first Tuesday of the month at 6 pm (or as needed) to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

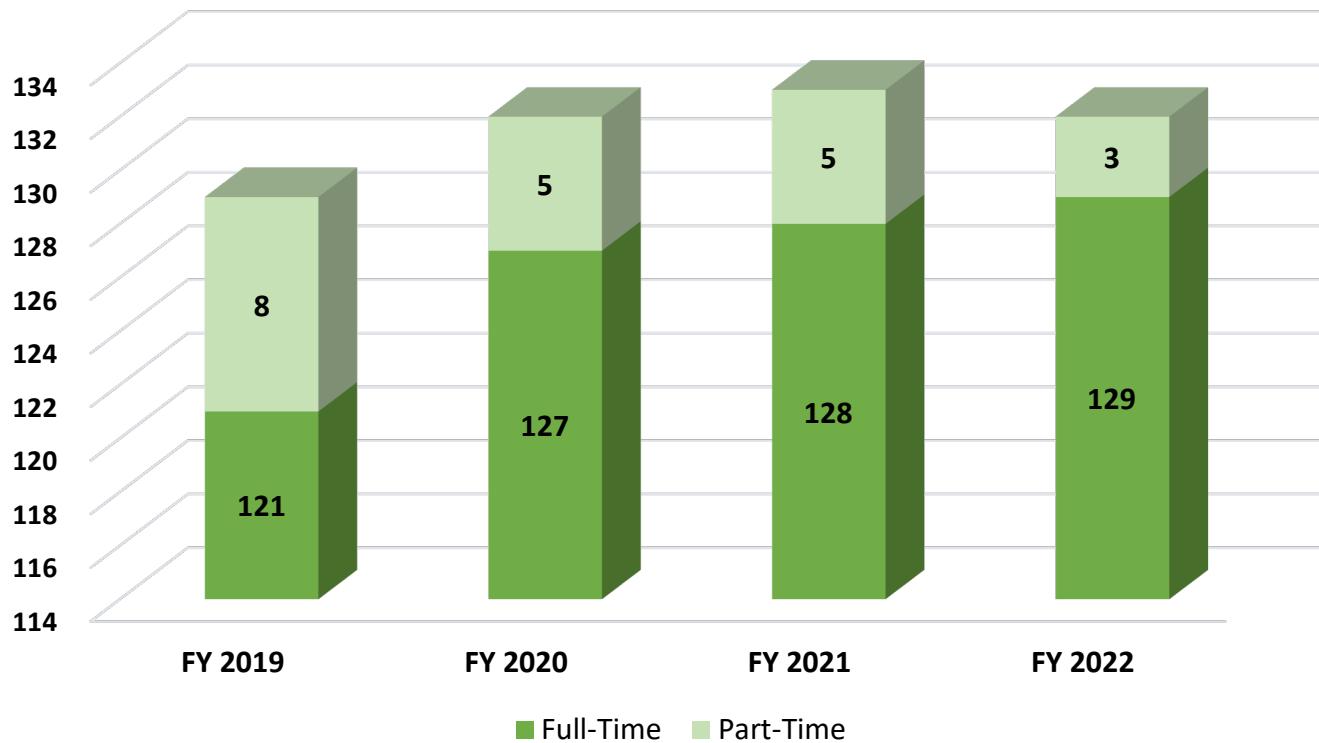
PERSONNEL SUMMARY – Full-Time Employees

FY 2022 Budget

	FY 2022					
	FY 2019	FY 2020	FY 2021	Base	Changes	Budget
501 - City Manager Office	4	4	5	5	-2	3
503 - Public Information	1	1	1	1		1
504 - Human Resources	2	2	2	2		2
505 - City Clerk	-	-	-	-	2	2
512 - Finance	5	5	5	5	1	6
516 - Municipal Court	4	4	4	4		4
522 - Development Services	8	8	8	8	1	9
524 - Main Street	1	1	1	1		1
532 - Public Library	7	7	7	7		7
542 - Fire	24	24	24	24		24
552 - Police	39	40	40	40		40
558 - Animal Control	2	3	3	3		3
563 - Streets & Grounds	13	16	16	16		16
565 - Parks & Recreation	6	8	8	8		8
566 - Building Maintenance	3	3	3	3		3
573 - Engineering / Inspection	1	-	-	-		-
575 - Information Technology	1	1	1	1	-1	-
100 - General Fund Total:	121	127	128	128	1	129
701 - Utility Administration	6	6	6	6		6
706 - Wastewater Treatment Plant (WWTP)	4	4	4	4		4
708 - Utility Maintenance	14	14	15	15		15
340 - Utility Fund Total:	24	24	25	25		25
732 - Airport	1	1	1	1		1
350 - Airport Fund Total:	1	1	1	1	-	1

				FY 2022		
	FY 2019	FY 2020	FY 2021	Base	Changes	Budget
761 - Cemetery	2	2	2	2		2
370 - Cemetery Fund Total:	2	2	2	2	-	2
517 - Fleet Operating	2	2	2	2		2
382 - Fleet Operating Fund Total:	2	2	2	2	-	2
Total Full-Time City Employees:	150	156	158	158	1	159

General Fund - Total Employee Historical Trend



PERSONNEL SUMMARY – Part-Time Employees

FY 2022 Budget

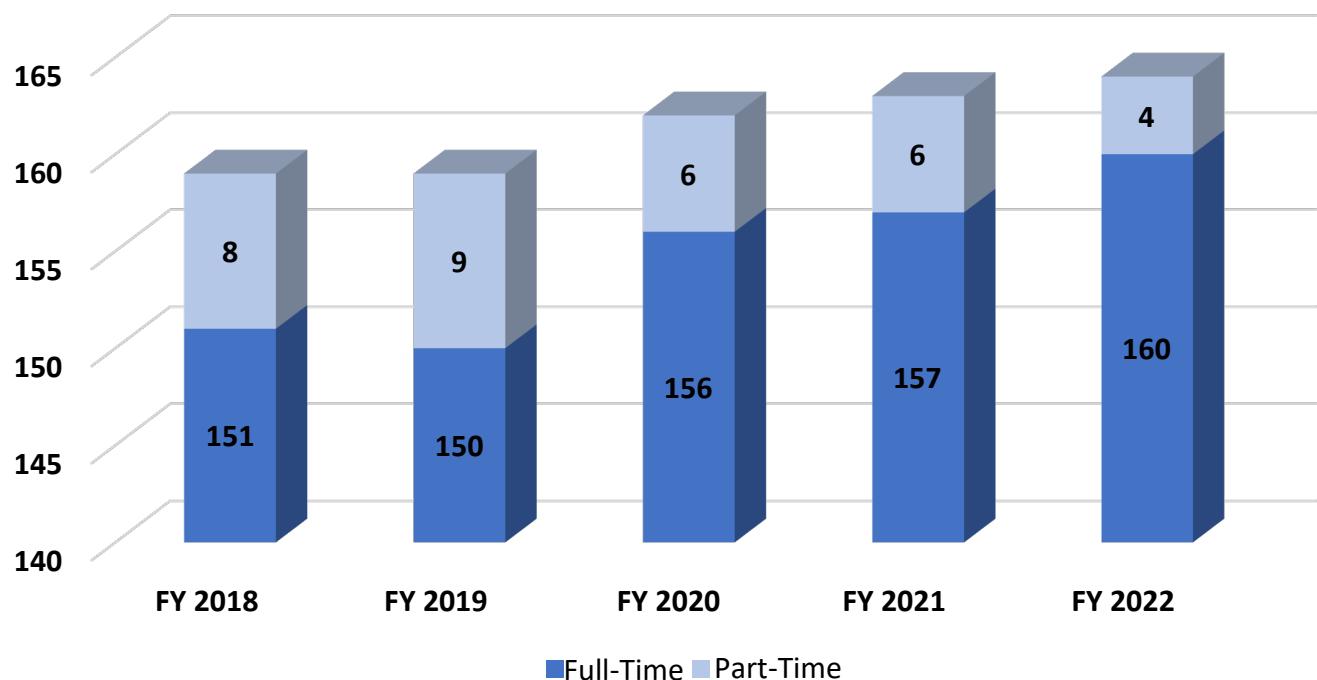
	FY 2022					
	FY 2019	FY 2020	FY 2021	Base	Changes	Budget
501 - City Manager Office	1	1	1	1	-1	-
503 - Public Information	-	-	-	-	-	-
504 - Human Resources	-	-	-	-	-	-
512 - Finance	-	-	-	-	-	-
516 - Municipal Court	1	1	1	1	1	1
522 - Development Services	-	-	-	-	-	-
524 - Main Street	-	-	-	-	-	-
532 - Public Library	2	2	2	2	2	2
542 - Fire	-	-	-	-	-	-
552 - Police	-	-	-	-	-	-
558 - Animal Control	2	-	-	-	-	-
563 - Streets & Grounds	-	-	-	-	-	-
565 - Parks & Recreation	-	-	-	-	-	-
566 - Building Maintenance	2	1	1	1	-1	-
573 - Engineering / Inspection	-	-	-	-	-	-
575 - Information Technology	-	-	-	-	-	-
100 - General Fund Total:	8	5	5	5	-2	3
701 - Utility Administration	-	-	-	-	-	-
706 - Wastewater Treatment Plant (WWTP)	-	-	-	-	-	-
708 - Utility Maintenance	-	-	-	-	-	-
340 - Utility Fund Total:	-	-	-	-	-	-
732 - Airport	1	1	1	1	1	1
350 - Airport Fund Total:	1	1	1	1	-	1

PERSONNEL SUMMARY – Part-Time Employees

FY 2022 Budget

					FY 2022	
	FY 2019	FY 2020	FY 2021	Base	Changes	Budget
761 - Cemetery	-	-	-	-	-	-
370 - Cemetery Fund Total:	-	-	-	-	-	-
517 - Fleet Operating	-	-	-	-	-	-
382 - Fleet Operating Fund Total:	-	-	-	-	-	-
Total Part-Time City Employees:	9	6	6	6	-2	4
Total City Employees:	159	162	163	163	1	164

All Funds - Total Employee Historical Trend



PERSONNEL SUMMARY – Part-Time Employees

FY 2022 Budget

	FY 2019	FY 2020	FY 2021	FY 2022		
				Base	Changes	Budget
501 - City Manager Office						
City Manager	1	1	1	1		1
Deputy City Manager	-	1	1	1		1
Assistant City Manager	1	-	-	-		-
Executive Assistant to the City Manager	1	1	1	1		1
City Clerk (moved to Dept. 505)	1	1	1	-		-
Admin. Asst. (moved to Dept. 505)	0.5	0.5	1	-		-
	4.5	4.5	5	3	-	3
503 - Public Information						
Communication Manager	1	1	1	1		1
	1	1	1	1	-	1
504 - Human Resources						
Human Resources Director / Civil Service	1	1	1	1		1
Human Resources Coordinator	1	1	1	1		1
	2	2	2	2	-	2
505 - City Clerk						
City Clerk (moved from Dept. 501)	-	-	-	1		1
Admin. Asst. (moved from Dept. 501)	-	-	-	1		1
	0	0	0	2	-	2
512 - Finance						
Director of Finance	1	1	1	1		1
Accountant	1	1	-	-		-
Senior Accountant	-	-	1	1		1
Budget & Financial Analyst	1	1	-	-		-
Assistant Director of Finance	-	-	1	1		1
Payroll Specialist	1	1	1	1		1
Purchasing Agent	-	-	-	-	1	1
Accounts Payable Specialist	1	1	1	1		1
	5	5	5	5	1	6

PERSONNEL SUMMARY – Detailed Position Listing

FY 2022 Budget

	FY 2019	FY 2020	FY 2021	FY 2022		
				Base	Changes	Budget
516 - Municipal Court						
Clerk of the Court of Record	1	1	1	1		1
Senior Deputy Court Clerk	1	1	1	1		1
Deputy Court Clerk	2	2	2	2		2
Municipal Judge	0.5	0.5	0.5	0.5		0.5
	4.5	4.5	4.5	4.5	-	4.5
522 - Development Services						
Assistant City Manager / Director of Development Services	1	1	1	1		1
Assistant Director of Development Services	-	1	1	1		1
Code Enforcement Officer	2	2	2	2		2
Senior Planner	1	1	1	1		1
Planner	1	-	-	-	1	1
Deputy Building Official	-	-	-	-		-
Building Official	1	-	-	-		-
Planning Technician	-	1	1	1		1
Permit Technician	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
	8	8	8	8	1	9
524 - Main Street Program						
Main Street Manager	1	1	1	1		1
	1	1	1	1	-	1
532 - Public Library						
Library Director	1	1	1	1		1
Library Assistant	2	2	2	2		2
Technology Librarian	1	1	1	1		1
Library Aide	3.5	3.5	3.5	3.5		3.5
Library Aide - Seasonal	0.5	0.5	0.5	0.5		0.5
	8	8	8	8	-	8

PERSONNEL SUMMARY – Detailed Position Listing

FY 2022 Budget

	FY 2019	FY 2020	FY 2021	FY 2022		
				Base	Changes	Budget
542 - Fire	-	-	-			
Fire Chief	1	1	1	1		1
Assistant Fire Chief/Fire Marshall	1	1	1	1		1
Fire Lieutenant	6	6	6	6		6
Driver/Operator	6	6	6	6		6
Firefighter/EMT	9	9	9	9		9
Administrative Assistant	1	1	1	1		1
	24	24	24	24	-	24
552 - Police	-	-	-			
Police Chief	1	1	1	1		1
Police Commander	2	2	2	2		2
Patrol Sergeant	5	5	5	5		5
Patrol Corporal	4	4	4	4		4
Police Officer	15	16	16	16		16
Traffic Unit Officers	2	2	2	2		2
Communication Supervisor	1	1	1	1		1
Communication Officer	6	6	6	6		6
Support Services Administrator	1	1	1	1		1
Victims Advocate Assistant	1	1	1	1		1
Records Supervisor	1	1	1	1		1
	39	40	40	40	-	40
558 - Animal Control	-	-	-			
Animal Control Supervisor	1	1	1	1		1
Animal Control Officer	0.5	1	1	1		1
Kennel Technician	1.5	1	1	1		1
	3	3	3	3	-	3
563 - Streets & Grounds	-	-	-			
Public Works Director	1	1	1	1		1
Public Works Superintendent	1	1	1	1		1
Streets & Grounds Supervisor	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
Crew Leader I	1	1	2	2		2
Equipment Operator III	1	1	1	1		1
Equipment Operator II	2	2	2	2		2
Equipment Operator I	5	8	7	7		7
	13	16	16	16	-	16

PERSONNEL SUMMARY – Detailed Position Listing

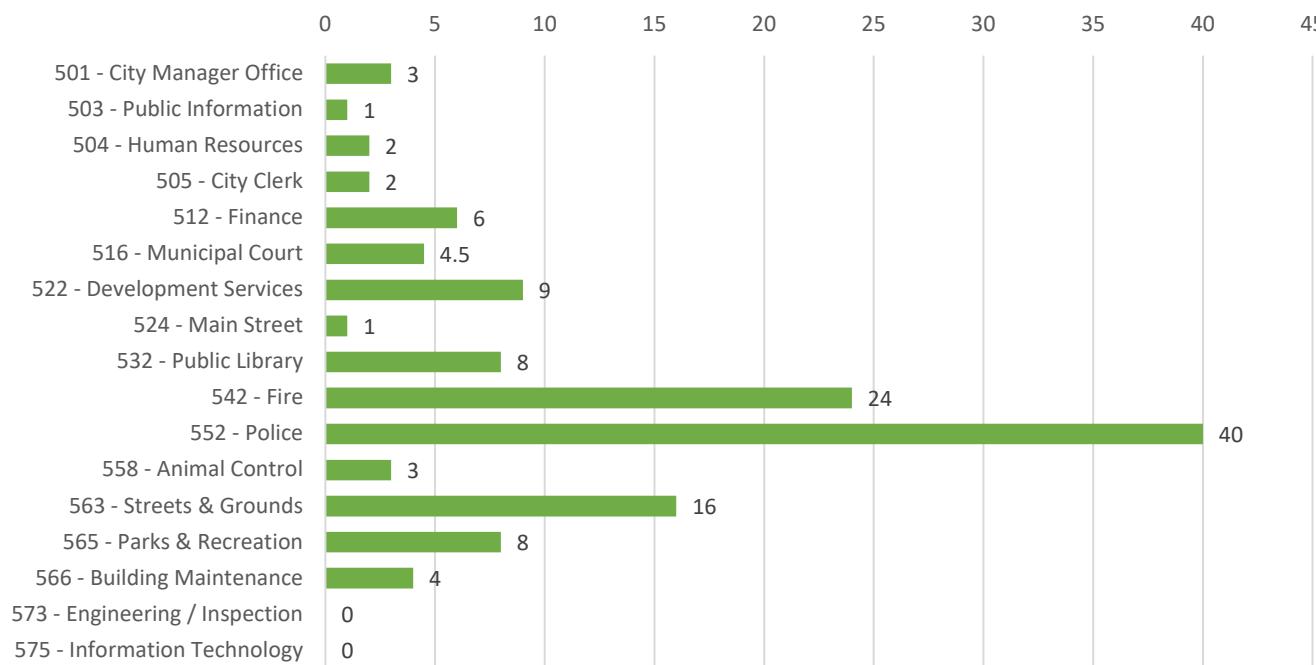
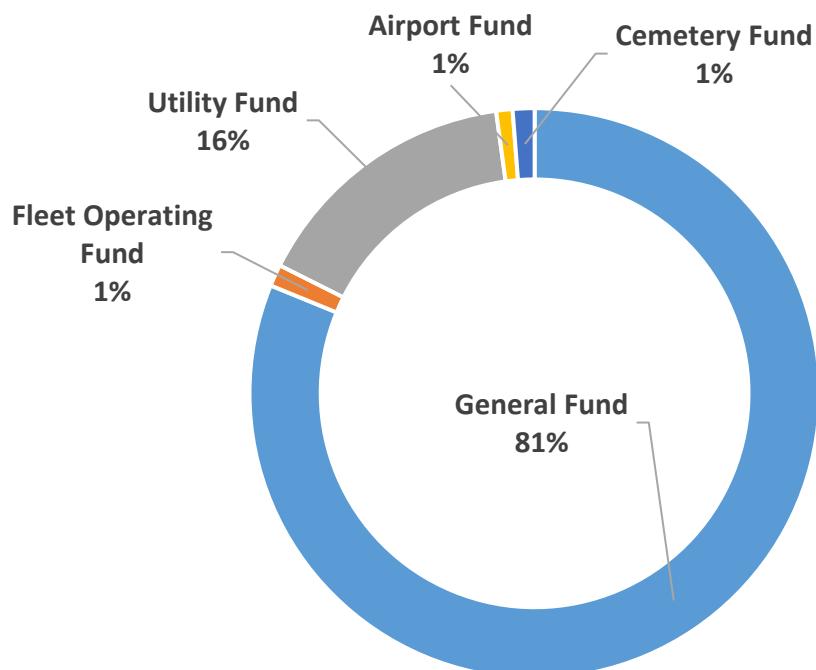
FY 2022 Budget

	FY 2019	FY 2020	FY 2021	FY 2022		
				Base	Changes	Budget
565 - Parks & Recreation						
Parks & Recreation Director	1	1	1	1		1
Parks & Recreation Superintendent	1	1	1	1		1
Athletic Field Technician	4	5	5	5		5
Crew Leader I	-	1	1	1		1
	6	8	8	8	-	8
566 - Building Maintenance						
Director of Internal Services	1	1	1	1		1
Building Maintenance Superintendent	1	1	1	1		1
Custodian	1.5	1	1	1		1
Building Maintenance Technician	0.5	0.5	1	1		1
	4	3.5	4	4	-	4
573 - Engineering / Inspection						
Senior Engineer	1	-	-	-		-
	1	0	0	0	-	0
575 - Information Technology						
Information Technology Specialist	1	1	1	1	-1	0
	1	1	1	1	-1	0
100 - General Fund Total:						
	125	129.5	130.5	130.5	1	131.5
701 - Utility Administration						
Utility Billing Manager	1	1	1	1		1
Service Technician	2	2	2	2		2
Senior Utility Clerk	1	1	1	1		1
Utility Clerk	2	2	2	2		2
	6	6	6	6	-	6
706 - Wastewater Treatment Plant (WWTP)						
Assistant Utility Superintendent	1	-	1	1		1
Industrial Pre-Treatment Officer	-	-	1	1		1
Operator II	-	-	1	1		1
Operator I	3	3	2	2		2
	4	3	5	5	-	5

PERSONNEL SUMMARY – Detailed Position Listing

FY 2022 Budget

	FY 2019	FY 2020	FY 2021	FY 2022		
				Base	Changes	Budget
708 - Utility Maintenance						
Utility Superintendent	1	1	1	1		1
Assistant Utility Superintendent	-	1	1	1		1
Administrative Assistant	1	1	-	-		-
Crew Leader II	1	1	1	1		1
Crew Leader I	4	4	4	4		4
Utility Maintenance Worker I	6	6	6	6		6
Utility Maintenance Worker II	1	1	1	1		1
	14	15	14	14	-	14
340 - Utility Fund Total:	24	24	25	25	-	25
732 - Airport						
Airport Manager	1	1	1	1		1
Airport Maintenance Technician	0.5	0.5	0.5	0.5		0.5
350 - Airport Fund Total:	1.5	1.5	1.5	1.5	-	1.5
761 - Cemetery						
Cemetery Coordinator	1	1	1	1		1
Cemetery Equipment Operator	1	1	1	1		1
370 - Cemetery Fund Total:	2	2	2	2	-	2
517 - Fleet Operating						
Fleet Services Manager	1	1	1	1		1
Mechanic	1	1	1	1		1
382 - Fleet Operating Fund Total:	2	2	2	2	-	2
Total City Employees (FTE):	154.5	159	161	161	1	162

FY 2022 General Fund Employee Distribution**FY 2022 City-Wide Employee Distribution**



Budget Summaries

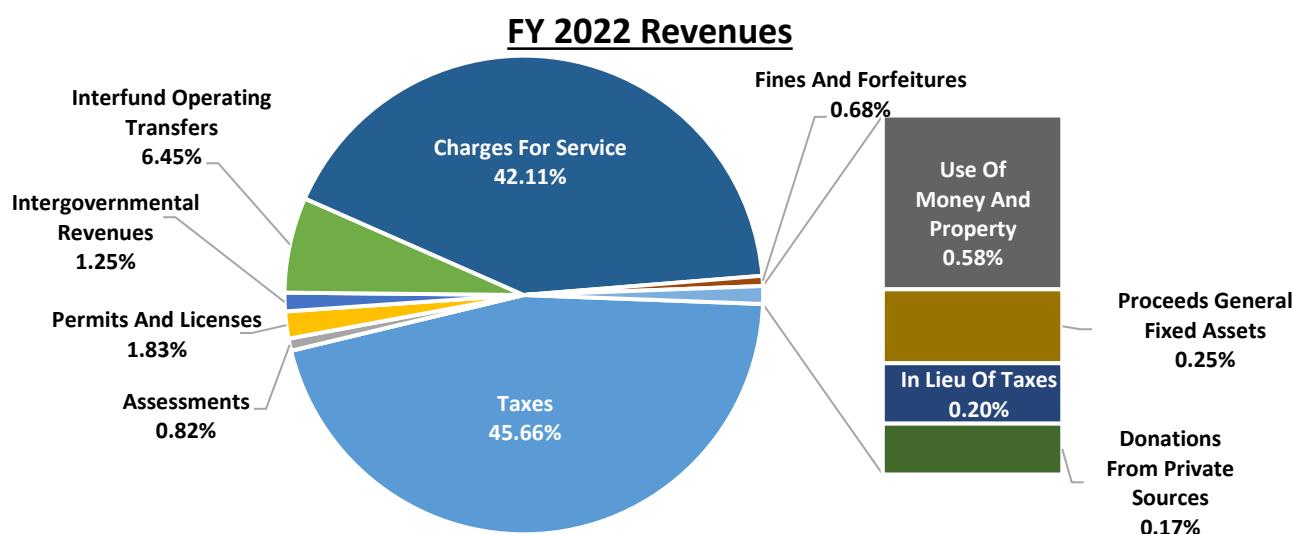
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Overall, **budgeted revenues** are 11.7% higher than FY 2021 budget. The increase is reflective of the conservative approach taken in developing the FY 2021 budget.

Taxes represent 46% of all revenues and is budgeted at \$16.76 million in FY 2022. Due to increased property values, property tax revenues are budgeted to increase 10.0% relative to FY 2021 budget. Property tax revenues are budgeted at \$11,175,000. Sales tax revenues have been increasing in recent years, despite uncertainty that the COVID-19 pandemic would decrease sales tax collections. Sales tax revenues are budgeted to increase substantially, 35.35%, relative to FY 2021 budget with a budgeted amount of \$4,250,000.

Charges for Service is the second largest portion of budgeted revenues, representing 42% of total revenues. Utility revenues are budgeted to increase 10.8%, slightly more than the utility rates increase of 10% in FY 2022. Total budgeted utility revenues are \$11,378,500.

Account Description	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimate	FY 2022 Adopted Budget	FY 2021 to FY 2022 Budget-To-Budget	
					Difference (\$)	Difference (%)
Revenue						
Assessments	151,049	113,000	800,500	301,000	188,000	166%
Charges For Service	13,186,789	13,982,600	14,326,500	15,460,200	1,477,600	11%
Donations From Private Sources	157,031	63,300	16,800	62,300	(1,000)	-2%
Fines And Forfeitures	206,886	283,500	183,550	250,700	(32,800)	-12%
In Lieu Of Taxes	1,148	-	71,953	74,000	74,000	0%
Interfund Operating Transfers	2,530,145	2,401,932	2,430,230	2,366,832	(35,100)	-1%
Intergovernmental Revenues	260,366	331,600	541,462	460,500	128,900	39%
Permits And Licenses	841,781	495,800	869,000	670,800	175,000	35%
Proceeds General Fixed Assets	95,880	79,800	140,000	90,500	10,700	13%
Proceeds General Long Term Liabilities	-	-	-	-	-	0%
Taxes	15,019,116	14,673,000	15,739,147	16,762,000	2,089,000	14%
Use Of Money And Property	625,504	445,200	800,093	212,900	(232,300)	-52%
Revenue Total	33,075,695	32,869,732	35,919,235	36,711,732	3,842,000	12%

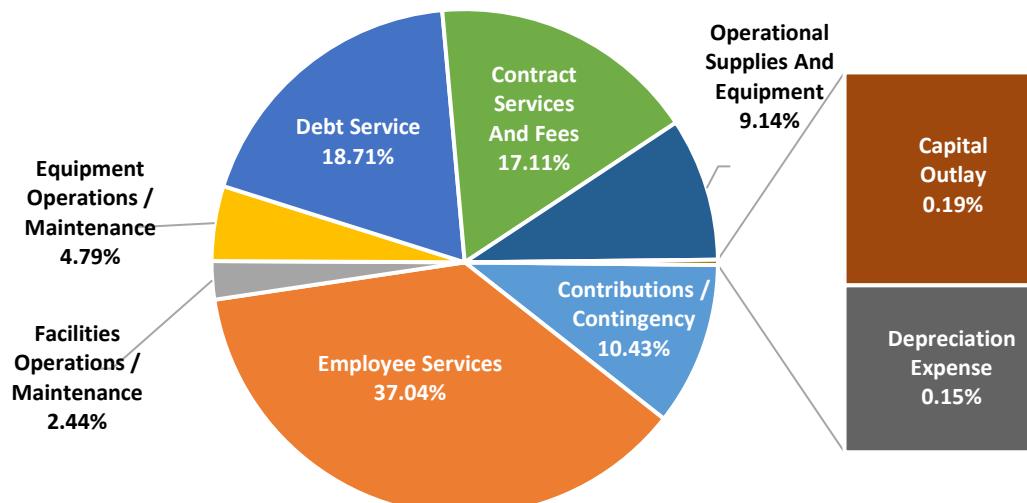


Budgeted expenditures total \$36,347,161 for FY 2022, which is a 11.7% and significant increase from the original FY 2021 budget. This increase results from the fact that FY 2021 was budgeted at the same level as FY 2020 due to the financial uncertainties related to COVID-19. The increase for FY 2022 from the projected year-end amended FY 2021 budget is more in line with what we would normally see year over year.

Municipal services are labor intensive and, as a result of this, the highest single expenditure category is related to employee costs. Employee Services represents 37.04% of all expenditures. Contract Services is another expenditure that is labor intensive but is performed by workers not employed by the City. Contract Services is budgeted to increase by 20% relative to FY 2021 budget.

Account Description	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimate	FY 2022 Adopted Budget	FY 2021 to FY 2022 Budget-To-Budget	
					Difference (\$)	Difference (%)
Expenditure						
Capital Improvements/Acquisition	202,459	-	15,000	-	-	0%
Capital Outlay	338,446	75,500	591,994	68,000	(7,500)	-10%
Contingency Reserves/Claims	8,910	-	-	-	-	0%
Contract Services And Fees	5,336,928	5,183,226	6,161,850	6,220,548	1,037,322	20%
Contributions / Contingency	4,122,520	3,663,297	3,543,746	3,791,787	128,490	4%
Debt Service	5,670,434	6,072,195	6,072,195	6,801,303	729,108	12%
Depreciation Expense	52,297	53,300	32,800	53,300	-	0%
Employee Services	11,885,407	12,224,642	12,503,339	13,463,680	1,239,038	10%
Equipment Operations / Maintenance	1,450,433	1,361,073	1,480,361	1,740,034	378,961	28%
Equipment Rental	77,155	-	-	-	-	0%
Facilities Operations / Maintenance	723,510	854,161	850,981	888,205	34,044	4%
Intergovernmental Revenues	-	-	-	-	-	0%
Operational Supplies And Equipment	3,078,750	3,043,919	3,992,084	3,322,304	278,385	9%
Expenditure Total	32,947,249	32,531,313	35,244,350	36,349,161	3,817,848	12%

FY 2022 Expenditures



MAJOR REVENUE SOURCES

FY 2022 Budget

Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget	FY 2021 Budget to FY 2022 Budget						
						Difference (\$)	Difference (%)					
Revenue												
310 Taxes												
111 CURRENT PROPERTY TAXES	8,922,759	9,938,368	10,153,000	10,308,147	11,175,000	1,022,000	9.79%					
112 DELINQUENT PROPERTY TAXES	72,183	59,251	55,000	62,000	55,000	-	0.00%					
113 PROP TAX-PENALTYANDINTEREST	40,260	57,628	40,000	40,000	40,000	-	0.00%					
121 CITY SALES TAX	3,405,361	3,747,522	3,140,000	4,100,000	4,250,000	1,110,000	35.35%					
131 TELEPHONE	40,349	29,717	54,000	17,000	20,000	(34,000)	-62.96%					
132 ATMOS GAS FRANCHISE	107,336	102,435	110,000	110,000	110,000	-	0.00%					
133 MIXED BEVERAGE DRINKS	16,303	16,938	15,000	20,000	20,000	5,000	33.33%					
134 ELECTRIC	502,686	493,223	520,000	500,000	500,000	(20,000)	-3.85%					
135 CABLE	117,738	147,763	150,000	150,000	150,000	-	0.00%					
136 SOLID WASTE COLLECTION	-	-	-	-	-	-	0.00%					
136 SOLID WASTE COLLECTIONS	147,386	227,242	200,000	210,000	220,000	20,000	10.00%					
137 PEG FEES	31,688	32,196	31,000	32,000	32,000	1,000	3.23%					
141 OCCUPANCY TAX/SKILL GAMES	15	-	-	-	-	-	0.00%					
143 HOTEL OCCUPANCY TAX	94,473	166,833	205,000	190,000	190,000	(15,000)	-7.32%					
274 LATE PAYMENT PENALTY	-	-	-	-	-	-	0.00%					
310 Taxes Total	13,498,537	15,019,116	14,673,000	15,739,147	16,762,000	2,089,000	14.24%					
320 Permits And Licenses												
151 PLAT/ZONING PERMITS	11,552	17,515	20,000	15,000	15,000	(5,000)	-25.00%					
152 BUILDING PERMIT	371,511	488,867	300,000	570,000	425,000	125,000	41.67%					
153 ELECTRICAL PERMITS	38,832	7,061	18,000	5,000	5,000	(13,000)	-72.22%					
154 PLUMBING PERMIT FEES	16,691	10,225	12,000	10,000	10,000	(2,000)	-16.67%					
155 GAS PERMIT FEES	580	600	500	500	500	-	0.00%					
156 MECHANICAL PERMIT FEES	22,960	2,449	13,000	1,000	1,000	(12,000)	-92.31%					
157 HAULED WASTE PERMIT	925	600	1,000	1,000	1,000	-	0.00%					
157 SUBDIVISION DEVLPMT FEES	-	269,684	100,000	220,000	175,000	75,000	75.00%					
159 PERMITS BY GRANT	-	350	-	1,200	-	-	0.00%					
161 TECHNOLOGY FEE	8,540	14,874	9,000	16,000	15,000	6,000	66.67%					
162 BEER/WINE SALES LICENSES	5,030	7,430	6,000	5,000	5,000	(1,000)	-16.67%					
163 DOG TAG/LICENSE	425	315	300	300	300	-	0.00%					

MAJOR REVENUE SOURCES

FY 2022 Budget

Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget	FY 2021 Budget to FY 2022 Budget	
						Difference (\$)	Difference (%)
Revenue							
164 MISC LICENSES/PERMITS	16,394	21,813	16,000	24,000	18,000	2,000	12.50%
320 Permits And Licenses Total	493,441	841,781	495,800	869,000	670,800	175,000	35.30%
330 In Lieu Of Taxes							0.00%
241 PAY IN LIEU OF TAXES	-	1,148	-	71,953	74,000	74,000	0.00%
330 In Lieu Of Taxes Total	-	1,148	-	71,953	74,000	74,000	0.00%
330 Intergovernmental Revenues							0.00%
219 OTHER FEDERAL GRANTS	1,096	1,941	-	-	-	-	0.00%
221 OFFICER STANDARDS AND EDUCATION	2,626	2,632	2,200	2,632	2,500	300	13.64%
229 OTHER STATE GRANTS	71,088	59,546	51,000	52,300	-	(51,000)	-100.00%
229 OTHER STATE GRANTS/REIMBURSE	13,924	16,710	4,000	9,000	10,000	6,000	150.00%
232 CAPITAL AREA PLANNING CO(CAPCO)	-	-	-	1,500	-	-	0.00%
235 GENERAL CONTRIBUTIONS	-	-	17,000	-	17,000	-	0.00%
235 TISD-POLICE OFFICER REIMBURSE	56,667	62,240	55,000	74,000	55,000	-	0.00%
237 COUNTY AND OTHER LOCAL GRANTS	22,000	1,000	-	18,000	-	-	0.00%
238 LOCAL REIMBURSEMENTS/REFUNDS	770	1,133	1,500	1,200	1,500	-	0.00%
239 OTHER LOCAL CONTRIBUTIONS	19,037	19,934	19,000	19,500	19,500	500	2.63%
239 OTHER LOCAL GOV DONATIONS	-	-	-	-	-	-	0.00%
241 PILOT-PAYMENT IN LIEU OF TAXES	4,576	3,551	68,900	225,935	215,000	146,100	212.05%
242 TIF-WILLIAMSON COUNTY	72,728	91,680	113,000	137,395	140,000	27,000	23.89%
330 Intergovernmental Revenues Total	264,511	260,366	331,600	541,462	460,500	128,900	38.87%
340 Charges For Service							0.00%
251 REFUSE COLLECTION CHARGES	1,362,477	1,305,939	1,425,000	1,455,000	1,533,000	108,000	7.58%
252 RECYCLING CHARGES	179,350	208,330	218,000	213,600	224,600	6,600	3.03%
258 ANIMAL SHELTER FEES	16,679	11,964	12,000	12,000	12,000	-	0.00%
260 DRAINAGE FEES	455,589	464,182	496,000	510,000	520,000	24,000	4.84%
261 POOL ADMISSION	23,540	-	23,000	18,500	23,000	-	0.00%
263 TRPSC BANNER DISPLAY	25	-	-	-	-	-	0.00%
264 PAVILLION/AUDITORIUM RENTAL	6,958	498	6,500	6,500	6,500	-	0.00%
265 LIBRARY SERVICES	8,786	4,081	9,000	4,500	9,000	-	0.00%

MAJOR REVENUE SOURCES

FY 2022 Budget

Account Description	FY 2021 Budget to FY 2022 Budget						
	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget	Difference (\$)	Difference (%)
Revenue							
266 PLAN REVIEW FEES	79,147	79,535	50,000	90,000	120,000	70,000	140.00%
267 ENGINEERING/INSPECTION FEES	25,800	40,253	25,000	70,000	40,000	15,000	60.00%
268 LIBRARY MEETING RM. RENTAL	950	600	800	800	800	-	0.00%
269 PARK FEES	81,871	36,735	75,000	50,000	75,000	-	0.00%
270 LEAGUE FEES	9,171	4,079	12,000	3,500	12,000	-	0.00%
271 WATER SERVICE CHARGES	4,099,514	4,321,027	4,597,000	4,700,000	5,170,000	573,000	12.46%
272 CONNECT FEES	17,975	17,845	17,000	17,000	17,000	-	0.00%
273 TRANSFER FEES	1,560	1,520	1,500	1,500	1,500	-	0.00%
274 LATE PAYMENT FEE	5,566	2,356	5,000	2,000	2,500	(2,500)	-50.00%
274 LATE PAYMENT FEES	184,275	84,972	185,000	90,000	175,000	(10,000)	-5.41%
275 SEWER SERVICE CHARGES	4,123,482	4,071,636	4,532,000	4,450,000	4,895,000	363,000	8.01%
276 WHOLESALE WATER CHARGES	477,403	538,796	500,000	500,000	520,000	20,000	4.00%
277 ADMIN FEE	49,200	23,400	52,000	15,000	30,000	(22,000)	-42.31%
279 BULK SEWER DISPOSAL FEE	53,528	72,525	45,000	60,000	60,000	15,000	33.33%
280 MISC. WATER SERVICE FEES	27,825	13,520	25,000	10,000	25,000	-	0.00%
281 T-HANGER RENT	224,171	223,848	230,000	228,000	241,000	11,000	4.78%
283 GROUND LEASES	1,053	3,506	-	-	-	-	0.00%
284 SALE OF AV GAS	147,161	127,923	150,000	130,000	166,000	16,000	10.67%
285 SALE OF JET A FUEL	30,445	26,969	30,000	45,000	40,000	10,000	33.33%
286 GRAVE DIGGING SERVICES	120,280	134,732	95,000	145,000	170,000	75,000	78.95%
287 GRAVESITE MARKING/LOCATING FEE	960	1,550	1,000	2,500	1,500	500	50.00%
289 CREDIT CARD PROCESSING FEE	75,176	40,236	74,000	27,000	69,000	(5,000)	-6.76%
291 FIRE INSPECTION FEES	8,619	3,893	8,500	4,000	8,500	-	0.00%
292 FIRE RESPONDER EMS FEES	10,561	17,877	16,000	13,000	16,000	-	0.00%
293 LIEN FEES	690	160	600	600	600	-	0.00%
295 POLICE SERVICES	25,448	16,683	25,000	46,000	25,000	-	0.00%
296 TRANSPORTATION USER FEE	742,737	749,442	790,000	805,000	825,000	35,000	4.43%
323 WATER CAP. IMPACT FEE	230,176	316,830	150,000	350,000	250,000	100,000	66.67%
324 SEWER CAP. IMPACT FEE	157,369	218,940	100,000	250,000	175,000	75,000	75.00%

MAJOR REVENUE SOURCES

FY 2022 Budget

Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget	FY 2021 Budget to FY 2022 Budget	
						Difference (\$)	Difference (%)
Revenue							
374 LATE PAYMENT FEES	799	411	700	500	700	-	0.00%
340 Charges For Service Total	13,066,315	13,186,789	13,982,600	14,326,500	15,460,200	1,477,600	10.57%
410 Fines And Forfeitures							0.00%
306 COURT ADMINISTRATION FEE	46,227	22,680	30,000	15,000	23,000	(7,000)	-23.33%
307 DEF. DRIVING APP. FEE	6,824	2,108	6,000	2,000	4,000	(2,000)	-33.33%
308 DISMISSAL FEE	1,190	300	1,200	1,000	1,200	-	0.00%
309 JUDICIAL FEE-CITY	2,340	854	2,000	1,000	2,000	-	0.00%
310 OMNIBASE LOCAL FEE	1,939	1,366	2,000	1,000	1,500	(500)	-25.00%
311 MUNICIPAL COURT FINES	187,757	130,278	175,000	120,000	150,000	(25,000)	-14.29%
312 CHILD SAFETY FEES	2,206	855	1,800	1,000	1,500	(300)	-16.67%
313 TRAFFIC COURT FEES	5,000	2,251	5,000	2,000	5,000	-	0.00%
314 WARRANT FEES	22,494	18,371	20,000	15,000	20,000	-	0.00%
315 NOTICE/ARREST FEES	10,929	5,295	10,000	5,000	10,000	-	0.00%
317 COURT TIME PAYMENT FEE	9,029	5,194	8,500	5,000	8,500	-	0.00%
318 LIBRARY FINES	6,931	3,640	6,000	2,000	6,000	-	0.00%
319 SEIZURE/FORFEITURES	1,160	529	1,000	1,000	1,000	-	0.00%
320 TRUANCY PREVENTION/DIVERSION	-	3,012	-	2,500	2,500	2,500	0.00%
321 JURY SERVICE FEES	-	60	-	50	-	-	0.00%
412 BUILDING SECURITY FEES	7,049	4,980	7,000	5,000	6,500	(500)	-7.14%
413 TECHNOLOGY FEES	9,399	5,115	8,000	5,000	8,000	-	0.00%
410 Fines And Forfeitures Total	320,472	206,886	283,500	183,550	250,700	(32,800)	-11.57%
420 Assessments							0.00%
321 WATER TAP FEES	20,960	14,743	20,000	15,000	15,000	(5,000)	-25.00%
322 SEWER TAP FEES	16,850	12,832	15,000	12,000	12,000	(3,000)	-20.00%
324 WEATHERIZATION	2,430	2,048	1,500	1,500	1,500	-	0.00%
325 METER FEES	43,034	52,298	30,000	175,000	200,000	170,000	566.67%
325 PAVING LIEN DEPOSITS	262	246	-	-	-	-	0.00%
326 OTHER SPECIAL ASSESSMENTS	76	-	-	-	-	-	0.00%
327 LOT CLEAN UP ASSESSMENTS	8,985	1,635	9,000	12,000	10,000	1,000	11.11%
328 ROADWAY IMPACT FEES	57,624	57,850	35,000	95,000	60,000	25,000	71.43%

MAJOR REVENUE SOURCES

FY 2022 Budget

Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget	FY 2021 Budget to FY 2022 Budget	
						Difference (\$)	Difference (%)
Revenue							
329 PAYMENT OF CLAIMS	9,713	9,397	2,500	490,000	2,500	-	0.00%
420 Assessments Total	159,934	151,049	113,000	800,500	301,000	188,000	166.37%
430 Use Of Money And Property							0.00%
331 INTEREST INCOME	383,791	241,396	204,700	23,250	38,400	(166,300)	-81.24%
331 OPERATING FUND INTEREST	104,839	84,632	70,000	6,000	9,000	(61,000)	-87.14%
333 RENTAL INCOME (LEASE)	-	-	-	-	-	-	0.00%
333 RENTAL INCOME (LEASES)	84,660	82,976	85,000	82,000	83,000	(2,000)	-2.35%
333 RENTAL INCOME(LEASES)	29,843	26,792	28,000	28,000	28,000	-	0.00%
334 CIVIL SERVICE SICK LEAVE	-	-	-	-	-	-	0.00%
334 COLLECTIONS/ GENERAL REVENUE	-	-	-	-	-	-	0.00%
334 COLLECTIONS/GENERAL REVENUE	39,037	23,865	33,000	30,000	30,000	(3,000)	-9.09%
334 MISCELLANEOUS REVENUE	2,601	3,639	2,500	3,500	2,500	-	0.00%
335 REIMBURSEMENTS	1,811	10,668	2,000	6,000	2,000	-	0.00%
335 REIMBURSEMENTS/REFUNDS	408	206	-	-	-	-	0.00%
335 REIMBURSEMENTS/REPAYMENTS	17,535	151,329	20,000	385,000	20,000	-	0.00%
336 USE OF RESTRICTED FUND BALANCE	-	-	-	236,343	-	-	0.00%
430 Use Of Money And Property Total	664,525	625,504	445,200	800,093	212,900	(232,300)	-52.18%
440 Donations From Private Sources							0.00%
341 TML REGION 10 MEETING FEES	-	(90)	-	-	-	-	0.00%
349 OTHER PUBLIC SAFETY DONATIONS	111,527	116,670	7,500	7,500	7,500	-	0.00%
352 FARMERS' MARKET RENTAL FEES	-	2,866	2,000	6,000	6,000	4,000	200.00%
353 MAIN STREET CAR SHOW	-	28,625	28,000	-	25,000	(3,000)	-10.71%
354 WINE SWIRL	-	4,439	4,500	-	4,500	-	0.00%
356 CHRISTMAS BAZAAR	-	1,855	2,000	-	2,000	-	0.00%
357 SALES AND OTHER FUNDRAISINGS	1,752	-	-	-	-	-	0.00%
358 TAYLOR BLACKLAND PRAIRIE DAYS	8,895	-	14,000	-	14,000	-	0.00%
359 MISCELLANEOUS DONATIONS	6,777	2,666	5,300	3,300	3,300	(2,000)	-37.74%
440 Donations From Private Sources Total	128,951	157,031	63,300	16,800	62,300	(1,000)	-1.58%
450 Interfund Operating Transfers							0.00%
361 TRANSFER FROM 300 MDUS	-	-	-	-	-	-	0.00%

MAJOR REVENUE SOURCES

FY 2022 Budget

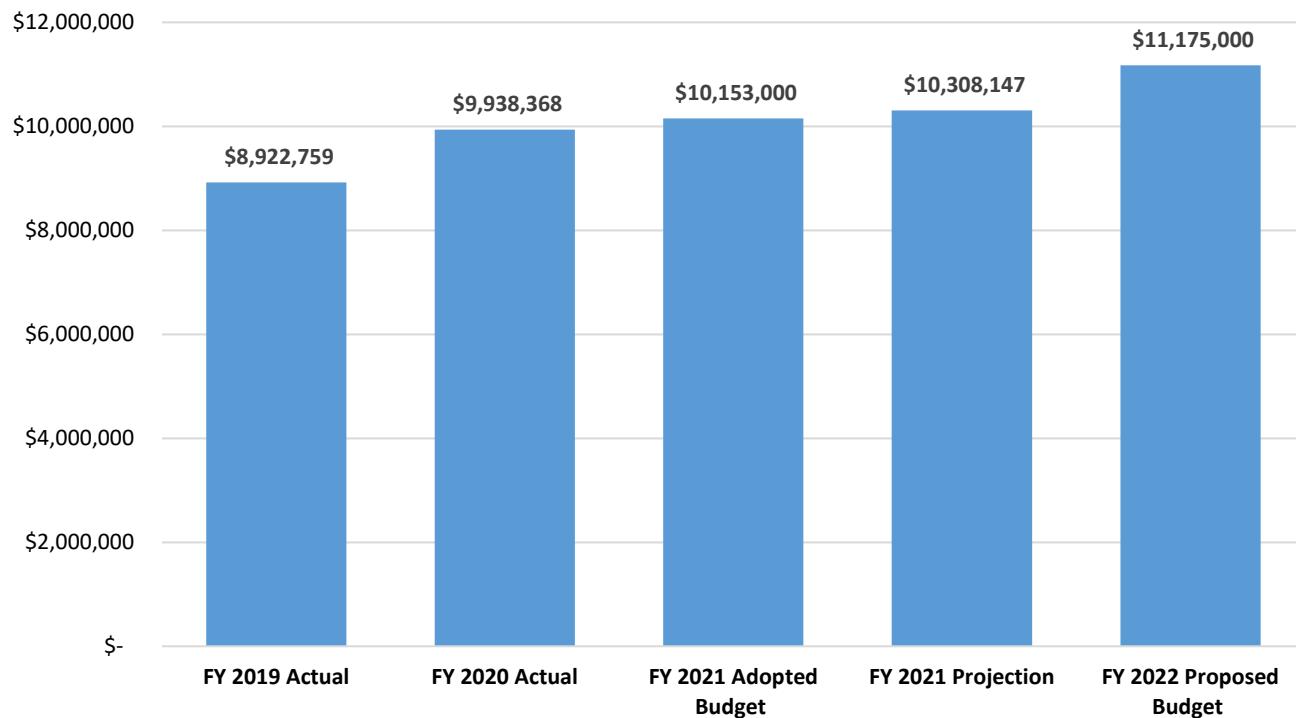
Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget	FY 2021 Budget to FY 2022 Budget	
						Difference (\$)	Difference (%)
Revenue							
361 TRANSFER FROM TIF	15,000	10,000	20,000	20,000	20,000	-	0.00%
362 TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	5,000	-	0.00%
363 TRNSF IN FROM CEMETERY PERM FD	12,510	25,895	12,000	1,500	5,000	(7,000)	-58.33%
365 FROM PROCEEDS OF SALE PARKLAND	-	168,573	-	-	-	-	0.00%
365 INTERFUND TRANSFER IN	3,965	-	-	-	-	-	0.00%
365 TRANSFER FROM GENERAL FUND	14,600	14,600	14,600	14,600	14,600	-	0.00%
367 TRANSFER FROM MDUS	180,000	180,000	180,000	180,000	180,000	-	0.00%
369 TRANSFER FROM SANITATION FUND	164,200	164,200	164,200	164,200	164,200	-	0.00%
370 INTERFUND TRANSFER IN	359,365	339,500	342,150	380,948	339,500	(2,650)	-0.77%
370 TRANSFER IN	-	7,377	48,982	48,982	23,532	(25,450)	-51.96%
370 TRANSFER IN FROM FUND 165	-	-	-	-	-	-	0.00%
371 TRANSFER FROM UTILITY FUND	1,250,000	1,600,000	1,600,000	1,600,000	1,600,000	-	0.00%
372 TRANSFER FROM AIRPORT FUND	15,000	15,000	15,000	15,000	15,000	-	0.00%
373 TRANSFER FROM CEMETERY FUND	25,000	-	-	-	-	-	0.00%
450 Interfund Operating Transfers Total	2,044,639	2,530,145	2,401,932	2,430,230	2,366,832	(35,100)	-1.46%
460 Proceeds General Fixed Assets							
371 CEMETERY LOT SALES -RESTRICTED	8,528	9,316	8,300	13,000	8,500	200	2.41%
372 CEMETERY LOT SALE-UNRESTRICTED	76,754	83,841	70,000	125,000	80,000	10,000	14.29%
374 SALE OF SURPLUS EQUIPMENT	320	-	-	-	-	-	0.00%
376 BULK WATER SALES	1,759	2,713	1,500	2,000	2,000	500	33.33%
379 SALE OF MISC. ASSETS	275	10	-	-	-	-	0.00%
460 Proceeds General Fixed Assets Total	87,637	95,880	79,800	140,000	90,500	10,700	13.41%
470 Proceeds General Long Term Liabilities							
383 12.590M 2019 COS (3.985M)	3,985,000	-	-	-	-	-	0.00%
391 BOND PREMIUM	386,084	-	-	-	-	-	0.00%
470 Proceeds General Long Term Liabilities Total	4,371,084	-	-	-	-	-	0.00%
Revenue Total	35,100,045	33,075,695	32,869,732	35,919,235	36,711,732	3,842,000	11.69%

Tax Revenues are primarily derived from property taxes and sales taxes.

Property Taxes are levied on January 1 of each year. The Williamson Central Appraisal District determines the value for each property in the city. Property tax rolls are certified in July and the tax rate is adopted in September, along with the budget. The Williamson County Tax Collector then sends statements to each taxpayer.

Budgeted revenues from ad valorem taxes total \$11,175,000. The adopted property tax rate for FY 2022 is \$0.765115 per \$100 of valuation. The property tax rate is made up of two components; the Maintenance & Operations (M&O) rate for general operations and the Interest & Sinking (I&S) rate for debt service. For FY 2022, the M&O rate is \$0.569637 and the I&S rate is \$0.195478.

Property Tax Revenues

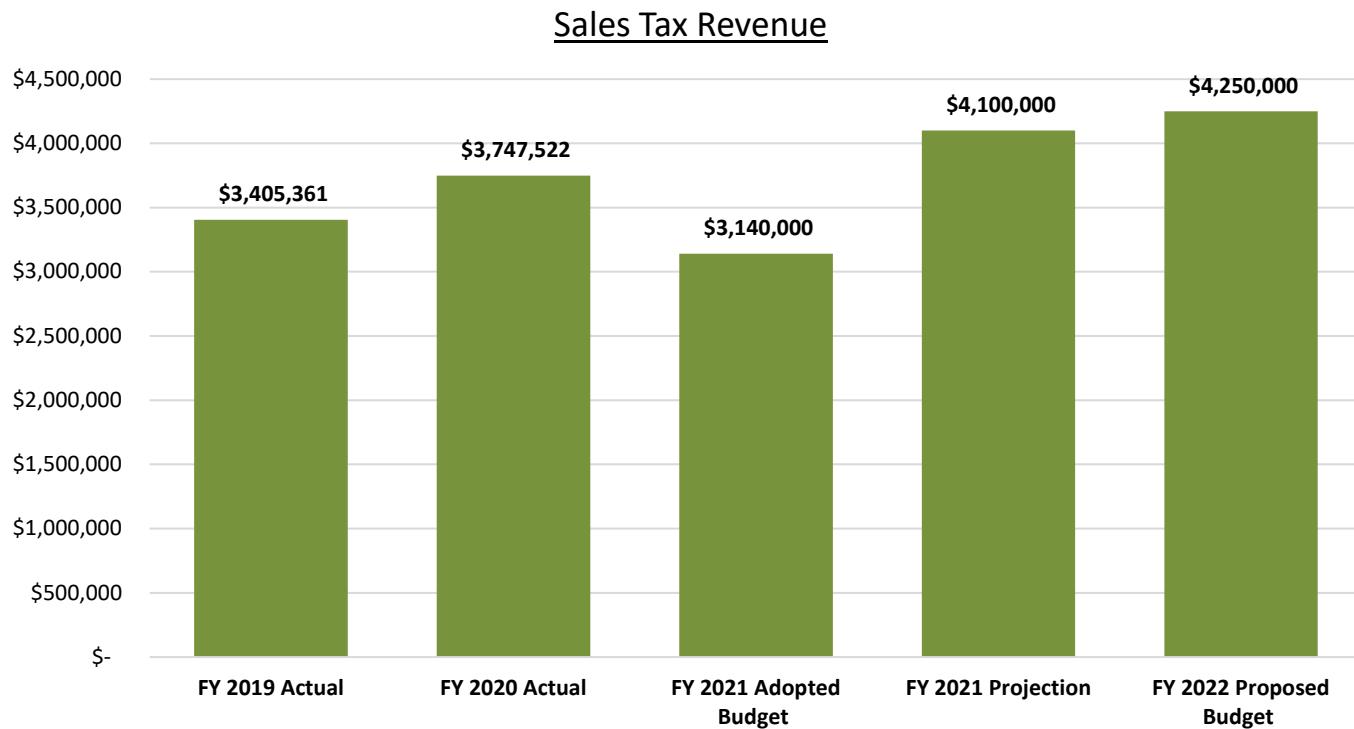


Sales Tax Revenue is budgeted at \$4,250,000. The City's sales tax rate is 8.25% for goods and services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis.

Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City. The 2% is allocated in the following categories:

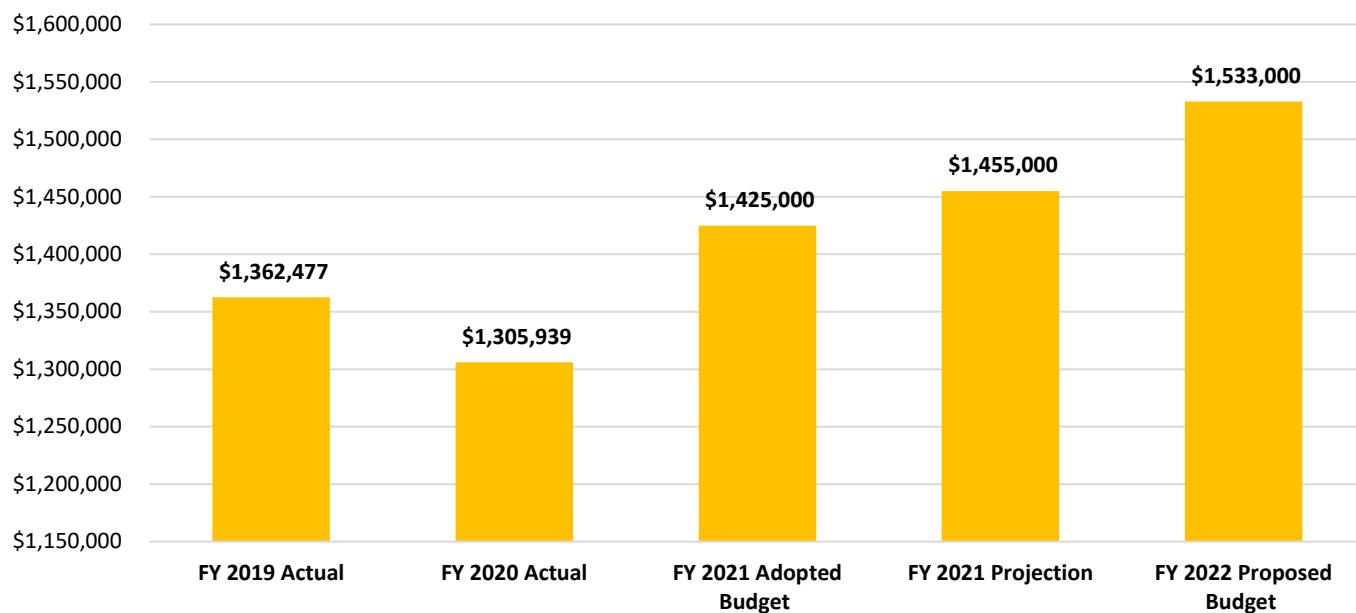
- 1.00% is used for general City operating purposes
- 0.50% is transferred to the Taylor Economic Development Corporation
- 0.50% is used for property tax relief and is included in the sales tax total budgeted in the General Fund

Sales tax revenues for FY 2021 have been much higher than the conservatively budgeted amount, and it is estimated that actual collections for the fiscal year will be approximately \$4,100,000. Sales tax revenues in the FY 2022 budget are 3.7% more than the estimated collections in FY 2021.



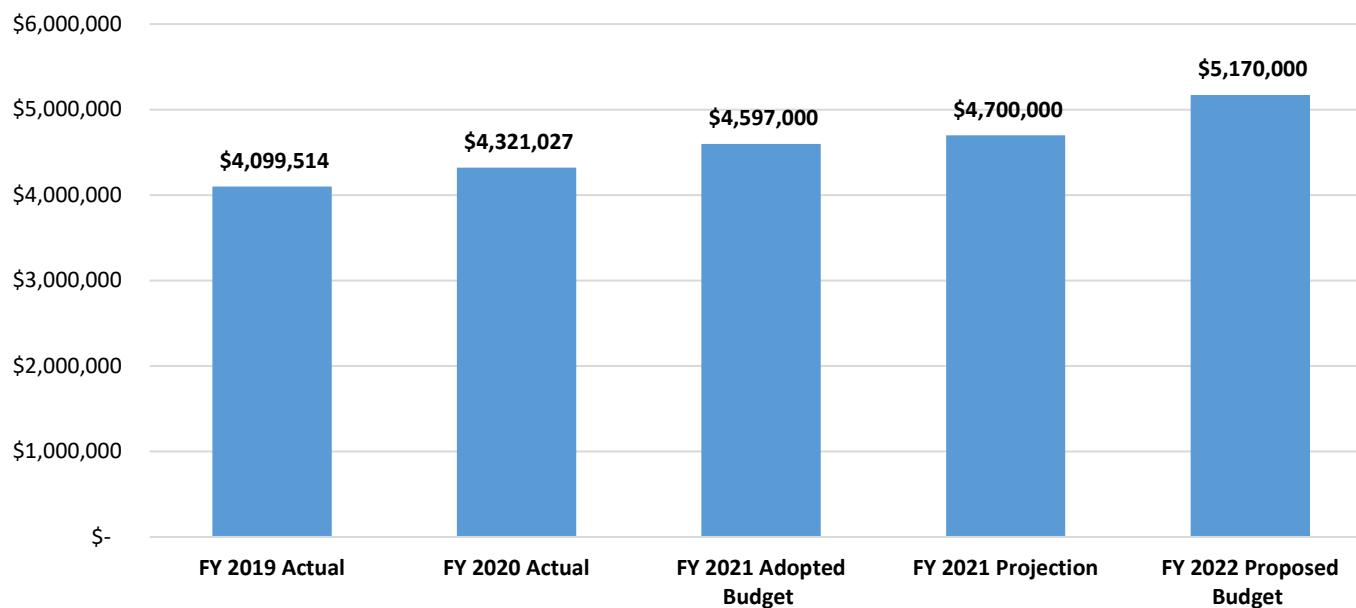
Service Charges are fees paid for by the users of the service and are set at a level to cover the cost of the service provided.

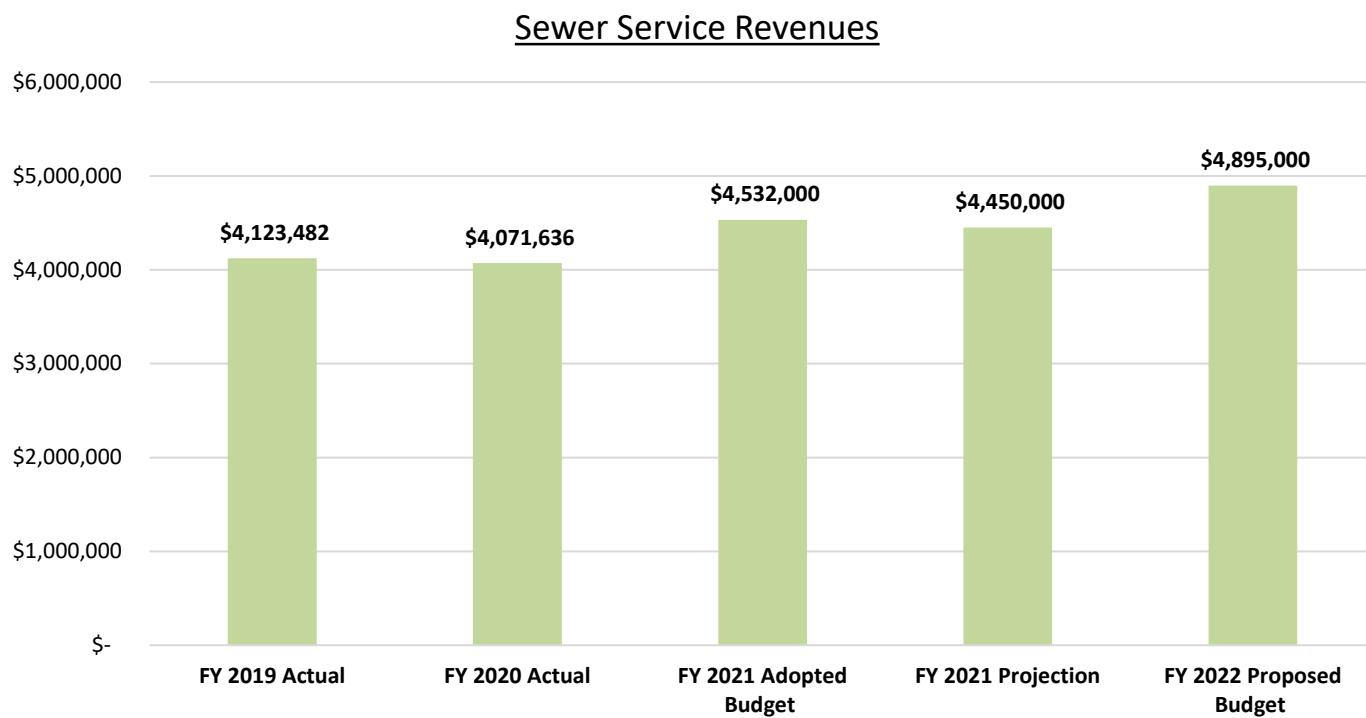
Refuse Collection Revenues



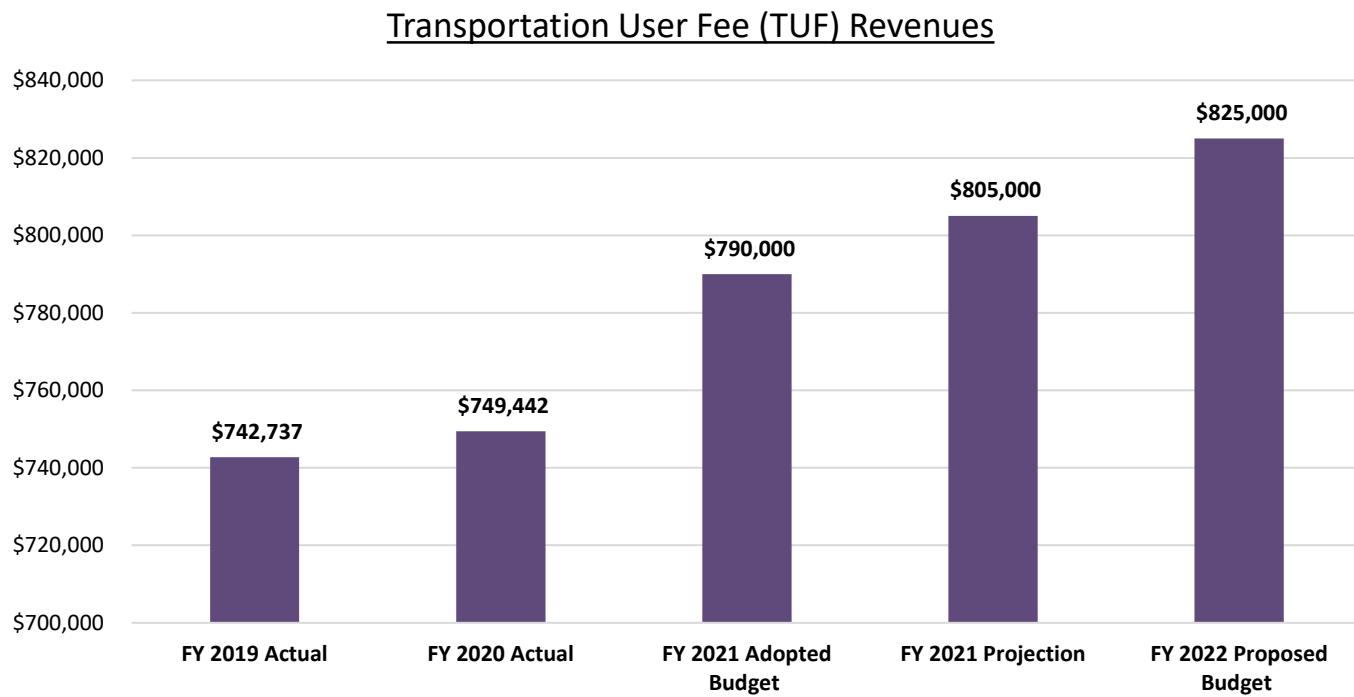
Utility Revenues are primarily derived from user charges. User charges are assessed to water, wastewater and sanitation customers based on the amount of water used by premises connected to the utility system and the level of sanitation service received. User charges for water and wastewater are budgeted at \$10,065,000. This represents a 10% increase relative to FY 2021 budget. User charges for sanitation customers is budgeted at \$1,533,000, an 8% increase over the FY 2021 budget.

Water Service Revenues

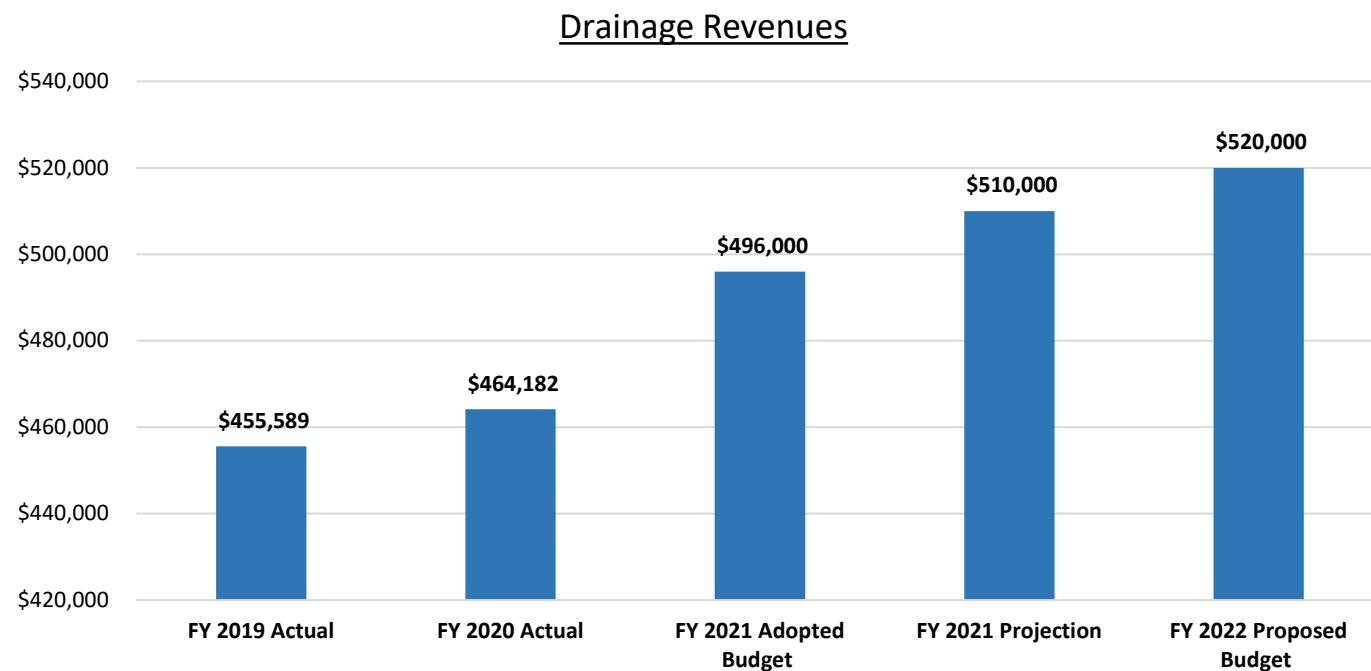




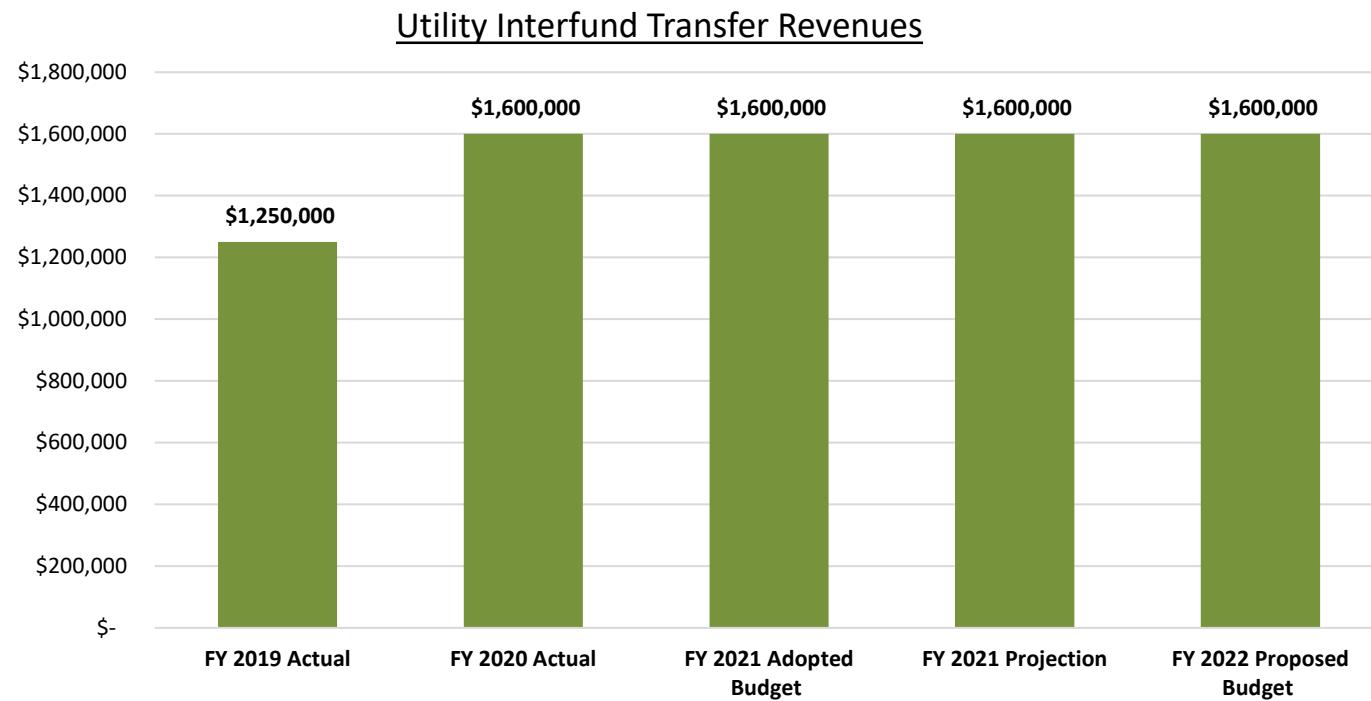
Transportation User Fee (TUF) is a fee assessed to each property based on the impact the use of the property has on the transportation system in the City. TUF fees collected are restricted in their use by ordinance for the maintenance and operation of the street and transportation system. TUF fees are budgeted at \$825,000 in FY 2022 and is 4.4% more than the previous year budget.



Municipal Drainage Utility System (MDUS) fee is assessed to each property based on the size of the property and the impact the property has on the drainage system of the City. MDUS fees collected are restricted in their use by ordinance for the maintenance and operation of the City's drainage system.



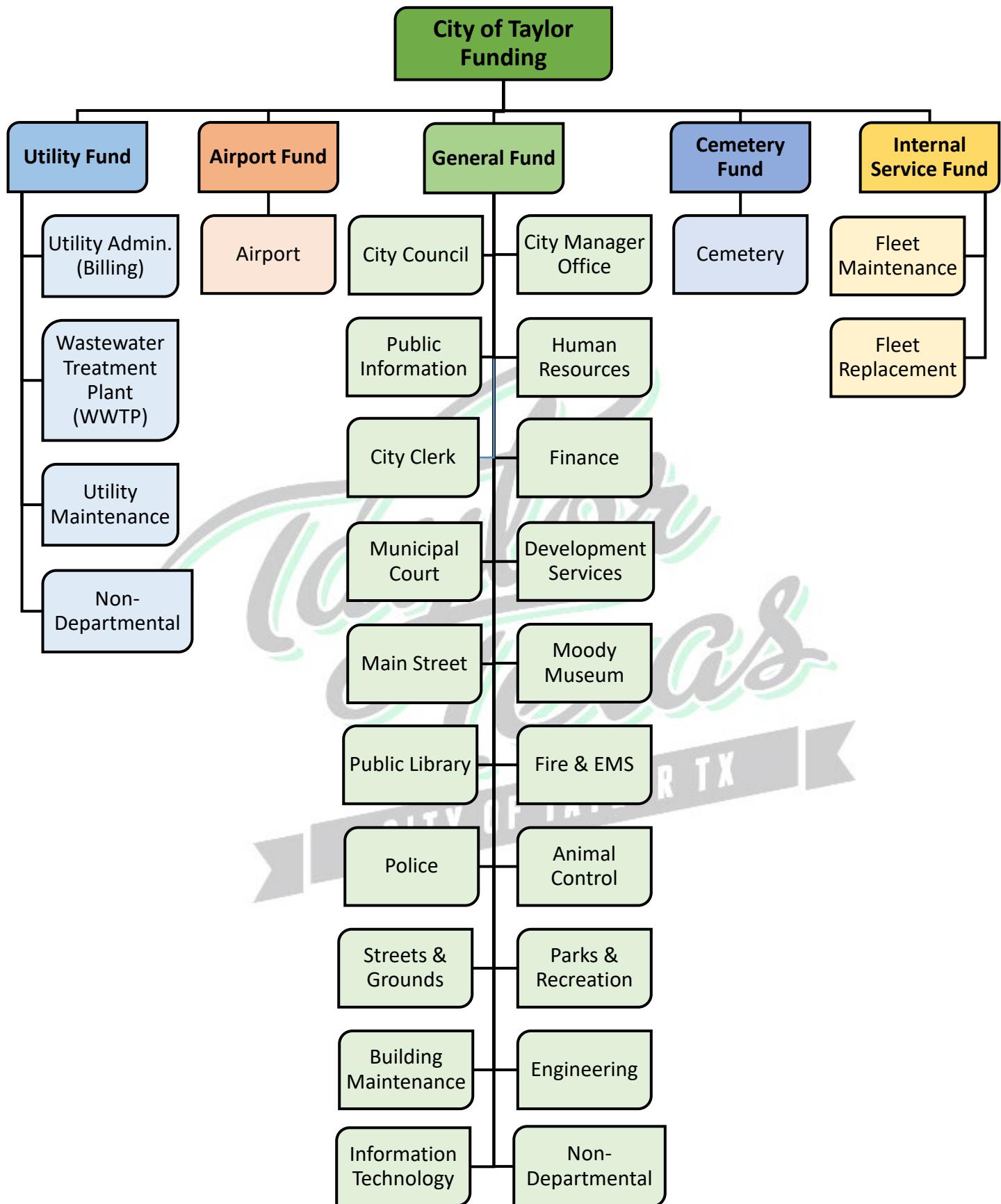
Interfund Transfers include transfers between funds to cover the cost of services provided to the fund from cost categories charged to the receiving fund. The biggest interfund transfer budgeted in FY 2022 is from the Utility Fund to the General fund to cover the costs charged in the General Fund that are used to support the operations of the Utility Fund.

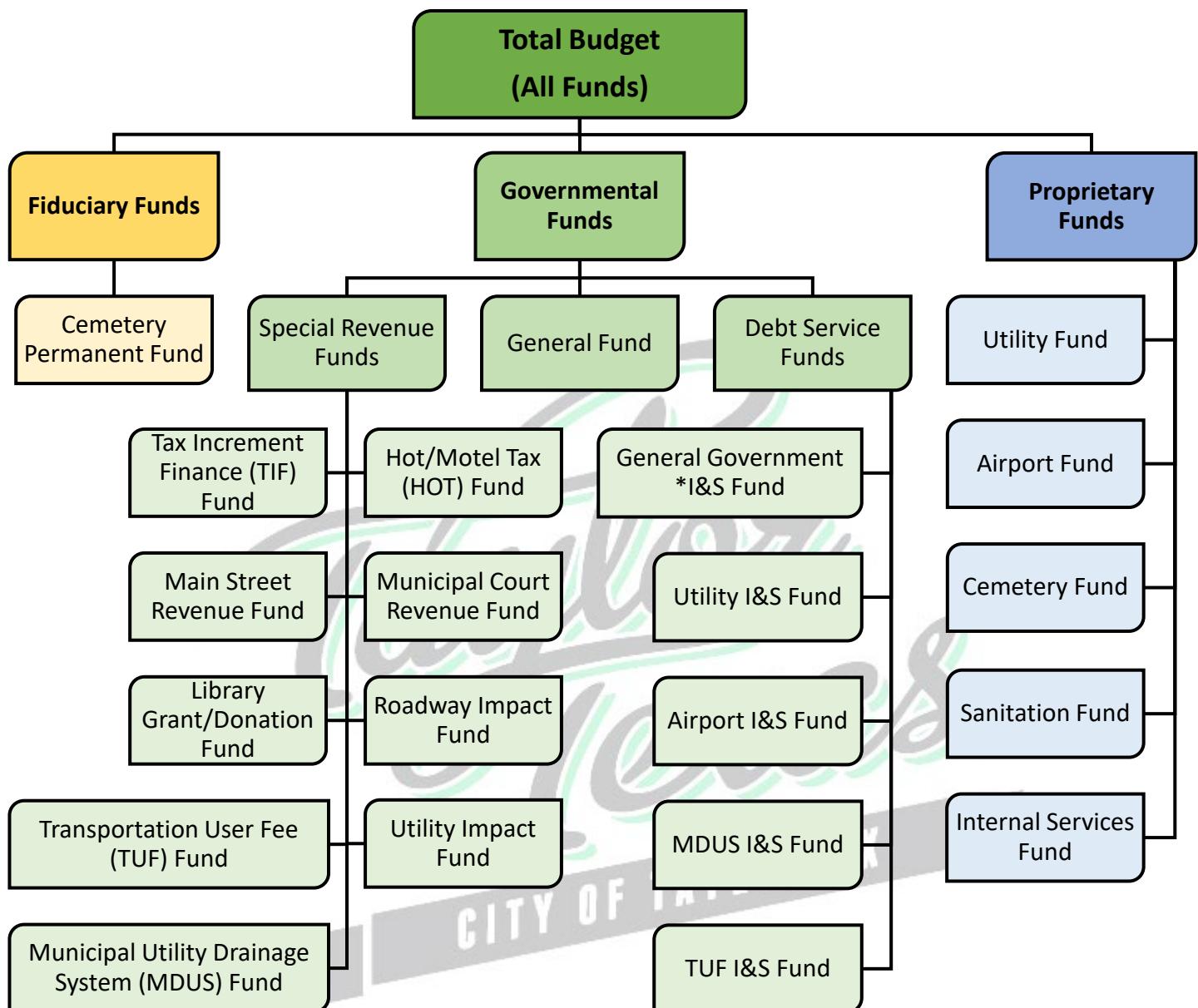


Main Funds	Beginning Fund Balance Projection	Revenues and Sources Budgeted	Expenditures and Uses Budgeted	Balance Projected	Ending Fund Balance Projected
Governmental Funds					
Governmental Funds					
General Fund	5,173,649	16,926,632	16,922,684	3,948	5,177,597
Governmental Funds Total	5,173,649	16,926,632	16,922,684	3,948	5,177,597
Special Revenue Funds					
Hotel-Motel Tax Fund	48,863	190,000	204,000	(14,000)	34,863
Library Grant/Donation Fund	331,420	700	2,050	(1,350)	330,070
Main Street Revenue Fund	66,175	108,100	108,100	-	66,175
Municipal Court Revenue Funds	82,460	19,000	9,712	9,288	91,748
Municipal Utility Drainage Fund	200,808	522,500	513,600	8,900	209,708
Roadway Impact Fund	320,274	60,000	60,000	-	320,274
Tax Increment Financing (TIF)	205,584	411,500	408,032	3,468	209,052
Transportation Fund (TUF)	540,781	828,000	821,319	6,681	547,462
Utility Impact Fund	2,273,543	425,000	160,000	265,000	2,538,543
Special Revenue Funds Total	4,069,908	2,564,800	2,286,813	277,987	4,347,895
Debt Service Funds					
General Government I&S Funds	703,272	3,233,000	3,195,350	37,650	740,922
Debt Service Funds Total	703,272	3,233,000	3,195,350	37,650	740,922
Governmental Funds Total	9,946,829	22,724,432	22,404,847	319,585	10,266,414
Proprietary Funds					
Proprietary Funds					
Airport	543,951	459,200	455,130	4,070	548,021
Cemetery Fund	42,837	257,500	258,566	(1,066)	41,771
Sanitation Fund	249,280	1,977,600	1,946,700	30,900	280,180
Utility Fund	4,554,119	11,279,000	11,278,918	82	4,554,201
Proprietary Funds Total	5,390,187	13,973,300	13,939,314	33,986	5,424,173
Proprietary Funds Total	5,390,187	13,973,300	13,939,314	33,986	5,424,173
Fiduciary Funds					
Fiduciary Funds					
Cemetery Permanent Fund	654,861	13,500	5,000	8,500	663,361
Fiduciary Funds Total	654,861	13,500	5,000	8,500	663,361
Fiduciary Funds Total	654,861	13,500	5,000	8,500	663,361
Grand Total	15,991,877	36,711,232	36,349,161	362,071	16,353,948

Other Funds	Beginning Fund Balance Projection	Revenues and Sources Budgeted	Expenditures and Uses Budgeted	Balance Projected	Ending Fund Balance Projected
Governmental Funds					
Other Debt Service Funds					
Airport I&S Fund	-	104,594	104,594	-	-
MDUS I&S Fund	-	275,450	275,450	-	-
TIF I&S Fund	-	339,500	339,500	-	-
TUF I&S Fund	-	290,519	290,519	-	-
Utility I&S Fund	-	2,618,490	2,618,490	-	-
Other Debt Service Funds Total	-	3,628,553	3,628,553	-	-
Governmental Funds Total	-	3,628,553	3,628,553	-	-
Proprietary Funds					
Internal Services Funds					
Fleet Operating Fund	-	724,220	719,705	4,515	4,515
Fleet Replacement Fund	-	2,347,922	2,321,794	26,128	26,128
Internal Services Funds Total	-	3,072,142	3,041,499	30,643	30,643
Proprietary Funds Total	-	3,072,142	3,041,499	30,643	30,643
Grand Total	-	6,700,695	6,670,052	30,643	30,643

*Other Funds including Other Debt Service Funds and Internal Services Funds are included in the Main Funds. These are noted separately as to not overstate the Main Funds Summary.





*Interest & Sinking



General Fund

Fund Summary	77
City Council	81
City Manager Office	85
Public Information	91
Human Resources	96
City Clerk	101
Finance	104
Municipal Court	109
Development Services	113
Main Street	118
Moody Museum	123
Public Library	124
Fire	129
Police	134
Animal Control	136
Streets & Grounds	141
Parks & Recreation	147
Building Maintenance	152
Engineering	156
Information Technology	158
Non-Departmental	162

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. **Revenues** are budgeted at \$16,926,632 with the primary revenues sources as follows:

- Ad Valorem Taxes** – Property tax collections are budgeted at \$8,087,000, an increase of \$590,000 from FY 2021 budget. The 2021 certified taxable value per the Williamson County Tax Appraisal District is \$1,470,132,537, with \$9,649,219 in value still under protest. Tax revenues in the General Fund are based on the assumption that sixty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 48% of total revenue for governmental activities.
- Sales Tax revenue** is budgeted at \$4,250,000, which is an increase of \$1,110,000 (35%) from the current budget. Sales tax revenues for FY 2021 have been much higher than the conservatively budgeted amount, and it is estimated that actual collections for the fiscal year will be approximately \$4,100,000. Sale tax revenues in the proposed FY 2022 budget are \$150,000, or 3.7% more than the estimated collections for the current fiscal year based on trends.
- Franchise Taxes**, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 5% of General Fund revenues. This is the General Fund's fourth largest revenue source.
- Permits and Licenses** are budgeted at \$669,800, as new development and construction are driving the 35% anticipated increase in budgeted revenues compared to the 2020-21 budgeted amount.
- Budgeted Inter-Fund Transfers** covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$1,982,732 is a decrease of \$25,450 from the current fiscal year.

General Fund **expenditures** are budgeted at \$16,922,684; this is an increase of \$1,816,571 or 12% from the current year adopted budget. The increase reflects the conservative approach taken during the development of the FY 2021 budget compared to the more traditional approach taken for FY 2022. It also includes expenditures related to the full-year costs of items added during the current fiscal year, several increased program levels, and inflationary cost increases. A few budget highlights include:

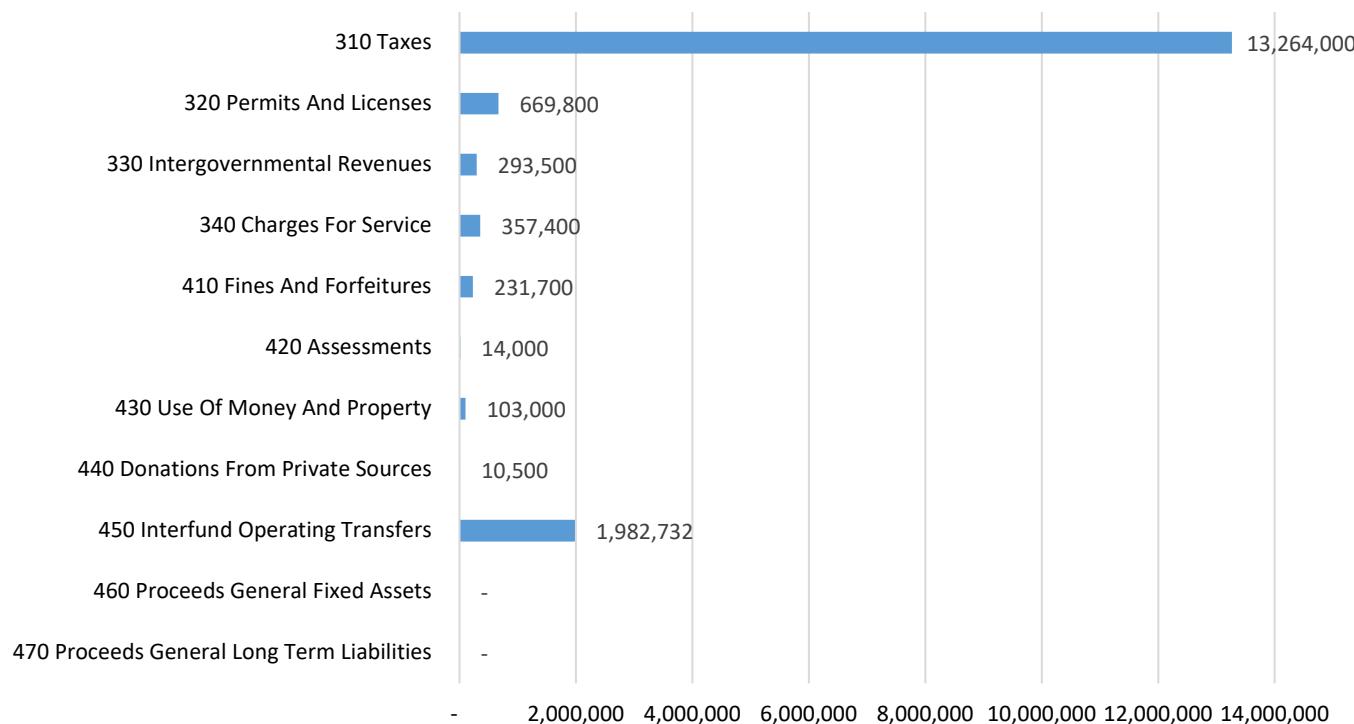
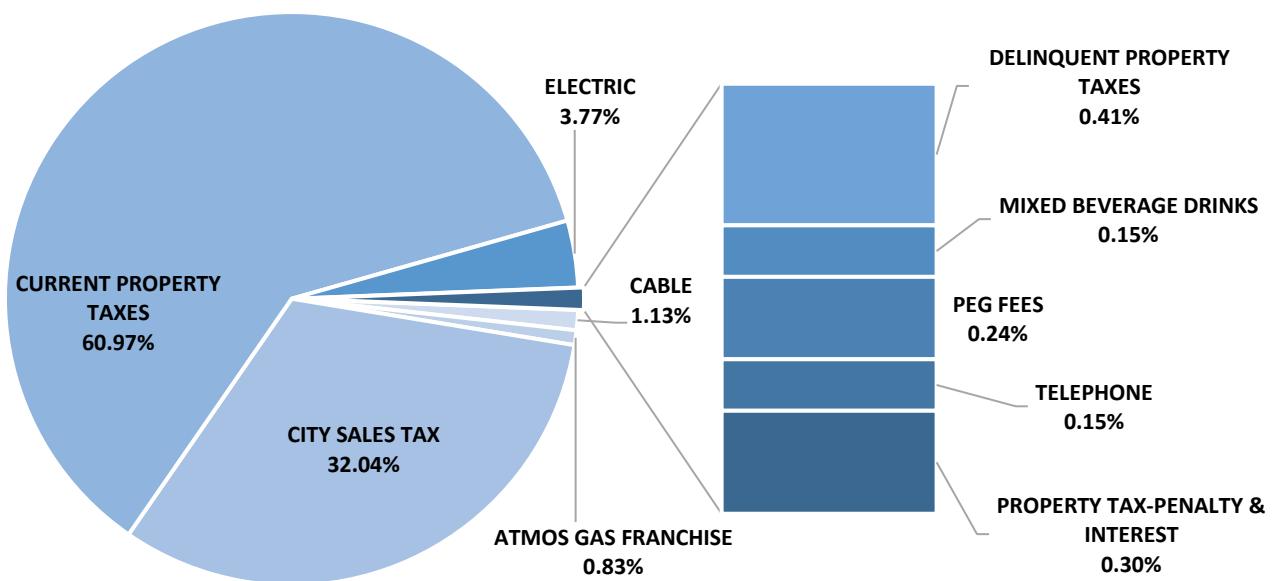
- A new position, Planner, \$64,600 and Neighborhood Design Consultant, \$50,000, have been added in Development Services to meet the growing community needs.
- Increased costs for contracted mowing services in Streets & Grounds are \$120,000.
- Additional offices in City Hall are needed and are budgeted in Building Maintenance for \$20,000.
- Because of the new housing developments in the City, the budget for water meters increased \$136,785 in the Utility Maintenance.

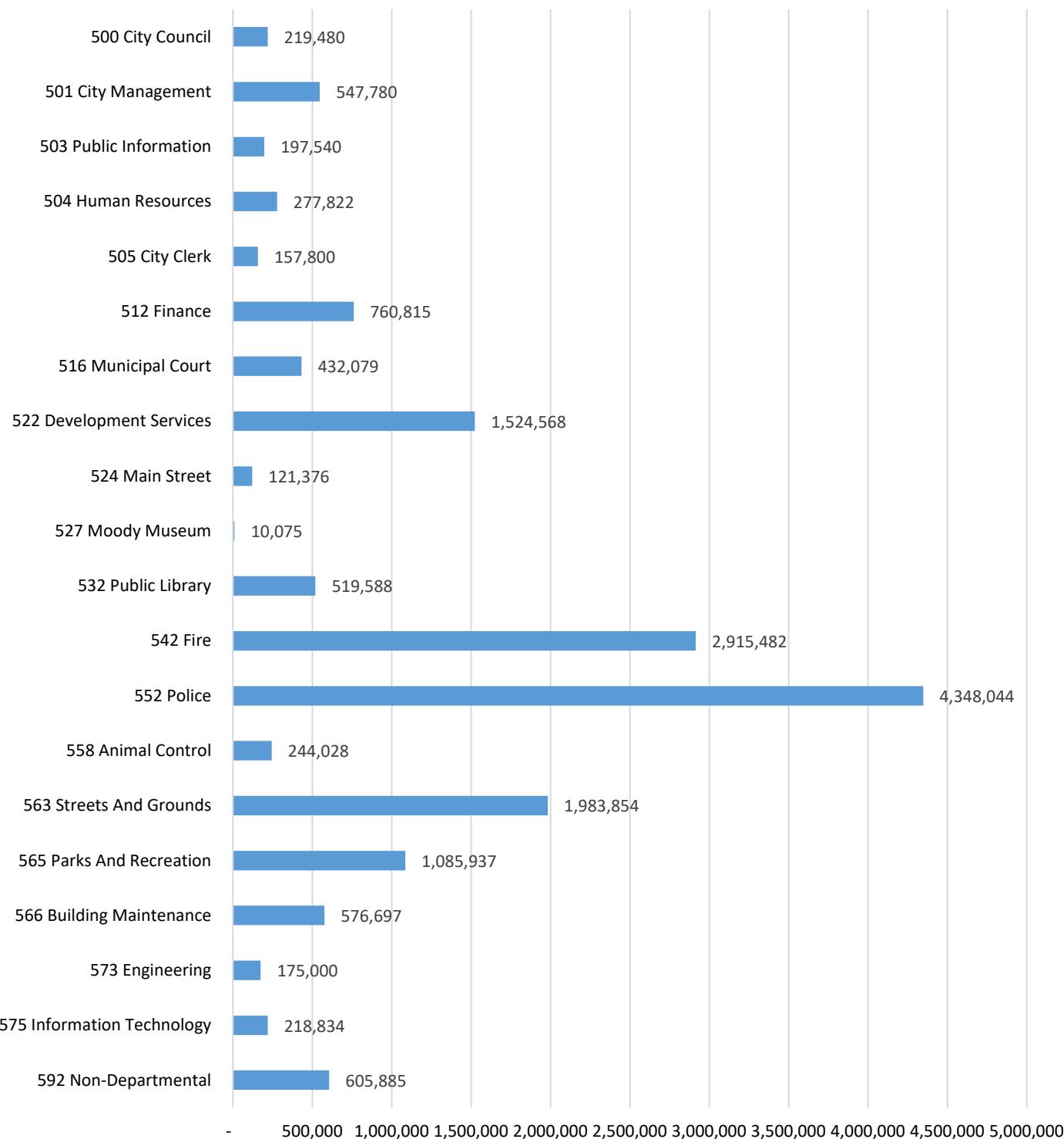
Fund balance is anticipated to remain at approximately \$5,173,649 with revenues near equal to expenditures.

GENERAL FUND – Fund Summary

FY 2022 Budget

Fund Summary	FY 2019 Actual	FY 2020 Actual	FY 2021 Budget	FY 2021 Estimate	FY 2022 Adopted Budget
310 Taxes					
ATMOS GAS FRANCHISE	107,336	102,435	110,000	110,000	110,000
CABLE	117,738	147,763	150,000	150,000	150,000
CITY SALES TAX	3,405,361	3,747,522	3,140,000	4,100,000	4,250,000
CURRENT PROPERTY TAXES	6,609,239	7,385,308	7,497,000	7,600,000	8,087,000
DELINQUENT PROPERTY TAXES	72,183	59,251	55,000	62,000	55,000
ELECTRIC	502,686	493,223	520,000	500,000	500,000
MIXED BEVERAGE DRINKS	16,303	16,938	15,000	20,000	20,000
OCCUP. TAX/MOBILE HOMES	-	-	-	-	-
OCCUPANCY TAX/SKILL GAMES	15	-	-	-	-
PEG FEES	31,688	32,196	31,000	32,000	32,000
TELEPHONE	40,349	29,717	54,000	17,000	20,000
PROPERTY TAX-PENALTYANDINTEREST	40,260	57,628	40,000	40,000	40,000
SOLID WASTE COLLECTION	-	-	-	-	-
310 Taxes Total	10,943,158	12,071,981	11,612,000	12,631,000	13,264,000
320 Permits And Licenses					
330 Intergovernmental Revenues	492,516	841,181	494,800	868,000	669,800
340 Charges For Service	173,596	151,977	196,600	395,067	293,500
410 Fines And Forfeitures	307,088	223,699	272,400	326,400	357,400
420 Assessments	301,684	192,865	266,500	170,000	231,700
430 Use Of Money And Property	19,169	3,929	13,000	503,500	14,000
440 Donations From Private Sources	323,554	343,562	231,000	694,343	103,000
450 Interfund Operating Transfers	117,862	119,234	12,500	10,500	10,500
460 Proceeds General Fixed Assets	1,634,200	2,135,150	2,008,182	2,008,182	1,982,732
470 Proceeds General Long Term Liabilities	-	-	-	-	-
Revenue by Categories Total	14,313,423	16,083,588	15,106,982	17,606,992	16,926,632

FY 2022 General Fund Revenues310 Taxes Revenue Detail

FY 2022 General Expenditures by Department



Left to Right: Mayor Pro-Tem Anderson, Mayor Rydell, Council Member Ariola, Council Member Drummond, Council Member Garcia

Mission & Vision:

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

Pursuant to the mission statement, City Council’s vision is: “Taylor is a vibrant, diverse, friendly, growing community that has retained our historic character and small-town feel. We are financially stable and known for our...

- Exceptional mobility/connectivity
- Diversity of housing and businesses
- Beautiful parks
- Engaged citizens
- Facilities and program for people in every stage of life”

The City Council detailed strategies within five goals to implement the mission and vision statements:

- Financial – To be good stewards of the City’s resources
 - Explore alternative/new revenue streams and funding
 - Increase and diversify the tax base
- Customer – Our residents and businesses are proud to call Taylor home
 - Promote the City’s history, benefits, and amenities internally and externally to develop sense of civic pride
 - Establish and promote our Brand
- Internal Process – Our clearly defined processes and procedures make it easy to do business with the city
 - Document and optimize processes/procedures
 - Improve access to policies/procedures
- Employee – Our knowledgeable, engaged employees deliver an exceptional customer experience by doing a job they love

- Create a Talent Management Strategy (attract, develop, recognize, retain, and value) that establishes Taylor as an employer of choice
- Promote the Vision of Council, create focus on big picture and organizational culture
- Culture – Our friendly, welcoming environment attracts residents, businesses, and visitors
 - Increase citizen engagement
 - Attract investment and visitors
 - Sustainable growth/maintain rich heritage

Department Description:

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Taylor.

Council members serve staggered three-year terms. Four of the Council members are elected by single member districts with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro-Tem to serve a one-year term.

FY 2022 Budget Highlights:**Employee Talent Management and Financial Strategies**

- Approve wage adjustment for Public Safety to 95% of the market rate
- Approve 3% Cost-of-Living-Adjustment:
 - General Fund (non-civil service)

Internal Process Improvement

- Memberships & Dues for the following organizations:
 - Interagency Council of East Williamson County
 - Hispanic Council Association
 - Capital Area Council of Governments
 - Texas Municipal League (TML)
 - Chamber of Commerce

Customer and Culture Strategies

- Contributions to the following Civic Programs:
 - [Literacy Council Williamson County](#)

FY 2021

Major Accomplishments

- Focused on maintaining staffing levels by funding COLAs and implement compensation recommendations
- Completed and opened new Dickey-Givens Community Center
- Completed most of the major capital improvements from the 2019 Bond projects
- Successfully led and navigated the City through the COVID-19 Pandemic
- Maintained staff levels and projects during the pandemic
- Continued to ensure financial stability of the City by maintaining AA-bond rating
- Adopted downtown Parklet program
- Completed Growth Summit meetings to prepare for growth
- Provided for Diversity, Equity, and Inclusion assessment
- Implemented new utility rate update, to stabilize utility fund and allow for additional projects to be funded
- Successfully managed City through COVID-19
- Hired consultant to complete a Diversity, Equity, and Inclusion assessment of the organization
- Appointed board members and completed reappointments for Taylor boards
 - Williamson / Burnet Counties Opportunities Program
 - Combined Community Action
 - CAMPO Work Program
 - Hope Alliance (Williamson County Crisis Center)
 - United Seniors of Taylor
 - The Shepherd's Heart

FY 2022

Major Goals & Objectives

- Implement code updates and any other programs as needed from the adoption of the new Comprehensive Plan
- Focus on growth management and strong town philosophy
- Adopt list of projects to be funded through next bond issuance
- Continue street maintenance and improvements
- Compete new quality life improvements with the Robinson Park Restroom, lighting project at Skatepark and Robinson Basketball Court and TRP/Doak Phase II projects
- Drive areas within strategic pillars

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	24,319	27,363	28,774	44,450	-	44,450
Operational Supplies	9,316	18,280	19,300	24,530	-	24,530
Facility Operations & Maint.	2,438	2,880	3,000	3,000	-	3,000
Contract Services & Fees	195,287	111,300	142,300	111,600	-	111,600
Contributions & Contingencies	44,265	35,765	35,765	35,900	-	35,900
Total Department Budget:	275,625	195,588	229,139	219,480	-	219,480

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Outputs:			
Proclamation/Recognitions prepared	17	14	20
Reports prepared (monthly, special event, etc.)	13	12	12
Council meeting Agendas posted	30	35	30
Council meeting minutes prepared and approved	30	35	30
Open Records Requests filled	155	250	200
Effectiveness:			
Board appointments scheduled, prepared, and updated	38	40	38
Efficiencies:			
% Reports timely submitted	100%	100%	100%
% Open Records Requests fulfilled	100%	100%	100%
% Council Agendas drafted, posted, and Minutes prepared	100%	100%	100%



Deputy City Manager Jeff Jenkins



*City Manager Brian LaBorde and
Mayor Brandt Rydell*

Mission:

To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business while providing quality customer service.

Department Description:

The [**City Manager**](#) provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. The City Manager's primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to Citizen requests are handled efficiently.
- Improve customer service

The **Deputy City Manager** provides assistance to the City Manager in planning, organization and the directions of City programs, departments, and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient, and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

The **Executive Assistant to the City Manager** provides additional support to the City Manager in general administrative activities.

- Provide responsible, confidential, and administrative support to the City Manager and Assistant City Manager.
- Coordinates activities and schedules for City Manager.
- Coordinate programs, events, or conferences by arranging for facilities and caterer, issuing information or invitations.
- Imparts information, responds to inquiries, receives complaints, and resolves problems.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

- All actions in the Municipal Court of Record.
- Serve as the City's legal advisor and represents the City in litigation.
- Keep current on recent developments in municipal law.
- Draft and prepare contracts, resolutions, ordinances, and other legal documents as needed.
- Attend City Council meetings as needed.

FY 2022 Budget Highlights:

Internal Process Improvement / Employee Talent Management

- City Council Strategic Retreat
- Memberships & Dues including the following organizations:
 - International City/County Manager Association (ICMA)
 - Texas City Manager Association (TCMA)
 - Chamber of Commerce
- Professional Conferences including:
 - International City Manager Association Conference
 - Texas City Manager Association Conference
- Workshop Training:
 - Williamson County Growth Summit
 - Continuing Education in City Management
 - Texas State Library and Archives Commission (TSLAC) Records Retention Training

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	624,156	631,715	646,752	529,955	-	529,955
Operational Supplies	30,431	28,500	27,700	14,000	-	14,000
Facility Operations & Maint.	2,593	2,800	2,200	1,825	-	1,825
Equip. Operations & Maint.	2,007	1,500	2,000	1,500	-	1,500
Contract Services & Fees	18,425	3,500	3,500	500	-	500
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	677,611	668,015	682,152	547,780	-	547,780

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Implemented new utility rate update, to stabilize utility fund and allow for additional projects to be funded
- Successfully managed City through COVID-19
- Hired consultant to complete a Diversity, Equity, and Inclusion assessment of the organization
- Awarded funding for CDBG grant funding for design and construction dollars to replace Old Coupland Road water line
- Successfully negotiated an Interlocal Agreement with Williamson to relocate two major water line in Taylor saving Taylor capital improvement dollars for other projects
- Updated the Street maintenance program for 2021
- Completed majority of construction projection from the 2019 Infrastructure Bond for streets, drainage, utilities, and general fund projects
- Completed construction and opened new Dickey-Givens Community Center
- Completed updated Parks Master for three major parks Bull Branch, Robinson, and Murphy Parks
- Completed design and bids for quality-of-life projects: Robinson Park Restroom, lighting at Robinson Park Basketball Courts, lighting at Pierce Park Skatepark, and Taylor Regional Park/Doak Park Phase II improvements
- Finished Comprehensive Plan Update, which was first update since 2004
- Funded 3% pay adjustment and adjusted employee salaries with Public Safety to the 95% level
- Facilitated new housing development at the Grove at Bull Creek and Castlewood
- Updated the CIP for the coming year
- In next year's budget funded two new positions at City Hall: Planner and Purchasing/Project Accountant to help keep up with growth and maintained funding for Victim Services Position within the Police Department

FY 2022

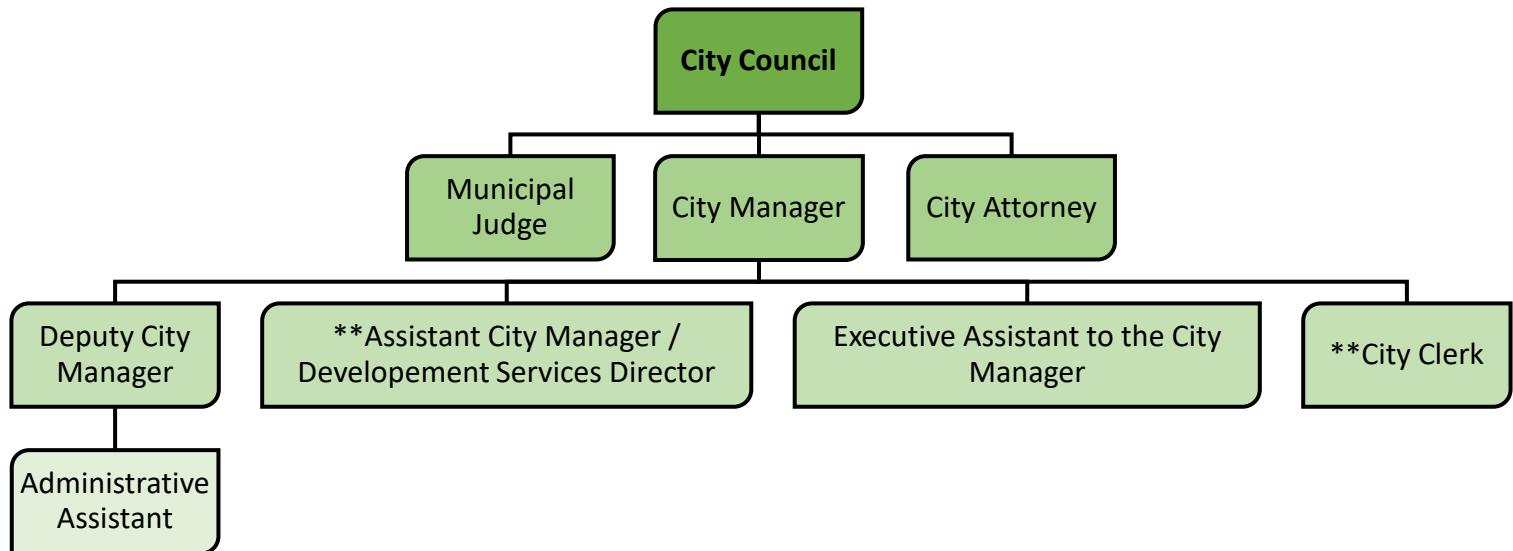
Major Goals & Objectives

- Implement code updates and any other programs as needed from the adoption of the new Comprehensive Plan
- Review/update the CIP and look at next phase of projects to implement with available bonding capacity
- Complete Drainage, Water and Wastewater master plan updates
- Complete construction on all the 2019 Infrastructure Bond projects
- Finish by constructing quality of life improvements with Robinson Park Restroom, lighting projects and Taylor Regional Park/Doak Park Phase II Improvements
- Update the compensation study
- Received DEI assessment and implement training recommendations from consultants
- Continue to look for opportunities to implement technology improvements
- Update the Road and Utility Impact Fees
- Review and implement changes to Park Dedication fees
- Continue to build upon partnerships within the community, state, and national partners

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
City Manager	1.00	1.00	1.00	1.00		1.00
Deputy City Manager	-	1.00	1.00	1.00		1.00
Assistant City Manager	1.00	-	-	-		-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00		1.00
City Clerk	1.00	1.00	1.00	*-	(1.00)	-
Administrative Assistant	1.00	1.00	1.00	*-	(1.00)	-
	5.00	5.00	5.00	3.00	(2.00)	3.00

* FY21-22 – City Clerk's budget was removed from City Management and created as a separate budget.

Organization Chart



** Accounted for in the Development Services budget and City Clerk budget

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
<u>Outputs:</u>			
Proclamation/Recognitions prepared	17	14	20
Reports prepared (monthly, special event, etc.)	13	12	12
Council meeting Agendas posted	30	35	30
Council meeting minutes prepared and approved	30	35	30
Open Records Requests filled	155	250	200
<u>Effectiveness:</u>			
Board appointments scheduled, prepared, and updated	38	40	38
<u>Efficiencies:</u>			
% Reports timely submitted	100%	100%	100%
% Open Records Requests fulfilled	100%	100%	100%
% Council Agendas drafted, posted, and Minutes prepared	100%	100%	100%



Bull Branch Park

Mission:

The mission of the Public Information Department is twofold: 1) To promote transparency in city government through accurate and informational communications, both internally and externally, for the City of Taylor; and 2) To promote and maintain a favorable public image through marketing and public relations activities.

Department Description:

The [Public Information Department](#) coordinates all communications efforts on behalf of the City. This includes public information; media relations; internal communications; crisis communications; and event planning and coordination. The department fosters civic involvement and heightens awareness for City activities, services and programs and coordinates activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services. The Communications Staff should be FEMA-certified and both members of the department are part of the city's Emergency Management Team. The Communications Director will work directly with the Incident Commander on site at the Emergency Operations Center, as the communication liaison to the public and media when emergencies arise in the community, such as severe weather or other major disasters.

FY 2022 Budget Highlights:**Customer and Culture Strategies**

- Promotional Supplies for the following City Sponsored Events:
 - Music and entertainment for Memorial Day, September 11, Back to School Bash and other events
 - Miscellaneous Event Costs
 - Realtor/Developer Round-Up
 - Concerts in the Parks
- Outside Printing for the Following Publications:
 - Community Connections
 - Miscellaneous Inserts
- Texas Association of Municipal Information Officers (TAMIO) and City-County Communications & Marketing Association Memberships
- Software Maintenance and Licensing for Adobe Creative Cloud
- Adobe Stock Images
- Other Contract Services including:
 - Civic Plus (City Website)
 - Swagit (Streaming Video)
 - Accella (City Online Reporting Software)

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	72,056	73,508	74,736	78,315	-	78,315
Operational Supplies	2,432	8,180	3,980	8,630	-	8,630
Facility Operations & Maint.	1,244	1,200	1,200	1,225	-	1,225
Equip. Operations & Maint.	-	-	-	-	-	-
Contract Services & Fees	92,798	113,130	112,235	109,370	-	109,370
Capital Outlay	-	-	-	-	-	-
Total Department Budget:	168,531	196,018	192,151	197,540	-	197,540

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Kept the public informed about the ongoing and fluid COVID-19 pandemic situation, providing timely, relevant information about current mitigation levels, testing, and vaccinations when they became available to Taylor residents
- Managed Crisis Communications for the City during the snowstorm of February 2021, keeping the public informed about current weather conditions, safety information, drinking water availability, and news about the current situation with power and water systems
- Increased social media following on Facebook, Twitter, and Instagram pages.
- Enabled content management for the City's Public Access channel for Spectrum subscribers and provided compelling content for both that channel and the AT&T Public Access channel
- Maintained the city's monthly newsletter, *Community Connection*
- Managed the city's website and mobile application; managed the TV channel
- Planned and coordinated multiple online meeting meetings, forums, and events for internal and external audiences
- Produced quick, short videos for use on website and social media
- Trained new employees on use of the city's website and how to update pages
- Created and published City's first-ever digital 2020 annual report

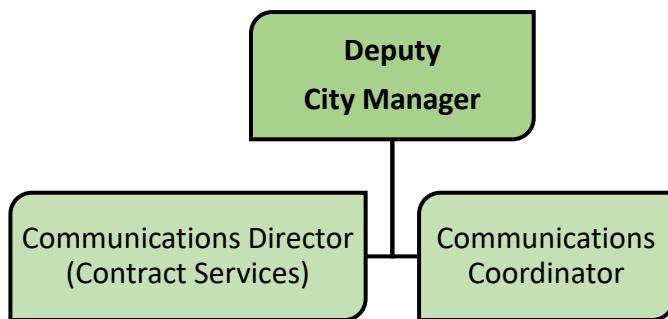
FY 2022

Major Goals & Objectives

- Continue to keep the public informed about the COVID-19 public health crisis, and manage additional crisis communications as they arise, and formalize the City's crisis communications processes
- Produce videos about ongoing projects, City objectives and Development Services projects that highlight the "wins" for the City
- Expand photography of City landmarks, events, staff and other promotional items within the City to create image bank for marketing materials
- Increase social media following on Facebook, Twitter, and Instagram pages.
- Get the City's LEAD Taylor Program back up and running in January 2022
- Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets
- Focus on higher visibility for the City of Taylor in Austin-based media outlets
- Develop creative marketing programs, flyers, and infographics to support City initiatives across all department
- Continue to manage the City's working relationship with Arsenal, the firm that manages the City's tourism pages

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
<u>Outputs:</u>			
News releases: *Includes City News on Website	76	36	40
<i>Community Connection</i> monthly newsletter	10	12	12
Facebook posts	580	494	552
Channel 10 Council downloads			
(Blackboard Connect) Now CodeRED calls (emergencies)	0	0	0
<u>Efficiencies:</u>			
Cost of newsletters (6,300 @ .16)	\$9,960	\$12,096	\$12,096
# Inserts (6,000/mo)	60,000	72,000	72,000
<u>Effectiveness:</u>			
# Twitter followers (City only)	1,586	1,725	2,257
# Tweets (City and Visit Taylor Made Texas)	538	490	522
# Website visits	379,246	240,365	324,492
# Page views	412,859	388,132	523,978

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Communication Coordinator	1.00	1.00	1.00	1.00	-	1.00
	1.00	1.00	1.00	1.00	-	1.00

Organization Chart

Mission:

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor.

Department Description:

The [department](#) is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 15 departments. The department consists of 2 full time employees (Director and HR Coordinator) and reports to the Deputy City Manager. The Human Resources Director serves as the Civil Service Director to comply and performs work outlined by Chapter 143 Civil Service section of the Local Government Code. Some key responsibilities are:

Human Resources

- Administer contracts with benefits brokers and providers, coordinate open enrollment and new employee enrollment, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedure and systems.
- Coordinate recruiting and facilitating onboarding of new employees through new employee orientation.
- Support positive employee relations by administering performance management system, administering employee meetings, surveys, and suggestion programs and assist supervisors to address performance and conduct matters.
- Support employee development by implementing a training plan, organizing recognition events, coordinating service awards, and hosting wellness activities.
- Administer drug and alcohol testing program to include pre-employment, random, reasonable suspicion, post-accident and follow drug and alcohol testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title VII of the Civil Rights Act, Family & Medical Leave Act, Americans with Disabilities Act, and Fair Labor Standards Act.

Civil Service

- Administer and comply with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters and serve as secretary to the Civil Service Commission
- Recruit for and administer entry-level and promotional examinations to Police and Fire candidates. Coordinate pre-employment hiring process including pre-employment testing and onboarding.
- Maintain the Record and Appointment of all entry-level applicants and promotional candidates
- Set up Appeals for the Commission and Third-Party Hearing Examiners and perform other duties as indicated in Chapter 143 and other duties as outlined in Chapter 143.



Historic Downtown Taylor, TX

FY 2022 Budget Highlights:**Employee Talent Management and Financial Strategies**

- *Compensation Study, \$13,500
- Diversity, Equity, and Inclusion (DEI) and Bias Training
- Civil Service Entry Level and Promotional Exams

Internal Process Strategies

- INCODE Government Software

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	163,576	176,040	168,649	191,810	-	191,810
Operational Supplies	5,299	7,700	9,599	6,500	-	6,500
Facility Operations & Maint.	648	665	855	625	-	625
Equip. Operations & Maint.	972	1,400	1,400	1,400	-	1,400
Contract Services & Fees	70,536	50,827	76,742	63,987	13,500	77,487
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	241,030	236,632	257,245	264,322	13,500	277,822

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021**Major Accomplishments**

- Implemented new pay structure for the Police and Fire Department, increasing pay to 90% of market.
- Placed non-civil service employees into pay classifications based on compensation study.
- Completed Diversity, Equity, and Inclusion (DEI) assessment.
- Revamped recruiting, hiring, and onboarding processes for all new employees, including executive recruitments for key positions.
- Conducted entrance and promotional exams for civil service police and fire positions.
- Conducted Open Enrollment and hosted City Health Fair.
- Implemented new processes to capture needed HR Metrics.
- Review and Revised Personnel Policies.

FY 2022**Major Goals & Objectives**

- Implement Diversity, Equity, and Inclusion initiatives.
- Conduct a compensation plan update study to analyze internal and external equity.
- Review and revise Personnel Policies.
- Elongate employee tenure.
- Conduct and coordinate classroom training, online training, and seminars for employees and supervisors.
- Attract, retain, and develop a diverse, well-qualified and productive workforce.

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Outputs:			
# of full-time budgeted positions	156	158	161
# of part-time employees	6	4	4
# of Worker's Comp claims filed with TML	24	17	15
# of Job Applicants hired	19	40	40
Effectiveness:			
Employee Turnover Rate (Voluntary)	8.4%	21%	16%
Efficiencies:			
Average recruitment process time (calendar days)	100	70	50

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Human Resources Director/Civil Service	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	2.00	2.00	2.00	2.00	-	2.00

Organization Chart





Dianna Barker, City Clerk

Mission:

“To serve the residents, staff, and visitors of the City of Taylor in an efficient, courteous, and professional manner, while performing the functions and duties of the Office in accordance with State, County, and municipal laws”.

Department Description:

The [City Clerk](#) is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

- Attend Council meetings
- Prepare Council agendas and meeting minutes.
- Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code and the City Charter
- Administer Boards and Commission appointments
- Process alcohol permits, deeds, and paving Liens

In the City of Taylor, the Municipal Clerk also oversees the Municipal Court.

FY 2022 Budget Highlights:**Financial and Culture Strategies**

- Alcohol permits:
 - 32 permits issued FY 2020
 - 26 permits issued FY 2021

Internal Process and Culture Strategies

- Memberships & Dues for the following organizations:
 - Taylor Chamber of Commerce
 - Texas Municipal Clerks Association
 - Texas Municipal Courts Association
- Maintain City Clerk's page on city website:
 - Election information
 - Boards and Commission information
 - Alcoholic Beverage permitting
 - Open records request
- Public Information requests:
 - Average 162 requests per year
 - Majority are for building information
 - Average turn-around time is 4 business days

➤ *For fiscal years prior to FY 2022, the City Clerk's budget was combined with City Management.*

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base**	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	-	-	-	151,375	-	151,375
Operational Supplies	-	-	-	1,800	-	1,800
Facility Operations & Maint.	-	-	-	625	-	625
Contract Services & Fees				4,000	-	4,000
Total Department Budget:				157,800	-	157,800

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

****FY 21-22 Base:** 100-505, City Clerk, is a new budget beginning FY 21-22.

FY 2021

Major Accomplishments

- Completed 3 hours of training to Boards and Commission members
- Oversaw successful November Council Member and Charter amendment election.
- Completed process for holding meetings virtually due to COVID-19.
- Oversaw successful May Council Member election
- Coordinated and held Council Retreat.

FY 2022

Major Goals & Objectives

- Implement agenda software.
- Acquire additional accommodations for filing documents.
- Complete 16 hours of continuing education

Performance Measures

FY 2020
ActualFY 2021
ProjectedFY 2022
TargetOutputs:

Proclamation/Recognitions prepared	17	14	20
Reports prepared (monthly, special event, etc.)	13	12	12
Council meeting Agendas posted	30	35	30
Council meeting minutes prepared and approved	30	35	30
Open Records Requests filled	155	250	200

Effectiveness:

Board appointments scheduled, prepared, and updated	38	40	38
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Efficiencies:

% Reports timely submitted	100%	100%	100%
% Open Records Requests fulfilled	100%	100%	100%
% Council Agendas drafted, posted, and Minutes prepared	100%	100%	100%

Personnel Summary

FY 18-19

FY 19-20

FY 20-21

FY 21-22
BaseFY 21-22
ChangesFY 21-22
Budget

City Clerk	-	-	-	*1.00	1.00	1.00
Administrative Assistant	-	-	-	*1.00	1.00	1.00
	-	-	-	2.00	2.00	2.00

* FY21-22 – City Clerk's budget was removed from City Management and created as a separate budget.



*Finance Staff Recognized by City Council for
Receiving GFOA Budget Award*

Mission:

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources; to provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters and utility billing issues; and to assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

Department Description:

The [Finance Department](#) is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department include account payable, payroll, procurement, debt management, and utility billing.

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget in accordance with financial policies. To protect and maintain the City's finance and provide accountability for financial position to the City Council, management, and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report; fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.

FY 2022 Budget Highlights:**Employee and Internal Process Strategies**

- Conference Registration costs for the following organizations:
 - Government Finance Officer Association (GFOA)
 - Government Finance Officer Association of Texas (GFOAT)
 - Texas Municipal League
- Exam Materials & Fees for the Certified Public Finance Officer (CPFO) certification offered by GFOA
- *New Purchasing Agent position, \$85,000
- New office space for staff

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	425,051	436,706	442,725	485,750	85,000	570,750
Operational Supplies	6,780	4,950	4,950	6,950	-	6,950
Facility Operations & Maint.	647	645	1,250	1,225	-	1,225
Equip. Operations & Maint.	2,017	1,930	1,930	1,930	-	1,930
Contract Services & Fees	171,477	159,760	165,277	179,960	-	179,960
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	605,972	603,991	616,132	675,815	85,000	760,815

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021**Major Accomplishments**

- Finance department completed the annual Annual Comprehensive Financial Report for fiscal year ending September 30, 2019
- City budget was adhered to and budget adjustments and amendments were submitted as needed
- Completed financing through a capital lease purchase agreement for vehicles and equipment in the Police, Streets & Grounds, and Building Maintenance departments
- Awarded the Government Finance Officer Association (GFOA) Distinguished Budget Award for adhering to the highest standards of governmental budgeting. This was the second consecutive year of receiving this award and one of seven achieved by the city to date

FY 2022**Major Goals & Objectives**

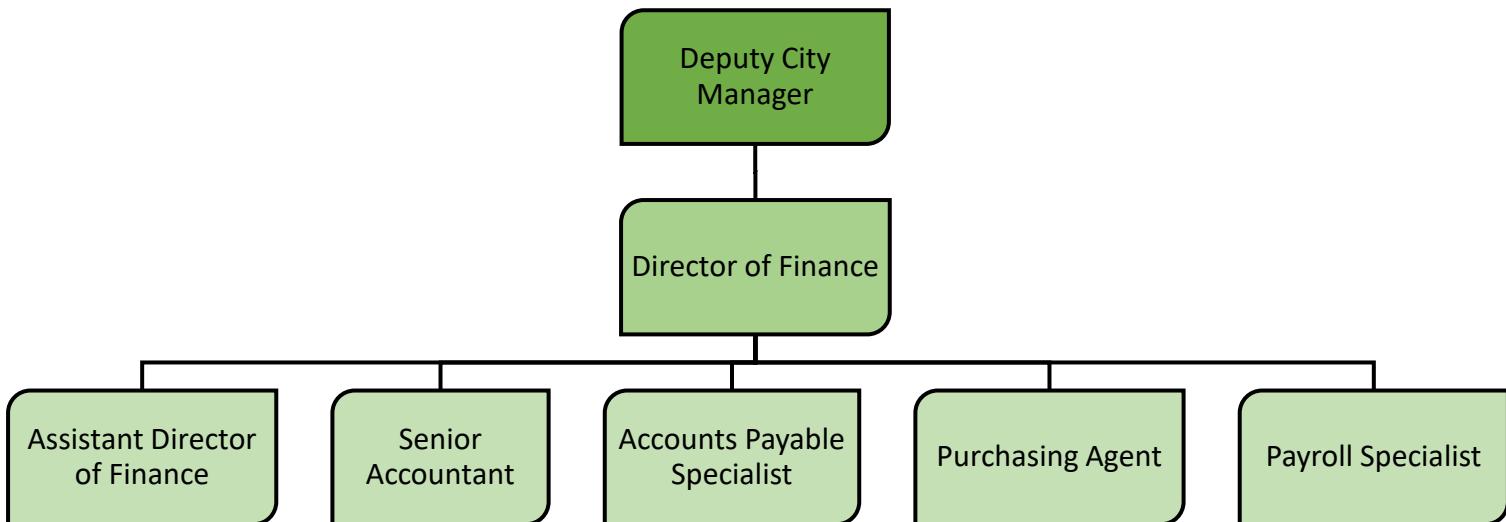
- To earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY 2020-21
- To earn the GFOA Distinguish Budget Award
- To upgrade our payroll processes to allow better coordination with Human Resources
- Review and update current policies and procedures
- Adhere to all necessary financial reporting and audit requirements
- Provide support and consult with city departments and management for excellent financial management
- Enhanced internal controls within the department
- Fully integrate new personnel into the department
- Provide enhanced training to current departmental staff
- Complete financing for the Series 2022 Certificate of Obligation for water and wastewater projects, street and drainage projects, park improvements, and improvements to the animal shelter

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Outputs:			
W-2 statements issued	183	174	Varies
Payroll direct deposits processed	4,975	5,128	Varies
Purchase orders issued	404	333	Varies
Accounts Payable checks issued #	2,710	2,228	Varies
Budget Amendments	3	3	4
Annual Comprehensive Report	1	1	1
Effectiveness:			
% W-2 issued on time	100%	100%	100%
% Payroll direct deposits on time	100%	100%	100%
GFOA ACFR Award	Yes	Yes	Pending
Bond Rating	AA-	AA-	AA-
Efficiencies:			
% Payroll direct deposits	100%	100%	100%
# Payroll cycles	26	26	26
Total value of A/P checks	25,074,204	31,189,067	Varies
# ACH/EFT/Draft for A/P payments	2,006	1,464	Varies

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Director of Finance	1	1	1	1		1
Accountant	1	1	-	-		-
Senior Accountant	-	-	1	1		1
Budget & Financial Analyst	1	1	-	-		-
Assistant Director of Finance	-	-	1	1		1
Payroll Specialist	1	1	1	1		1
Purchasing Agent	-	-	-	-	1*	1
Accounts Payable Specialist	1	1	1	1		1
	5	5	5	5	1	6

* - A Purchasing Agent will provide a centralized purchasing function that can be reformed into a specialized process which creates consistency in practice, takes advantage of volume discounts, and ensures compliance with laws, regulations, and City policies.

Organization Chart



Mission:

The Court's mission is to provide quality service in an impartial and professional manner to ensure trust and confidence in the Taylor Municipal Court of Record. It is dedicated to ensuring that each person is treated with dignity and respect though a fair and impartial judiciary.



Judge Randall Pick



Clerk of the Court of Record/Court Administrator



Senior Deputy Court



Deputy Court Clerk I



Deputy Court Clerk I

Department Description:

The [Municipal Court of Record](#) has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the administrative branch of the Municipal Court and prepares and provides all the processing of cases filed in the Court. The clerks' primary responsibilities include managing cases to ensure that the required court procedures are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and coordinating the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Sr. Municipal Court Clerk, Deputy Municipal Court Clerk I, Deputy Court Clerk II and the City of Taylor Prosecutor.

The Municipal Court handles Class C misdemeanors that originate from penal and traffic citations, citizen complaints, municipal code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks process the collection of fines, pleas of not guilty and requests for Trials; manage the scheduling of trials and hearings for dangerous animals and junk vehicle cases. They also issue subpoenas for witnesses to appear for trials, process summons for jurors, prepare appealed cases to transcribe to county court, assist the public in applying for driving safety courses or deferred disposition if they are qualified, and prepare warrants for non-appearing defendants. Because the clerk of the court is also the magistrate's clerk, the clerk is required to have the probable cause affidavits for class A and B misdemeanors and felonies on file for public viewing after the warrants are served. The clerks keep current

on legislative law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

FY 2022 Budget Highlights:

Customer and Internal Process Strategies

- INCODE (Govt. Software) Paper Lite Module
- INCODE (Govt. Software) Email Electronic Documents through Software
- INCODE (Govt. Software) Signature Pad at Windows

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	263,372	306,955	303,979	317,602	-	317,602
Operational Supplies	8,718	9,450	10,270	10,270	-	10,270
Facility Operations & Maint.	6,413	6,013	7,862	8,162	-	8,162
Equip. Operations & Maint.	2,745	1,650	1,650	3,100	-	3,100
Contract Services & Fees	71,963	80,079	81,279	92,945	-	92,945
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	353,211	404,147	405,040	432,079	-	432,079

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2021
Major Accomplishments**

- Updated case flow management for more efficient processing of case by improving and modernizing the court's technology to support the court's goal of ensuring trust in the court and to assist the court facing new challenges in providing quality service to its customers.
- Improved processing, handling, and tracking of case files by scanning court records to provide clerks immediate access to defendants' records when communicating with defendants.
- Provide defendants an immediate copy of receipt of payment through the court's case management software and e-mail.
- Initiated virtual court hearings through the court's new case management technology to provide defendants the ability to appear before the Judge on their phone or by computer.
- Initiated virtual pre-trial conferences for defendants to talk with the prosecutor.
- Initiated DocuSign so that defendants can sign court documents for efficient processing of court orders.
- Providing electronic messages through the court's software to inform defendants of the following: Initial appearances and show cause hearings; payment date reminders; pre-warrants; and Inform defendants of active warrants during warrant roundup.
- Reviewed, revised, and developed additional forms to provide defendants with information on to handle their cases virtually instead of in-person.
- Continued creating new macros to increase clerks' efficiency and ability to process court orders faster and more easily during virtual court sessions.

**FY 2022
Major Goals & Objectives**

- To continue to review and maximize the use of available technology to make the court more efficient and effective in processing cases provide quality and efficient service.
- To complete a procedures manual of court processes and to cross-train all clerical staff
- To provide complaint wording for all offenses to ensure correct filing of cases.
- Continue to develop relationships with other courts and their police agencies to be able to work together to develop a procedure for all parties to be able to better obtain warrant service in the county.
- Continue to review court processes and forms to ensure proper and efficient processing and handling of defendants with the new court technology by updating forms to manage virtual court and electronic communication with defendants.
- Better coordination with the collection agency in submitting cases and ensuring collection of fines.
- Create and develop strategies for moving cases timelier from filing to disposition; thus, achieving a fair, timely, and efficient manner for resolving all cases.
- Spanish translation of documents and website.
- Restructure court's website to be more user-friendly and provide more and better information to defendant.

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
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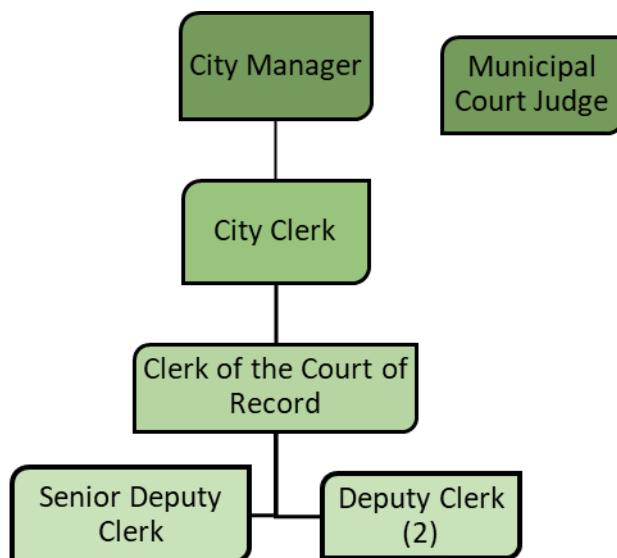
Inputs:

# of full-time employees	4	4	5
# of part-time employees	1	1	1

Outputs:

# of Warrants Issued	354	480	550
# of Warrants Closed	912	850	950
# of Cases Filed	1,567	1,300	1,500
# of Cases Closed	2,309	2,100	2,500

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Clerk of the Court of Record	1.00	1.00	1.00	1.00	-	1.00
Senior Deputy Court Clerk	1.00	1.00	1.00	1.00	-	1.00
Deputy Court Clerk	2.00	2.00	2.00	2.00	-	2.00
Municipal Judge	0.50	0.50	0.50	0.50	-	0.50
	4.50	4.50	4.50	4.50	-	4.50

Organization Chart

Mission:

The mission of the Development Services Department is to provide timely quality services for our customers' needs today while proactively planning for tomorrow.

Our commitment to carrying out this mission includes:

- Being responsive to the diverse needs of our customers through the provision of reliable information and consistent services that effectively serve the community's needs;
- Providing services to the citizens of Taylor through the consistent, courteous, and professional enforcement of adopted codes and standards.
- Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.



Development Services Staff

Department Description:

[The Department of Development Services](#) performs these functions:

- Administration: budget, personnel, strategic planning, policy development, records management, reporting, and cash collections.
- Planning: zoning, platting and subdivision administration, variance processing, site plan review, Development Review Committee (DRC) coordination, long range planning and implementation, annexation and development agreements administration, license agreements, HOA coordination, GIS, liaison to Advisory Boards, tax abatement and sales tax rebate agreement administration, Tax Increment Finance (TIF) district administration, assist City Management and Taylor Economic Development Corporation with requests for information, and volunteer recruitment and retention for advisory boards.
- Building Inspections: plan review, permit issuance, and inspections.
- Code Enforcement: complaint investigation and case management.
- Moody Museum, which includes the general maintenance and operation of the Museum.
- Community Development: housing assistance, work with the Interagency Council of East Williamson County, and selected grants applications and administration.

FY 2022 Budget Highlights:**Employee Talent Management**

- *New Position – Planner, \$64,600
- Staff Development Training
- Professional Conferences
- Memberships & Dues

Customer and Culture Strategies

- *Neighborhood Design Consultant, \$50,000
- Neighborhood Clean-Up
- Public Meetings and Workshops

Internal Process Strategies

- Computer Replacements
- Software Maintenance Costs including:
 - GIS
 - INCODE (Govt. Software)
 - My Permit Now
- Comprehensive Plan (Partial Funding)

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	689,345	693,896	723,940	747,535	61,350	808,885
Operational Supplies	12,141	14,660	13,160	13,960	2,650	16,610
Facility Operations & Maint.	4,281	4,347	4,000	4,025	600	4,625
Equip. Operations & Maint.	30,578	20,870	20,419	11,150	-	11,150
Contract Services & Fees	370,712	303,898	539,713	633,298	50,000	683,298
Total Department Budget:	1,107,057	1,037,671	1,301,232	1,409,968	114,600	1,524,568

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Site development plan for RCR approved
- 197 single family residential units since Oct – July 1, 2021, with value of over \$55M
- 3 subdivisions under construction (Avery Glen, The Grove and Castlewood)
- Planned developments with some approvals for 745 residential units
- Significant increase in pre application discussions – over 2,500 residential units being discussed
- Growth workshop series
- Introducing parklet ordinance for Downtown businesses
- Implementing pedestrian friendly/landscaping initiatives Downtown
- Updating Home Occupation, car port/front set back and Downtown sign ordinance
- Updated Engineering Manual
- Upgraded Development Services website with additional documents and permit checklists
- Total number of permits increased to 1,195 (75% increase from 2018)
- Average time for plan review decreased to 5 days from 14 days in 2018
- Total number of enforcement complaints increased to 826 (74% increase from 2018)
- Issued 25 commercial certificate of occupancies (during COVID pandemic)

FY 2022

Major Goals & Objectives

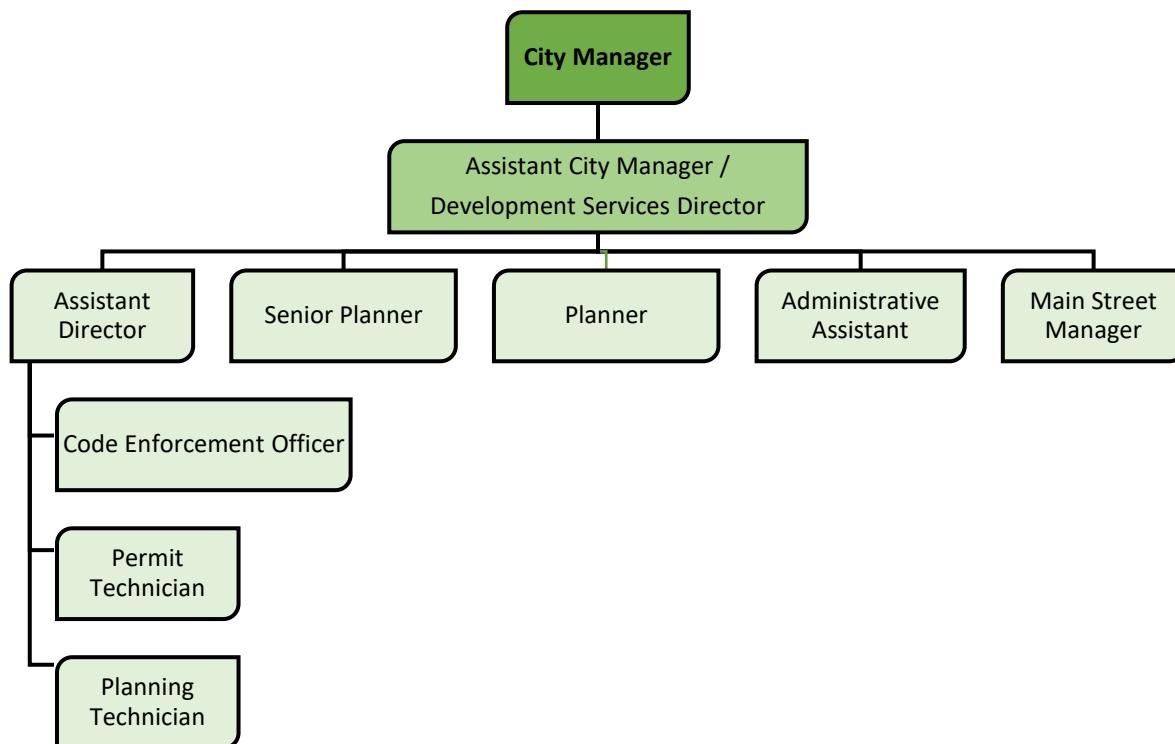
- Complete the comprehensive plan update
- Complete the impact fee study and update
- Complete a major update to the zoning and subdivision ordinances and the building codes to implement the policies in the updated comprehensive plan
- Continue participation in the HOME Program
- Continue to improve customer service in Development Services through process improvements
- Continue trend of staff retention and implement training plans for all staff
- To bring vacant properties back into use or be demolished

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Inputs:			
# of full-time employees	8	8	9
# of part-time employees	0	0	0
Outputs:			
HOME program houses completed	6	4 approved	4
Amy Young program projects completed	N/A	N/A	N/A
Platting applications	18	14	18
Zoning applications	7	6	10
CPD – Commercial Planned Development	N/A	1	2
RPD – Residential Planned Development	1	5	5
Variance applications	2	9	10
Site Development applications	10	11	10
Comprehensive Plan amendment	1	5	2
Subdivision Improvement plans	1	1	4
Regulatory compliance letters	17	15	25
Capital Improvement projects	4	2	4
New single family residential permits issued	177	200	225
Number of commercial building permits issued	27	17	15
Total number of permits issued	937	869	1200
Number of inspections performed	5543	5397	6500
Total value of new residential construction	\$46,412,654	\$55,609,354	\$65,000,000
Total value of commercial construction	\$12,860,703	\$12,078,470	\$13,000,000
Code Enforcement cases processed	826	659	1,200

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Assistant City Manager / Director of Development Services	1	1	1	1		1
Assistant Director of Development Services	-	1	1	1		1
Code Enforcement Officer	2	2	2	2		2
Senior Planner	1	1	1	1		1
Planner	1	-	-	-	1*	1
Building Official	1	-	-	-		-
Planning Technician	-	1	1	1		1
Permit Technician	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
	8	8	8	8	1	9

*- Planner position added to address the significant growth that the City is experiencing

Organization Chart



*Main Street Car Show***Mission:**

Taylor Main Street will promote historical preservation principles and assist in economic development within Taylor's historical downtown business district using the Four Points of Main Street approach, including organization, design, promotions, and economic restructuring, thereby making a significant contribution to the quality of life in our community.

Department Description:

The Main Street Program focuses on downtown revitalization within the context of historic preservation to help diversify the economic base of the community. The Taylor Main Street Program seeks to enhance downtown vibrancy and historic preservation by using the National Main Street Center's Four Point Approach of organization, design, promotion, and economic vitality. The overall goal is to help provide opportunities to enhance the downtown for citizens and tourists.

FY 2022 Budget Highlights:**Financial and Customer Strategies**

- Provide technical and design assistance to downtown property and business owners
- Promote the Taylor Main Street Program through networking efforts and speaking engagements
- Provide small incentive grants to encourage and assist property and business owners with façade improvement, signage, and fire suppression system grants.
- Provide rental assistance grants to new and expanding downtown businesses to allow them to concentrate on building and implementing successful marketing efforts for future business success.

Culture Strategies

- City Sponsored Events including:
 - Blackland Prairie Days
 - Halloween Spooktacular – Scare on the Square
 - Main Street Car Show
 - Easter Egg Hunt
 - Taylor Swirl
 - Music on Main Concerts
 - Christmas Bazaar
- Shop Local Promotion
- Downtown Matters e-newsletter

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	79,599	90,175	88,680	98,701	-	98,701
Operational Supplies	1,414	20,650	26,580	20,850	-	20,850
Facility Operations & Maint.	647	630	600	625	-	625
Equip. Operations & Maint.	876	1,000	400	1,000	-	1,000
Contract Services & Fees	2,652	200	-	200	-	200
Capital Outlay	-	-	-	-	-	-
Contributions & Contingencies	-	-	-	-	-	-
Total Department Budget:	85,188	112,655	116,260	121,376	-	121,376

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Worked with downtown stakeholders,
- Nationally Accredited Texas Main Street City
- Worked with downtown stakeholders to weather the COVID-19 global pandemic.
- The Heritage Square Farmers Market continues its success and has resulted in 2 new businesses in downtown.
- Taylor continues to be a popular location for Texas film projects:
 - Country music video
 - 2 episodes each of "Walker, Texas Ranger" and "Fear the Walking Dead"
 - Indie feature film, "Marisol"
 - Film Projects: "The Landing," "Backstory," and "First Day"
 - Commercials: Direct Insurance, FloSports "Tour de France," and Community Coffee

To date, these projects have brought in over \$8,000 in fees and property rental agreements.

- Processed numerous permits for special events in Taylor.
- Met virtually with stakeholders to maintain connections and provide aid as needed.
- The MSAB provided recommendations for updates, additions, and improvements to the Taylor Sign Ordinance for the Downtown Sign District.
- Work began on Sign Design Guidelines to assist businesses in the use of quality signage downtown.
- Staff worked to coordinate the efforts of both the MSAB and the PAAAB.
- Taylor selected as the site of the annual TX Mamma Jamma Ride raising funds for breast cancer research and care through the Lone Star Circle of Care in Sept. 2021.

FY 2022

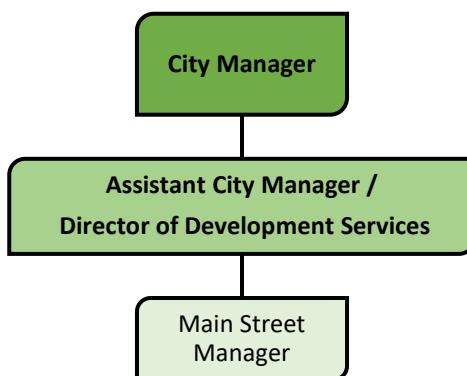
Major Goals & Objectives

- Ongoing business recruitment efforts.
- Work to strengthen existing businesses using such projects as "Find Your Business on Google Maps," and the NMSC "Main Street Online."
- Promote DT as a vibrant shopping destination.
- Continue work on Sign Design Guidelines and Sign Grant assistance.
- Improve the Special Events application process.
- Develop a local Historic Preservation Ordinance in conjunction with pertinent information and technical assistance to aid business and property owners.

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Outputs:			
Downtown Private Sector Investment (renovations/repairs)	\$2,427,091	\$300,000	\$600,000
Downtown Private Sector Projects	36	25	30
Downtown Business Start, Expansions, Relocations	21	15	15
Downtown new gain in business starts, expansions, and relocations	15	10	10
New housing/mixed-use units/retail spaces brought online	9	3	5
Façade Improvement Grants Awarded	1	1	3
Value of Façade Grants	\$3,425	\$5,000	\$15,000
Sign Grants Awarded	2	0	4
Value of Sign Grants Awarded	\$1,000	\$0	\$2,000
Number of Paint Grants Awarded	2	N/A	N/A
Value of Paint Grants Awarded	\$1,000	N/A	N/A
Murals Approved	1	1	1-2
Outstanding Fire Suppression Grants Issued	1	1	1
Value of Fire Suppression Grants Awarded	\$25,000	\$25,000	\$25,000
Downtown Rental Assistance Applications Funded	4	1	2
Value of Downtown Rental Assistance Applications Funded	\$14,600	\$6,598.54	\$14,600
Effectiveness:			
Percent of grant applications funded	100%	50%	100%

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Main Street Manager	1	1	1	1	-	1
	1	1	1	1	-	1

Organization Chart



About:

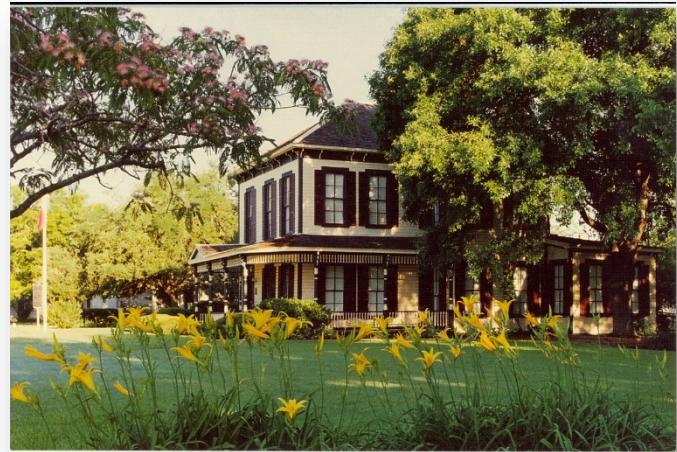
The [museum](#) is the boyhood home of the youngest governor of Texas, Dan Moody. The home is located at 114 W. 9th Street and is available for tours every Saturday and Sunday from 2 p.m. to 5 p.m. Special tours can also be requested.

Born in 1893 in Taylor, Texas, Dan Moody grew up to be the youngest governor of Texas. As a small boy, Dan worked on the family dairy farm and later found work as an electrician. As District Attorney, he accomplished a task that no one else had ever dreamed possible: He was the first person to successfully prosecute and convict a member of the Ku Klux Klan for a crime in 1923. Governor Moody served two terms from 1927 to 1931 and later opened a law office in Austin, Texas.

His family home has been fully restored and still contains many of the family heirlooms and furnishings. The City of Taylor provides landscape and building maintenance support to keep a valued community treasure at its best.

FY 2022 Budget Highlights:**Culture and Customer Strategies**

- Botanical / Landscape Maintenance
- Miscellaneous Repairs / Maintenance



Moody Museum

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base**	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	-	-	-	-	-	-
Operational Supplies	1,824	2,200	2,200	2,200	-	2,200
Facility Operations & Maint.	3,606	5,870	5,650	6,050	-	6,050
Contract Services & Fees	2,050	1,825	1,825	1,825	-	1,825
Total Department Budget:	7,480	9,895	9,675	10,075	-	10,075

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.



City Library

Mission:

The mission of the Taylor Public Library is to promote a lifelong love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

Department Description:

The City of Taylor has the oldest established public [library](#) in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The library building is 20,000 square feet, with a 2,000 square foot meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 55,318 items including books, audiocassettes, CDs, DVDs, electronic databases, periodicals, microfilm, e-books, e-magazines & local history materials. The Library has 12,169 card holders. The Library provides 4 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 11 laptop computers for programming and classes. The Library also has 20 iPad Pros as part of grant to provide afterschool coding programming along with a collection of robots.

The Taylor Public Library works closely with area schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the nursing curriculum materials for the college. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, three Library Aides, one Permanent Part Time Library Aide and a temporary Library Intern during the summer.

[Taylor Public Library - Home | Facebook](#)

FY 2022 Budget Highlights:**Customer Strategies**

- Summer Intern
- Newspaper and Magazine Subscriptions
- Public Printer Supplies
- Public Internet

Internal Process Strategies and Employee Talent Management

- Professional Conferences
- Memberships and Dues

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	362,922	373,354	379,781	411,618	-	411,618
Operational Supplies	52,316	26,580	17,650	26,060	-	26,060
Facility Operations & Maint.	16,273	21,922	18,400	22,850	-	22,850
Equip. Operations & Maint.	330	1,000	500	1,000	-	1,000
Contract Services & Fees	11,816	12,110	11,369	13,060	-	13,060
Capital Outlay	53,963	42,000	59,000	45,000	-	45,000
Total Department Budget:	497,620	476,966	486,700	519,588	-	519,588

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Personnel:
 - Part Time Library Aide promoted to Full Time Library Aide.
 - Library staff took advantage of many online webinars and classes related to library work & customer service.
- Library Technology:
 - Lounge furniture replaced and photocopier replaced.
 - Microfilm reader/printer replaced with a microfilm scanner.
 - Meeting Room AV equipment replaced, adding cameras, new controls, and ability to record meetings.
- Collection Development:
 - Annual inventory completed.
- Library Policies:
 - Circulation Policy was revised to reflect some new practices introduced during the pandemic.
 - National Voter Registration Act (NVRA) Implementation Plan was added as required by the Secretary of State.
- Library Programming:
 - Virtual programming due to COVID-19, included storytimes & crafts
 - Decorated pumpkin contest
 - Shoebox Christmas Parade & Shoebox 4th of July Parade videoed & posted online.
 - IRS Tax Forms available, but no volunteer assistance this year due to the pandemic.
 - Summer Reading Program 2021, with online registration & reading reporting.
- Digitized Content:
 - Collections of materials were indexed, scanned, & digitized: biographical materials, church related collections, and materials from the American Legion.

FY 2022

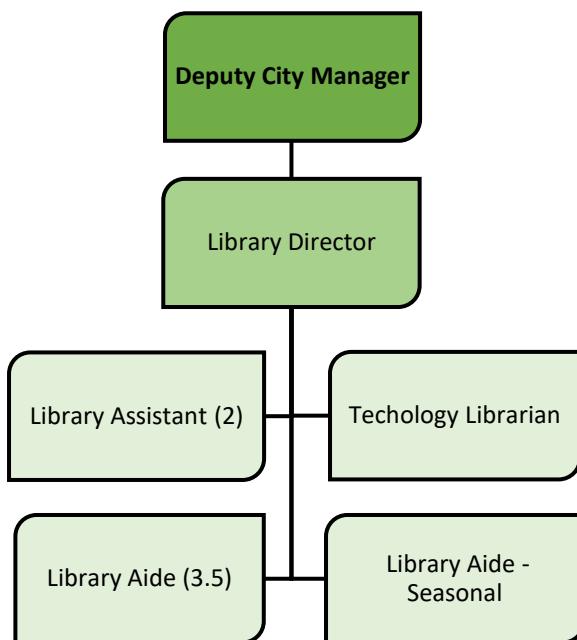
Major Goals & Objectives

- Replacement of all Library task chairs.
- Continue examination of collections to pull outdated and underutilized materials.
- Rearrange collections for better access and space to grow.
- Continue to examine library policies for needed revision or updates.
- Digitization of early Taylor HS Student Newspaper, The Cotton Boll.
- Continue digitization of Vertical File materials.
- Evaluation of service hours, based on community response.
- Resumption of in-person programming and special events.

Performance Measures	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
<u>Outputs:</u>			
Items Circulated	59,500	25,576	55,500
Items Added to Collection	3,525	2,127	2,300
Programs Provided, All	235	49	240
Interlibrary Loans Processed	365	200	300
New Library Cards Issued, All	1,350	340	500
Reference Requests	5,450	1,239	3,400
Library Wi-Fi Sessions	32,500	14,320	16,400
<u>Efficiencies:</u>			
Total Collections	57,410	56,300	58,000
Program Attendance	4,365	962	2,500
Library Visits	61,623	6,250	35,700
Hours Open	2,635	708	2,400
Registered Library Patrons	12,405	12,500	13,600
<u>Effectiveness:</u>			
Items Per Capita (pop. 15,191)	3.2	3.7	3.8
Circulation Per Capita	3.5	1.7	3.6
Library Visits Per Capita	3.5	0.4	2.3
Registered Patrons Per Capita	0.7	0.9	0.9
Savings for Patrons	\$842,721	\$292,725	\$777,000

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Library Director	1	1	1	1		1
Library Assistant	2	2	2	2		2
Technology Librarian	1	1	1	1		1
Library Aide	3.5	3.5	3.5	3.5		3.5
Library Aide - Seasonal	0.5	0.5	0.5	0.5		0.5
	8	8	8	8	-	8

Organization Chart





City Fire Engine

Mission:

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and accept nothing less than excellence as we strive to make a difference in our community.

Department Description:

The [Taylor Fire Department](#) provides Fire, Emergency Medical first response and care, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Fire Chief, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives of "Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference" as we serve the citizens of Taylor.

The employees of the Fire Department are our greatest assets, and we firmly believe that training is a vital component of retaining valued personnel. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection, the Texas Department of State Health Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies as well as gaining us the highest point value possible on our Insurance Services Office PPC rating.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

FY 2022 Budget Highlights:**Employee Talent Management**

- Training and Professional Development
- Turnout Protective Gear
- Medical Supplies
- Minor Tools and Instruments

Internal Process Strategies

- Office Supplies
- Computers
- Equipment Repairs and Maintenance

Customer Strategies

- Testing and Certification Permits
- Fire Prevention Supplies

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	2,107,658	2,160,781	2,305,253	2,423,108	-	2,423,108
Operational Supplies	78,321	86,200	94,900	91,200	-	91,200
Facility Operations & Maint.	28,887	33,150	32,200	32,800	-	32,800
Equip. Operations & Maint.	297,785	300,911	363,911	288,674	-	288,674
Contract Services & Fees	62,342	66,300	75,724	79,700	-	79,700
Capital Outlay	-	-	181,497	-	-	-
Total Department Budget:	2,574,994	2,647,342	3,053,485	2,915,482	-	2,915,482

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2021
Major Accomplishments**

- Established as on-line provider of certification courses through Texas Commission on Fire Protection.
- Completed TCFP compliance inspection with no violations.
- Lead Emergency Management efforts in response to COVID-19 pandemic.
- Lead Emergency Management efforts in response to Winter Storm Uri.
- Implemented 48 on / 96 off schedule for shift personnel.
- Worked with consultant to prepare for ISO assessment.
- Placed mobile incident command trailer into service.
- All personnel certified or re-certified in Blue Card incident command.
- Participated in regional AFG grant with other fire departments to offset costs and expand annual medical exam program.

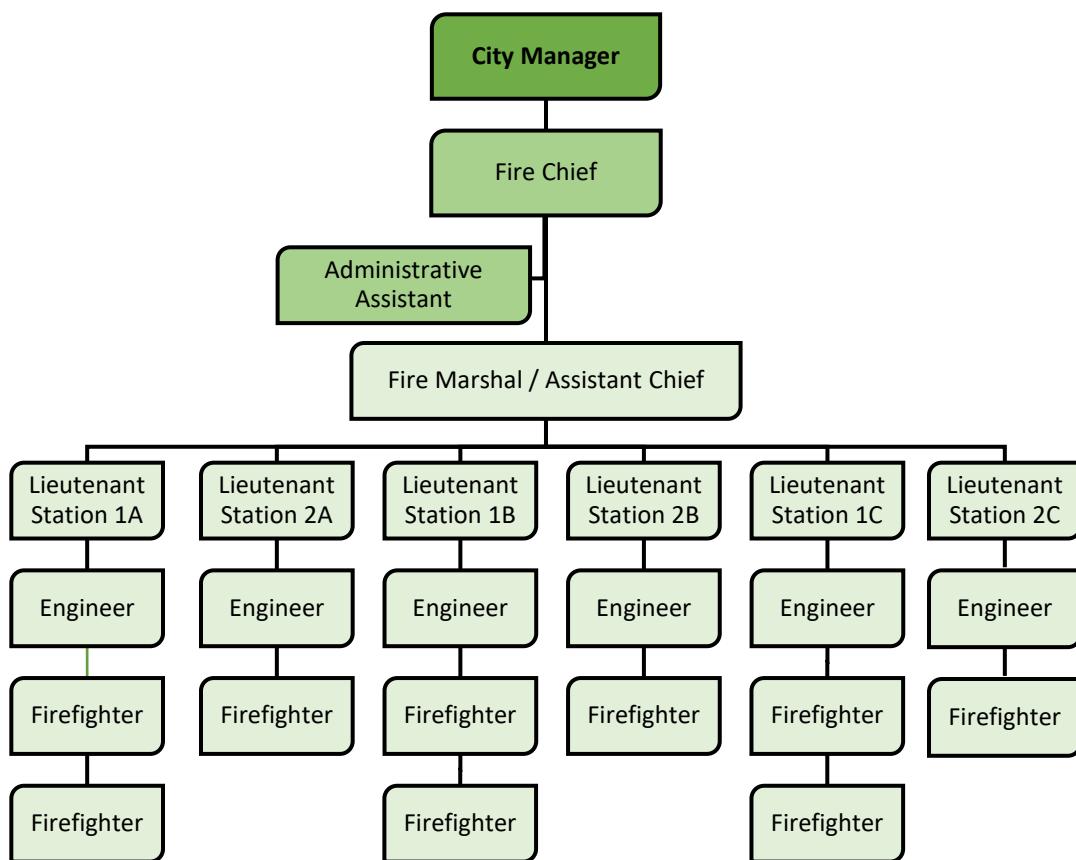
**FY 2022
Major Goals & Objectives**

- Continue to seek ways to better serve our citizens and guests.
- Continued participation in regional AFG grant with other fire departments to offset costs and expand annual medical exam program.
- Explore methods of improving recruitment and retention of personnel.
- Continue fire safety code inspections at businesses throughout the city.
- ISO assessment to re-evaluate City's Public Protection Classification rating.
- Review and implement new fire code in conjunction with city-wide code updates.
- Further our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Encourage levels of higher education and increased learning opportunities for our personnel.

Performance Measures	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Outputs:			
# of Fire Related Responses	92	96	101
# of Emergency Medical Services (EMS)	1,596	1,566	1,759
# of Other Response Calls	687	748	757
Total Request for Emergency Services	2,375	2,410	2,617
Resource Utilization:			
% of overlapping incidents (both stations committed)	25%	28%	30%
Effectiveness:			
Average First Unit Response Time Within City Limits (min:sec)	5:51	6:22	6:00

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Fire Chief	1.00	1.00	1.00	1.00		1.00
Assistant Fire Chief/Fire Marshall	1.00	1.00	1.00	1.00		1.00
Fire Lieutenant	6.00	6.00	6.00	6.00		6.00
Driver/Operator	6.00	6.00	6.00	6.00		6.00
Firefighter/EMT	9.00	9.00	9.00	9.00		9.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	24.00	24.00	24.00	24.00	-	24.00

Organization Chart





City Police Vehicle

Mission:

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity, and pride.

Department Description:

The [Taylor Police Department](#) is a progressive, values-based organization that works in partnership with the community to address issues that affect the quality of life, and in concert with stakeholders, seeks to improve the quality of life for the residents, businesses, and visitors of the City of Taylor. We are a 24/7 full-service law enforcement agency with our own Communications/911 center.

Taylor continues to maintain a low violent crime rate. The department's command structure and organizational chart shows the number of sworn classifications under the Police Chief include 2 appointed Commanders, 5 Sergeants, 4 Corporals, and 18 Police Officers. The staffing contains a minimal number of specialized positions, deploying 22 of our 30 officers (73%) to patrol duties or traffic enforcement duties.

The Taylor Police Department was also awarded a one-year continuation grant through the Office of the Governor allowing our Victims Services Coordinator position, which is 80% grant funded and 20% city funded, to continue through the end of the 2021 fiscal year.

FY 2022 Budget Highlights - POLICE:**Employee Talent Management**

- Uniforms, Vests, Badges, etc.
- Virtual Training and Professional Development
- *Law Enforcement Mental Health Services, \$10,000

Customer Strategies

- Victim Services Coordinator
- WILCO Children's Advocacy Center Contribution

Internal Process Strategies

- Body Worn and In-Car Cameras
- Firearms Supplies
- Investigative Supplies
- Computer Replacement

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	3,322,729	3,431,324	3,504,562	3,758,162	-	3,758,162
Operational Supplies	47,292	41,520	41,875	46,045	-	46,045
Facility Operations & Maint.	33,477	34,335	34,400	34,700	-	34,700
Equip. Operations & Maint.	283,763	234,302	233,302	221,897	-	221,897
Contract Services & Fees	216,180	245,830	224,420	259,240	10,000	269,240
Capital Outlay	-	-	127,797	-	-	-
Contributions & Contingencies	18,000	18,000	18,000	18,000	-	18,000
Total Department Budget:	3,921,442	4,005,311	4,184,356	4,338,044	10,000	4,348,044

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022 Budget Highlights – ANIMAL CONTROL (ACO):**Employee Talent Management**

- Training and Professional Development

Customer Strategies

- Animal Control Devices
- Veterinary Services
- Hoses, sprayers, etc.
- Bowls, Leashes, Food, etc.
- Structural Improvements

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	147,192	161,692	117,418	124,598	-	124,598
Operational Supplies	5,974	8,380	4,900	6,330	-	6,330
Facility Operations & Maint.	7,794	13,560	18,360	13,400	-	13,400
Equip. Operations & Maint.	19,269	19,719	19,269	10,000	-	10,000
Contract Services & Fees	19,641	21,210	83,120	89,700	-	89,700
Total Department Budget:	199,870	224,561	243,067	244,028	-	244,028

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- In June, the Police Department received an accredited “Recognized Agency” status, meeting the Texas Police Chiefs Association – Best Practices Recognition Program standards.
- Replaced and upgraded ten end of life Electronic Ticket Writers.
- The Office of the Governor awarded the Taylor Police Department a 1-year continuation grant in the amount of \$65,947.20 allowing our Victim Services Coordinator position to continue through 2021.
- Command Staff ensured that PPE was readily available for personnel to attempt to prevent COVID-19 infection.
- Communications Supervisor Theresa Briones received the Hope Alliance Officer of the Year Award for providing outstanding service to victims of crime.
- Received award for the Department of Justice’s Patrick Leahy Bulletproof Vest Partnership Grant. The grant will cover the funding of 50% of 12 Vests in the amount of \$4,416.12.
- Purchases reality-based training ammunition for training purposes.
- Completed purchase of Command Trailer with Koch Grant funds, in partnership with the Fire Department
- The Taylor Animal Shelter was given a favorable rating during their annual state inspection in May.
- Current, Animal Shelter improvements included new security cameras, lighting, and painted tower.

FY 2022

Major Goals & Objectives

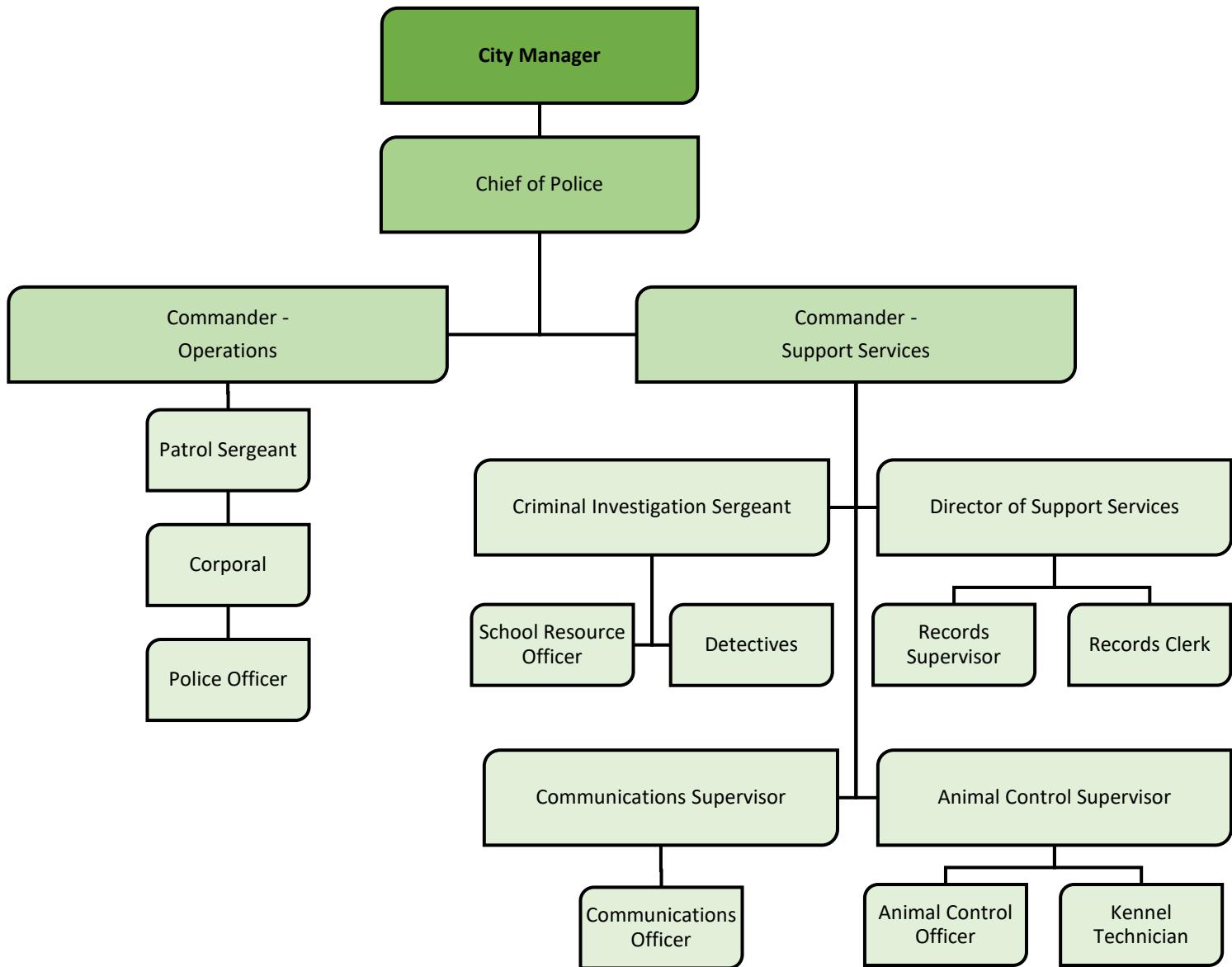
- With the objective of one additional Patrol Officer on the street, add four new Police Officer positions, which adds one additional officer to each of the four patrol shifts.
- Continue with our Victim Services Coordinator position to provide needed services to victims of crime and their families and apply for an additional 1-year continuance grant.
- Reapplied and received for the Department of Justice’s Patrick Leahy Bulletproof Vest Partnership.
- Accept, if awarded, the Edward Byrne Memorial Justice Assistance Grant (JAG) to enable our Department to replace and upgrade In-car cameras and Body Worn Cameras for Patrol and Traffic Officers.
- Provide additional access to additional Mental Health Services for sworn staff.
- Resume community engagement events such as Coffee with a Cop, National Night Out, etc.
- Update patrol vehicle graphics.
- Continue to make improvements and upgrades to Animal Shelter.

Performance Measures	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
<u>Outputs:</u>			
Offense Reports – Total	1,680	1,352	1,573
Arrests	334	325	382
Calls for Service	24,724	22,195	25,871
Traffic Stops	3,579	5,517	3,801
Citations	3,927	4,090	4,153
Accidents	492	551	529
<u>Effectiveness:</u>			
Clearance Rate for Group A Offenses	22%	34%	40%
<u>Efficiencies:</u>			
Patrol and Traffic Staffing as a % of sworn Classifications under Police Chief	73%	73%	73%

Personnel Summary - POLICE	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Police Chief	1	1	1	1		1
Police Commander	2	2	2	2		2
Patrol Sergeant	5	5	5	5		5
Patrol Corporal	4	4	4	4		4
Police Officer	15	16	16	16		16
Traffic Unit Officers	2	2	2	2		2
Communication Supervisor	1	1	1	1		1
Communication Officer	6	6	6	6		6
Support Services Administrator	1	1	1	1		1
Victims Advocate Assistant	1	1	1	1		1
Records Supervisor	1	1	1	1		1
	39	40	40	40	-	40

Personnel Summary - ACO	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Animal Control Supervisor	1	1	1	1		1
Animal Control Officer	0.5	1	1	1		1
Kennel Technician	1.5	1	1	1		1
	3	3	3	3	-	3

Organization Chart





Street Crew Raking Asphalt for Level-Up Program

Mission:

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

Department Description:

The [Street / Grounds Division](#) is responsible for maintaining city streets, drainage ways, city owned sidewalks, street signs, pavement markings, parkland, municipal airport, public properties, and the city cemetery. The Street/Grounds Division provides the traveling public with:

- High level of customer service.
- Protection of the investment of the public streets through adequate repairs and preventive maintenance.
- Timely response to hazardous and inclement conditions.
- Repair and replacement of all street signs.
- Proper drainage maintenance.
- Citizen Issue Resolution

FY 2022 Budget Highlights:**Employee Talent Management**

- Training and Professional Development

Customer Strategies

- Street Repair Materials
- Striping and Street Signs
- Street Maintenance Equipment
- *Contract Mowing, \$120,000
- Grounds Keeping Equipment

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	1,021,619	1,012,260	1,056,268	1,108,739	-	1,108,739
Operational Supplies	78,833	103,852	141,342	140,255	-	140,255
Facility Operations & Maint.	68,919	84,363	85,490	86,360	-	86,360
Equip. Operations & Maint.	239,695	268,240	296,119	272,519	-	272,519
Contract Services & Fees	241,110	236,909	295,981	255,981	120,000	375,981
Capital Outlay	-	-	12,400	-	-	-
Total Department Budget:	1,650,175	1,705,624	1,887,600	1,863,854	120,000	1,983,854

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2021
Major Accomplishments**

- Coordinated and assisted the annual Community Cleanup.
- Assisted with all Special Events: Christmas lighting, and banners.
- Continued with street repairs and drainage issues on several city streets and right of ways.
- Continued the citizen interface (Accela) trouble request program.
- Maintaining CDL licenses and certifications.
- Provide barricades & street closure for various events
- Finished Avery Glen Phase II and Build out.
- Continued operator training program.
- Continued PW Level-up Program.
- Continued the Crack Seal Program.
- Continued inspection Program.

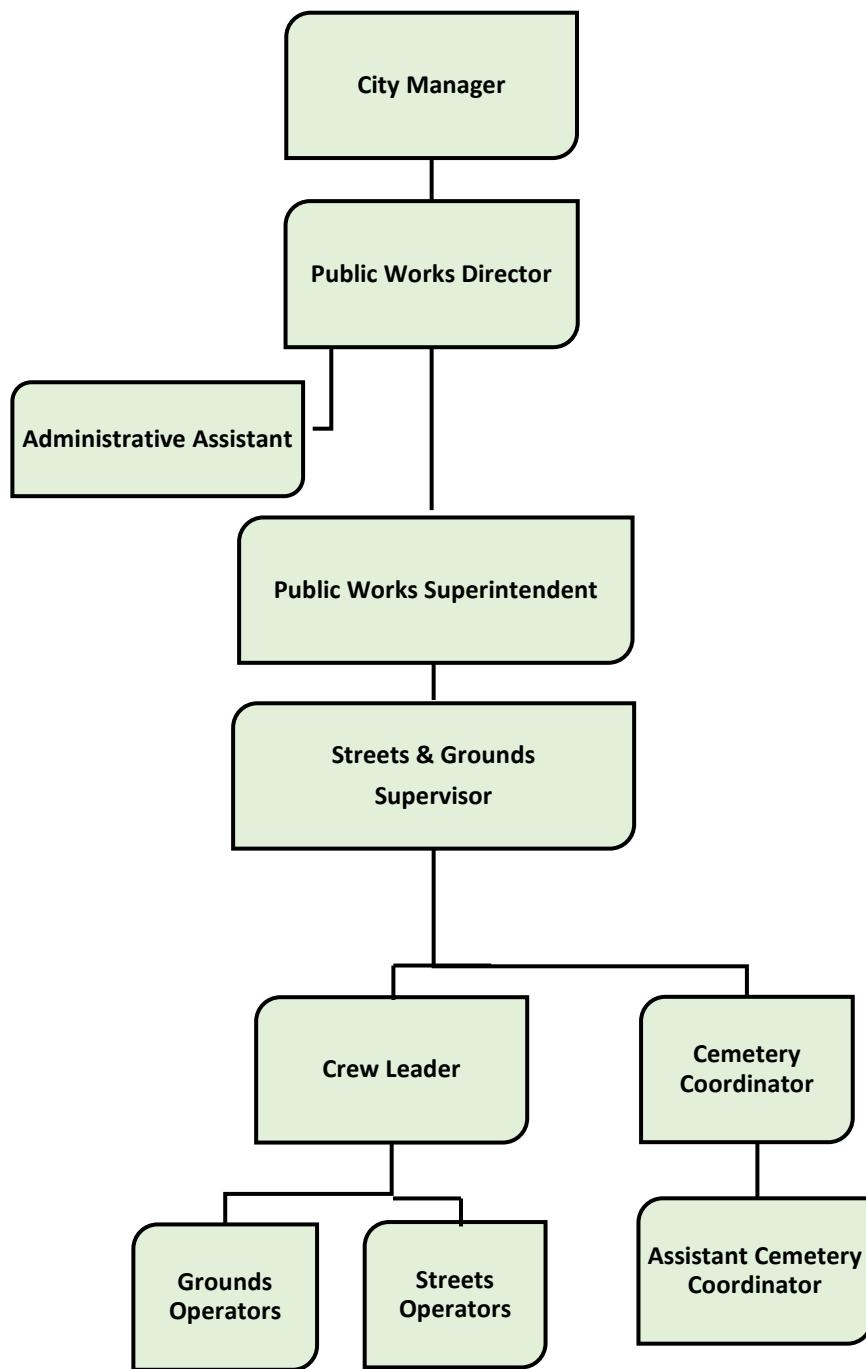
**FY 2022
Major Goals & Objectives**

- Provide prompt and courteous service to all citizens of Taylor
- Protect the investment of the public streets through adequate repair and preventive maintenance
- Continue with our crack seal program
- Continue training and safety programs needed to provide employees with the latest regulations and standards need for their jobs.
- Continue to cross train employees in various aspects of job
- Continue IWORQ data
- Increased street asphalt/ leveling work.
- City drainage
- Expanded Level-up program.

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
<u>Inputs:</u>			
# of full-time employees	18	18	21
# of Temp employees	0	0	0
<u>Outputs:</u>			
Patching in tons	1,107	3,191	3,200
Crack sealing in tons	17	9	9
Tac Oil in gallons	2,903	9,365	9,400
Sweeping Debris			No program
Park Acreage	243	243	243
Cemetery Acreage	127	127	127
Airport Acreage	185	185	185
City Properties Acreage	3	3	3
Trustee Properties Acreage	2	2	2
Right of Way Acreage	122	133	122
Total Acreage Crew Cuts	439	450	439
<u>Effectiveness:</u>			
% Utility cuts repaired within 30 days	65%	95%	85%
% Sweeping completed on schedule	85%	85%	85%
% Park Mowing with 25 days	90%	100%	95%
<u>Efficiencies:</u>			
Street miles maintained per employee	14	17	17
Street miles maintained	112	136	136
Park acreage per employee	49	41	41

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Public Works Director	1	1	1	1		1
Public Works Superintendent	1	1	1	1		1
Streets & Grounds Supervisor	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
Crew Leader I	1	1	2	2		2
Equipment Operator III	1	1	1	1		1
Equipment Operator II	2	2	2	2		2
Equipment Operator I	5	8	7	7		7
	13	16	16	16	-	16

Organization Chart



*Taylor Regional Park & Sports Complex***Mission:**

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing park facilities and athletic fields and facilitating quality special event programming and sports tournaments.

Department Description:

The Parks and Recreation Department [Parks and Trails | Taylor, TX - Official Website](#) is responsible for maintaining twenty-two athletic fields, two pools, two splash pads, four rentable pavilions, one community center, one skate park, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.

FY 2022 Budget Highlights:**Customer and Culture Strategies**

- Relocation of Parks and Recreation Office to Memorial Field House
- Valero Quality of Life Projects - Robinson Park [Fannie Robinson Park | Taylor, TX - Official Website](#)
Basketball Court Lighting, Pierce Skate Park [Pierce Park | Taylor, TX - Official Website](#) Lighting
- Taylor Regional Park [Taylor Regional Park and Sports Complex | Taylor, TX - Official Website](#) (Phase II)/Doak Park project
- *In House Parks Master Plan Items, \$30,000

Internal Process Strategies

- Onboarding of Recreation Software

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	515,838	525,979	538,052	571,960	-	571,960
Operational Supplies	78,522	93,204	101,747	93,204	-	93,204
Facility Operations & Maint.	115,182	143,170	142,690	146,440	-	146,440
Equip. Operations & Maint.	113,046	106,636	107,961	94,272	-	94,272
Contract Services & Fees	195,411	172,319	160,161	150,061	30,000	180,061
Capital Outlay	58,138	-	203,800	-	-	-
Total Department Budget:	1,076,138	1,041,308	1,254,411	1,055,937	30,000	1,085,937

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021**Major Accomplishments**

- Completed construction of the Dickey-Givens Community Center
- Completed Valero Quality of Life Projects- Robinson Park Restroom/Basketball Court Lighting, Pierce Skate Park Lighting
- Lighting upgrade for Robinson Softball Fields approved
- 2020 Parks Master Plan for Murphy Park, Robinson Park and Bull Branch Park completed and adopted
- Operations and Maintenance plan completed and adopted
- Relocated Parks and Recreation Offices to Memorial Field House
- Increased use of park property for filming of commercials/television shows.

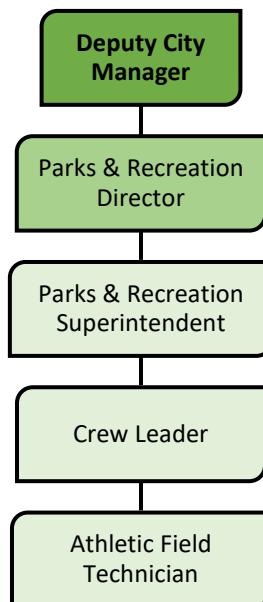
FY 2022**Major Goals & Objectives**

- Complete Taylor Regional Park/ Doak Park construction project
- Work closely with local community groups to provide high quality recreational opportunities
- Review and amend Parks and Recreation related City Ordinances (Parkland Dedication)
- Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of all ages, abilities, cultures, and interests
- Complete “in house” projects identified in the 2020 Parks Master Plan

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
<u>Inputs:</u>			
# of full-time employees	8	8	8
# of part-time employees	0	0	0
<u>Outputs:</u>			
Park Acres Maintained	240	248	248
Pools Maintained	2	2	2
Splashpads Maintained	2	2	2
Pavilions Maintained	4	4	4
Athletic Fields Maintained	20	21	22
8 Tennis Courts/3 Pickleball Courts	11	11	11
Tournaments Held	18	25	52
Revenue Generated Taylor Regional Park	\$36,107	\$52,899	\$105,000
Taylor Regional Park Visitors	45,000	50,000	100,000
<u>Efficiencies:</u>			
Acres maintained per employee	40	41	41
Fields maintained per employee	3.3	3.5	3.6
Revenue generated per tournament	\$2,005	\$2,115	\$3,000
Visitors per tournament	2,900	2,838	3,000
Pool Revenue Generated	\$0	\$20,000	\$22,000
<u>Effectiveness:</u>			
% field maintenance requests resolved in 30 days	100%	99%	99%
% of available weekends vs. # of tournaments held	94%	95%	99%
% of pool maintenance issues resolved within 7 days	100%	95%	99%

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 20-21 Base	FY 21-22 Changes	FY 21-22 Budget
Parks & Recreation Director	1	1	1	1		1
Parks & Recreation Superintendent	1	1	1	1		1
Athletic Field Technician	4	5	5	5		5
Crew Leader I	-	1	1	1		1
	6	8	8	8	-	8

Organization Chart





Central Fire Station

Mission:

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

Department Description:

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating, and cooling systems. Other tasks performed include janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

FY 2022 Budget Highlights:**Internal Process Strategies**

- Drills, Hand Tools
- Flags, Batteries/Bulbs, Filters
- Roofing Repairs
- Plumbing Repairs
- Building Materials
- Miscellaneous Hardware
- Pest Control
- *City Hall Offices, \$20,000

Customer Strategies

- Fire Prevention Supplies
- Medical Supplies

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	257,901	258,607	257,411	307,225	-	307,225
Operational Supplies	19,991	23,370	23,370	23,370	-	23,370
Facility Operations & Maint.	134,942	170,054	181,612	169,612	20,000	189,612
Equip. Operations & Maint.	24,135	24,615	24,365	33,934	-	33,934
Contract Services & Fees	38,819	21,100	149,056	22,556	-	22,556
Total Department Budget:	475,788	497,746	635,814	556,697	20,000	576,697

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Renovated and installed new flooring at City Hall
- Renovated and replaced flooring at Memorial Field House
- Leveled foundation and porch area at the Moody Museum
- Installed hand sanitizer dispensers in all city facilities
- Upgraded the exit and emergency lights
- Renovated and painted offices in the Fire Administration building
- Installed new benches at the Library
- Replaced HVAC systems to improve efficiency
- Replaced fascia and gutters at the Utility Maintenance Office
- Repaired prolonged roof leaks in all city facilities
- Maintained all City buildings with minimal downtime

FY 2022

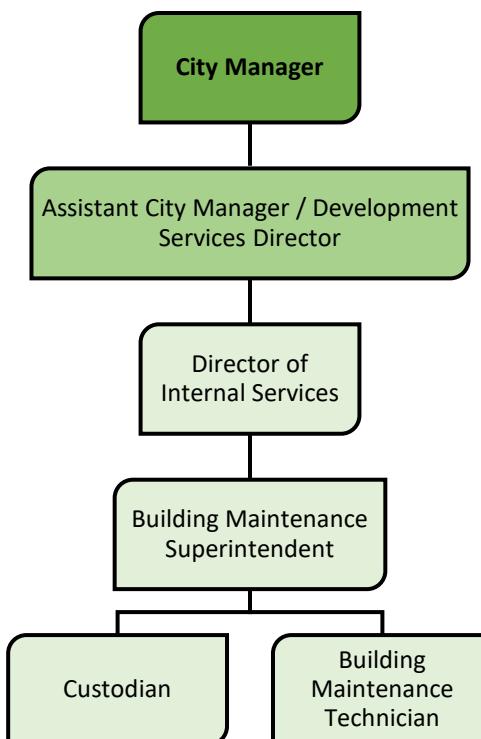
Major Goals & Objectives

- Replace flooring in Public Works offices
- Replace sewer line at the Moody Museum
- Install vehicle exhaust system at Fire Stations
- Replace HVAC systems to increase energy efficiency in city facilities
- Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards
- Install more AED's in city facilities
- Repaint offices at various locations
- Continue to provide quality customer service

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Inputs:			
# of full-time employees	3	3	3
# of part-time employees	2	2	1
Outputs:			
# of Work Orders completed	410	400	380
# of City Facilities maintained	19	23	23
Effectiveness:			
% of Work Orders completed within 2 working days	97%	97%	98%
Efficiencies:			
Facility Maintenance Cost	\$95,212	\$100,000	\$90,000

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Director of Internal Services	1	1	1	1		1
Building Maint. Superintendent	1	1	1	1		1
Custodian	1.5	1	1	1		1
Building Maintenance Technician	0.5	0.5	1	1		1
	4	3.5	4	4	-	4

Organization Chart



Mission:

The Engineering Department will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city's infrastructure.

Department Description:

The Engineering Department strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost-effective customer service. Please see the CIP section for more details.

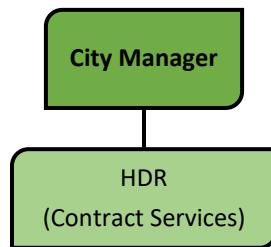
FY 2022 Budget Highlights:**Internal Process Strategies**

- Funding for HDR Engineering Services

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Facility Operations & Maint.	482	-	-	-	-	-
Contract Services & Fees	163,653	150,000	270,000	175,000	-	175,000
Total Department Budget:	164,135	150,000	270,000	175,000	-	175,000

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Senior Engineer	1	-	-	-	-	-

Organization Chart

Mission:

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

Department Description:

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

FY 2022 Budget Highlights:**Internal Process Strategies**

- Computer Accessories
- PowerEdge R640 Server
- AT&T Internet
- On Technology IT Consultant
- Cylance Anti-Virus
- Barracuda Web/Spam Filter
- Microsoft Office 365 Business
- Adobe Creative Cloud

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	70,420	70,542	72,395	-	-	-
Operational Supplies	18,975	21,403	31,003	-	-	-
Facility Operations & Maint.	31,422	31,736	31,736	30,680	-	30,680
Equip. Operations & Maint.	15,127	15,352	15,127	-	-	-
Contract Services & Fees	108,906	124,210	124,210	188,154	-	188,154
Total Department Budget:	244,850	263,243	274,471	218,834	-	218,834

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021**Major Accomplishments**

- Installed web cams on city computers for remote meetings
- Upgraded telephone system software at all city facilities
- Set up remote access for all city employees
- Upgraded the City Hall server
- Installed AV system at the Library
- Upgraded internet service at the Library
- Implemented Office 365
- Upgraded management personnel to Surface Pro devices
- Upgraded Windows 7 to Windows 10
- Upgraded cell phones to latest technology
- Continued replacement of computers and laptops to the latest technology

FY 2022**Major Goals & Objectives**

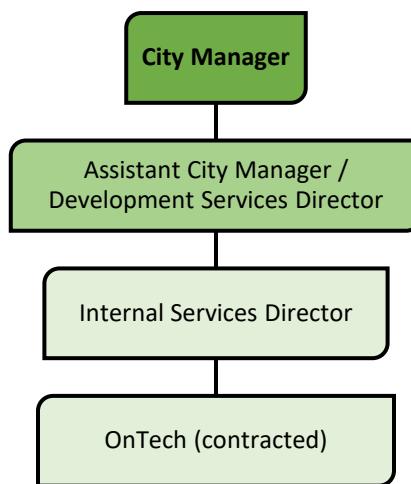
- Upgrade the Library server
- Continual replacement of computers and laptops
- Continual upgrade of Windows 7 to Windows 10
- Continual replacement of cell phones to the latest technology
- Comply with all rules and laws dictating the storage and use of sensitive information
- Provide professional level of support and training to technology users
- Maintain a high level of customer satisfaction
- Provide information technology maintenance, planning, and development to enhance the City of Taylor's technical infrastructure
- Assist Tax Organization with setup in City Hall and the Library

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
<u>Inputs:</u>			
# of full-time employees	1	1	1
# of part-time employees	0	0	0
<u>Outputs:</u>			
# of Personal Computers and Laptops	220	225	225
# of Network/Email/Web/File Servers	7	7	7
# of Service Requests	448	300	400
<u>Effectiveness:</u>			
% of Support Calls resolved within 24 hours	93%	94%	95%
<u>Efficiencies:</u>			
Average response time for service requests	30	30	30

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Information Technology Specialist	1	1	1	1	-1*	-1
	1	1	1	1	-1	-

*- Retired IT Specialist was not replaced and the IT services are now contracted.

Organization Chart



About:

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.

It may include items such as interfund transfers out of the General Fund, property and sales tax rebates, other contributions to local organizations, and payment of insurance claims, for example.

**FY 2022 Budget Highlights:****Financial Strategies**

- The City occasionally provides economic incentives for business development through Chapter 380 Agreements. Such incentives are accounted for in the Non-Departmental budget.
- HOME Program (4 Houses)

Culture Strategies

- Public Arts Projects

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Operational Supplies	131,271	-	551,000	-	-	-
Contract Services & Fees	314,310	321,800	326,350	161,930	-	161,930
Capital Outlay	444	30,000	7,500	22,500	-	22,500
Contributions & Contingencies	109,370	277,600	313,804	421,455	-	421,455
Total Department Budget:	555,396	629,400	1,198,654	605,885	-	605,885

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

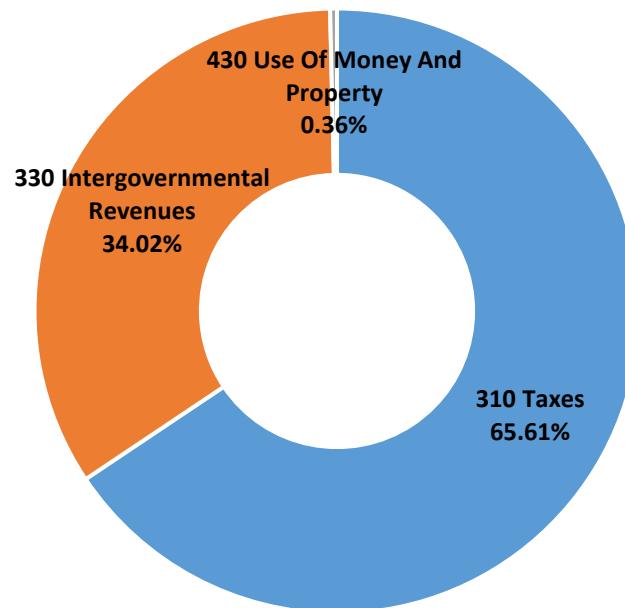
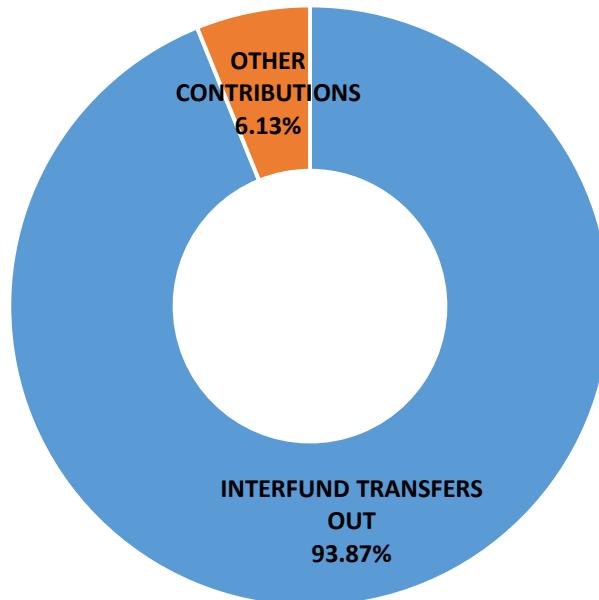


Special Revenue Funds

Tax Increment Finance (TIF) Fund	164
Hotel Occupancy Tax (HOT) Fund	166
Main Street Revenue Fund	168
Municipal Court Special Fee Fund	171
Library Grant / Donation Fund	173
Municipal Utility Drainage System (MDUS) Fund	175
Roadway Impact Fee Fund	177
Utility Impact Fee Fund	178
Transportation User Fee (TUF) Fund	180

The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. **Revenues** are budgeted at \$411,500, which is derived from city property tax, interest income and the captured taxes from Williamson County. **Expenditures** are budgeted as \$25,000 for fire suppression grants to assist businesses in the district with the cost of installing fire suppression systems; and \$383,032 for annual debt service payments. Revenues are anticipated to exceed expenditures by \$3,468 and will add to TIF Fund reserves.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
310 Taxes	149,619	165,525	220,000	248,147	270,000
CURRENT PROPERTY TAX	149,619	165,525	220,000	248,147	270,000
330 Intergovernmental Revenues	72,728	91,680	113,000	137,395	140,000
TIF-WILLIAMSON COUNTY	72,728	91,680	113,000	137,395	140,000
430 Use Of Money And Property	23,300	6,442	4,500	1,500	1,500
INTEREST INCOME	23,300	6,442	4,500	1,500	1,500
Revenue By Categories Total	245,647	263,646	337,500	387,042	411,500
Expenditures By Categories					
Capital Improvements/Acquisition	-	202,459	-	15,000	-
CONSTRUCTION	-	202,459	-	15,000	-
Contract Services And Fees	42,262	28,692	-	10,000	-
OTHER CONTRACT SERVICES	168	-	-	-	-
OTHER PROFESSIONAL SERVICES	42,094	28,692	-	10,000	-
Contributions / Contingency	358,678	374,500	411,132	436,132	408,032
INTERFUND TRANSFERS OUT	358,678	349,500	386,132	386,132	383,032
OTHER CONTRIBUTIONS	-	25,000	25,000	50,000	25,000
TRANSFER TO CIP	-	-	-	-	-
Expenditures By Categories Total	400,940	605,650	411,132	461,132	408,032

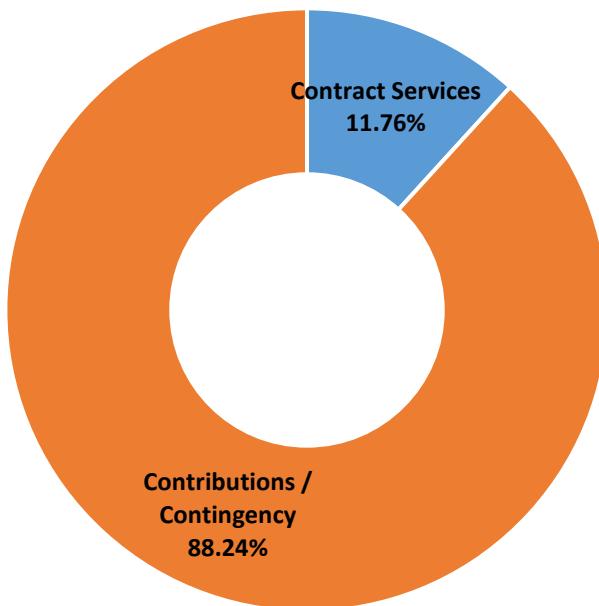
FY 2022 Tax Increment Financing (TIF) RevenueFY 2022 Tax Increment Financing (TIF) Expenditures

Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$50,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by City Council.

Revenues are budgeted at \$190,000 and reflect negotiated tax incentive for the newest facility, the Holiday Inn Express, and the reduction in collections from the from other facilities. **Expenditures** are budgeted at \$204,000, of which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor; \$24,000 for marketing contracted services; and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
310 Taxes					
HOTEL OCCUPANCY TAX	94,473	166,833	205,000	190,000	190,000
310 Taxes Total	94,473	166,833	205,000	190,000	190,000
Revenue By Categories Total	94,473	166,833	205,000	190,000	190,000
Expenditures By Categories					
Contract Services And Fees					
ADVERTISING	-	6,000	-	-	-
OTHER CONTRACT SERVICES	20,000	26,868	20,000	22,000	24,000
Contract Services And Fees Total	20,000	32,868	20,000	22,000	24,000
Contributions / Contingency					
380-AGREEMENT PAYOUT	10,526	105,503	130,000	105,000	125,000
INTERFUND TRANSFERS OUT	5,000	5,000	5,000	5,000	5,000
PASS THROUGHS- AGENCY	50,000	44,017	50,000	50,000	50,000
Contributions / Contingency Total	65,526	154,521	185,000	160,000	180,000
Expenditures By Categories Total	85,526	187,388	205,000	182,000	204,000

FY 2022 Tax Increment Financing (TIF) Expenditures



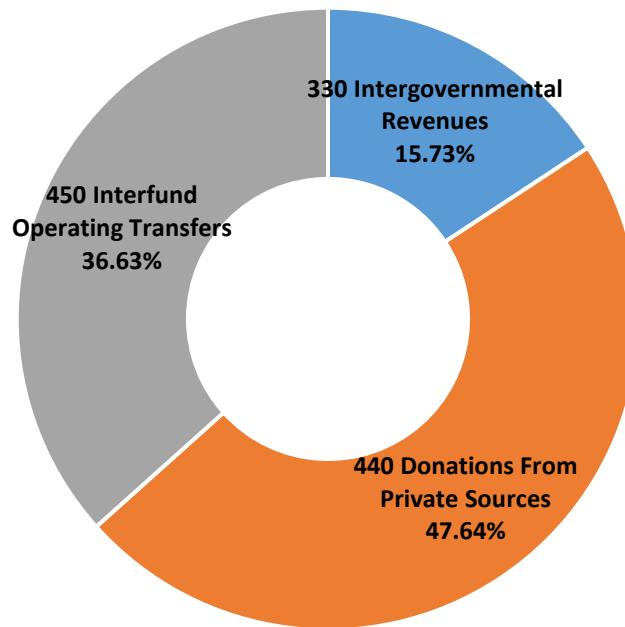
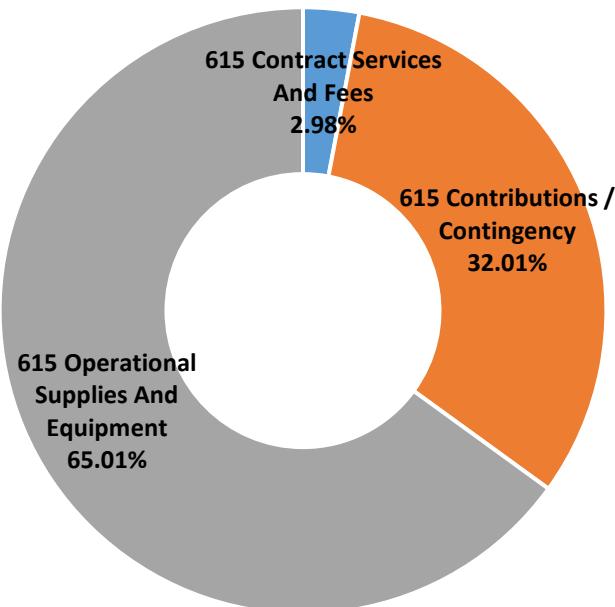
The purpose of this fund is to provide incentives for downtown businesses to improve the façades of the building they occupy (Façade Improvement Grants), assist the downtown businesses with rental assistance, and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

Revenues are budgeted at \$108,100 and include revenues derived from City fund raising events, the annual Blackland Prairie Days, and \$39,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. **Expenditures** for the fund are budgeted at \$108,100.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
310 Intergovernmental Revenues	-	-	17,000	-	17,000
440 Donations From Private Sources					
CHRISTMAS BAZAAR	-	1,855	2,000	-	2,000
FARMERS' MARKET RENTAL FEES	-	2,866	2,000	6,000	6,000
HERITAGE SQ CHRISTMAS LIGHTS	-	-	-	-	-
MAIN STREET CAR SHOW	-	28,625	28,000	-	25,000
SALES AND OTHER FUNDRAISINGS	1,752	-	-	-	-
TAYLOR BLACKLAND PRAIRIE DAYS	8,895	-	14,000	-	14,000
WINE SWIRL	-	4,439	4,500	-	4,500
440 Donations From Private Sources Total	10,647	37,785	50,500	6,000	51,500
450 Interfund Operating Transfers					
TRANSFER FROM GENERAL FUND	14,600	14,600	14,600	14,600	14,600
TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	5,000
TRANSFER FROM TIF	15,000	10,000	20,000	20,000	20,000
450 Interfund Operating Transfers Total	34,600	29,600	39,600	39,600	39,600
Revenue By Categories Total	45,247	67,385	107,100	45,600	108,100
Expenditures By Categories					
Contract Services And Fees					
ADVERTISING	533	900	5,000	-	3,225
OTHER PROFESSIONAL SERVICES	-	4,257	-	-	-
Contract Services And Fees Total	533	5,157	5,000	-	3,225
Contributions / Contingency					
FACADE GRANT	14,100	3,425	20,000	20,000	20,000

MAIN STREET REVENUE FUND – Fund Summary**FY 2022 Budget**

RENTAL ASSISTANCE	12,924	16,286	14,600	14,600	14,600
Contributions / Contingency Total	27,024	19,711	34,600	34,600	34,600
Operational Supplies And Equipment					
CHRISTMAS BAZAAR	-	286	-	-	1,000
CHRISTMAS LIGHTS SUPPLIES	-	-	-	-	2,500
CITY SPONSORED EVENTS	787	-	7,000	1,000	5,225
FARMERS MARKET	-	70	-	5,000	6,000
MAIN STREET CAR SHOW	-	28,515	23,000	-	25,000
SPOOKTACULAR	-	468	1,450	-	1,550
TAYLOR BLACKLAND PRAIRIE DAYS	10,175	-	22,900	-	25,000
WINE SWIRL	-	4,473	3,700	-	4,000
Operational Supplies And Equipment Total	10,962	33,813	58,050	6,000	70,275
Expenditures By Categories Total	38,519	58,681	97,650	40,600	108,100

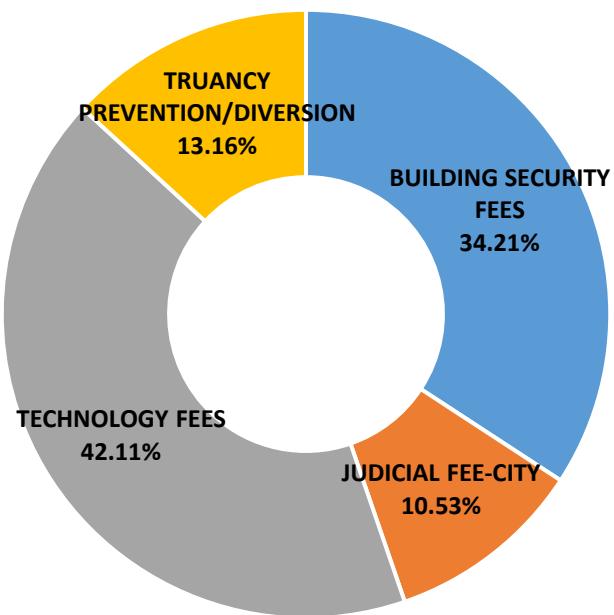
FY 2022 Main Street Revenue Fund RevenuesFY 2022 Main Street Revenue Fund Expenditures

An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings, housing the municipal court, and for upgrading technology hardware or services.

Budgeted revenues are \$19,000, which is an increase of \$2,000, mostly due to expected truancy prevention revenue. Expenditures are budgeted at \$9,712 for security services performed by the police department.

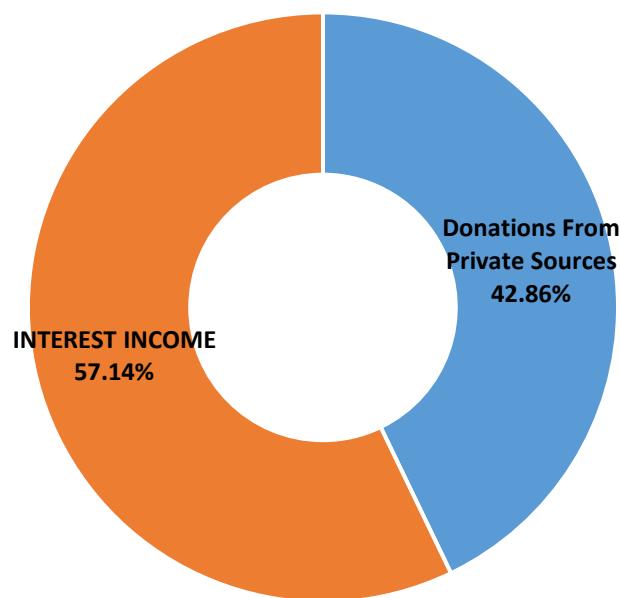
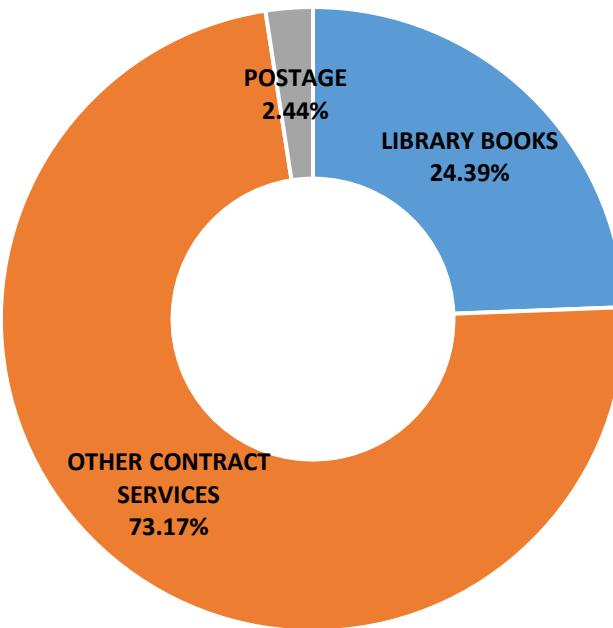
Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
410 Fines And Forfeitures					
BUILDING SECURITY FEES	7,049	4,980	7,000	5,000	6,500
JUDICIAL FEE-CITY	2,340	854	2,000	1,000	2,000
JURY SERVICE FEES	-	60	-	50	-
TECHNOLOGY FEES	9,399	5,115	8,000	5,000	8,000
TRUANCY PREVENTION/DIVERSION	-	3,012	-	2,500	2,500
410 Fines And Forfeitures Total	18,788	14,021	17,000	13,550	19,000
Revenue By Categories Total					
Expenditures By Categories					
Employee Services					
FICA SOCIAL SECURITY	850	261	612	612	612
REGULAR FULL TIME	11,107	3,410	8,000	8,000	8,000
RETIREMENT-TMRS	1,346	422	1,100	970	1,100
Employee Services Total	13,303	4,092	9,712	9,582	9,712
Operational Supplies And Equipment					
COMPUTERS	-	2,152	-	-	-
OFFICE SECURITY	-	-	500	500	-
OTHER OFFICE EQUIPMENT	7,766	-	-	-	-
OTHER OPERATIONAL EQUIPMENT	8,348	-	-	-	-
Operational Supplies And Equipment Total	16,114	2,152	500	500	-
Capital Outlay					
COMPUTER EQUIPMENT	-	3,720	-	-	-
Capital Outlay Total	-	3,720	-	-	-
Contract Services And Fees					
OTHER CONTRACT SERVICES	-	739	-	15,000	-

SOFTWARE MAINT/LICENSE	-	13,931	-	-	-	-
Contract Services And Fees Total	-	14,670	-	15,000	-	-
Expenditures By Categories Total	29,417	24,635	10,212	25,082	9,712	

FY 2022 Municipal Court Special Fee Revenues

The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. **Revenues** are budgeted at only \$700, due to interest income decreasing a great deal and no state grants expected. **Expenditures** are budgeted at \$2,050 for Contract Services, Library Books, and a small amount of postage.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
Donations From Private Sources					
MISCELLANEOUS DONATIONS	442	12	300	300	300
Donations From Private Sources Total	442	12	300	300	300
Intergovernmental Revenues					
OTHER STATE GRANTS	4,264	-	1,000	-	-
Intergovernmental Revenues Total	4,264	-	1,000	-	-
Use Of Money And Property					
INTEREST INCOME	6,467	2,478	4,000	250	400
Use Of Money And Property Total	6,467	2,478	4,000	250	400
Revenue By Categories Total	11,173	2,490	5,300	550	700
Expenditures By Categories					
Capital Outlay					
LIBRARY BOOKS	4,427	4,278	3,500	-	500
Capital Outlay Total	4,427	4,278	3,500	-	500
Contract Services And Fees					
OTHER CONTRACT SERVICES	1,500	1,500	1,500	1,500	1,500
Contract Services And Fees Total	1,500	1,500	1,500	1,500	1,500
Operational Supplies And Equipment					
GENERAL OFFICE SUPPLIES	431	-	-	-	-
POSTAGE	-	33	-	-	50
Operational Supplies And Equipment Total	431	33	-	-	50
Expenditures By Categories Total	6,358	5,811	5,000	1,500	2,050

FY 2022 Library Grant/Donation Fund RevenuesFY 2022 Library Grant/Donation Fund Expenditures

MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund Summary

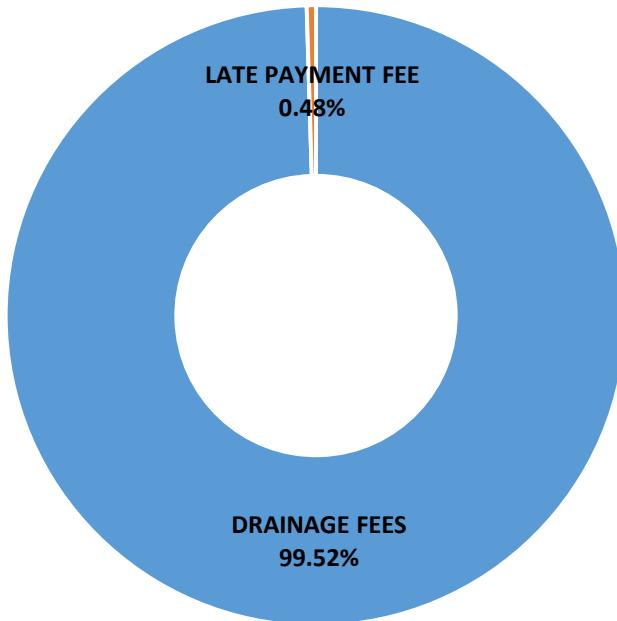
FY 2022 Budget

The City Council investigated the establishment of a rate for a Municipal Drainage Utility System (MDUS) beginning in 2006. Current legislation allows a City to collect a fee to address drainage related issues in the community including localized flooding, emergency operations, and the cost of providing infrastructure and facilities that permit the safe drainage of storm water. [Chapter 552.041 of the Texas Local Government Code](#) provides strict guidelines on determining a rate that must be equitable, fair and reasonable among all customer classes.

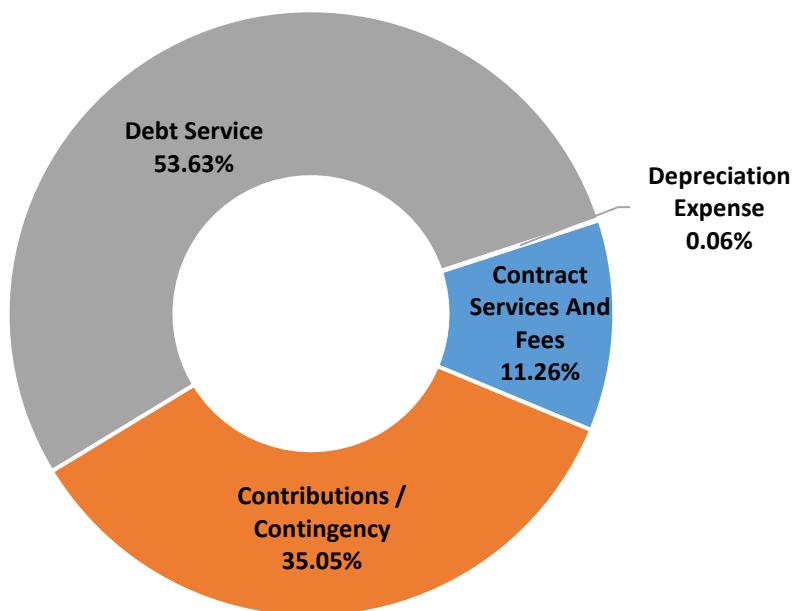
MDUS Fund revenues are budgeted at \$522,500 for FY 2022, 4.3% higher than FY 2021. Expenditures total \$513,600, and are also in line with the expected revenue increase. Expenditures include a \$180,000 transfer to the General Fund to cover administrative costs and \$275,450 to cover debt payments.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
Charges For Service					
DRAINAGE FEES	455,589	464,182	496,000	510,000	520,000
LATE PAYMENT FEE	5,566	2,356	5,000	2,000	2,500
Charges For Service Total	461,155	466,537	501,000	512,000	522,500
Revenue By Categories Total	461,155	466,537	501,000	512,000	522,500
Expenditures By Categories					
Contract Services And Fees					
BANK FINANCE CHARGES	-	-	350	350	350
ENGINEERING SERVICES	-	10,855	5,000	3,000	7,500
OTHER CONTRACT SERVICES	-	27,000	25,000	27,000	50,000
OTHER PROFESSIONAL SERVICES	600	-	-	-	-
Contract Services And Fees Total	600	37,855	30,350	30,350	57,850
Contributions / Contingency					
INTERFUND TRANSFERS OUT	180,000	180,000	180,000	180,000	180,000
Contributions / Contingency Total	180,000	180,000	180,000	180,000	180,000
Debt Service					
TRANSFER TO IANDS INTEREST	39,725	155,577	124,750	124,750	120,450
TRANSFER TO IANDS PRINCIPAL	90,000	125,000	155,000	155,000	155,000
Debt Service Total	129,725	280,577	279,750	279,750	275,450
Depreciation Expense					
BAD DEBT	281	146	300	300	300
Depreciation Expense Total	281	146	300	300	300
Expenditures By Categories Total	310,606	498,578	490,400	490,400	513,600

FY 2022 MDUS Fund Revenues



FY 2022 MDUS Fund Expenditures



A roadway assessment imposed by the city upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$60,000, which is generated by anticipated new developments. Expenditures are budgeted at \$60,000 for the Impact Fee Rate Study.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
Assessments					
ROADWAY IMPACT FEES	57,624	57,850	35,000	95,000	60,000
Assessments Total	57,624	57,850	35,000	95,000	60,000
Revenue By Categories Total	57,624	57,850	35,000	95,000	60,000
Expenditures By Categories					
Contingency Reserves/Claims					
PAYMENT OF REFUNDS	-	8,910	-	-	-
Contingency Reserves/Claims Total	-	8,910	-	-	-
Contract Services And Fees					
OTHER CONTRACT SERVICES	-	-	30,000	70,000	60,000
Contract Services And Fees Total	-	-	30,000	70,000	60,000
Expenditures By Categories Total	-	8,910	30,000	70,000	60,000

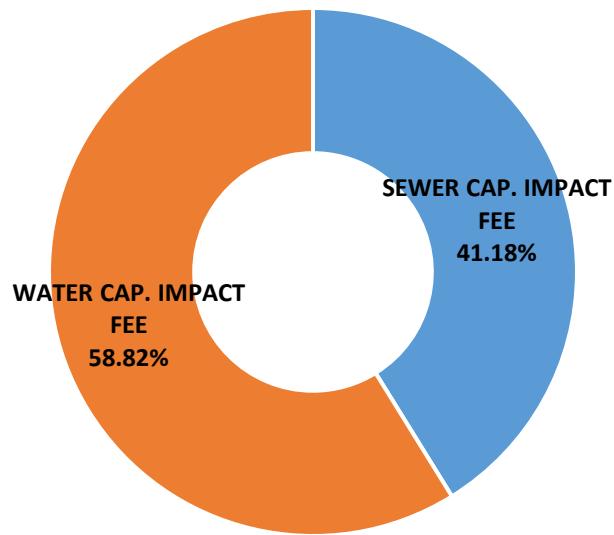
A water and wastewater assessment imposed by the city upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

Revenues are budgeted at \$425,000, which is generated by anticipated new developments.

Expenditures are budgeted at \$160,000 for the Land Use Study and Impact Fee Rate Study.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
Charges For Service					
SEWER CAP. IMPACT FEE	157,369	218,940	100,000	250,000	175,000
WATER CAP. IMPACT FEE	230,176	316,830	150,000	350,000	250,000
Charges For Service Total	387,545	535,770	250,000	600,000	425,000
Revenue By Categories Total	387,545	535,770	250,000	600,000	425,000
Expenditures By Categories					
Contract Services And Fees					
OTHER CONTRACT SERVICES	-	8,716	125,000	150,000	160,000
Contract Services And Fees Total	-	8,716	125,000	150,000	160,000
Contributions / Contingency					
PAYMENT OF REFUND	1,500	-	-	-	-
Contributions / Contingency Total	1,500	-	-	-	-
Expenditures By Categories Total	1,500	8,716	125,000	150,000	160,000

FY 2022 Utility Impact Fee Fund Revenues



The Taylor City Council made a decision on Feb. 11, 2016 to address the City's street repair and maintenance challenges by approving a Transportation User Fee ordinance that will go into effect beginning June 1, 2016 for residents and businesses located inside the city limits.

The TUF is structured in separate flat rates for commercial and residential units within the City limits. The assessed fee for residential units will be \$8 a month and for commercial units will be based on a six-tier structure ranging from \$25 to \$133 based on size and trip generation factors.

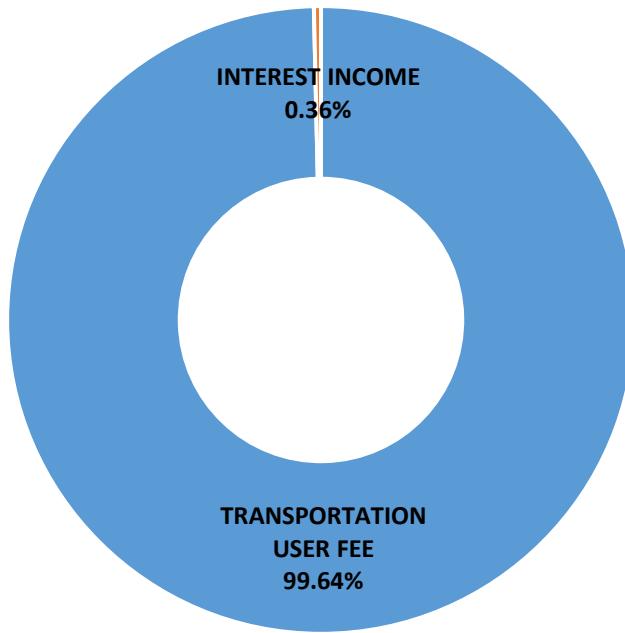
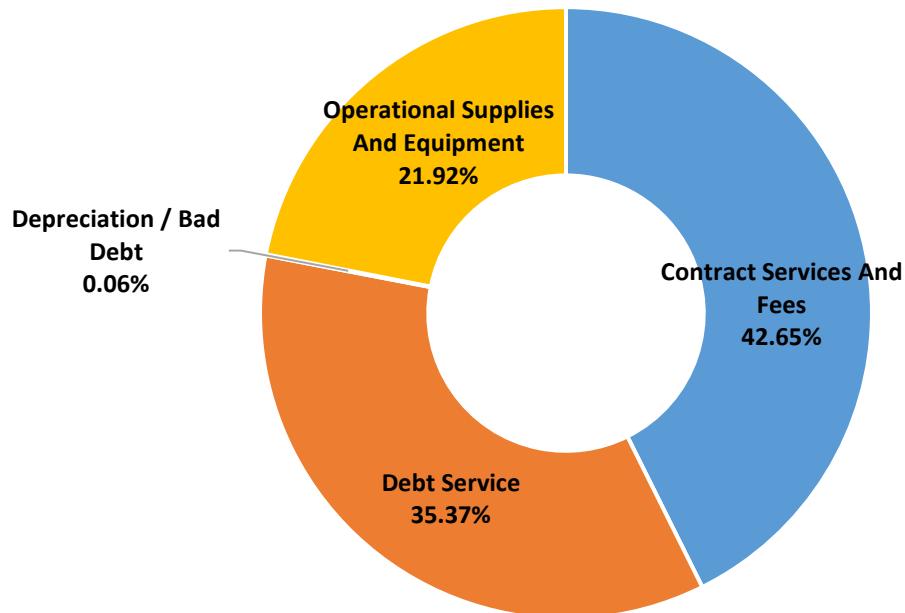
The TUF establishes a dedicated revenue source in which the money raised can only be used for street repair, reconstruction and maintenance as well as sidewalk maintenance. The projected revenue that will be generated from the TUF is estimated to be more than approximately \$800,000.

Revenues are budgeted at \$828,000 and **expenditures** at \$821,319. Included in the budget is \$300,000 for annual street maintenance, \$170,000 for materials, \$50,000 for engineering work, and \$290,919 for debt service payments.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
Charges For Service					
TRANSPORTATION USER FEE	742,737	749,442	790,000	805,000	825,000
Charges For Service Total	742,737	749,442	790,000	805,000	825,000
Proceeds General Long Term Liabilities					
12.590M 2019 COS (3.985M)	3,985,000	-	-	-	-
BOND PREMIUM	386,084	-	-	-	-
Proceeds General Long Term Liabilities Total	4,371,084	-	-	-	-
Use Of Money And Property					
INTEREST INCOME	43,376	45,575	3,000	2,500	3,000
Use Of Money And Property Total	43,376	45,575	3,000	2,500	3,000
Revenue By Categories Total	5,157,197	795,017	793,000	807,500	828,000
Expenditures By Categories					
Contract Services And Fees					
ADVERTISING	336	-	300	300	300
ANNUAL STREET MAINTENANCE	671,330	16,886	300,000	300,000	300,000
CREDIT CARD FEES	-	-	-	-	-
ENGINEERING SERVICES	44,627	95,394	45,000	45,000	50,000
OTHER PROFESSIONAL SERVICES	-	33,020	-	-	-
Contract Services And Fees Total	716,294	145,300	345,300	345,300	350,300
Contributions / Contingency					

TRANSPORTATION USER FEE (TUF) – Fund Summary
FY 2022 Budget

INTERFUND TRANSFERS OUT	1,040	327,282	-	-	-
TRANSFER TO CIP	110,311	1,089,501	-	-	-
Contributions / Contingency Total	111,351	1,416,783	-	-	-
Debt Service					
BOND ISSUANCE COSTS	60,044	-	-	-	-
TRANSFER TO IANDS INTEREST	-	-	155,919	155,919	150,519
TRANSFER TO IANDS PRINCIPAL	-	-	135,000	135,000	140,000
Debt Service Total	60,044	-	290,919	290,919	290,519
Depreciation Expense					
BAD DEBT	2,099	304	500	500	500
Depreciation Expense Total	2,099	304	500	500	500
Equipment Rental					
REPLACEMENT FUND CONTRIBUTION	-	16,142	-	-	-
TRUCKS, HEAVY EQUIP RENTAL	-	61,013	-	-	-
Equipment Rental Total	-	77,155	-	-	-
Operational Supplies And Equipment					
STREET REPAIR MATERIALS	36,114	114,444	120,000	120,000	170,000
STRIPING AND STREET SIGNS	4,534	-	5,000	5,000	10,000
Operational Supplies And Equipment Total	40,648	114,444	125,000	125,000	180,000
Expenditures By Categories Total	930,436	1,753,985	761,719	761,719	821,319

FY 2022 Transportation User Fee (TUF) Fund RevenuesFY 2022 Transportation User Fee (TUF) Fund Expenditures



Proprietary Funds

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Utility fund **revenues** are budgeted at \$11,279,000. An initial five-year implementation of the Water and Sewer Stabilization Program was completed in 2019 and utility rates did not increase in the FY 2020 and 2021 budgets. An updated utility rate study calls for a 10% increase in sewer and water rates and such increases are included in the FY 2022 budget.

- Water income is budgeted at \$5,170,000, which is a 12% increase compared to the FY 2021 budget. Water revenues in the current fiscal year to date are a small amount higher than budgeted. The budgeted increase in revenues is due to the rate increase and new development.
- Sewer income is budgeted at \$ 4,895,000, which is up \$363,000 from the current fiscal year. Sewer revenues in the current fiscal year to date are about 2% lower than budgeted. The sewer revenue budget for FY 2022 is based on the assumption that revenues will increase 10%, due to the rate increase, over the FY 2021 projected revenues. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January, and February. Commercial customer sewer charges are based on their water consumption.
- The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$520,000. That is a \$20,000 increase from the FY 2021 budget.

Expenditures for FY 2022 are budgeted at \$11,278,918 and is an increase of \$1,278,676 (12.79%) from the current fiscal year budget. The areas of major increases are as follows:

- The Operational supply category is budgeted at \$2,516,3875. The major expense in this category is the purchase of treated water from the Brazos River Authority (BRA), which is budgeted at \$2,000,000. Every June the monthly charge is reviewed and, if we have exceeded the floor amount established in the contract, an excess water charge is assessed. In addition, the contract with BRA includes a 5% rate increase every five years. The contractual rate increased in August of 2019. The budget for water meters increased by \$136,785 over FY 2021 to \$200,000 due to residential developments. Other operational supplies included in this category are chemicals and construction and specialty supplies.
- Debt service payments are budgeted at \$2,973,490 for the existing debt.
- Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges. This is the same as the previous two fiscal years' budgets.

Projected revenues versus expenditures in the Utility Fund are nearly even at \$82, revenues over expenditures.

UTILITY FUND – Fund Summary

FY 2022 Budget

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
320 Permits And Licenses					
HAULED WASTE PERMIT	925	600	1,000	1,000	1,000
320 Permits And Licenses Total	925	600	1,000	1,000	1,000
340 Charges For Service					
ADMIN FEE	49,200	23,400	52,000	15,000	30,000
BULK SEWER DISPOSAL FEE	53,528	72,525	45,000	60,000	60,000
CONNECT FEES	17,975	17,845	17,000	17,000	17,000
CREDIT CARD PROCESSING FEE	66,333	32,892	65,000	20,000	60,000
LATE PAYMENT FEES	184,275	84,972	185,000	90,000	175,000
MISC. WATER SERVICE FEES	27,825	13,520	25,000	10,000	25,000
SEWER SERVICE CHARGES	4,123,482	4,071,636	4,532,000	4,450,000	4,895,000
TRANSFER FEES	1,560	1,520	1,500	1,500	1,500
WATER SERVICE CHARGES	4,099,514	4,321,027	4,597,000	4,700,000	5,170,000
WHOLESALE WATER CHARGES	477,403	538,796	500,000	500,000	520,000
340 Charges For Service Total	9,101,095	9,178,133	10,019,500	9,863,500	10,953,500
420 Assessments					
METER FEES	43,034	52,298	30,000	175,000	200,000
PAYMENT OF CLAIMS	-	9,397	-	-	-
SEWER TAP FEES	16,850	12,832	15,000	12,000	12,000
WATER TAP FEES	20,960	14,743	20,000	15,000	15,000
420 Assessments Total	80,844	89,270	65,000	202,000	227,000
430 Use Of Money And Property					
MISCELLANEOUS REVENUE	1,186	2,164	1,500	2,000	1,500
OPERATING FUND INTEREST	104,839	84,632	70,000	6,000	9,000
PARTICIPATION FEE	-	-	-	-	-
REIMBURSEMENTS	1,811	10,668	2,000	6,000	2,000
RENTAL INCOME (LEASES)	84,660	82,976	85,000	82,000	83,000
UNREALIZED GAIN/LOSS INVESTMNT	-	-	-	-	-
430 Use Of Money And Property Total	192,496	180,440	158,500	96,000	95,500
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	3,965	-	-	-	-
450 Interfund Operating Transfers Total	3,965	-	-	-	-

460 Proceeds General Fixed Assets					
BULK WATER SALES	1,759	2,713	1,500	2,000	2,000
460 Proceeds General Fixed Assets Total	1,759	2,713	1,500	2,000	2,000
Revenue By Categories Total	9,381,084	9,451,157	10,245,500	10,164,500	11,279,000
Expenditures By Categories					
100 Employee Services					
CERTIFICATION PAY	420	790	-	-	-
DENTAL INSURANCE	6,295	8,089	7,445	7,444	7,930
FICA SOCIAL SECURITY	76,789	83,286	75,664	76,950	86,720
HEALTH INSURANCE	171,994	161,731	162,393	177,120	201,900
INSURANCE ALLOWANCE	738	-	-	-	-
LONG TERM DISABILITY	2,658	2,914	2,940	2,962	3,320
LONGEVITY PAY	6,672	6,384	7,536	7,358	7,770
MEMBERSHIPS AND DUES	1,741	1,330	1,200	1,200	1,200
OVERTIME	122,244	136,445	94,000	94,000	94,000
REGULAR FULL TIME	914,274	979,270	1,046,843	1,021,750	1,118,680
RETIREMENT-TMRS	126,144	143,369	131,498	133,760	151,440
STATE UNEMPLOYMENT TAXES	294	3,477	3,888	3,888	4,082
TRAINING- LODGING	3,635	444	6,600	2,500	6,600
TRAINING- MEALS	1,220	131	2,380	900	2,380
TRAINING- TRANSPORTATION	-	-	270	-	270
UNIFORM RENTAL	11,566	10,564	5,100	6,900	5,100
UNIFORMS (BUY)	7,759	5,605	8,106	8,106	8,106
UNUM LIFE	1,990	2,714	2,406	2,357	2,366
VISION INSURANCE	955	1,124	1,142	1,144	1,220
WORKERS COMPENSATION	22,875	22,610	17,700	21,490	21,490
WORKSHOP TRAINING	4,680	3,335	9,704	8,150	10,434
100 Employee Services Total	1,484,942	1,573,612	1,586,815	1,577,979	1,735,008
200 Operational Supplies And Equipment					
BOTANICAL/LANDSCAPE	526	918	1,000	750	1,000
BUILDING MATERIALS	534	436	2,000	1,000	2,000
CHEMICALS	32,390	46,233	43,090	35,340	72,250
CLAMPS	9,835	9,371	12,800	12,800	18,000

UTILITY FUND – Fund Summary

FY 2022 Budget

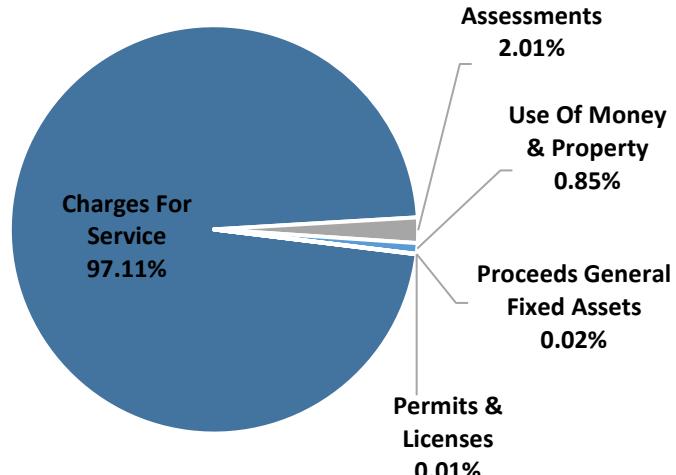
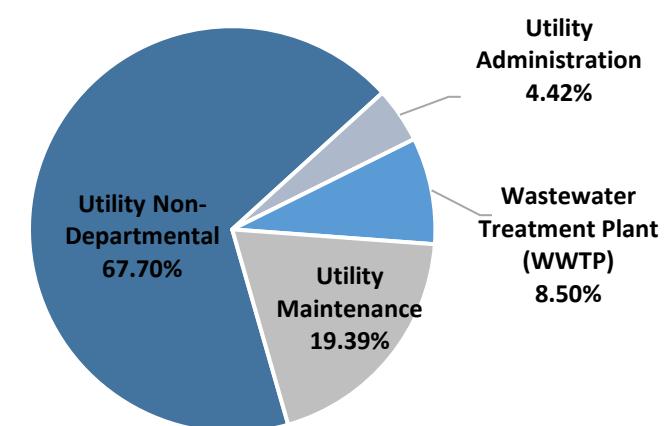
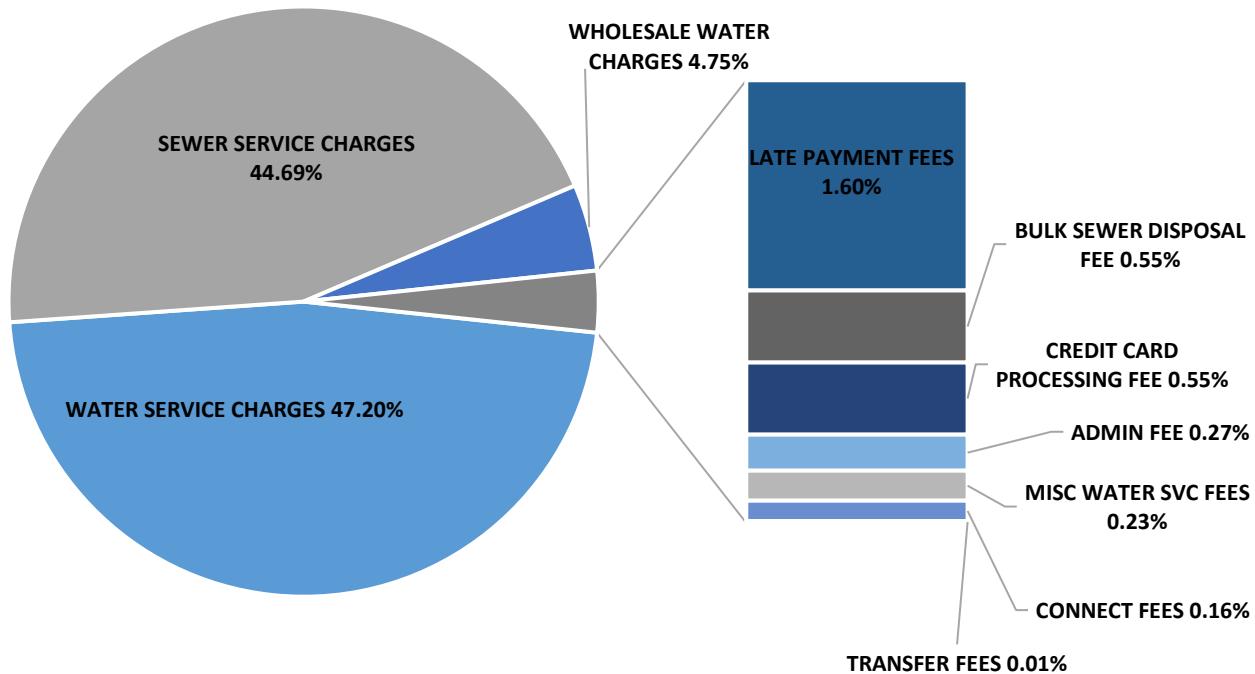
COMPUTER ACCESSORIES	-	1,010	-	-	-
COMPUTER SUPPLIES	324	1,871	2,850	3,166	3,350
COMPUTERS	5,176	8,338	2,700	3,662	2,000
ELECTRICAL, PLUMBING SUPPLIES	3,549	4,578	5,400	5,400	5,400
FIRE HYDRANTS	4,219	7,017	13,200	13,200	13,200
FOOD/MEALS	190	426	500	800	500
GENERAL OFFICE SUPPLIES	6,681	4,363	4,450	4,450	4,450
INSTRUMENTS/APPARATUS	892	-	1,250	1,250	1,250
LABORATORY SUPPLIES	7,177	5,498	8,370	10,000	10,000
MACHINE FABRICATED PARTS	661	203	1,150	1,150	1,150
MEDICAL SUPPLIES	717	170	900	900	900
MINOR TOOLS/INSTRUMENTS	11,854	8,273	3,625	8,625	3,625
MISC SUPPLIES COVID-19	-	2,991	-	-	-
MISC. HARDWARE	44,796	50,979	51,000	51,000	61,000
MISC. SUPPLIES	234	438	1,300	1,300	1,300
OFFICE SECURITY	1,000	1,350	1,000	1,000	1,000
OTHER OPERATIONAL EQUIPMENT	-	3,305	3,700	3,700	3,700
POSTAGE	36,743	36,674	39,300	40,300	39,300
SAND AND GRAVEL	24,435	27,027	25,000	25,000	25,000
STREET REPAIR MATERIALS	27,940	27,644	36,000	36,000	36,000
TREATED WATER	1,665,129	1,998,154	2,000,000	2,333,200	2,000,000
WATER METERS	73,136	78,895	63,215	119,465	200,000
WATER VALVES	1,270	6,314	7,200	7,200	10,500
200 Operational Supplies And Equipment Total	1,959,409	2,332,480	2,331,000	2,720,658	2,516,875
300 Facilities Operations / Maintenance					
CELL PHONES	5,937	7,629	7,500	7,500	7,500
CLEANING SUPPLIES	214	432	750	250	750
ELECTRICAL REPAIRS	3,865	2,859	5,500	5,500	5,500
HEATING/COOLING REPAIRS	652	-	2,000	2,000	2,000
LIGHT AND POWER	216,034	180,014	219,474	213,000	224,000
MISC REPAIRS/MAINT	10,892	1,701	23,800	12,000	23,800
NATURAL GAS, PROPANE	1,671	1,478	1,500	1,800	1,600
PLUMBING REPAIRS	429	6	840	840	840

UTILITY FUND – Fund Summary

FY 2022 Budget

PUMP AND ELECTRIC MOTOR REPAIR	14,000	38,650	-	-	-
TRUNK TELEPHONE SYSTEM	3,346	3,487	3,375	3,700	3,750
WIRELESS DATA SERVICES	1,530	1,900	1,824	2,280	2,280
300 Facilities Operations / Maintenance Total	258,569	238,156	266,563	248,870	272,020
400 Equipment Operations / Maintenance					
ELECTRIC MOTOR MAINT/REPAIR	7,039	8,268	7,000	7,500	17,000
EQUIPMENT REPAIRS/MAINT	26	32	3,200	3,200	6,800
FUEL, OIL, LUBRICANTS	-	455	1,300	1,300	1,300
FUEL,OIL AND LUBRICANTS	-	-	2,000	1,000	2,000
LIGHT EQUIPMENT MAINT AND REPAIR	1,760	-	1,000	1,000	1,000
LIGHT EQUIPMENT RENTAL	4,200	4,000	4,000	4,000	6,000
MACHINE TOOLS MAINT/REPAIR	2,253	-	3,000	3,000	3,000
MOTOR VEHICLE RENTAL	80,100	76,851	74,302	73,852	62,000
OTHER EQUIPMENT MAINT/REPAIR	7,420	13,430	8,000	8,000	8,000
PUMPS, MAINTENANCE REPAIR	14,039	16,926	20,400	20,400	20,400
REPLACEMENT FUND CONTRIBUTION	58,599	74,264	11,438	27,527	392,000
TRUCKS, HEAVY EQUIP RENTAL	34,100	41,294	40,108	41,294	75,220
400 Equipment Operations / Maintenance Total	209,537	235,520	175,748	192,073	594,720
500 Contract Services And Fees					
BANK FINANCE CHARGES	2,584	2,470	2,000	2,000	2,000
CREDIT CARD FEES	49,550	66,835	50,000	60,000	65,000
ENGINEERING SERVICES	207,533	347,749	158,500	260,000	208,500
INSURANCE AND BONDS	29,281	27,936	28,000	35,000	39,800
LANDFILL FEES	40,259	60,631	40,000	40,000	52,380
LEGAL SERVICES	15,886	22,933	15,000	13,500	15,000
OTHER CONTRACT SERVICES	53,787	303,256	244,600	292,200	297,700
OTHER PROFESSIONAL SERVICES	40,212	10,199	-	-	-
OUTSIDE PRINTING	4,597	850	2,265	5,265	2,265
SOFTWARE MAINT/LICENSE	52,932	58,460	52,993	64,500	63,000
TESTING/CERT. PERMITS	80,973	76,433	90,382	91,160	101,160
500 Contract Services And Fees Total	577,593	977,753	683,740	863,625	846,805
600 Depreciation Expense					
BAD DEBT	19,310	46,233	45,000	25,000	45,000

DEPRECIATION - FIXED ASSETS	-	-	-	-	-
600 Depreciation Expense Total	19,310	46,233	45,000	25,000	45,000
700 Capital Outlay					
LIGHT EQUIPMENT	25,452	68,702	-	-	-
MACHINE TOOLS/APPARATUS	-	10,200	-	-	-
OTHER CAPITAL OUTLAY	-	105,000	-	-	-
WATER MAINS/SEWER LINES	-	34,000	-	-	-
700 Capital Outlay Total	25,452	217,902			
800 Contributions / Contingency					
INTERFUND TRANSFERS OUT	1,250,000	1,600,000	1,600,000	1,600,000	1,600,000
PAYMENT OF REFUND	5,790	275	-	-	-
RESERVE FOR PERSONNEL	-	-	5,000	-	5,000
RESERVE FOR RATE STABILIZATION	-	-	140,000	-	140,000
RESERVE FOR WORKING CAPITAL	-	-	225,000	225,000	225,000
TRANSFER TO CIP	-	-	325,000	325,000	325,000
800 Contributions / Contingency Total	1,255,790	1,600,275	2,295,000	2,150,000	2,295,000
900 Debt Service					
BOND ISSUANCE COSTS	-	-	-	-	65,000
INTEREST (SHORT TERM)	-	-	-	-	290,000
TRANSFER TO IANDS INTEREST	823,960	990,416	881,376	881,376	818,490
TRANSFER TO IANDS PRINCIPAL	1,515,000	1,630,000	1,735,000	1,735,000	1,800,000
900 Debt Service Total	2,338,960	2,620,416	2,616,376	2,616,376	2,973,490
Expenditures By Categories Total	8,129,562	9,842,346	10,000,242	10,394,581	11,278,918

FY 2022 Utility RevenuesFY 2022 Utility ExpendituresCharges For Service Revenue Detail

*Utility Billing Staff***Mission:**

The mission statement of the City of Taylor Utility Billing Department is to provide the citizens of Taylor with prompt and courteous customer service while maintaining an accurate and efficient utilities billing and collection system.

Department Description:

The City of Taylor [Utility Administration Department](#) manages financial operations, billing services, and utility meter repair and maintenance.

FY 2022 Budget Highlights:**Employee Talent Management**

- Training and Professional Development

Customer Strategies

- Meter Gaskets, Washers, etc.
- Utility Billing Postage

Internal Process Strategies

- Dataprose Billing
- Brinks Security

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	321,246	322,148	330,777	360,902	-	360,902
Operational Supplies	50,645	46,070	46,870	45,470	-	45,470
Facility Operations & Maint.	2,856	2,837	3,168	3,218	-	3,218
Equip. Operations & Maint.	29,671	14,000	29,639	10,000	-	10,000
Contract Services & Fees	77,635	62,680	78,565	78,565	-	78,565
Capital Outlay	-	-	-	-	-	-
Total Department Budget:	482,053	447,735	489,019	498,155	-	498,155

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2021
Major Accomplishments**

- Updated information on the UB web page to show and explain the new billing format.
- Continuous updating of Utility Billing policies and procedures to become more efficient.
- Increased collection of old bad debt balances from returning customers.
- Assisting customers by not adding any penalties to utility bills during the COVID-19 pandemic (examples: no late fees, \$25 admin fees and no additional fees for using their credit card).
- Not disconnecting services during the COVID-19 pandemic.
- Assist customers with help from organizations to assist them with payment of their utility bills.
- Maintained necessary adjustments to workstations to make sure the staff followed CDC guidelines for COVID-19.
- Worked with ACH vendors to update the City's Bank Information due to a change in banks.
- Promote paperless e-bill option to customers to reduce the amount of paper bills mailed each month.
- Update division job description
- Continue Bad Debt file audit

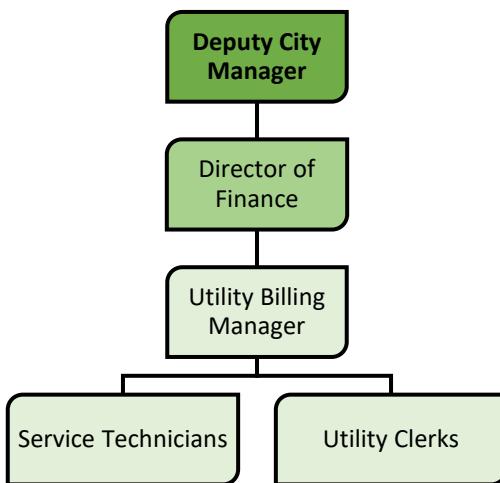
**FY 2022
Major Goals & Objectives**

- Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner
- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs
- Continue to educate our staff through schools and other training opportunities
- Implement meter replacement schedule for commercial meters throughout the district
- Implement meter replacement schedule for residential meters throughout the district
- Continue research for ABM for AMI system update
- Continue Customer Account file audit
- Research E-check capabilities on payment website
- Work on sending unclaimed refunds to the state
- Update new customer information and collaborate with other City departments to create a "Welcome Packet" for new residents

Performance Measures	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Outputs:			
Average # Accounts Billed Per Month	6,854	7,197	7,557
Average # Late Notices Per Month	1,277	1,341	1,408
Average # Accounts Subject to Cut Off Per Month	313	329	345
Average # New Connections Per Month	112	118	124
Average # Finaled Accounts Per Month	61	64	67
Average # Transfers Per Month	6	6	6
Efficiencies:			
Average # Meters Read Per Month	6,228	6,539	6,866
# Completed Service Orders	3,146	3,303	3,468
# Payments Taken	73,564	77,242	81,104
# Bank Drafts	9,106	9,561	10,039
# Web Payments	\$15,837	\$16,629	\$17,460
Effectiveness:			
Meter Reading Error Rate	<1%	<1%	<1%
% of Bank Draft Customers	9.24%	9.24%	9.24%
% of Web Payment Customers	16.08%	16.08%	16.08%

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Utility Billing Manager	1	1	1	1		1
Service Technician	2	2	2	2		2
Senior Utility Clerk	1	1	1	1		1
Utility Clerk	2	2	2	2		2
	6	6	6	6	-	6

Organization Chart





Public Works Vac Truck

Mission:

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction and ensuring all EPA and TCEQ compliance standards are met.

Department Description:

The [Utility Maintenance Department](#) manages all the City of Taylor's water and wastewater infrastructure, which includes 127.99 miles of water mains, 92 miles of sanitary sewer mains, and 6,000 service connections. Our services include the safe delivery of potable water, and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.

FY 2022 Budget Highlights – WASTEWATER TREATMENT PLANT (WWTP):

Employee Talent Management

- Uniforms
- *Training and Professional Development, \$730

Internal Process Strategies

- *Testing/Certification Permits, \$10,000
- *Landfill Fees, \$12,380
- *Electric Motor Maintenance and Repair, \$10,000
- Miscellaneous Hardware
- Electrical Plumbing Supplies
- *Laboratory Supplies, \$1,630
- *Chemicals, \$25,160

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	186,742	275,344	235,420	383,285	730	384,015
Operational Supplies	41,887	32,700	34,046	33,600	26,790	60,390
Facility Operations & Maint.	147,675	208,162	188,440	210,490	-	210,490
Equip. Operations & Maint.	59,995	49,269	48,269	170,000	10,000	180,000
Contract Services & Fees	235,482	101,260	101,260	101,260	22,380	123,640
Total Department Budget:	671,781	666,735	607,435	898,635	59,900	958,535

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022 Budget Highlights – UTILITY MAINTENANCE (UM):

Employee Talent Management

- Uniforms
- Training and Professional Development

Internal Process Strategies

- *Additional Contracted Services, \$48,000
- *Water Meters, \$136,785
- *Hardware, \$10,000; *Clamps, \$5,200; and *Water Valves, \$3,300
- *Copier Repairs/Maintenance, \$3,600
- *Laboratory Supplies, \$4,000
- Street Repair Materials
- Building Materials
- Sand and Gravel
- Fire Hydrants

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	1,065,624	989,323	1,011,782	990,091	-	990,091
Operational Supplies	238,802	252,230	306,542	251,730	159,285	411,015
Facility Operations & Maint.	145,854	112,479	114,165	401,120	3,600	404,720
Equip. Operations & Maint.	87,625	55,564	57,262	58,312	-	58,312
Contract Services & Fees	258,273	274,800	330,800	274,800	48,000	322,800
Capital Outlay	112,902	-	-	-	-	-
Total Department Budget:	1,909,080	1,684,396	1,820,551	1,976,053	210,885	2,186,938

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2021
Major Accomplishments**

- Met all requirements stated in the purchase water permit
- Kept up meter program
- Resolved customer complaints in a timely manner
- Continued doing road cutting for street dept. to fix our utility cuts
- Finished Rehab project on Ford Storage Tank
- 1500' of new main water line at Taylor City Cemetery
- 240' of water line added to Blazmar
- 400' of sewer main replaced at Speegle St.
- Sent key personnel to classes to maintain licensing
- Helped other departments as needed
- Have pamphlets at Utility Billing for utility awareness
- Working on Consumer Confidence Report (CCR) for 2020
- Continued to update our Utility mapping
- Remained EPA and TCEQ Compliant
- Continue Progress with Iworgs
- Added chlorine and LES to Ford Ground Storage

**FY 2022
Major Goals & Objectives**

- Maintain a high standard of customer service
- Utilize the city's resources in an efficient and effective manner
- Educate the public about utility usage awareness
- Promote a professional atmosphere with every department
- Continue to respond to water and sewer problems in a timely and professional manner
- Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies
- Update our metering system as funds permit
- Update distribution and collection system as funds permit
- Make sure employees have access to schools for continued education

UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility Maintenance (UM)

FY 2022 Budget

Performance Measures	2020 Actual	2021 Projected	2022 Target
<u>Outputs:</u>			
Water Leaks	292	160	280
Sewer Stops	241	118	230
Water Taps	5	4	20
Sewer Taps	13	2	20
Fire Hydrant Repair/Replace	8	2	10
Water Valves Repair/Replace	13	5	10
Sewer Main/Service Replaced	30	9	12
Camera Jobs	11	25	30
City Side Cleanouts	13	6	15
Line Locates	267	180	255
<u>Effectiveness:</u>			
Maintenance Costs for Pumps and Motors	\$42,282	\$38,186	\$25,400
Maintenance Costs for Storage Tanks	\$5,000	\$100,050	\$7,500
<u>Efficiencies:</u>			
# of Bacteriological Water Sample Positives	0	1	0

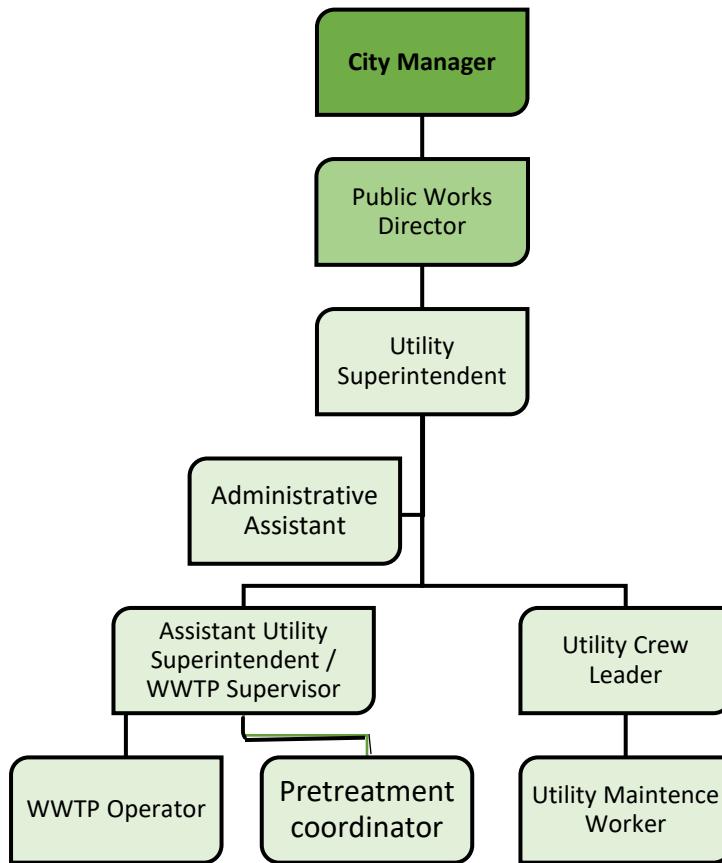
UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility Maintenance (UM)

FY 2022 Budget

Personnel Summary - WWTP	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Assistant Utility Superintendent	1	-	1	1		1
Industrial Pre-Treatment Officer	-	-	1	1		1
Operator II	-	-	1	1		1
Operator I	3	3	2	2		2
	4	3	5	5	-	5

Personnel Summary – UM	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Utility Superintendent	1	1	1	1		1
Assistant Utility Superintendent	-	1	1	1		1
Administrative Assistant	1	1	-	-		-
Crew Leader II	1	1	1	1		1
Crew Leader I	4	4	4	4		4
Utility Maintenance Worker I	6	6	6	6		6
Utility Maintenance Worker II	1	1	1	1		1
	14	15	14	14	-	14

Organization Chart



About:

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.



Bull Branch Park

It may include items such as interfund transfers out of the Utility Fund, the purchase of treated water, reserves for rate stability, and funds for Utility debt payments, for example.

FY 2022 Budget Highlights:**Financial Strategies**

- Reserve for Utility Rate Stability
- Interfund Transfers

Internal Process Strategies

- Purchase of Treated Water from Brazos River Authority
- Engineering Services
- Debt Service Payments for Utility Infrastructure
- Wastewater Treatment Plant Equipment Repairs
- Fire Hydrant Replacements

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Operational Supplies	2,001,146	2,000,000	2,333,200	2,000,000	-	2,000,000
Contract Services & Fees	406,363	245,000	353,000	321,800	-	321,800
Capital Outlay	105,000	-	-	-	-	-
Contributions & Contingencies	1,600,275	2,295,000	2,150,000	2,295,000	-	2,295,000
Debt Service	2,620,416	2,616,376	2,616,376	2,973,490	-	2,973,490
Depreciation	46,233	45,000	25,000	45,000	-	45,000
Total Department Budget:	6,779,432	7,201,376	7,477,576	7,635,290	-	7,635,290

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

Airport Fund revenues are budgeted at \$459,200, an increase of \$32,500. The budgeted increase reflects rate increases for services.

The FY 2022 budgeted expenses total \$455,130, an increase of \$28,788 from the current year budget. The majority of the increase is seen in staff costs.

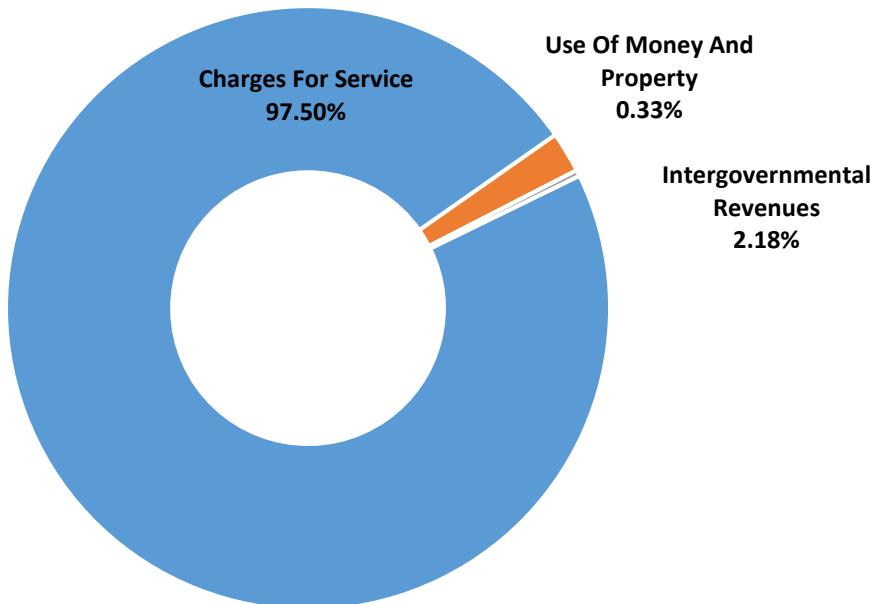
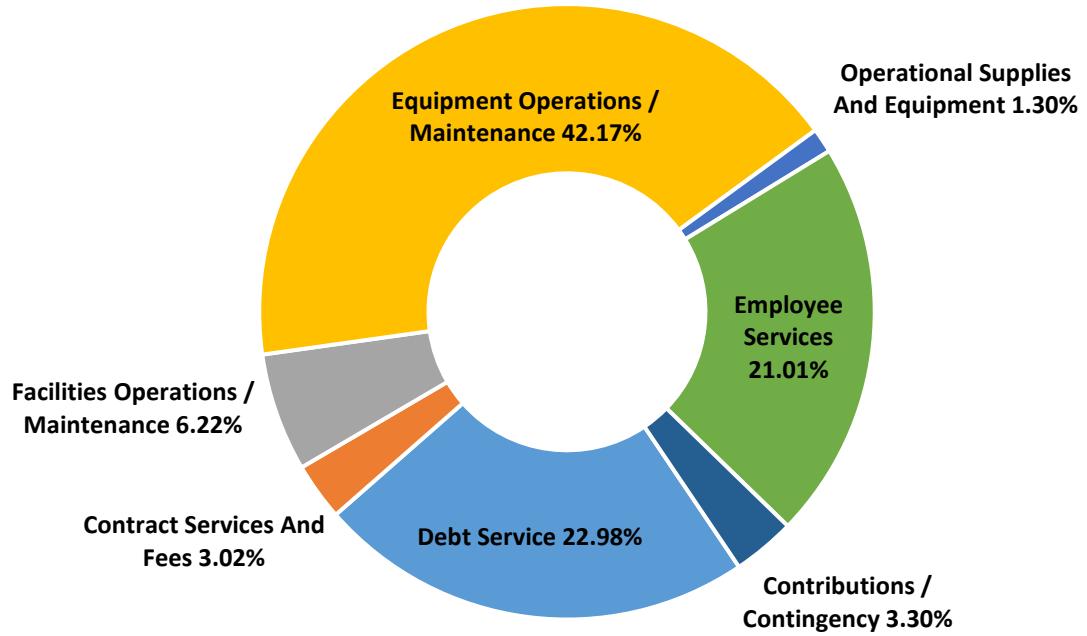
Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
Intergovernmental Revenues					
OTHER STATE GRANTS/REIMBURSE	13,924	16,710	4,000	9,000	10,000
Intergovernmental Revenues Total	13,924	16,710	4,000	9,000	10,000
Charges For Service					
GROUND LEASES	1,053	3,506	-	-	-
LATE PAYMENT FEES	799	411	700	500	700
SALE OF AV GAS	147,161	127,923	150,000	130,000	166,000
SALE OF JET A FUEL	30,445	26,969	30,000	45,000	40,000
T-HANGER RENT	224,171	223,848	230,000	228,000	241,000
Charges For Service Total	403,628	382,656	410,700	403,500	447,700
Assessments					
PAYMENT OF CLAIMS	2,296	-	-	-	-
Assessments Total	2,296	-	-	-	-
Use Of Money And Property					
INTEREST INCOME	23,491	9,143	12,000	1,100	1,500
REIMBURSEMENTS/REFUNDS	-	206	-	-	-
Use Of Money And Property Total	23,491	9,349	12,000	1,100	1,500
Revenue By Categories Total	443,338	408,715	426,700	413,600	459,200
Expenditures By Categories					
Employee Services					
DENTAL INSURANCE	284	593	465	465	475
FICA SOCIAL SECURITY	4,900	5,074	4,906	5,040	5,630
HEALTH INSURANCE	1,230	3,137	3,383	3,690	3,875
INSURANCE ALLOWANCE	1,200	1,210	-	1,200	1,200
LONG TERM DISABILITY	161	227	190	190	215
LONGEVITY PAY	432	540	576	575	650
OVERTIME	289	447	400	500	600
PROFESSIONAL CONFERENCES	-	75	260	200	260
REGULAR FULL TIME	49,635	51,537	51,124	65,540	71,560

AIRPORT FUND – Fund Summary**FY 2022 Budget**

REGULAR PART TIME	12,844	13,367	12,241	4,300	-
RETIREMENT-TMRS	7,824	8,564	8,520	8,750	9,880
STATE UNEMPLOYMENT TAXES	18	288	243	243	243
SUBSCRIPTIONS AND BOOKS	159	-	200	100	200
TRAINING- LODGING	-	-	100	-	100
TRAINING- TRANSPORTATION	-	-	100	-	100
UNIFORMS (BUY)	238	-	300	300	300
UNUM LIFE	115	214	128	130	130
VISION INSURANCE	51	77	72	72	75
WORKERS COMPENSATION	549	179	144	145	145
Employee Services Total	79,930	85,529	83,352	91,440	95,638
Operational Supplies And Equipment					
CITY SPONSORED EVENTS	-	-	700	700	700
COMPUTER ACCESSORIES	-	-	150	150	150
COMPUTER SUPPLIES	189	245	300	300	300
COMPUTERS	-	-	500	500	1,100
GENERAL OFFICE SUPPLIES	694	270	700	700	700
GROUNDS KEEPING EQUIPMENT	206	-	-	-	-
MINOR TOOLS/INSTRUMENTS	252	255	200	200	200
MISC SUPPLIES COVID-19	-	206	-	-	-
OFFICE FURNITURE	90	-	-	-	-
OFFICE SECURITY	3,166	2,258	2,300	2,500	2,700
POSTAGE	13	-	100	50	50
Operational Supplies And Equipment Total	4,610	3,235	4,950	5,100	5,900
Facilities Operations / Maintenance					
CELL PHONES	833	647	600	600	600
CLEANING SUPPLIES	136	107	200	200	200
LIGHT AND POWER	7,161	6,029	6,930	6,700	7,100
MISC REPAIRS/MAINT	10,686	15,220	18,650	18,650	19,000
TRUNK TELEPHONE SYSTEM	1,596	1,278	850	1,400	1,400
Facilities Operations / Maintenance Total	20,413	23,281	27,230	27,550	28,300
Equipment Operations / Maintenance					
AV GAS FUEL PURCHASES	131,004	134,194	153,200	153,200	156,500
JET A FUEL PURCHASES	21,892	14,547	17,000	23,000	23,500
MOTOR VEHICLE RENTAL	6,900	6,775	7,000	6,775	8,000

AIRPORT FUND – Fund Summary
FY 2022 Budget

REPLACEMENT FUND CONTRIBUTION	4,645	10,094	-	-	3,938
Equipment Operations / Maintenance Total	164,441	165,610	177,200	182,975	191,938
Contract Services And Fees					
ADVERTISING	-	82	260	150	260
BANK FINANCE CHARGES	204	204	-	-	-
INSURANCE AND BONDS	6,395	7,952	6,500	8,200	8,250
OTHER CONTRACT SERVICES	1,068	1,972	2,100	2,100	2,200
SOFTWARE MAINT/LICENSE	1,675	1,675	2,650	2,650	2,650
TESTING/CERT. PERMITS	200	302	400	300	400
Contract Services And Fees Total	9,542	12,187	11,910	13,400	13,760
Contributions / Contingency					
INTERFUND TRANSFERS OUT	15,000	15,000	15,000	15,000	15,000
Contributions / Contingency Total	15,000	15,000	15,000	15,000	15,000
Debt Service					
TRANSFER TO IANDS INTEREST	45,560	43,700	41,700	41,700	39,594
TRANSFER TO IANDS PRINCIPAL	60,000	65,000	65,000	65,000	65,000
Debt Service Total	105,560	108,700	106,700	106,700	104,594
Expenditures By Categories Total	399,495	413,542	426,342	442,165	455,130

FY 2022 Airport Fund RevenuesFY 2022 Airport Fund Expenditures

Mission:

To be the preferred general aviation destination in Central Texas by providing effective, efficient, and courteous products and services to the aviation community.

Department Description:

The [Taylor Municipal Airport](#) is designated as a Community Service, General Aviation airport, serving eastern Williamson County. According to the 2010 Texas Airport System Plan (TASP), General Aviation airports make up nearly eighty-five percent of the airports in the National Plan of Integrated Airport Systems (NPIAS) and nearly ninety-two percent of the aviation facilities in Texas. A 2017 Texas Department of Transportation (TXDoT) study showed that Aviation is an important contributor to the local, state, and national economies, providing over ninety-four billion dollars of economic activity to the State of Texas. As one of only 106 Community Service airports state-wide, the Taylor Municipal Airport is an important factor to the local economy, providing over six million dollars of economic impact, according to the recent TXDoT study.

The Taylor Municipal Airport Office is responsible for the safe and efficient operation of the airport and associated facilities. The staff's primary responsibilities include: monitoring the inventory and sales of aviation fuel; ensuring that all navigational and airport lighting are operational; leasing and administration of airport hangars and tie-down spaces; monitoring and documenting aircraft operations; providing ground to air radio communication advisories to aircraft operating at Taylor, upon request; conducting safety and maintenance inspections; maintaining Airport records; providing administrative and logistical support; interacting with TXDoT Aviation planners and staff to ensure the future needs of the airport and the community are met; and to serve as an informal "ambassador" for the City of Taylor to transient aircrews and their clients while flying through Taylor. The airport staff consists of one full-time Manager and one part-time Operations Technician/Building Maintenance Assistant.



Helicopter in Airport Hangar

FY 2022 Budget Highlights:**Customer Strategies**

- Hangar Repairs
- Lighting/NAVAIDS Repair
- Fuel System Repairs
- AV Gas Fuel Purchases
- Jet A Fuel Purchases

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	85,529	83,352	91,440	95,638	-	95,638
Operational Supplies	3,235	4,950	5,100	5,900	-	5,900
Facility Operations & Maint.	23,281	27,230	27,550	28,300	-	28,300
Equip. Operations & Maint.	165,610	177,200	182,975	191,938	-	191,938
Contract Services & Fees	12,187	11,910	13,400	13,760	-	13,760
Contributions & Contingencies	15,000	15,000	15,000	15,000	-	15,000
Debt Service	108,700	106,700	106,700	104,594	-	104,594
Total Department Budget:	413,542	426,342	442,165	455,130	-	455,130

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021**Major Accomplishments**

- Completed a \$137,000 design project with TXDoT for a new aircraft parking apron, which will be the central point for additional airport facilities.
- Received approval from the Texas Transportation Commission and selected the contractor to begin the \$1.6M construction phase of the new aircraft parking apron.
- Received a \$150,000 CARES Act grant from the FAA, which provided additional funding toward our Apron construction project costs.
- Participated in the annual TXDoT Routine Airport Maintenance Program (RAMP), resulting in over \$16,700 in reimbursement for maintenance costs at the airport.
- Continued implementation of a five-year Capital Improvement Project (CIP) program with TXDoT Aviation for future airport improvements.
- Maintained 100% occupancy of all hangar space.
- Purchased equipment for the reduction and elimination of Foreign Object Debris.

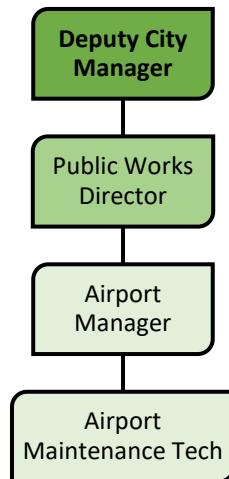
FY 2022**Major Goals & Objectives**

- Secure approval and approximately \$200,000 FAA Grant funding to begin the design phase for the rehabilitation of our existing aircraft parking apron.
- Continue execution of additional projects within the existing TXDoT CIP program.
- Continue participation in the annual TXDoT RAMP.
- Utilize over \$40,000 of COVID-19 related FAA grant funds for Airport operational costs.

Performance Measures	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Inputs:			
Number of Hangars	64	64	64
Outputs:			
Landings/Take-offs	18,500	19,000	20,500
100LL Gallons Sold	43,000	40,000	35,000
Jet A Gallons Sold	13,000	12,000	13,000
100LL Sales Revenue	\$155,000	\$150,000	\$145,000
Jet A Sales Revenue	\$32,000	\$32,000	\$35,000
Effectiveness:			
Hangar Occupancy Rate	100%	100%	100%
Efficiencies:			
TXDoT RAMP Program Grant	\$10,000	\$10,000	\$10,000
TXDoT CIP Grants	\$125,000	\$1,552,000	\$180,000
CARES & CRRSAA Grants	\$7,000	\$11,000	\$13,000

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Airport Manager	1	1	1	1	1	1
Airport Maintenance Technician	0.5	0.5	0.5	0.5	0.5	0.5
350 - Airport Fund Total:	1.5	1.5	1.5	1.5	-	1.5

Organization Chart



Revenues in the Cemetery Fund are budgeted at \$257,500, an increase of \$78,500. The increase in revenues correlates to an increase in charges for services this current fiscal year that is expected to continue to increase. **Expenditures** are budgeted at \$258,566, an increase of \$46,713. The majority of the increase in expenditures is in employee wages and benefits and contracted services. The increase in contracted services is directly related to the charges for services revenue.

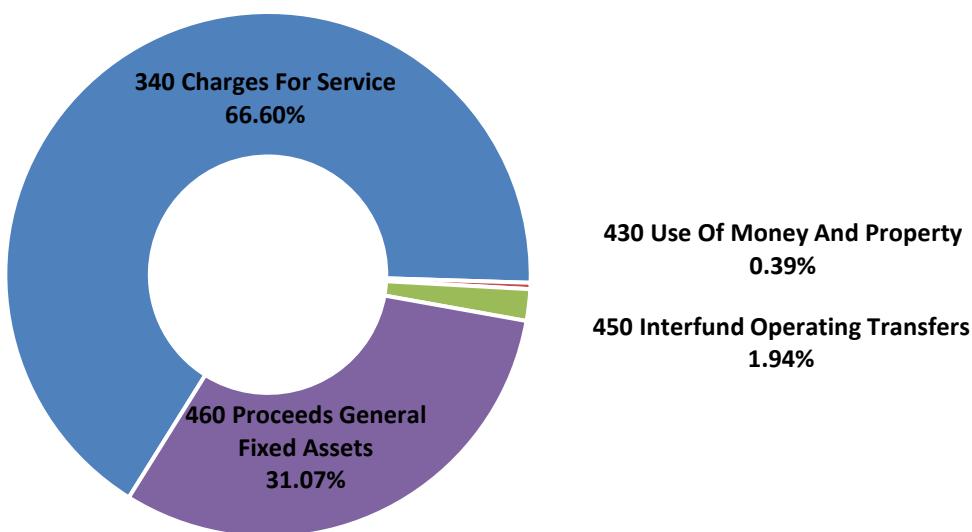
Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
340 Charges For Service					
GRAVE DIGGING SERVICES	120,280	134,732	95,000	145,000	170,000
GRAVESITE MARKING/LOCATING FEE	960	1,550	1,000	2,500	1,500
340 Charges For Service Total	121,240	136,282	96,000	147,500	171,500
430 Use Of Money And Property					
MISCELLANEOUS REVENUE	1,415	1,475	1,000	1,500	1,000
430 Use Of Money And Property Total	1,415	1,475	1,000	1,500	1,000
450 Interfund Operating Transfers					
TRNSF IN FROM CEMETERY PERM FD	12,510	25,895	12,000	1,500	5,000
450 Interfund Operating Transfers Total	12,510	25,895	12,000	1,500	5,000
460 Proceeds General Fixed Assets					
CEMETERY LOT SALE-UNRESTRICTED	76,754	83,841	70,000	125,000	80,000
460 Proceeds General Fixed Assets Total	76,754	83,841	70,000	125,000	80,000
Revenue By Categories Total	211,919	247,493	179,000	275,500	257,500
Expenditures By Categories					
100 Employee Services					
DENTAL INSURANCE	569	580	620	620	630
FICA SOCIAL SECURITY	5,704	3,822	6,036	6,090	6,670
HEALTH INSURANCE	15,993	9,842	13,533	14,760	15,500
LONG TERM DISABILITY	211	180	235	235	260
LONGEVITY PAY	288	480	480	330	330
OVERTIME	1,839	1,059	2,500	1,500	2,500
REGULAR FULL TIME	71,281	50,176	78,187	78,930	86,560
RETIREMENT-TMRS	9,032	6,590	10,482	10,580	11,700
STATE UNEMPLOYMENT TAXES	18	231	324	324	324
UNIFORM RENTAL	672	698	728	728	728
UNIFORMS (BUY)	298	300	300	300	300
UNUM LIFE	156	173	179	180	180
VISION INSURANCE	87	79	96	95	96

CEMETERY OPERATING FUND – Fund Summary
FY 2022 Budget

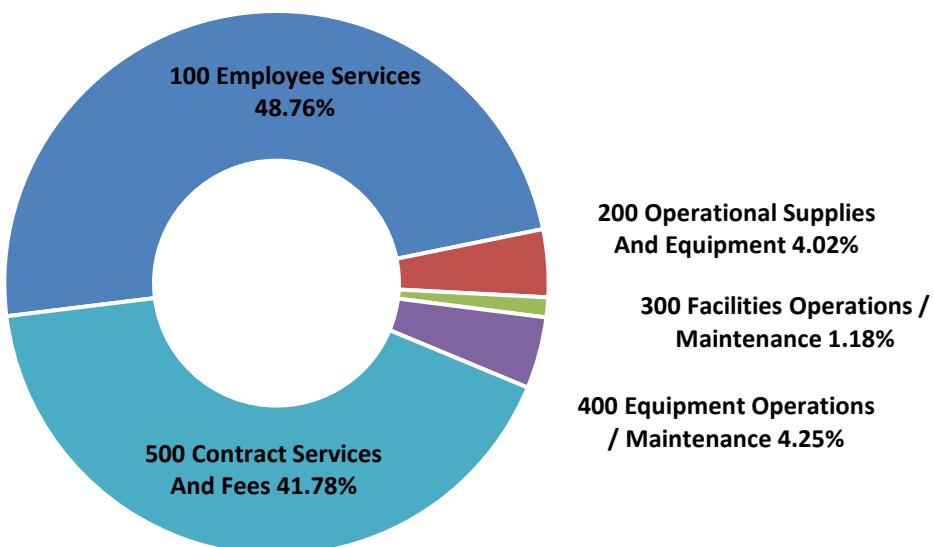
WORKERS COMPENSATION	1,472	212	166	166	166
WORKSHOP TRAINING	-	-	-	125	125
100 Employee Services Total	107,619	74,420	113,866	114,963	126,069
200 Operational Supplies And Equipment					
CHEMICALS	1,162	-	500	2,040	2,040
COMPUTERS	468	-	1,100	-	1,100
FOOD/MEALS	61	-	400	400	400
GENERAL OFFICE SUPPLIES	351	358	600	600	600
GROUNDS KEEPING EQUIPMENT	688	500	500	500	500
MINOR TOOLS/INSTRUMENTS	193	5	250	250	250
OFFICE SECURITY	807	827	840	840	840
OTHER OPERATIONAL EQUIPMENT	67	151	350	350	350
SAND AND GRAVEL	-	900	800	4,320	4,320
200 Operational Supplies And Equipment Total	3,796	2,741	5,340	9,300	10,400
300 Facilities Operations / Maintenance					
CELL PHONES	787	618	600	600	600
LIGHT AND POWER	716	483	722	800	800
MISC REPAIRS/MAINT	88	-	500	500	500
TRUNK TELEPHONE SYSTEM	560	593	750	700	700
WIRELESS DATA SERVICES	-	484	456	456	456
300 Facilities Operations / Maintenance Total	2,152	2,179	3,028	3,056	3,056
400 Equipment Operations / Maintenance					
LIGHT EQUIPMENT RENTAL	2,100	2,000	2,000	2,000	3,000
MOTOR VEHICLE RENTAL	6,900	6,775	7,000	6,775	8,000
REPLACEMENT FUND CONTRIBUTION	-	8,185	-	8,185	-
400 Equipment Operations / Maintenance Total	9,000	16,960	9,000	16,960	11,000
500 Contract Services And Fees					
COUNTY RECORDING FEES	1,260	1,197	1,050	1,050	1,050
GRAVE DIGGING SERVICES	44,079	57,046	53,000	80,000	80,000
INSURANCE AND BONDS	517	671	680	752	752
OTHER CONTRACT SERVICES	1,515	3,537	25,689	26,561	25,689
OUTSIDE PRINTING	44	147	200	200	200
TESTING, CERTIFICATION PERMITS	-	-	-	350	350
500 Contract Services And Fees Total	47,416	62,598	80,619	108,913	108,041
700 Capital Outlay					

OTHER CAPITAL OUTLAY	3,454	-	-	-
700 Capital Outlay Total	3,454	-	-	-
800 Contributions / Contingency				
INTERFUND TRANSFERS OUT	25,000	-	-	-
800 Contributions / Contingency Total	25,000	-	-	-
Expenditures By Categories Total	198,437	158,898	211,853	253,192
				258,566

FY 2022 Cemetery Operating Fund Revenues



FY 2022 Cemetery Operating Fund Expenditures



*City Cemetery 2nd Edition***Mission:**

Be attentive and responsive to individuals and families during difficult times and support the overall needs of the community.

Department Description:

According to Williamson County property records, the first cemetery land in Taylor was acquired in 1889. A tract of thirty acres in the John Winsett Survey was sold to the City of Taylor by John S. Barues and Jacob S. Whitmore. The oldest burial site is that of the Vance family which dates to 1853. The oldest stone marker is that of John S. Miller who died in 1878. It is located in the northwestern section of the cemetery.

The [City of Taylor Cemetery](#) occupies over 114 acres of rolling hillside located on East Fourth Street, one mile east of Taylor City Hall.

The cemetery staff consists of a director, a cemetery coordinator, one assistant cemetery coordinator, and one part-time cemetery coordinator. The cemetery coordinator's primary responsibilities include selling space to the public, marking the family plot for the opening and closing of the space for the internment, scheduling and assisting internments, receiving money,

keeping records of purchases and internments, processing reports, surveying graves for headstone settings, and assisting families with new and existing plots, budgeting procedure techniques.

FY 2022 Budget Highlights:

Customer Strategies

- Sand and Gravel
- Groundskeeping Equipment
- Grave Digging Services

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	74,420	113,866	114,963	126,069	-	126,069
Operational Supplies	2,741	5,340	9,300	10,400	-	10,400
Facility Operations & Maint.	2,179	3,028	3,056	3,056	-	3,056
Equip. Operations & Maint.	16,960	9,000	16,960	11,000	-	11,000
Contract Services & Fees	62,598	80,619	108,913	108,041	-	108,041
Total Department Budget:	158,898	211,853	253,192	258,566	-	258,566

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2021

Major Accomplishments

- Maintained/Improved Cemetery water lines.
- Continued to improve Customer Service.
- Restarted Cemetery Committee
 - 2 meetings a year
- Established to keep grave filling up to date.
- 2019 – 2020 receipts & quote records audited and up to date.
- Added grave list & maps to city website.

FY 2022

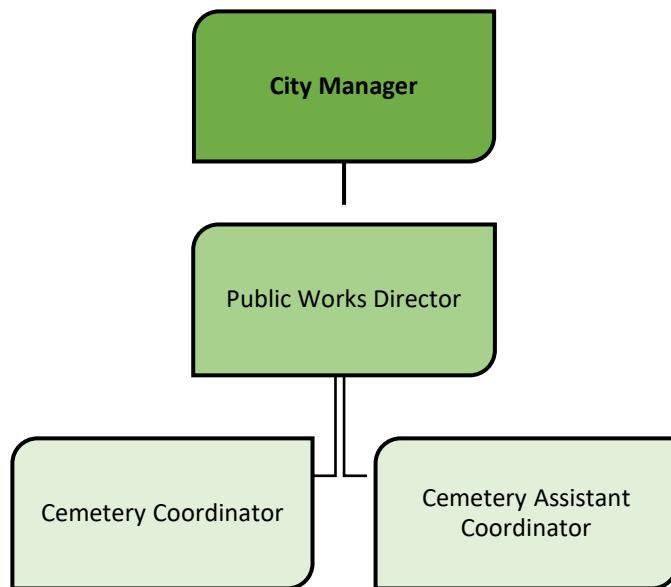
Major Goals & Objectives

- Continue to improve roads.
- Bring Cemetery mapping & record management up to date with mapping & management software.
- Obtain Texas Historical Cemetery Designation.
- Update rules/regulations to be clearly understood.
- Clean up cemetery clutter to improve overall appearance.
- Explore additional revenue sources.

Performance Measures	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
<u>Inputs:</u>			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
<u>Outputs:</u>			
Spaces Sold	70	103	103
Internments/Disinterments	103	114	114
Surveys Completed	103	114	114
Acres Maintained	114	114	114
<u>Effectiveness:</u>			
Maintenance Yearly	24	24	24

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Cemetery Coordinator	1	1	1	1		1
Cemetery Equipment Operator	1	1	1	1		1
370 - Cemetery Fund Total:	2	2	2	2	-	2

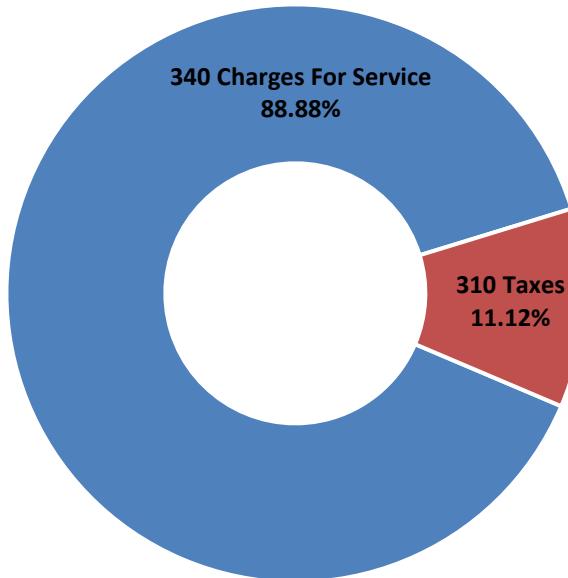
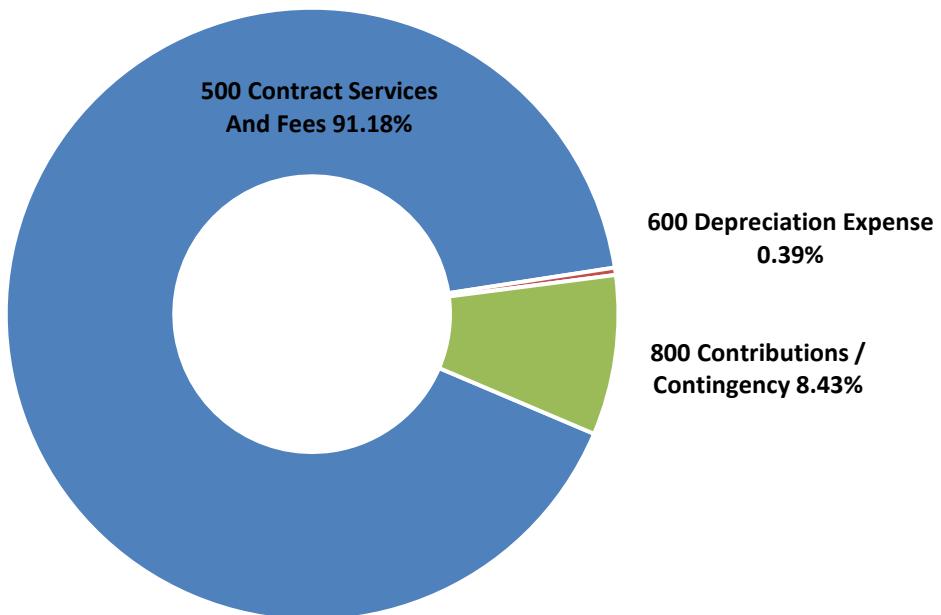
Organization Chart



The main purpose of this fund is to identify and isolate solid waste operation costs and revenues to increase financial accountability.

Revenues in the Sanitation Fund are budgeted at \$1,843,000 for FY 2021 and **expenses** are budgeted at \$1,821,700. The major expense within this fund is the solid waste collection contract with Waste Connection. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. No rate increase is proposed for sanitation services.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
340 Charges For Service					
CREDIT CARD PROCESSING FEE	-	-	-	-	-
LATE PAYMENT FEE	-	-	-	-	-
RECYCLING CHARGES	179,350	208,330	218,000	213,600	224,600
REFUSE COLLECTION CHARGES	1,362,477	1,305,939	1,425,000	1,455,000	1,533,000
340 Charges For Service Total	1,541,827	1,514,269	1,643,000	1,668,600	1,757,600
310 Taxes					
SOLID WASTE COLLECTIONS	147,386	227,242	200,000	210,000	220,000
310 Taxes Total	147,386	227,242	200,000	210,000	220,000
Revenue By Categories Total	1,689,213	1,741,511	1,843,000	1,878,600	1,977,600
Expenditures By Categories					
500 Contract Services And Fees					
CREDIT CARD FEES	-	-	-	-	-
TRASH COLLECTION SERVICE	1,606,769	1,637,985	1,650,000	1,685,000	1,775,000
500 Contract Services And Fees Total	1,606,769	1,637,985	1,650,000	1,685,000	1,775,000
600 Depreciation Expense					
BAD DEBT	2,950	5,615	7,500	7,000	7,500
600 Depreciation Expense Total	2,950	5,615	7,500	7,000	7,500
800 Contributions / Contingency					
INTERFUND TRANSFERS OUT	164,200	164,200	164,200	164,200	164,200
800 Contributions / Contingency Total	164,200	164,200	164,200	164,200	164,200
Expenditures By Categories Total	1,773,918	1,807,800	1,821,700	1,856,200	1,946,700

FY 2022 Sanitation Fund RevenuesFY 2022 Sanitation Fund Expenditures



Internal Service Funds

Fund Summary	224
Fleet Operating	229
Fleet Replacement	231

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

In the Fleet Service Operation Fund for the FY 2022 budget, revenues are budgeted at \$724,220, with expenditures at \$719,705.

This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.

In the Fleet Replacement Fund, revenues are budgeted at \$2,347,922. The majority is \$2,000,000 in equipment loan proceeds. The remaining comes from the various funds at a pro-rated amount based on the value of the equipment and vehicles purchased in the respective departments. Expenditures are budgeted at \$2,321,794, which covers \$2,000,000 budgeted for motor vehicles and \$321,794 for capital lease/purchase payments for the equipment that has been purchased. The capital outlay budgeted for FY 2022 is \$2,000,000, exceeding the previous year's budget by more than \$1,950,000. The large increase is mainly due to the street maintenance program being expanded and a new fire truck. Street maintenance equipment is budgeted at \$886,500 and the fire truck at \$800,000.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
340 Charges For Service					
EQUIPMENT RENTAL FEE	670,394	694,668	698,808	694,668	721,220
EQUIPMENT REPLACEMENT FEE	535,554	564,387	408,355	408,355	339,922
340 Charges For Service Total	1,205,948	1,259,055	1,107,163	1,103,023	1,061,142
Intergovernmental Revenues					
OTHER STATE GRANTS	156,485	-	-	-	-
Intergovernmental Revenues Total	156,485	-	-	-	-
420 Assessments					
PAYMENT OF CLAIMS	4,602	25,259	3,000	12,698	3,000
420 Assessments Total	4,602	25,259	3,000	12,698	3,000
430 Use Of Money And Property					
ACCRUED INTEREST EARNED	41,918	8,801	5,000	500	500
MISCELLANEOUS REVENUE	1,946	53	-	107	-
430 Use Of Money And Property Total	43,864	8,855	5,000	607	500
460 Proceeds General Fixed Assets					
SALE OF SURPLUS EQUIPMENT	18,865	8,007	3,000	18,075	7,500

INTERNAL SERVICE FUNDS – Fund Summary

FY 2022 Budget

460 Proceeds General Fixed Assets Total	18,865	8,007	3,000	18,075	7,500
470 Proceeds General Long Term Liabilities					
CAPITAL EQUIP LOAN PROCEEDS	192,000	-	-	-	2,000,000
470 Proceeds General Long Term Liabilities Total	192,000	-	-	-	2,000,000
Revenue By Categories Total	1,621,763	1,301,176	1,118,163	1,134,403	3,072,142
Expenditures By Categories					
100 Employee Services					
DENTAL INSURANCE	569	670	620	620	633
FICA SOCIAL SECURITY	8,774	9,194	9,300	9,490	9,840
HEALTH INSURANCE	15,993	13,532	13,533	14,760	15,500
LONG TERM DISABILITY	345	363	360	360	380
LONGEVITY PAY	1,008	1,104	1,200	1,200	1,300
MEMBERSHIPS AND DUES	232	238	244	245	245
OVERTIME	1,824	192	1,000	1,000	1,000
REGULAR FULL-TIME	116,800	124,932	119,991	122,440	127,030
RETIREMENT-TMRS	14,545	16,128	16,149	16,480	17,270
STATE UNEMPLOYMENT TAXES	18	288	324	324	324
SUBSCRIPTIONS AND BOOKS	43	-	150	150	150
TRAINING- MEALS	10	-	100	100	100
UNIFORM RENTAL	1,102	1,036	1,500	1,500	1,500
UNIFORMS (BUY)	377	418	500	500	500
UNUM LIFE	257	339	297	297	297
VISION INSURANCE	87	95	96	95	98
WORKERS COMPENSATION	3,171	351	275	275	275
WORKSHOP TRAINING	1,018	600	2,000	2,000	2,000
100 Employee Services Total	166,173	169,481	167,639	171,836	178,442
200 Operational Supplies And Equipment					
CHEMICALS	3,004	2,132	3,500	3,500	3,500
COMPUTER ACCESSORIES	62	98	100	100	100
COMPUTERS	910	4,909	-	-	-
FIRE PREVENTION SUPPLIES	500	346	500	500	500

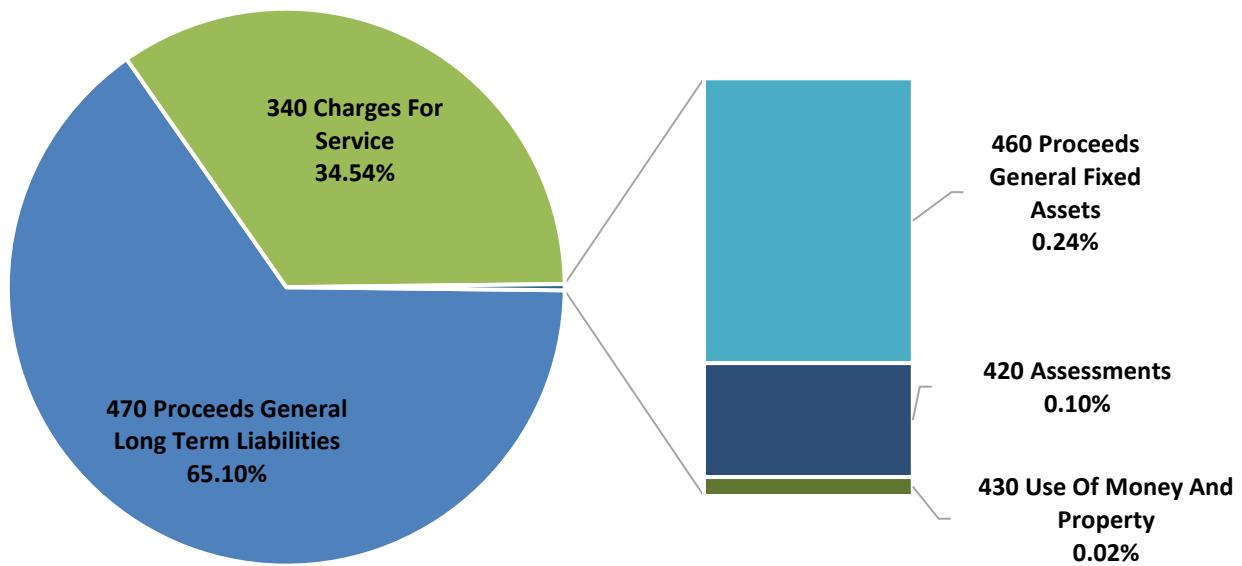
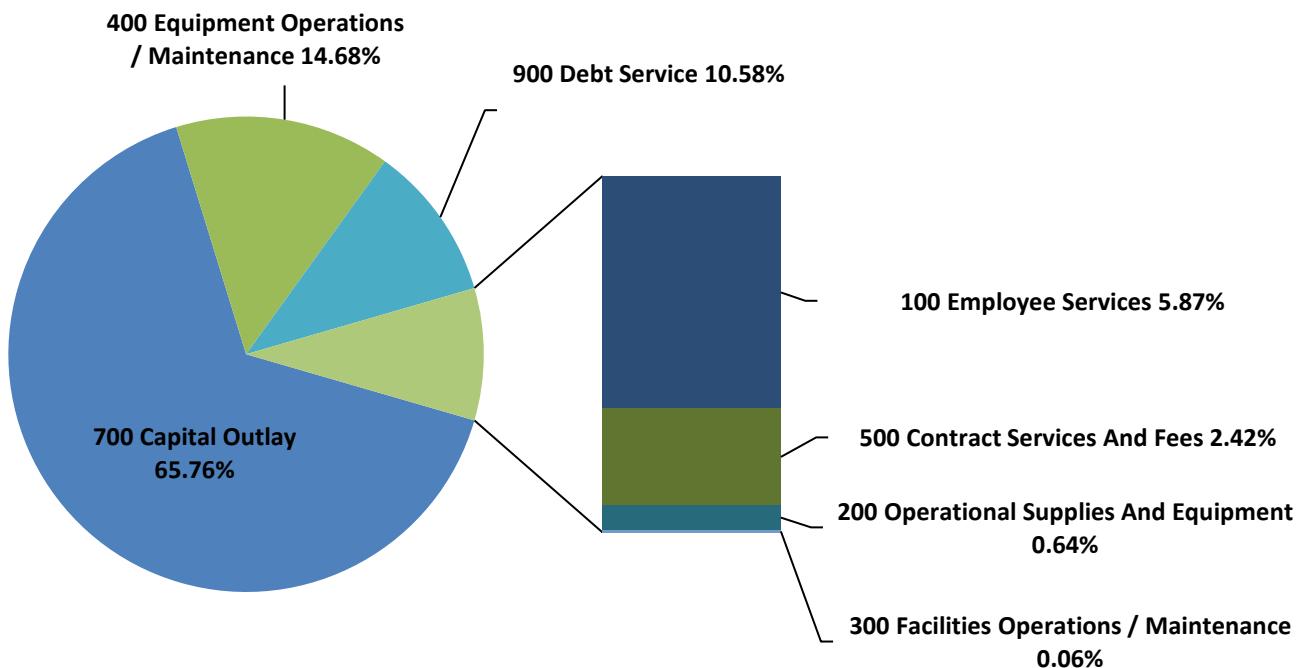
INTERNAL SERVICE FUNDS – Fund Summary
FY 2022 Budget

GENERAL OFFICE SUPPLIES	317	120	350	350	350
MEDICAL SUPPLIES	460	910	1,000	1,000	1,000
MINOR TOOLS/INSTRUMENTS	1,504	1,407	2,500	2,500	2,500
MISC. HARDWARE	3,622	2,998	3,500	3,500	3,500
MISC. SUPPLIES	7,876	8,223	8,000	8,000	8,000
200 Operational Supplies And Equipment					
Total	18,255	21,143	19,450	19,450	19,450
300 Facilities Operations / Maintenance					
CELL PHONES	918	1,269	1,200	1,200	1,200
TRUNK TELEPHONE SYSTEM	-	-	-	-	25
WIRELESS DATA SERVICES	356	422	456	456	456
300 Facilities Operations / Maintenance					
Total	1,274	1,691	1,656	1,656	1,681
400 Equipment Operations / Maintenance					
BATTERIES	14,398	12,100	11,000	11,000	11,000
BODY SHOP PARTS	20,308	25,317	22,000	35,000	25,000
BRAKE SYSTEM	17,430	16,665	16,000	16,000	16,000
BRAKE/SUSPENSION SYSTEM	12,663	11,828	15,000	15,000	15,000
CARBURETOR REPAIRS	2,916	1,148	3,000	3,000	3,000
COOLING SYSTEM PARTS	5,729	3,446	5,000	5,000	5,000
ELECTRICAL	15,391	21,134	20,000	22,000	22,000
EXHAUST SYSTEMS	1,895	2,564	3,000	3,000	3,000
FUEL (GAS, DIESEL)	166,975	133,831	165,000	160,000	165,000
FUEL LINE AND PUMP REPAIRS	2,627	3,549	3,500	3,500	3,500
HYDRAULIC SYSTEM PARTS	11,675	11,279	13,000	13,000	15,000
LIGHT EQUIP RENTAL-EXTERNAL	3,651	1,717	4,000	18,000	6,000
MISCELLANEOUS PARTS	32,066	36,669	33,000	81,000	33,000
OIL,LUBRICANTS,OIL FILTERS	27,273	39,721	32,000	32,000	32,000
REPLACEMENT FUND CONTRIBUTION	-	10,662	5,093	10,662	5,093
TIRES	35,578	33,871	33,000	33,000	33,000
TRANSMISSION SYSTEM	9,757	17,035	13,000	13,000	13,000
TRANSMISSION/MOTOR PARTS	31,054	36,455	35,000	35,000	35,000

INTERNAL SERVICE FUNDS – Fund Summary

FY 2022 Budget

TRUCK/HEAVY EQUIP RENTAL/EXT	5,493	2,678	6,000	6,000	6,000
TRUCKS, HEAVY EQUIP RENTAL	-	-	-	-	-
400 Equipment Operations / Maintenance Total	416,879	421,669	437,593	515,162	446,593
500 Contract Services And Fees					
EXTENDED MAINTENANCE WARRANTY	1,131	1,740	1,131	1,131	1,131
INSURANCE AND BONDS	53,565	66,141	60,000	68,000	68,000
OTHER PROFESSIONAL SERVICES	60,307	29,639	-	-	-
OUTSIDE PRINTING	118	-	-	-	-
SOFTWARE MAINT/LICENSE	3,408	3,408	3,408	3,408	3,408
TESTING/CERT. PERMITS	844	828	1,000	1,000	1,000
500 Contract Services And Fees Total	119,373	101,756	65,539	73,539	73,539
700 Capital Outlay					
COMMUNICATION EQUIPMENT	511,254	175,273	-	-	-
COMPUTER EQUIPMENT	351,769	65,433	-	-	-
HEAVY EQUIPMENT	-	68,109	-	-	-
LIGHT EQUIPMENT	14,016	96,433	-	-	-
MOTOR VEHICLES	412,474	980,045	47,954	63,974	2,000,000
OTHER EQUIPMENT	12,249	-	-	-	-
700 Capital Outlay Total	1,301,761	1,385,292	47,954	63,974	2,000,000
900 Debt Service					
CAP LEASE INTEREST PAYALBE	57,099	48,092	42,706	42,706	36,117
CAP LEASE PRINCIPAL	407,129	431,808	291,799	291,799	277,553
CAPITAL LEASE SHORT TERM	27,512	24,784	25,896	25,896	8,124
900 Debt Service Total	491,739	504,683	360,401	360,401	321,794
Expenditures By Categories Total	2,515,454	2,605,715	1,100,232	1,206,018	3,041,499

FY 2022 Internal Service Fund RevenuesFY 2022 Internal Service Fund Expenditures

Mission:

The Fleet Operating department strives to provide a safe, efficient, and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

**Department Description:**

The Fleet Operating Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 190 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, trailers, etc. to Fire Department pumper and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

FY 2022 Budget Highlights - OPERATING:**Employee Talent Management**

- Training and Professional Development

Internal Process Strategies

- Vehicle Repair Supplies
- Fuel, Oil, Filters, Tires
- iWorq Workload System

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	169,481	167,639	171,836	178,442	-	178,442
Operational Supplies	21,143	19,450	19,450	19,450	-	19,450
Facility Operations & Maint.	421,669	437,593	515,162	446,593	-	446,593
Equip. Operations & Maint.	1,691	1,656	1,656	1,681	-	1,681
Contract Services & Fees	72,117	65,539	73,539	73,539	-	73,539
Total Department Budget:	686,101	691,877	781,643	719,705	-	719,705

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

FY 2022 Budget Highlights – REPLACEMENT:**Internal Process Strategies**

- The City Council has elected to expand the street maintenance program so additional equipment is needed to perform the tasks. The Fire and Police Department will also replace some of their vehicles, including a new fire truck. The equipment will be financed through Certificates of Obligations.

Fire Ford Expedition XLT	\$ 70,000
Fire Pierce Saber	800,000
Fire John Deere LA105	4,500
Police Chevrolet Impala	35,000
Police Chevrolet Caprice	70,000
Streets/Grounds 66" Single Drum Roller	145,000
Streets/Grounds Ford F550 1 1/2 Ton	50,000
Streets/Grounds Dodge Ram ¾ ton	30,000
Streets/Grounds Chevrolet ¾ ton	30,000
Streets/Grounds Excavator	100,000
Streets/Grounds Genie Boom s-45	90,000
Streets/Grounds Kubota ZD323 Zero Turn	15,000
Streets/Grounds Kubota ZD323 Zero Turn	15,000
Streets/Grounds John Deere 5525 Tractor	40,000
Streets/Grounds Supreme Flat Bed Trailer	15,000
Streets/Grounds Case Forklift	90,000
Streets/Grounds JD 444H Wheel Loader	111,500
Streets/Ground Rubber Tire Roller	155,000
Utility Maintenance Dump Truck	110,000
Utility Maintenance Chevrolet Truck	38,000
Total	\$ 2,014,000

Budget Summary	FY 19-20 Actual	FY 20-21 Budget	FY 20-21 Projected	FY 21-22 Base	FY 21-22 *ATB	FY 21-22 Budget
Employee Services	-	-	-	-	-	-
Operational Supplies	-	-	-	-	-	-
Contract Services & Fees	29,639	-	-	-	-	-
Capital Outlay	1,385,292	47,954	63,974	2,000,000	-	2,000,000
Debt Service	504,683	360,401	360,401	321,794	-	321,794
Total Department Budget:	1,919,615	408,355	424,375	2,321,794	-	2,321,794

***Adjustment to Base:** Additional service, personnel, and/or equipment added to base operating budget.

**FY 2021
Major Accomplishments**

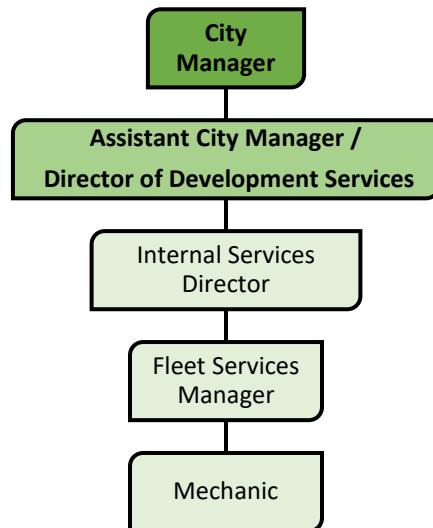
- Purchased truck and equipment for Streets/Grounds and Parks. Purchased (1) marked vehicle for the Police Department.
- Passed ASE certifications to further education
- Monitored and performed preventive maintenance on fleet vehicles and equipment
- Decreased vehicle down time through efficient, cost-effective operations

**FY 2022
Major Goals & Objectives**

- Replace and equip new vehicles and equipment
- Upgrade diagnostic equipment
- Maintain compliance with federal and state mandates with regards to safety and environment
- Continue technical training on the latest technology
- Maintain ASE certifications of our technicians
- Monitor expenditures and remain within + or – 5% of the budget allocation
- Preserve mechanical, electrical, and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets
- Maintain a high level of customer satisfaction for repair and preventive maintenance services
- Maintain a safe and efficient fleet for City operations

Performance Measures	FY 19-20 Actual	FY 20-21 Projected	FY 21-22 Target
Inputs:			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
Outputs:			
# of Fleet Vehicles and Equipment	180	190	190
# of Work Orders Completed	880	900	850
Effectiveness:			
% Work Orders on Preventative Maintenance	25%	23%	24%
Efficiencies:			
Fleet Maintenance Cost	\$220,755	\$235,000	\$180,000
Fuel Cost	\$131,663	\$155,000	\$160,000
Gallons	68,673	70,000	69,000

Personnel Summary	FY 18-19	FY 19-20	FY 20-21	FY 21-22 Base	FY 21-22 Changes	FY 21-22 Budget
Fleet Services Manager	1.00	1.00	1.00	1.00		1.00
Mechanic	1.00	1.00	1.00	1.00		1.00
	2.00	2.00	2.00	2.00	-	2.00

Organization Chart



Fiduciary Funds

Cemetery Permanent Fund

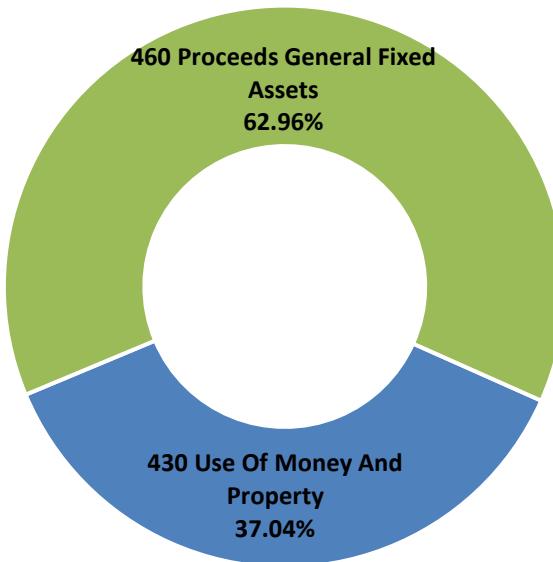
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Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund are to be used for beautification and maintenance of the cemetery.

Revenues in the Cemetery Permanent Fund are budgeted at \$13,500, a decrease of \$6,800 from the FY 2021 budget amount. The decrease in revenues is due to a decreased in interest income. **Expenditures** are budgeted at \$5,000, a decrease of \$7,000. The only budgeted expenditure is an interfund transfer to the Cemetery Operating Fund and it equals the expected interest income.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
430 Use Of Money And Property					
INTEREST INCOME	12,671	25,895	12,000	1,500	5,000
430 Use Of Money And Property Total	12,671	25,895	12,000	1,500	5,000
460 Proceeds General Fixed Assets					
CEMETERY LOT SALES -RESTRICTED	8,528	9,316	8,300	13,000	8,500
460 Proceeds General Fixed Assets Total	8,528	9,316	8,300	13,000	8,500
Revenue By Categories Total	21,199	35,211	20,300	14,500	13,500
Expenditures By Categories					
800 Contributions / Contingency					
TRNSF INT OUT TO CEM OPERATING	12,510	25,895	12,000	1,500	5,000
800 Contributions / Contingency Total	12,510	25,895	12,000	1,500	5,000
Expenditures By Categories Total	12,510	25,895	12,000	1,500	5,000

FY 2022 Cemetery Permanent Fund Revenues





Bonded Debt

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The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has two types of debt outstanding:

General Obligation Bonds are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

Combination Bonds are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

Debt Limit

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

Debt Limitation Summary

- Constitutional Ad Valorem Tax Limitation:	\$2.50 / \$100
- Attorney General Administrative Limitation on Ad Valorem Tax Debt (I & S Tax):	\$1.50 / \$100
- 2021 Taxable Assessed Valuation:	\$1,470,132,537
- 2022 Total Tax Rate (per \$100):	0.765115
- 2022 I & S Tax Rate (per \$100)	0.195478
- Maximum Annual Ad Valorem Tax Debt Service, 2022	\$2,817,746

The certified 2021 taxable value per the Williamson Central Appraisal District is \$1,470,132,537 with \$9,649,219 still under review. The TIF captured value amount is \$34,464,867. Assuming 60% of the total under review, this gives a total taxable value of \$1,441,457,201. The current rate for revenue was calculated using a maintenance and operation tax rate of 0.569637 per \$100 of taxable value and a collection rate of 98.5% as follows:

Total Taxation Value	1,475,922,068
Estimate on TIF Value	(34,464,867)
Total Taxation Value for M&O and I&S	1,441,457,201

Proposed Tax Rate per \$100 Valuation	0.765115
Gross Revenues from Taxes	11,028,368
Estimated Percentage of Collections	98.5%
Total Estimated Fund from Tax Levy	10,862,942

<u>Distribution of Tax Revenue</u>	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation (M&O)	0.569637	8,087,587
Interest & Sinking (I&S)	0.195478	2,775,355
TOTAL:	0.765115	10,862,942

In July 2021, S&P Global Ratings (previously Standard & Poor's) affirmed its AA- long-term rating and underlying rating (SPUR), with a stable outlook on the city's general obligations (GO) debt and certificates of obligation.

ANALYSIS OF PRINCIPLE & INTEREST PAYMENTS

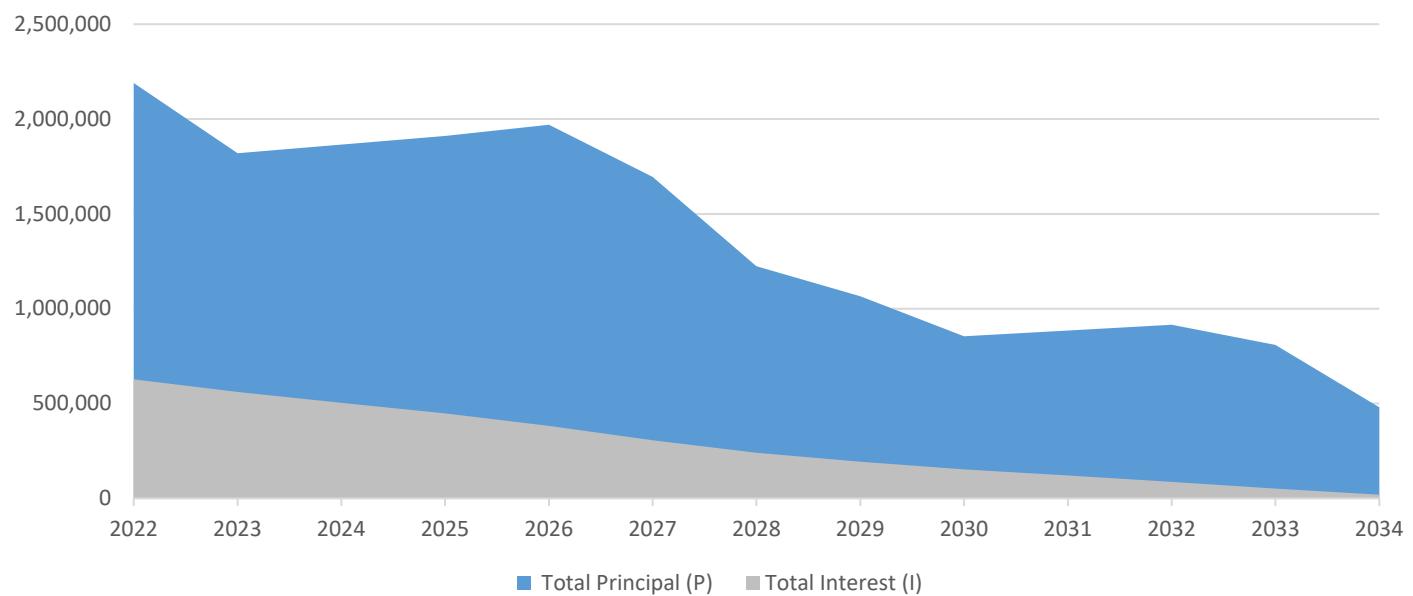
FY 2022 Budget

Fund	Debt Issuance	Fund Allocation	Principle	Interest	Total P & I
General Fund	CERTIFICATES OF OBLIGATION 2007	34.68%	100,000	91,920	191,920
	CERTIFICATES OF OBLIGATION 2013	100.00%	30,000	110,800	140,800
	CERTIFICATES OF OBLIGATION 2018	36.53%	195,000	45,750	240,750
	CERTIFICATES OF OBLIGATION 2019	13.54%	170,000	74,125	244,125
	COMB-CERTIFICATES OF OBLIGATION 2017	26.15%	100,000	36,915	136,915
	GENERAL OBLIGATION REFUNDING 2010	78.26%	90,000	3,263	93,263
	GENERAL OBLIGATION REFUNDING 2015	56.82%	370,000	31,335	401,335
	GENERAL OBLIGATION REFUNDING 2016	36.77%	-	117,800	117,800
	GENERAL OBLIGATION REFUNDING 2017	45.47%	75,000	43,200	118,200
	GENERAL OBLIGATION REFUNDING 2021	62.08%	1,060,000	72,638	1,132,638
General Fund Total		490.30%	2,190,000	627,746	2,817,746
Utility (Water/Sewer) Fund	CERTIFICATES OF OBLIGATION 2006	100.00%	490,000	130,830	620,830
	CERTIFICATES OF OBLIGATION 2007	65.32%	665,000	173,116	838,116
	CERTIFICATES OF OBLIGATION 2019	35.72%	115,000	161,081	276,081
	COMB-CERTIFICATES OF OBLIGATION 2017	46.56%	35,000	65,748	100,748
	GENERAL OBLIGATION REFUNDING 2015	43.18%	240,000	23,815	263,815
	GENERAL OBLIGATION REFUNDING 2016	63.23%	-	202,600	202,600
	GENERAL OBLIGATION REFUNDING 2017	54.53%	70,000	51,800	121,800
	GENERAL OBLIGATION REFUNDING 2021	9.29%	180,000	10,969	190,969
Utility (Water/Sewer) Fund Total		417.83%	1,795,000	819,959	2,614,959
Airport Fund	COMB-CERTIFICATES OF OBLIGATION 2017	27.29%	40,000	38,688	78,688
	GENERAL OBLIGATION REFUNDING 2010	21.74%	25,000	906	25,906
Airport Fund Total		49.03%	65,000	39,594	104,594
Municipal Drainage Utility System (MDUS) Fund	CERTIFICATES OF OBLIGATION 2019	19.16%	60,000	86,325	146,325
	GENERAL OBLIGATION REFUNDING 2021	28.62%	95,000	28,568	123,568
Municipal Drainage Utility System (MDUS) Fund Total		47.78%	155,000	114,893	269,893
Tax Increment Financing (TIF) Fund	CERTIFICATES OF OBLIGATION 2018	63.47%	260,000	79,500	339,500
Tax Increment Financing (TIF) Fund Total		63.47%	260,000	79,500	339,500
Transportation User Fee (TUF) Fund	CERTIFICATES OF OBLIGATION 2019	31.57%	140,000	150,519	290,519
Transportation User Fee (TUF) Fund Total		31.57%	140,000	150,519	290,519
Grand Total			4,605,000	1,832,211	6,437,211

Debt Issuance	Total Principle	Total Interest	Total Bond
CERTIFICATES OF OBLIGATION 2006	2,940,000	414,963	3,354,963
CERTIFICATES OF OBLIGATION 2007	6,920,000	1,036,015	7,956,015
CERTIFICATES OF OBLIGATION 2013	2,770,000	887,200	3,657,200
CERTIFICATES OF OBLIGATION 2018	4,175,000	601,950	4,776,950
CERTIFICATES OF OBLIGATION 2019	11,925,000	5,004,675	16,929,675
CERTIFICATES OF OBLIGATION 2017	4,800,000	1,343,055	6,143,055
GENERAL OBLIGATION REFUNDING 2010	115,000	4,169	119,169
GENERAL OBLIGATION REFUNDING 2015	2,640,000	141,739	2,781,739
GENERAL OBLIGATION REFUNDING 2016	8,010,000	2,829,800	10,839,800
GENERAL OBLIGATION REFUNDING 2017	2,375,000	502,600	2,877,600
GENERAL OBLIGATION REFUNDING 2021	4,035,000	350,374	4,385,374
Grand Total	50,705,000	13,116,539	63,821,539

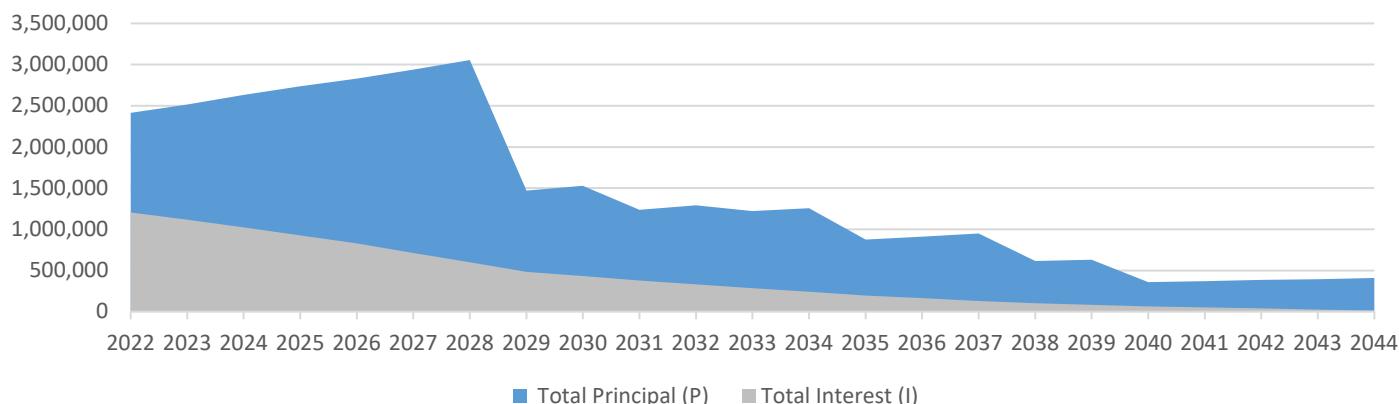
Total Tax-Supported Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2022	2,190,000	627,745	2,817,745
2023	1,820,000	561,436	2,381,436
2024	1,865,000	504,722	2,369,722
2025	1,910,000	448,072	2,358,072
2026	1,970,000	382,385	2,352,385
2027	1,695,000	306,367	2,001,367
2028	1,225,000	241,380	1,466,380
2029	1,065,000	193,995	1,258,995
2030	855,000	153,015	1,008,015
2031	885,000	120,490	1,005,490
2032	915,000	86,620	1,001,620
2033	810,000	51,600	861,600
2034	480,000	19,200	499,200
Total	17,685,000	3,697,026	21,382,026

Total Tax-Supported Debt

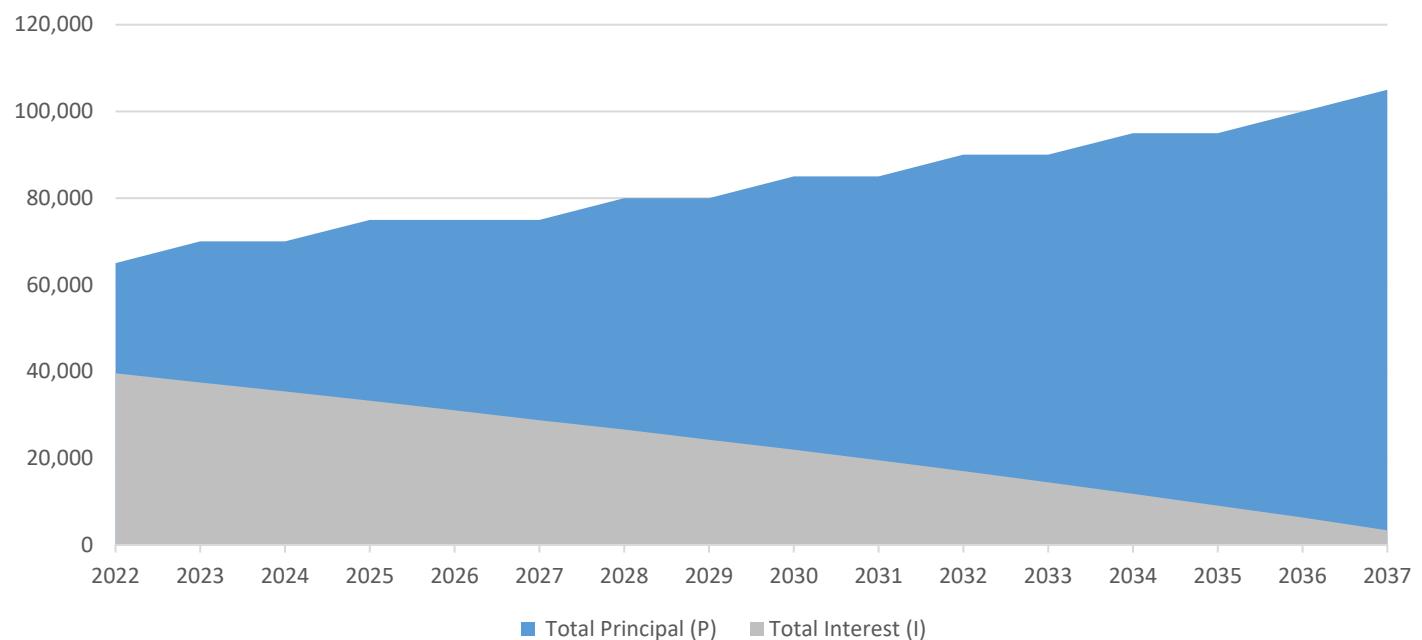
Total Utility Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2022	2,415,000	1,204,463	3,619,463
2023	2,515,000	1,115,433	3,630,433
2024	2,630,000	1,021,642	3,651,642
2025	2,735,000	927,781	3,662,781
2026	2,830,000	827,080	3,657,080
2027	2,940,000	713,396	3,653,396
2028	3,055,000	599,248	3,654,248
2029	1,470,000	481,168	1,951,168
2030	1,530,000	430,793	1,960,793
2031	1,235,000	378,228	1,613,228
2032	1,290,000	333,168	1,623,168
2033	1,220,000	286,068	1,506,068
2034	1,255,000	240,678	1,495,678
2035	875,000	193,998	1,068,998
2036	910,000	162,573	1,072,573
2037	950,000	129,913	1,079,913
2038	615,000	100,538	715,538
2039	630,000	82,088	712,088
2040	360,000	62,400	422,400
2041	370,000	50,700	420,700
2042	385,000	38,675	423,675
2043	395,000	26,163	421,163
2044	410,000	13,325	423,325
Total	33,020,000	9,419,513	42,439,513

Total Utility Debt

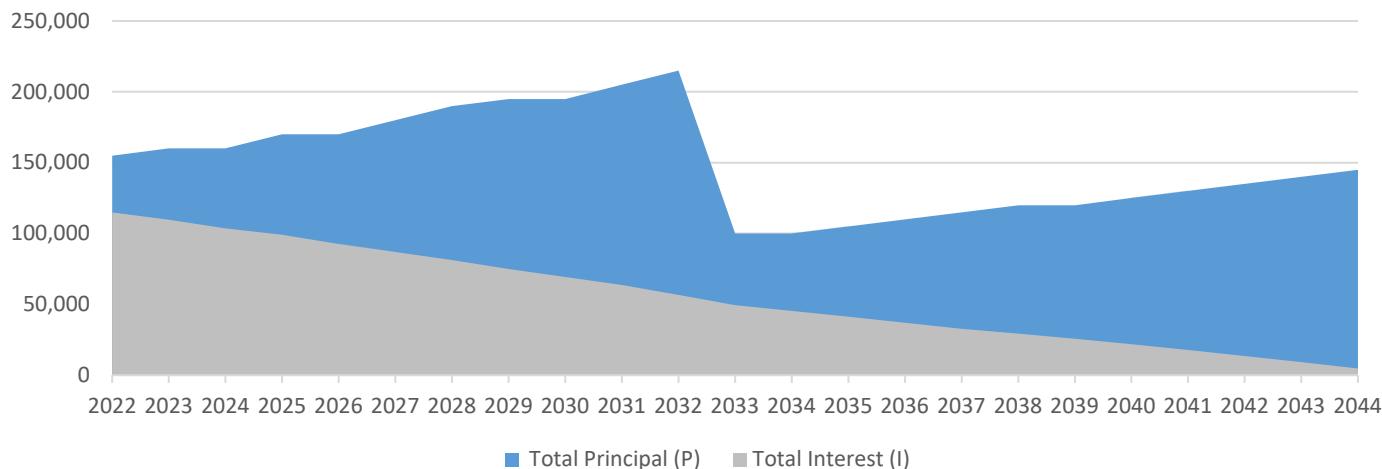
Total Airport Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2022	65,000	39,594	104,594
2023	70,000	37,488	107,488
2024	70,000	35,388	105,388
2025	75,000	33,288	108,288
2026	75,000	31,038	106,038
2027	75,000	28,788	103,788
2028	80,000	26,613	106,613
2029	80,000	24,293	104,293
2030	85,000	21,973	106,973
2031	85,000	19,508	104,508
2032	90,000	17,043	107,043
2033	90,000	14,433	104,433
2034	95,000	11,823	106,823
2035	95,000	9,068	104,068
2036	100,000	6,313	106,313
2037	105,000	3,413	108,413
Total	1,335,000	360,057	1,695,057

Total Airport Debt

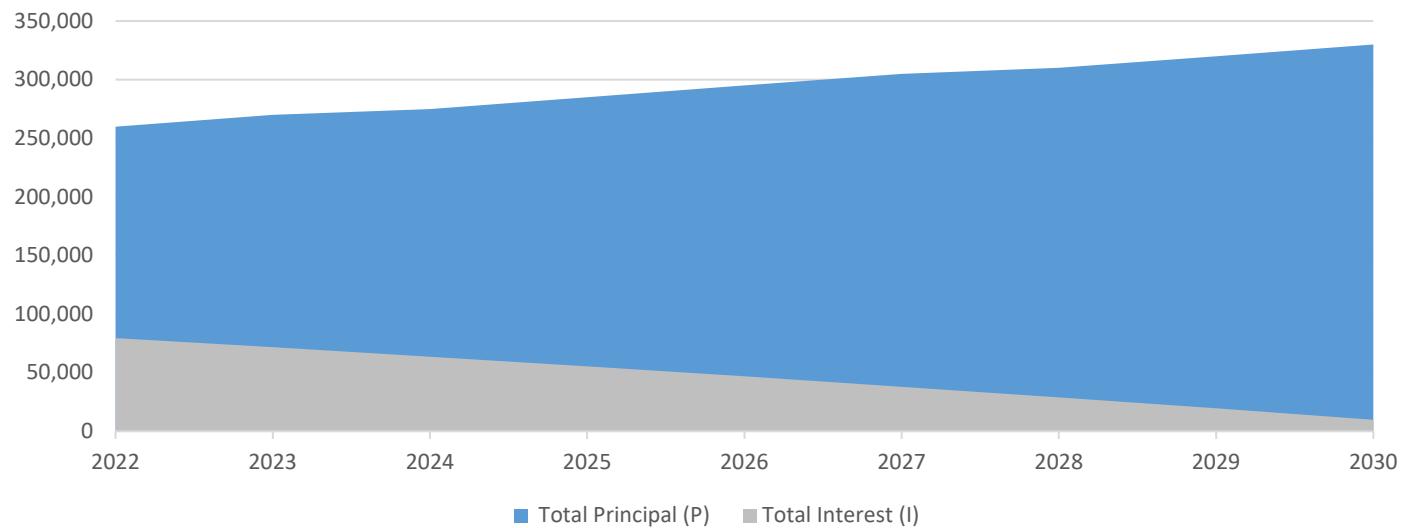
Total Drainage Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2022	155,000	114,893	269,893
2023	160,000	109,775	269,775
2024	160,000	103,675	263,675
2025	170,000	99,038	269,038
2026	170,000	92,538	262,538
2027	180,000	87,038	267,038
2028	190,000	81,188	271,188
2029	195,000	74,988	269,988
2030	195,000	69,388	264,388
2031	205,000	63,788	268,788
2032	215,000	56,738	271,738
2033	100,000	49,338	149,338
2034	100,000	45,338	145,338
2035	105,000	41,338	146,338
2036	110,000	37,138	147,138
2037	115,000	32,737	147,737
2038	120,000	29,288	149,288
2039	120,000	25,688	145,688
2040	125,000	21,938	146,938
2041	130,000	17,875	147,875
2042	135,000	13,650	148,650
2043	140,000	9,263	149,263
2044	145,000	4,713	149,713
Total	3,440,000	1,281,342	4,721,342

Total Drainage Debt

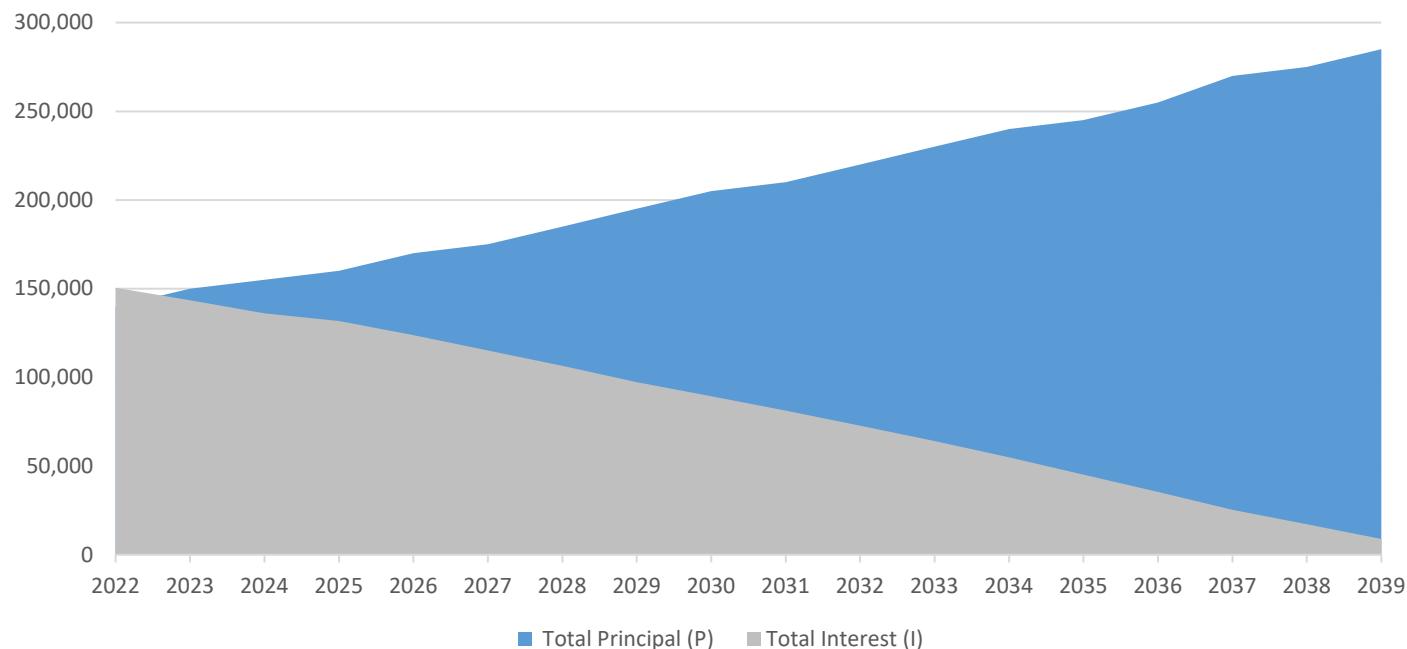
Total Tax Increment Financing (TIF) Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2022	260,000	79,500	339,500
2023	270,000	71,700	341,700
2024	275,000	63,600	338,600
2025	285,000	55,350	340,350
2026	295,000	46,800	341,800
2027	305,000	37,950	342,950
2028	310,000	28,800	338,800
2029	320,000	19,500	339,500
2030	330,000	9,900	339,900
Total	2,650,000	413,100	3,063,100

Total Tax Increment Financing (TIF) Debt

Total Transportation User Fee (TUF) Debt

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2022	140,000	150,519	290,519
2023	150,000	143,519	293,519
2024	155,000	136,019	291,019
2025	160,000	131,756	291,756
2026	170,000	123,756	293,756
2027	175,000	115,256	290,256
2028	185,000	106,506	291,506
2029	195,000	97,256	292,256
2030	205,000	89,456	294,456
2031	210,000	81,256	291,256
2032	220,000	72,856	292,856
2033	230,000	64,056	294,056
2034	240,000	54,856	294,856
2035	245,000	45,256	290,256
2036	255,000	35,456	290,456
2037	270,000	25,256	295,256
2038	275,000	17,156	292,156
2039	285,000	8,906	293,906
Total	3,765,000	1,499,100	5,264,100

Total Transportation User Fee (TUF) Debt

\$4,200,000
CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION
SERIES 2006

Dated: December 19, 2006

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Bank of America

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 490,000	4.45%	\$ 130,830	\$ 620,830
2023	\$ 510,000	4.45%	\$ 109,025	\$ 619,025
2024	\$ 750,000	4.45%	\$ 86,330	\$ 836,330
2025	\$ 385,000	4.45%	\$ 52,955	\$ 437,955
2026	\$ 805,000	4.45%	\$ 35,823	\$ 840,823
TOTAL	\$ 2,940,000		\$ 414,963	\$ 3,354,963
Water	48.90%			
Sewer	48.90%			
General Fund	<u>2.20%</u>			
	100.00%			

Purpose: 1) Improving and extending the City's Waterworks system including the Upper Pressure Plane; 2) Improving and extending the City's Sewer System including Mustang Creek Wastewater Interceptor and wastewater lines servicing the Central Fire Station; 3) Constructing and equipping a public Library, payment of professional services including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$10,000,000
CITY OF TAYLOR CERTIFICATES OF OBLIGATION
SERIES 2007

Dated: December 2007

Principal Due: August 15

Interest Due: February 15

August 15

Paying Agent: Bank of America

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 765,000	3.85%	\$ 265,036	\$ 1,030,036
2023	\$ 790,000	3.85%	\$ 235,737	\$ 1,025,737
2024	\$ 1,120,000	3.85%	\$ 205,480	\$ 1,325,480
2025	\$ 1,395,000	3.85%	\$ 162,584	\$ 1,557,584
2026	\$ 1,335,000	3.85%	\$ 109,155	\$ 1,444,155
2027	\$ 1,515,000	3.85%	\$ 58,025	\$ 1,573,025
TOTAL	\$ 6,920,000		\$ 1,036,015	\$ 7,956,015

Water **70.21%**
General Fund **29.79%**
100.00%

Purpose: (1) paying contractual obligations incurred for constructing, improving, extending or expanding the City's water and wastewater system;
(2) constructing, renovating, improving and/or equipping the City parks and park buildings and acquisition of necessary sites and payment of professional services including legal, engineering, architectural and fiscal fees and cost of issuing the Certificates.

\$3,945,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BOND
SERIES 2010

Dated: August 2010

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Regions Bank

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 115,000	3.625%	\$ 4,169	\$ 119,169
TOTAL	\$ 115,000		\$ 4,169	\$ 119,169

Water/Wastewater	65.00%
Airport	7.68%
General Fund	27.32%
	100.00%

Sale of bonds will be used to refund certain of the City's outstanding obligations and pay for costs associated with issuing the bonds, including legal and fiscal fees.

2002 General Obligation Refunding and Improvement Bonds (\$1,235,000)

1997 Waterworks and Sewer System Revenue Bonds (\$2,650,000)

\$3,000,000
CITY OF TAYLOR COMBINATION TAX & REVENUE
SERIES 2013

Dated: November 2013

Principal Due: August 15

Interest Due: February 15
August 15

Paying Agent: Wilmington Trust

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 30,000	4.000%	\$ 110,800	\$ 140,800
2023	\$ 25,000	4.000%	\$ 109,600	\$ 134,600
2024	\$ 65,000	4.000%	\$ 108,600	\$ 173,600
2025	\$ 250,000	4.000%	\$ 106,000	\$ 356,000
2026	\$ 260,000	4.000%	\$ 96,000	\$ 356,000
2027	\$ 270,000	4.000%	\$ 85,600	\$ 355,600
2028	\$ 280,000	4.000%	\$ 74,800	\$ 354,800
2029	\$ 295,000	4.000%	\$ 63,600	\$ 358,600
2030	\$ 305,000	4.000%	\$ 51,800	\$ 356,800
2031	\$ 315,000	4.000%	\$ 39,600	\$ 354,600
2032	\$ 330,000	4.000%	\$ 27,000	\$ 357,000
2033	\$ 345,000	4.000%	\$ 13,800	\$ 358,800
TOTAL	\$ 2,770,000		\$ 887,200	\$ 3,657,200

General Fund **100.00%**

Purpose: Proceeds from the sales of the Certificates will be used for (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, and (ii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

**\$4,595,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2015**

Dated: December 2015

Principal Due: August 15

**Interest Due: February 15
August 15**

Paying Agent: JP Morgan Chase

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 610,000	2.089%	\$ 55,150	\$ 665,150
2023	\$ 620,000	2.089%	\$ 42,407	\$ 662,407
2024	\$ 705,000	2.089%	\$ 29,455	\$ 734,455
2025	\$ 705,000	2.089%	\$ 14,727	\$ 719,727
TOTAL	\$ 2,640,000		\$ 141,739	\$ 2,781,739

General Fund **100.00%**

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$8,010,000**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016****Dated: April 2016****Principal Due: August 15****Interest Due: February 15
August 15****Paying Agent: The Bank of New York Mellon****YEAR ENDING**

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ -		\$ 320,400	\$ 320,400
2023	\$ -		\$ 320,400	\$ 320,400
2024	\$ -		\$ 320,400	\$ 320,400
2025	\$ -		\$ 320,400	\$ 320,400
2026	\$ 720,000	4.000%	\$ 320,400	\$ 1,040,400
2027	\$ 1,115,000	4.000%	\$ 291,600	\$ 1,406,600
2028	\$ 1,615,000	4.000%	\$ 247,000	\$ 1,862,000
2029	\$ 440,000	4.000%	\$ 182,400	\$ 622,400
2030	\$ 765,000	4.000%	\$ 164,800	\$ 929,800
2031	\$ 790,000	4.000%	\$ 134,200	\$ 924,200
2032	\$ 820,000	4.000%	\$ 102,600	\$ 922,600
2033	\$ 860,000	4.000%	\$ 69,800	\$ 929,800
2034	\$ 885,000	4.000%	\$ 35,400	\$ 920,400
TOTAL	\$ 8,010,000		\$ 2,829,800	\$ 10,839,800

General Fund 100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,340,000**COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2017****Dated: January 2017****Principal Due: August 15****Interest Due: February 15****August 15****Paying Agent: The Bank of New York Mellon****YEAR ENDING**

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 175,000	3.000%	\$ 141,350	\$ 316,350
2023	\$ 200,000	3.000%	\$ 136,100	\$ 336,100
2024	\$ 175,000	3.000%	\$ 130,100	\$ 305,100
2025	\$ 180,000	3.000%	\$ 124,850	\$ 304,850
2026	\$ 195,000	2.900%	\$ 119,450	\$ 314,450
2027	\$ 190,000	2.900%	\$ 113,600	\$ 303,600
2028	\$ 385,000	2.900%	\$ 108,090	\$ 493,090
2029	\$ 395,000	2.900%	\$ 96,925	\$ 491,925
2030	\$ 410,000	2.900%	\$ 85,470	\$ 495,470
2031	\$ 420,000	2.900%	\$ 73,580	\$ 493,580
2032	\$ 430,000	2.900%	\$ 61,400	\$ 491,400
2033	\$ 310,000	2.900%	\$ 48,930	\$ 358,930
2034	\$ 320,000	2.900%	\$ 39,940	\$ 359,940
2035	\$ 325,000	2.900%	\$ 30,660	\$ 355,660
2036	\$ 340,000	2.900%	\$ 21,235	\$ 361,235
2037	\$ 350,000	3.250%	\$ 11,375	\$ 361,375
TOTAL	\$ 4,800,000		\$ 1,343,055	\$ 6,143,055
General Fund		100.00%		

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (1) constructing, equipping and improving the City's Airport, (2) constructing, improving and extending the City's water and wastewater system including the wastewater treatment plant to replace climber screen, climber screen conveyor and container, influent gates, (3) constructing, designing, improving, equipping and renovating the City buildings including energy efficiency equipment, and (4) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the cost of issuance in connection with the Certificates.

\$3,020,000**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2017****Dated: November 2017****Principal Due: August 15****Interest Due: February 15
August 15****Paying Agent: The Bank of New York Mellon****YEAR ENDING**

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 145,000	4.000%	\$ 95,000	\$ 240,000
2023	\$ 160,000	4.000%	\$ 89,200	\$ 249,200
2024	\$ 260,000	4.000%	\$ 82,800	\$ 342,800
2025	\$ 270,000	4.000%	\$ 72,400	\$ 342,400
2026	\$ 270,000	4.000%	\$ 61,600	\$ 331,600
2027	\$ 290,000	4.000%	\$ 50,800	\$ 340,800
2028	\$ 690,000	4.000%	\$ 39,200	\$ 729,200
2029	\$ 290,000	4.000%	\$ 11,600	\$ 301,600
TOTAL	\$ 2,375,000		\$ 502,600	\$ 2,877,600

W & S **52.48%**
General Fund **47.52%**
100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

\$5,440,000**COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2018****Dated: July 2018****Principal Due: August 15****Interest Due: February 15****August 15****Paying Agent: The Bank of New York Mellon****YEAR ENDING**

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 455,000	3.000%	\$ 125,250	\$ 580,250
2023	\$ 475,000	3.000%	\$ 111,600	\$ 586,600
2024	\$ 490,000	3.000%	\$ 97,350	\$ 587,350
2025	\$ 500,000	3.000%	\$ 82,650	\$ 582,650
2026	\$ 520,000	3.000%	\$ 67,650	\$ 587,650
2027	\$ 535,000	3.000%	\$ 52,050	\$ 587,050
2028	\$ 550,000	3.000%	\$ 36,000	\$ 586,000
2029	\$ 320,000	3.000%	\$ 19,500	\$ 339,500
2030	\$ 330,000	3.000%	\$ 9,900	\$ 339,900
TOTAL	\$ 4,175,000		\$ 601,950	\$ 4,776,950

TIRZ **62.32%**
General Fund **37.68%**
100.00%

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (i) constructing, equipping and improving the City parks, (ii) acquisition and installation of public safety equipment and vehicles including a new radio system for the police and fire departments and a new fire truck, and (iii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$12,590,000
COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION
SERIES 2019

Dated: April 2019

Principal Due: August 15

Interest Due: February 15

August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 485,000	5.000%	\$ 472,050	\$ 957,050
2023	\$ 515,000	5.000%	\$ 447,800	\$ 962,800
2024	\$ 535,000	2.750%	\$ 422,050	\$ 957,050
2025	\$ 555,000	5.000%	\$ 407,338	\$ 962,338
2026	\$ 580,000	5.000%	\$ 379,588	\$ 959,588
2027	\$ 605,000	5.000%	\$ 350,588	\$ 955,588
2028	\$ 640,000	5.000%	\$ 320,338	\$ 960,338
2029	\$ 670,000	4.000%	\$ 288,338	\$ 958,338
2030	\$ 450,000	4.000%	\$ 261,538	\$ 711,538
2031	\$ 470,000	4.000%	\$ 243,538	\$ 713,538
2032	\$ 490,000	4.000%	\$ 224,738	\$ 714,738
2033	\$ 515,000	4.000%	\$ 205,138	\$ 720,138
2034	\$ 530,000	4.000%	\$ 184,538	\$ 714,538
2035	\$ 550,000	4.000%	\$ 163,338	\$ 713,338
2036	\$ 570,000	4.000%	\$ 141,338	\$ 711,338
2037	\$ 600,000	3.000%	\$ 118,538	\$ 718,538
2038	\$ 615,000	3.000%	\$ 100,538	\$ 715,538
2039	\$ 630,000	3.125%	\$ 82,088	\$ 712,088
2040	\$ 360,000	3.250%	\$ 62,400	\$ 422,400
2041	\$ 370,000	3.250%	\$ 50,700	\$ 420,700
2042	\$ 385,000	3.250%	\$ 38,675	\$ 423,675
2043	\$ 395,000	3.250%	\$ 26,163	\$ 421,163
2044	\$ 410,000	3.250%	\$ 13,325	\$ 423,325
TOTAL	\$ 11,925,000		\$ 5,004,675	\$ 16,929,675

General Fund	14.34%
Utility	35.15%
TUF	31.65%
MDUS	18.86%
	100.00%

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of (i) constructing, improving and extending the City's water and wastewater system, including acquiring equipment; (ii) constructing and improving the City's drainage and flood control facilities; (iii) constructing, improving and upgrading the City's streets including drainage, sidewalks, right-of-way and related traffic improvements; (iv) constructing, designing, improving and equipping the Justice Center including land acquisition; (v) constructing, improving, upgrading and equipping the City's Animal Shelter; and (vi) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$4,035,000
CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS
SERIES 2021

Dated: August 2021

Principal Due: August 15

Interest Due: February 15

August 15

Paying Agent: The Bank of New York Mellon

YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2022	\$ 1,335,000	3.000%	\$ 112,174	\$ 1,447,174
2023	\$ 1,040,000	3.000%	\$ 75,000	\$ 1,115,000
2024	\$ 395,000	3.000%	\$ 43,800	\$ 438,800
2025	\$ 405,000	2.000%	\$ 31,950	\$ 436,950
2026	\$ 115,000	2.000%	\$ 19,800	\$ 134,800
2027	\$ 115,000	2.000%	\$ 17,500	\$ 132,500
2028	\$ 120,000	2.000%	\$ 15,200	\$ 135,200
2029	\$ 125,000	2.000%	\$ 12,800	\$ 137,800
2030	\$ 125,000	2.000%	\$ 10,300	\$ 135,300
2031	\$ 125,000	3.000%	\$ 7,800	\$ 132,800
2032	\$ 135,000	3.000%	\$ 4,050	\$ 139,050
TOTAL	\$ 4,035,000		\$ 350,374	\$ 4,385,374

Drainage	28.60%
W & S	9.30%
General Fund	62.10%
	100.00%

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.



Debt Service Funds

General Debt Service Interest & Sinking (I&S) Fund	260
Utility I&S Fund	262
Airport I&S Fund	263
Municipal Drainage Utility System (MDUS) I&S Fund	264
Transportation User Fee (TUF) I&S Fund	265

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$3,233,000, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$339,500 for debt assigned to that fund. Expenditures total \$3,195,350, which includes bond payments and bank/paying agent fees.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed
Revenue By Categories					
310 Taxes					
CURRENT PROPERTY TAXES	2,163,901	2,387,536	2,436,000	2,460,000	2,818,000
310 Taxes Total	2,163,901	2,387,536	2,436,000	2,460,000	2,818,000
330 In Lieu Of Taxes					
PAY IN LIEU OF TAXES	-	1,148	-	71,953	74,000
330 In Lieu Of Taxes Total	-	1,148	-	71,953	74,000
430 Use Of Money And Property					
INTEREST INCOME	37,347	10,287	18,000	1,000	1,500
REIMBURSEMENTS/REFUNDS	408	-	-	-	-
430 Use Of Money And Property Total	37,755	10,287	18,000	1,000	1,500
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	359,365	339,500	342,150	342,150	339,500
450 Interfund Operating Transfers Total	359,365	339,500	342,150	342,150	339,500
470 Proceeds General Long Term Liabilities					
Revenue By Categories Total	2,561,021	2,738,471	2,796,150	2,875,103	3,233,000
Expenditures By Categories					
620 Contract Services And Fees					
BANK FINANCE CHARGES	3,870	3,559	3,500	3,500	3,500
620 Contract Services And Fees Total	3,870	3,559	3,500	3,500	3,500
620 Contributions / Contingency					
INTERFUND TRANSFERS OUT	-	-	35,000	34,745	34,600
620 Contributions / Contingency Total	-	-	35,000	34,745	34,600
620 Debt Service					
I AND S INTEREST	780,480	835,741	758,450	758,450	707,250

GENERAL DEBT SERVICE I & S FUND**FY 2022 Budget**

PRINCIPAL RETIREMENT	1,705,000	1,825,000	2,020,000	2,020,000	2,450,000
620 Debt Service Total	2,485,480	2,660,741	2,778,450	2,778,450	3,157,250
Expenditures By Categories Total	2,489,350	2,664,300	2,816,950	2,816,695	3,195,350

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Utility I&S Fund, revenues are budgeted at \$2,618,490, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$2,618,490 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
450 Interfund Operating Transfers					
FROM PUBLIC UTILITIES FUND	2,338,960	2,620,416	2,616,376	2,616,375	2,618,490
450 Interfund Operating Transfers Total	2,338,960	2,620,416	2,616,376	2,616,375	2,618,490
Revenue By Categories Total	2,338,960	2,620,416	2,616,376	2,616,375	2,618,490
Expenditures By Categories					
622 Debt Service					
I AND S INTEREST	823,960	990,416	881,376	881,376	818,490
I AND S PRINCIPAL	1,515,000	1,630,000	1,735,000	1,735,000	1,800,000
622 Debt Service Total	2,338,960	2,620,416	2,616,376	2,616,376	2,618,490
Expenditures By Categories Total	2,338,960	2,620,416	2,616,376	2,616,376	2,618,490

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Airport I&S Fund, revenues are budgeted at \$104,594, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$104,594 for the principal and interest payments on the existing debt.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
430 Use Of Money And Property					
450 Interfund Operating Transfers					
FROM AIRPORT OPERATING FUND	105,560	108,700	106,700	106,700	104,594
450 Interfund Operating Transfers Total	105,560	108,700	106,700	106,700	104,594
Revenue By Categories Total	105,560	108,700	106,700	106,700	104,594
Expenditures By Categories					
628 Debt Service					
I AND S INTEREST	45,561	43,701	41,700	41,700	39,594
I AND S PRINCIPAL	60,000	65,000	65,000	65,000	65,000
628 Debt Service Total	105,561	108,701	106,700	106,700	104,594
Expenditures By Categories Total	105,561	108,701	106,700	106,700	104,594

MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) DEBT SERVICE

I & S FUND

FY 2022 Budget

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the MDUS I&S Fund, revenues are budgeted at \$275,450, which is a transfer in from the MDUS Fund. Expenditures are budgeted at \$275,450 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	129,725	280,577	279,750	279,750	275,450
450 Interfund Operating Transfers Total	129,725	280,577	279,750	279,750	275,450
Revenue By Categories Total	129,725	280,577	279,750	279,750	275,450
Expenditures By Categories					
629 Contract Services And Fees					
BANK FINANCE CHARGES	-	135	-	-	-
629 Contract Services And Fees Total	-	135	-	-	-
629 Debt Service					
I AND S INTEREST	-	155,577	124,750	124,750	120,450
PRINCIPAL RETIREMENT	-	125,000	155,000	155,000	155,000
629 Debt Service Total	-	280,577	279,750	279,750	275,450
Expenditures By Categories Total	-	280,712	279,750	279,750	275,450

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the TUF I&S Fund, revenues are budgeted a \$290,519, which is a transfer in from the TUF Fund. Expenditures are budgeted at \$290,519 to cover the principal and interest payments on the existing debt.

Fund Schedule	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted Budget	FY 2021 Projection	FY 2022 Proposed Budget
Revenue By Categories					
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	-	293,682	290,919	290,920	290,519
450 Interfund Operating Transfers Total	-	293,682	290,919	290,920	290,519
Revenue By Categories Total					
Expenditures By Categories					
627 Contract Services And Fees					
BANK FINANCE CHARGES	-	240	-	-	-
627 Contract Services And Fees Total	-	240	-	-	-
627 Debt Service					
I AND S INTEREST	-	208,442	155,919	155,979	150,519
I AND S PRINCIPAL	-	85,000	135,000	135,000	140,000
627 Debt Service Total	-	293,442	290,919	290,979	290,519
Expenditures By Categories Total					



Capital Improvement Program

Capital Improvement Project Descriptions	267
Capital Improvement Project Detail	267

A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. The City's goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

Capital expenditures are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years or improvements that are not normally funded through the operating budgets. The City maintains and periodically updates master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Drainage, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule.

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, parks, and drainage. A capital project is a major construction, acquisition, or renovation activities. Projects in the plan have included water distribution, water collection, drainage, building improvements, parks, and streets projects.

The capital budget includes all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

GENERAL FUND					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Other</u>	<u>FY 2022 (City Cost)</u>
Park Improvements (based on Parks Master Plan)	X	General Fund	30,000		30,000
Murphy Shade Bench	X	Valero	7,500	7,500	
TRP Grant	X	Valero	200,000	200,000	
BullBranch Shade Bench	X	Valero	7,500	7,500	
TRP Shade Benches	X	Valero	15,000	15,000	
Replacement vehicles and equipment	X	2022 C.O.	2,082,000		2,082,000
			General Fund Sub-Total:	2,342,000	230,000
					2,112,000

STREETS & SIDEWALKS					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Other</u>	<u>FY 2022 (City Cost)</u>
CR 366 Street Project	X	Wilco Bond/2013 Bond/Roadway Impact	4,285,938	3,970,838	315,100
CR 101 Street Project	X	Wilco Bond/2013 Bond	12,000,000	10,800,000	724,660
Annual Street Maintenance	X	TUF	300,000		300,000
Wayfinding Sign System Plan Project	X	2013 Bond	307,490		307,490

CAPITAL IMPROVEMENT PROJECT (CIP)
FY 2022 Budget

Streetscape Project	X	2013 Bond	81,209	81,209
Striping Project	X	2013 Bond	128,714	128,714
Master Plan Implementation - NW corner of 2nd St. & Main St.	X	2013 Bond	128,700	128,700

TUF Fund Sub-Total: 17,232,051 14,770,838 1,985,873

UTILITY FUND					
Project	Nonrecurring Project	Funding Source	Total Cost Estimate	Grants / Other	FY 2022 (City Cost)
Replace Influent Pumps & Valves	X	2019 Bond	1,180,000		236,000
Treatment Unit No. 2 Rehab	X	American Rescue Plan Act Grant/2022 C.O.	3,111,000		3,111,000
Generators for water and wastewater facilities	X	2022 C.O.	150,000		150,000
Structural Repairs of Digester	X	2022 C.O.	400,000		400,000
Backhoe	X	Utility Fund	120,000		120,000
Generators for water and wastewater facilities	X	2022 C.O.	150,000		150,000
Highland Drive Water Main	X	2022 C.O.	492,000		492,000
E. Martin Luther King Jr. 8-inch Waterline Replacement	X	2022 C.O.	307,500		307,500
N. Main St. Waterline Replacement	X	2022 C.O.	430,500		430,500
Old Coupland Road Water Main Upsizing	X	2022 C.O.	295,500		295,500
Old Thorndale Road Water Main Replacement	X	2022 C.O.	1,510,500		1,510,500
Bull Branch Interceptor near Martin Luther King Jr.	X	2022 C.O.	657,000		657,000
Bull Branch Interceptor under Railroad	X	2022 C.O.	435,000		435,000
Bull Branch Interceptor near Burkett Street	X	2022 C.O.	1,069,500		1,069,500
Bull Branch Interceptor near Martin Luther King Jr.	X	2022 C.O.	1,152,000		1,152,000
Sewer Main Upgrade and Realignment	X	2022 C.O.	850,000		850,000
JD 444H WHEEL LOADER (1/2 funded)	X	2022 C.O.	135,000		135,000
66" Single Drum Roller w/pad attachment (1/2 funded)	X	2022 C.O.	72,500		72,500
M8030 Gradall XL 3100 Excavator (1/2 funded)	X	2022 C.O.	100,000		100,000
SCADA upgrades	X	Utility Fund	64,700		64,700
Tank Repairs/Manhole Inspection	X	Utility Fund	86,500		86,500
Smoke Detection- Section 3/4	X	Utility Fund	26,500		26,500
Water Leak Detection- Phase 3	X	Utility Fund	20,000		20,000

CAPITAL IMPROVEMENT PROJECT (CIP)
FY 2022 Budget

Dump Truck	X	Utility Fund	110,000	110,000
Chevrolet 1 Ton Pickup	X	Utility Fund	42,000	42,000
Backhoe	X	Utility Fund	<u>120,000</u>	<u>120,000</u>

Utility Fund Sub- Total:	13,087,700	-	12,143,700
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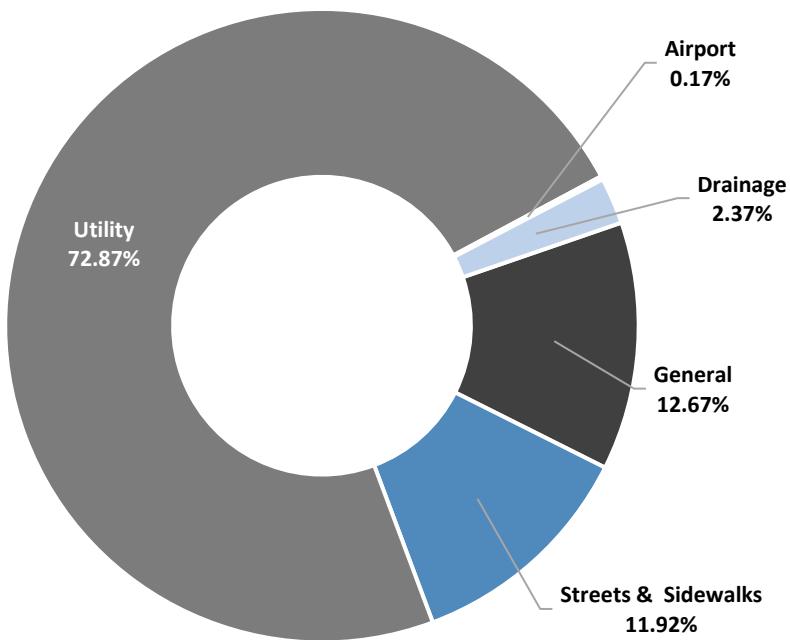
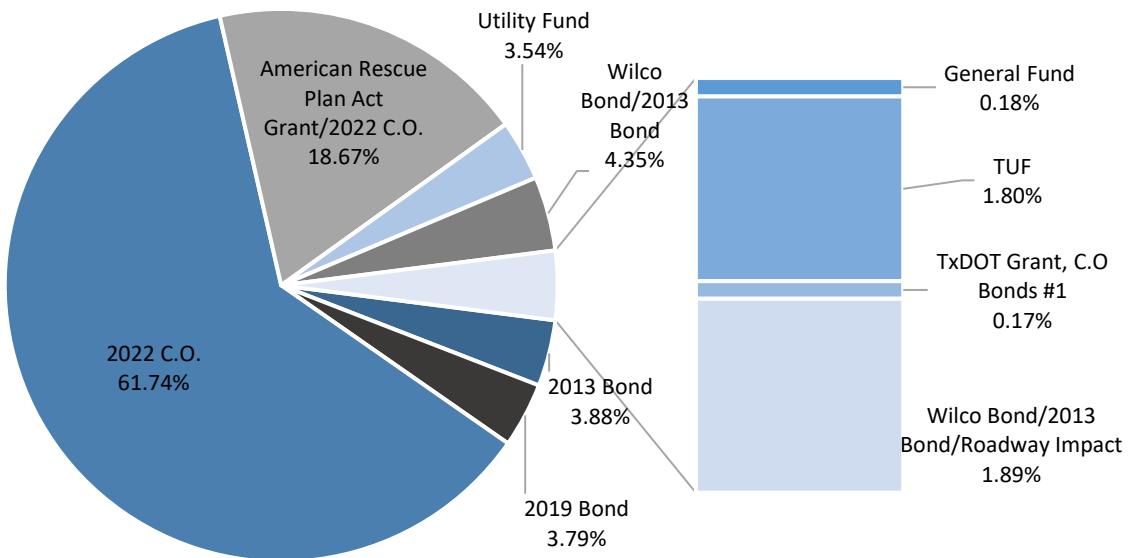
AIRPORT FUND					
Project	Nonrecurring Project	Funding Source	Total Cost Estimate	Grants / Other	FY 2022 (City Cost)
Terminal Apron Construction	X	TxDOT Grant, C.O Bonds #1	1,600,000	1,584,000	16,000
Old Apron Rehab-Engineering/Design	X	TxDOT Grant, C.O Bonds #1	<u>125,000</u>	<u>112,500</u>	<u>12,500</u>

Airport Fund Sub- Total:	1,725,000	1,696,500	28,500
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DRAINAGE FUND					
Project	Nonrecurring Project	Funding Source	Total Cost Estimate	Grants / Other	FY 2022 (City Cost)
Edmonds Phase 2 (6th St. to Cecilia)	X	2019 Bond	1,597,125		127,770
Edmonds Phase 3 (Cecilia to McLain)	X	2019 Bond	1,626,250		130,100
1st/Royal/Walnut	X	2019 Bond	<u>458,600</u>		<u>137,580</u>

Drainage Fund Sub- Total:	3,681,975	-	395,450
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TOTAL:	<u>38,068,726</u>	<u>16,697,338</u>	<u>16,665,523</u>
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FY 2021 CIP by Purpose (City Cost)FY 2022 CIP Detail by Funding Source (City Cost)



Fee Schedule

AIRPORTHanger and Tie Down Rental

		Monthly Fee
Hangar A	10 Units	\$ 240
Hangar B	6 Units	\$ 160
Hangar C	12 Units	\$ 335
Hangar D	12 Units	\$ 335
Hangar E	8 Units	\$ 335
E-1 & E-7	2 Units	\$ 405
E-6 & E-12	2 Units	\$ 450
Hangar F	12 Units	\$ 350
Hangar F-6A	1 Units	\$ 225
Tie Downs	27	\$ 48
Over Night Tie Downs	8	\$ 7 per night if no fuel is purchased

Late Payment fee, if not paid by due date

Long Term ground lease for hangar construction

Fuel Sales

AV Gas LL100

Jet A

10%
as negotiatedas determined by City Manager
as determined by City Manager**ANIMAL CONTROL**Animal AdoptionAnnual Animal Registration

If registration is done by veterinarian, the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.

Dog/Cat - Altered (Spayed or neutered) proof is required

Dog/Cat - Unaltered (Not spayed or neutered)

\$ 5 Per tag
\$ 15 Per tagBoarding Fees (on or off-site)Chicken Permit

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and guidelines regarding chickens. The Code of Ordinances is available on the City of Taylor website.

\$ 15 Per day

Dangerous Dog/Vicious Animal Registration

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and procedures regarding dangerous dogs/vicious animals. The Code of Ordinances is available on the City of Taylor website.

\$ 50 Per animal, per year

Owner Surrender

Animal-*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by

Animal Control Supervisor

Animal-*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration

Litters (under 10 weeks of age)

\$ 40 Per occurrence

Pet Carrier

Pet carrier cardboard box

\$ 3 Each box

Impound fee

Live Animal

\$ 35 Per occurrence

Live Animal - After Hours

\$ 50 Per occurrence

Return Charges:

Loose animals that are picked up

\$ 35 Per occurrence

CEMETERYGrave Digging Fees

Normal Size	Weekdays 9am - 4pm	\$ 1,500
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,625
Infant or Ashes	Weekdays 9am - 4pm	\$ 760
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$ 890
Oversize	Weekdays 9am - 4pm	\$ 1,775
Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,900
Disinterment	Weekdays 9am - 4pm	\$ 2,160
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$ 2,475

Sale of Cemetery Spaces

Adult	\$ 1,300	+ \$25 deed filing fee for each sale
Infant/Child or Ashes	\$ 650	+ \$25 deed filing fee for each sale
Deed Issuance (Filing Fee)	\$ 28	

Other Fees

Location & marking of gravestone	\$ 28
Location & marking of family stone or bench	\$ 60
Transfer of lots/spaces by grantee	\$ 40
Temporary grave markers	\$ 30

FIRE DEPARTMENTFire Department Permits/Fees

False Fire Alarm (residential or commercial after 3rd alarm)	\$ 50	Per occurrence
Special Events (includes plans review and inspection)	\$ 100	

(Includes events on public or private property)

Outdoor burn in city limits - Approved application permit (see Ordinance 2012-18)	\$	50	
Outdoor burn in city limits - Illegal (see Ordinance 2012-18 for penalty)	\$	100	Fine
Hydrant Flow Test (Taylor Fire Dept. Conducted)	\$	100	
Hydrant Flow Test (Taylor Fire Dept. Witnessed)			No Charge

Inspections

Annual Fire Safety Inspection (Commercial Businesses)		No charge
Annual Fire Safety Inspection (Commercial Businesses - First and Second Re-Inspection)		No charge
Assisted Living Facility Inspection	\$	50
Day Care Facility Inspection	\$	50
Nursing Home Inspection	\$	100
Hospital Inspection	\$	100
Foster/Adoption Home Inspection	\$	25
Mobile/Food Trailer Inspection	\$	35

Following fees to be paid in advance by licensed company who is applying for the permit:**Plans Review**

Fuel Distribution: Dispenser, Tank or Pipe Installation Plans Review	\$	100	
Fuel Distribution: Dispenser, Tank or Pipe Installation inspection / Test	\$	50	
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	100	
Fire Suppression System Plans Review	\$	300	Per each system
Fire Suppression System Inspection / Test / Acceptance Test < 200 Heads	\$	100	
Fire Suppression System Inspection / Test / Acceptance Test > 200 Heads	\$	0.50	Per each head
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	200	
Fire Alarm System Plan Review	\$	100	Per each system
Fire Alarm System /test/acceptance test	\$	50	
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	100	
Kitchen vent hood suppression system plan review	\$	100	
Kitchen vent hood suppression system / test /acceptance test	\$	50	
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	100	
LP tank storage installation plan review	\$	100	
LP tank storage inspection / test / acceptance	\$	50	
First Re-Inspection		No Charge	
Second and Each Subsequent Re-Inspection	\$	100	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plan review	\$	100	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$	50	
Building Plans, Site Plan, or Subdivision Plan Review	\$	100	each
Fire Final Inspection	\$	100	
Certificate of Occupancy Inspection (Existing building with no plans review)	\$	50	

Fines for Negligent or Irresponsible Actions

A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and

1 malicious acts.

Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may

2 be assessed.

3 Fines for such acts shall be assessed as follows:

- Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
- Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
- Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, loss of income, and any further compensation that may be necessary.
- Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)

4 Outdoor Burn Fee (illegal) - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (see Ordinance 2012-18 for Penalty)

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a response effort.

Following fees may be assessed for Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use - such as but not limited to movie production or stand-by services.

Apparatus

Aerial Apparatus (staffed with at least 2 personnel)	\$	600	per truck, per hour
Brush Truck (staffed with at least 2 personnel)	\$	325	per truck, per hour
Chief Vehicle (staffed with at least 1 person)	\$	150	per hour
Class A Pumper (Type I, II, or similar staffed with at least 2 personnel)	\$	450	per truck, per hour
Command Unit (staffed with at least 1 person)	\$	150	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$	500	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$	150	per truck, per hour
Rehab (staffed with 1 personnel)	\$	75	per hour
Tender Apparatus (staffed with at least 2 personnel)	\$	350	per truck, per hour

Personnel

Fire Inspectors	\$	35	per hour
Fire Investigators	\$	75	per hour
Firefighter/EMT	\$	35	per hour
Haz-Mat Tech	\$	40	per hour
Incident Commander	\$	75	per hour

Swift Water Team	\$	200	per hour
<u>Equipment and Supplies</u>			

Equipment and supplies includes items such as water, foam, tools, hose, fuel, PPE, medical supplies, and any other item that is used or damaged as part of a response

The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15:

Motor Vehicle Incidents

Level 1- \$ 435

Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2- \$ 495

Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3- Car Fire \$ 605

Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 4- \$ 1,800

Includes Level 1 & 2 services as well as extraction (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.

Level 5- \$ 2,200

Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).

Level 6-

Itemized Response: The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

Hazmat

Level 1- \$ 700

Basic Response: Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.

Level 2- \$ 2,500

Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

Level 3- \$ 5,900

Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$300.00/Hazmat team.**

Pipeline Incidents/Power Line Incidents

*Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines

Level 1- \$ 400

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

Level 2- \$ 1,000

Intermediate Responses: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

Level 3- Itemized Claim Charges

Advanced Response: Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation

Fire Investigation Team- \$ 275 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident:

Assignment-

Includes: Scene Safety, Investigation, Fire/Hazard Control \$ 400 per hour, per engine

Includes: Scene Safety, Investigation, Fire/Hazard Control \$ 500 per hour, per truck

Water Incidents**Level 1-**

Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Level 2-

Intermediate Response: includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Level 3-

Advanced Response: includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Level 4-

Itemized Response: The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person.

Additional Rates: \$400/hr per response vehicle and \$50/hr per rescue person.

Itemized Response: each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Chief Response:

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

Engine \$ 400 per hour
Truck \$ 500 per hour
Miscellaneous equipment \$ 300 per hour

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates(an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LIBRARY SERVICES**Library Meeting Room**

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable Deposit	\$ 200	
Individuals/Non Profit	\$ 50	first two hours
Individuals/Non Profit - Additional Hours	\$ 25	each additional hour
Business/Commercial	\$ 100	first two hours
Business/Commercial - Additional Hours	\$ 50	each additional hour

Library Fees

Library card - Non-resident Individual	\$ 10	per year
Library card - Non-resident Family	\$ 25	per year
Library card - Resident	no charge	
Library card - replacement (1st replacement)	\$ 2	
Library card - subsequent replacement cards	\$ 5	
Copies - Black & White	\$ 0.10	per impression

Copies - Color	\$ 0.25	per impression
Overdue book	\$ 0.10	per day; \$5 maximum
Lost or damaged book		Cost to replace/repair
Processing fee for lost or damaged book(s)	\$ 5	per book, non-refundable
PayPal online processing fee	\$ 1	

MISCELLANEOUS FEES AND PERMITS**Taxicab**

Vehicle permit fee	\$ 150	per vehicle
Taxicab driver's permit	\$ 25	per year
Horse drawn carriage permit	\$ 25	6 months
Non-Motorized (Ex. Pedal Cabs)	\$ 25	per vehicle

Street Closures

Special Events (non-parade, non-filming)	\$ 75	
Parade	\$ 75	

Processing Fee for Credit Card Payments made in-house or online**Film Production Fees****Activity:**

		Cost per Calendar Day
Film Application Fee	\$ 25	
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.	\$ 500	
Partial, non-disruptive use of a public building, park, right-of-way, or public area.	\$ 250	
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 50	
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.	\$ 25	
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.	\$ 50	
Filming	\$ 250	+min of one police officer & vehicle at rates specified under police Dept. Fees

PARKS AND RECREATION**Public Facility Rental**

Murphy Park: Upper Pavilion Rental	\$ 150	per day + \$100 refundable deposit
Lower Pavilion Rental	\$ 130	per day + \$75 refundable deposit
Robinson Park: Pavilion	\$ 25	per day
Bull Branch Park: Pavilion	\$ 25	per day
Taylor Regional Park: Pavilion	\$ 25	per day
Heritage Square: Amphitheater	\$ 125	half day (less than 4 hours)
	\$ 250	full day (4 hours or more)
	\$ 62.50	half day (non-profit rate)
	\$ 125	full day (non-profit rate)
	\$ 500	refundable deposit
Heritage Square: Pavilion	\$ 75	half day (less than 4 hours)
	\$ 150	full day (4 hours or more)
	\$ 37.50	half day (non-profit rate)
	\$ 75	full day (non-profit rate)
	\$ 300	refundable deposit

Non-profit renter must be able to produce proof of non-profit status.

Dickey-Givens Community Center

1/2 Day (6 Hours)	Non-Resident	\$ 150
1/2 Day (6 Hours)	Resident	\$ 100
Whole Day (11 Hours)	Non-Resident	\$ 250
Whole Day (11 Hours)	Resident	\$ 200
Additional Two Hours (Fri/Sat Only)		\$ 70
Damage Deposit (Refundable)	Non-Resident	\$ 300
Damage Deposit (Refundable)	Resident	\$ 200
1/2 Day (6 Hours)	Non Profit	\$ 75
Whole Day (11 Hours)	Non Profit	\$ 125

Public Property

Long term rental of space on public property for commercial purposes As Negotiated

Recreation Fees**Swimming Pool Admission: (Robinson Park & Murphy Park)**

Children (3 and under)	Free	
Children (4 to 12 years old)	\$ 2	
Adults (13 to 59 years old)	\$ 3	
Seniors (60 and over)	\$ 2	
Family Passes - 30 admissions	\$ 45	
Family Passes - 60 admissions	\$ 90	

Pool Rental for Parties:

The YMCA will pay the City the regular admission price paid for each person attending parties.

Pool use for daycares and day camps:

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

Pool use for YMCA members:

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

Swim Lessons:

The YMCA will pay the City \$5.00 for each swim lesson participant

General Use of Athletic Fields:

Taylor Regional Park & Sports Complex

Deposit	\$	100	
Hourly Use	\$	25	per hour, per field
Hourly Use with lights	\$	45	per hour, per field
Practice: per field, per month (2/week@2hrs each)	\$	200	
Gate fee	\$	10	per participating team

Robinson Park

Deposit (weekend rental)	\$	100	
Maintenance to field outside regular operating hours	\$	34	per/hr @ request of the renter
Rental Fee w/no lights	\$	25	per/day
Rental Fee with lights	\$	45	per/day
Recovery fee (ALL City fields) - All sports included	\$	5	per person/per season

Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)

Deposit	\$	250	Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$	17	per attendant, per hour
Lights	\$	50	per field
Rentals	\$	100	per field, per day
Field Re-drag/Re-chalk	\$	25	per field, per drag/chalk

Football and Soccer Fields

Field Rental	\$	150	per field, per day
Lights	\$	50	per field

Concession Stand (Taylor Regional Park & Sport Complex)

Concession Rentals Pay 10% of gross receipts

Deposit	\$	250	
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Beverage Use

(Cost per bottle calculated by dividing current case price by the number of bottles per case)

Vendors (Must obtain permission prior to event)

With Electricity	\$	35	per day
No electricity	\$	25	per day

PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION

All permits submitted through MyGovernmentOnline will be assessed a **\$15 Technology Fee**

Properties located within a Neighborhood Empowerment Zone may be eligible for a 50% reduction in the following fees:

Zoning, Platting, Site Plan, Building, Plumbing, Mechanical, Electrical, and Gas, Foundation and Roof

The 50% reduction in fees within the Neighborhood Empowerment Zone **does not** apply if it involves work without a permit

All building permits include two plan reviews. The third and subsequent plan reviews require a separate plan review fee to be paid before each and every subsequent plan review will be conducted.

Building Permits

All permits calculated on a per square foot basis will be charged a Weatherization Fee of \$0.005 Per Sq. Ft. RESIDENTAL - (Fees collected at time of application)

New Residential and Residential Additions including attached car port

(Excludes multi-family greater than four units and mixed use)

Residential Accessory structure 200 sq.ft. and greater than 200 sq.ft.

Plan Review Fee (Collected at time of application) \$ 0.15 Per Sq. Ft.
Permit Fee (Collected upon permit approval) \$ 1.00 Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. **Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.**

Residential Remodel

(Excludes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application) \$ 75
Permit Fee (Collected upon permit approval) \$ 0.50 Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.

Residential Manufactured Home

Plan Review Fee (Collected at time of application) \$ 75
Permit Fee (Collected upon permit approval) \$ 0.50 Per Sq. Ft.

(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)

The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.

Manufactured Home Park

Manufactured Home Park - additions or alterations to spaces \$ 25 per space

Manufactured Home Park - original permit application	\$	400
Manufactured Home Park License (Annual Fee - 10 spaces or less)	\$	250
Manufactured Home Park License (Annual Fee - greater than 10 spaces)	\$	500
<u>COMMERCIAL - (Fees collected at time of application)</u>		
New Commercial and Commercial Additions		
(Includes multi-family greater than four units and mixed use)		
Plan Review Fee (Collected at time of application)	\$	0.15 Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	1.00 Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)		
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75 .		
New Commercial - Shell Building		
Plan Review Fee (Collected at time of application)	\$	0.15 Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.60 Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.15 per sq. ft. each)		
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75 .		
Commercial - Tenant Finish Out		
Plan Review Fee (Collected at time of application)	\$	0.15 Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.80 Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.20 per sq. ft. each)		
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75 .		
Commercial Remodel		
(Includes multi-family greater than four units and mixed use)		
Plan Review Fee (Collected at time of application)	\$	0.15 Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.50 Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)		
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of \$75		
Commercial Accessory Structure - 120 sq ft and greater		
Cell Towers	\$	0.20 Per Sq. Ft., Plan Review Fee, & Inspection Fee
Electrical Permits		
Stand Alone	\$	40 Plan Review Fee & Inspection Fee
Solar Panels	\$	40 + Inspection Fees
	\$	40 + Inspection Fees + \$75 Plan Review Fee
Mechanical Permits		
Residential Change Out	\$	40 + Inspection Fees
Commercial Change Out	\$	65 + Inspection Fees
Stand Alone	\$	40 + Inspection Fees
Plumbing Permits		
Stand Alone	\$	40 + Inspection Fees
Lawn Irrigation System	\$	40 + Inspection Fees
Sign Permits - (Fees collected at time of application)		
Banner	\$	25 Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.
New Sign or Sign Re-Facing	\$	40 \$1.60 per square foot & inspection fee
Freestanding Signs over 8 ft Tall	\$	40 \$1.60 per square foot, \$75 Plan Review Fee, & inspection fee
Internally Illuminated Signs	\$	40 \$1.60 per square foot, \$75 Plan Review Fee, inspection fee & electrical permit fee
Temporary Use Directional Sign	\$	25 per calendar year per real estate agency, \$5 for each sign
Temporary Use Directional Sign Redemption Fee	\$	25 first sign plus \$5 each additional sign
Sign Initial Inspection Fee	\$	75
Each Re-Inspection	\$	75
Miscellaneous Permits - (Fees collected at time of application)		
Car Port (non conforming) Specific Use Permit required		<i>See Planning fee schedule for Specific Use Permit</i>
Certificate of Occupancy - Commercial (Includes Customer Service Inspection - CSI)	\$	80 + Inspection Fees
Customer Service Inspection (CSI) - Residential	\$	80
Demolition	\$	25 + Inspection Fees
Driveway Approach	\$	40 + Inspection Fees
Fence (Under 6 feet tall)	\$	25 + Inspection Fees
Fence (Over 6 feet tall)	\$	25 + Inspection Fees +\$75 Plan Review Fee
Foundation Leveling and Repair - \$40 + \$0.10 per sq. ft. + inspection fees		
Mobile Food Vendors and Food Courts	\$	150 + Inspection Fees
Moving - from outside City Limits	\$	130 + \$35 escort fee
Moving - within City Limits	\$	65 + \$35 escort fee

Peddler & Solicitor	\$	40	for each application plus \$25 for each person. Permit valid for 6 months.
Pool (above ground)	\$	50	+ Inspection Fees + \$75 Plan Review Fee
Pool (in ground)	\$	100	+ Inspection Fees + \$75 Plan Review Fee
Porch, Patio or Deck	\$	40	+ Inspection Fees + \$75 Plan Review Fee
Tent Revival	\$	35	
Work in the City Right-of-Way (no engineering review)	\$	40	+ Inspection Fees
Work in the City Right-of-Way (with engineering review)	\$	40	+ 1% of project cost + engineering inspection fees
Roof Permit	\$	40	Inspection Fee & Plan Review fee, if required
Streamlined Site Development Plan	\$	100	
Tree Removal Permit	\$	40	+ Inspection Fees
Inspection Fees			
Initial Inspection (Residential)	\$	55	
Each Re-inspection (Residential)	\$	55	
Initial Inspection (Commercial)	\$	75	
Each Re-inspection (Commercial)	\$	75	
Medical gas inspections/re-inspections			
Engineering inspections	\$	250	
Emergency Commercial Inspection	\$	125	
Emergency Residential Inspection	\$	95	
Fees for Work Without a Permit			
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second and Subsequent Offenses filed in Municipal Court			Triple the permit fee & citation
Expedited Plan Review			
Expedited Residential Plan Review (subject to capacity)	\$	125	per hour
Expedited Commercial Plan Review (subject to capacity)	\$	200	per hour
Planning, Zoning, Subdivision, Site Development			
All planning fees are collected at time of application submission except for inspection fees			
Annexation			
Voluntary Annexation (with notice)	\$	100	application fee + \$250 review fee + notices
Voluntary Annexation (without notice)	\$	100	application fee + \$150 review fee
Comprehensive Plan			
Land Use Plan Amendment	\$	100	application fee + \$250 review fee + notices
Thoroughfare Plan Amendment			
Zoning			
Re-zoning	\$	100	application fee + \$250 review fee + notices
Specific Use Permit	\$	100	application fee + \$250 review fee + notices
Planned Development Initial Submittal	\$	100	application fee + \$500 review fee, urban design consultant Professional Services Recovery Fee, & notices
Planned Development Re-Submittal	\$	300	review fee for each re-submittal
Appeals			
Variance	\$	100	application fee + \$150 review fee + notices
Special Exceptions	\$	100	application fee + \$150 review fee + notices
Zoning Verification Letter			
Site Development			
Site Plan Initial Submittal	\$	100	application fee + \$300 review fee
Site Plan Re-Submittal	\$	300	review fee for each re-submittal
Site Development Inspection Fee			
	\$	0.05	per sq. ft. of impervious cover paid at plan approval
Subdivision			
Final Plats (includes Amended Plats and Re-Plats)			
Final Plat Initial Submittal	\$	100	application fee + \$300 review fee + \$30 per lot
Final Plat Re-Submittal	\$	300	review fee for each re-submittal
Preliminary Plats			
Preliminary Plat Initial Submittal	\$	100	application fee + \$550 review fee + \$35 per lot
Preliminary Plat Re-Submittal			
	\$	300	review fee for each re-submittal

Subdivision Improvement Plans (Construction Plans)

Improvement Plans Initial Submittal	\$	500	application fee + 1% of improvement cost paid
Improvement Plans Re-Submittal	\$	500	prior to plan approval
Improvements Inspection Fee		3%	review fee for each re-submittal of improvements cost paid at plan approval
Variance	\$	100	application fee + \$150 review fee + notices

Plat Certification

Miscellaneous Fees

Recording Fees (all application types)	Set by Williamson County - paid by applicant
Mailed Notices (all application types)	\$ 5 per notice
Pipeline Permit	\$ 2,500 + Annual Fee (\$3 per rod within right-of-way)

Professional services recovery fee: If an outside consultant for the city is required for an applicant's project, the applicant is required to pay the estimated fee for such service prior to such service being conducted and shall pay or receive a refund for the difference between the estimated fee and the actual fee within thirty (30) days of the city's receipt of an invoice from the outside consultant for the services rendered. The city may require that additional fees be deposited when the original fee is exhausted or is projected to be exhausted. In such event, the city shall prepare an estimate of the additional fees for the outside consultant and send the applicant written notice of the additional fees that must be deposited, accompanied by the estimate. The applicant shall pay the estimated additional fee deposit within fifteen (15) days of date of the notice.

Roadway Impact Fees**FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER****APRIL 24, 2007**

Applicable Fees in Enterprise & Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$ 480.32
Residential Multi-Family (0.61 LUE Equivalency)	\$ 293.00
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$ 830.95
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$ 485.12
Industrial (1000/SF = 1.01 LUE Equivalency)	\$ 1,152.77
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$ 43.23
Schools (0.09 LUE Equivalency/Student)	

ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014**FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014****EFFECTIVE FEE**

SERVICE AREA ONE (1)	\$ 480	PER L.U.E.
SERVICE AREA TWO (2)	\$ 318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$ 10	per Sq Ft
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Right-of-way License

Original License	\$ 350	
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Water/Wastewater Impact Fees (For projects platted after 4/24/06)

*Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

*All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

Meter Type	Meter Size	Ratio to 5/8"	Water Fee	Sewer Fee	Total Fee
Simple	5/8" x 3/4"	1	\$1,770	\$1,230	\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845	\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075	\$ 7,500
Simple	1-1/2"	5	\$8,850	\$6,150	\$ 15,000
Simple	2"	8	\$14,160	\$9,840	\$ 24,000
Compound	2"	8	\$14,160	\$9,840	\$ 24,000
Turbine	2"	10	\$17,700	\$12,300	\$ 30,000
Compound	3"	16	\$28,320	\$19,680	\$ 48,000
Turbine	3"	24	\$42,480	\$29,520	\$ 72,000
Compound	4"	25	\$44,250	\$30,750	\$ 75,000
Turbine	4"	42	\$74,340	\$51,660	\$ 126,000
Compound	6"	50	\$88,500	\$61,500	\$ 150,000
Turbine	6"	92	\$162,840	\$113,160	\$ 276,000
Compound	8"	80	\$141,600	\$98,400	\$ 240,000
Turbine	8"	160	\$283,200	\$196,800	\$ 480,000
Compound	10"	115	\$203,550	\$141,450	\$ 345,000
Turbine	10"	250	\$442,500	\$307,500	\$ 750,000
Compound	12"	330	\$584,100	\$405,900	\$ 990,000

Tap Fees

<u>Water Taps</u>	
1"	\$ 1,513 per tap
1½"	\$ 1,909 per tap
2"	\$ 2,122 per tap

Sewer Taps

4"	\$	1,473.82	per tap
6"	\$	1,640.27	per tap
Meter Fees			
The Meter fees are pass through costs and these prices are subject to change			
Standard residential water meter			
Non standard meters vary in price. Please contact the Permit Technician for the cost of a non standard meter			
POLICE DEPARTMENT			
<u>Accident Report</u>	\$	6	Per report
CD of Report	\$	5	Per CD
Certified Copy of Report	\$	8	Per Report
<u>Dispatching fee for other jurisdiction -</u>			
By contract as negotiated by City Manager and approved by City Council			
<u>Fingerprinting Service</u>	\$	10	Per set
<u>Police Report</u>	\$	0.10	Per Page, After 50 Pages
DVD's	\$	3.00	
CD's	\$	1.00	
Police unit (vehicle)	\$	25	Per hour
Security fee for off-duty police officer (3 hrs/officer minimum)	\$	42	Per hour
SOLID WASTE COLLECTION			
Collected by City on monthly utility bill. Pick up once per week.			
<u>Residential</u>			
Fees calculated at Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)			
<u>Container Size:</u>			
Single 96 gallon cart	\$	12.45	Base Fee/month
Each additional cart	\$	4.05	Base Fee/month
<u>Curbside Recycling (pickup every other week):</u>			
Single 96 gallon cart	\$	3.36	Base Fee/month
Each additional cart	\$	3.36	Base Fee/month
Multi-Family Resident - Single User	\$	7.25	Base Fee/month
Multi-Family Resident - Multiple Users	\$	16.50	Base Fee/month
Customer requesting a one time additional waste/bulk item(s) collection (in addition to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.			
<u>Commercial</u>			
Fees calculated at Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)			
<u>Container Size:</u>			
96 Gallon Cart (additional pick up is \$25):			
One X Per week pick up	\$	19.55	Base Fee/month
Two X's Per week pick up	\$	28.00	Base Fee/month
Three X's Per week pick up	\$	34.12	Base Fee/month
Four X's Per week pick up	\$	42.67	Base Fee/month
Five X's Per week pick up	\$	52.89	Base Fee/month
2 Cubic Yards (additional pick up is \$25):			
One X Per week pick up	\$	54.15	Base Fee/month
Two X's Per week pick up	\$	89.66	Base Fee/month
Three X's Per week pick up	\$	110.97	Base Fee/month
3 Cubic Yards (additional pick up is \$35):			
One X Per week pick up	\$	70.87	Base Fee/month
Two X's Per week pick up	\$	123.28	Base Fee/month
Three X's Per week pick up	\$	175.56	Base Fee/month
Four X's Per week pick up	\$	206.56	Base Fee/month
Five X's Per week pick up	\$	256.08	Base Fee/month
4 Cubic Yards (additional pick up is \$45):			
One X Per week pick up	\$	89.66	Base Fee/month
Two X's Per week pick up	\$	156.88	Base Fee/month
Three X's Per week pick up	\$	226.97	Base Fee/month
Four X's Per week pick up	\$	273.14	Base Fee/month
Five X's Per week pick up	\$	354.74	Base Fee/month
6 Cubic Yards (additional pick up is \$55):			
One X Per week pick up	\$	112.06	Base Fee/month
Two X's Per week pick up	\$	184.98	Base Fee/month
Three X's Per week pick up	\$	274.57	Base Fee/month
Four X's Per week pick up	\$	309.00	Base Fee/month
Five X's Per week pick up	\$	377.29	Base Fee/month
8 Cubic Yards (additional pick up is \$65):			
One X Per week pick up	\$	136.36	Base Fee/month
Two X's Per week pick up	\$	225.99	Base Fee/month
Three X's Per week pick up	\$	317.51	Base Fee/month
Four X's Per week pick up	\$	390.93	Base Fee/month
Five X's Per week pick up	\$	493.34	Base Fee/month
10 Cubic Yards (additional pick up is \$75):			
One X Per week pick up	\$	166.23	Base Fee/month
Two X's Per week pick up	\$	261.50	Base Fee/month

Three X's Per week pick up	\$ 362.34	Base Fee/month
Four X's Per week pick up	\$ 468.79	Base Fee/month
Five X's Per week pick up	\$ 618.23	Base Fee/month

Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)

Delivery Charge:

*Delivery Charge is calculated at **Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 130.54	Fee per delivery
30 yd Roll-Off	\$ 130.54	Fee per delivery
40 yd Roll-Off	\$ 130.54	Fee per delivery

Daily rental:

*Daily Rental is calculated at **Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 2.02	Rate/day
30 yd Roll-Off	\$ 2.02	Rate/day
40 yd Roll-Off	\$ 2.02	Rate/day

Haul cost:

*Haul Cost is calculated at **Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)**

20 yd Roll-Off	\$ 401.67	Cost per haul
30 yd Roll-Off	\$ 481.99	Cost per haul
40 yd Roll-Off	\$ 562.32	Cost per haul

One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards

Delivery Charge	\$ 75.05	Fee/delivery
Daily Rental	\$ 4.50	Rate/day
Haul cost	\$ 75.05	Cost per haul

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$ 10	
Trailer (16' to 18')	\$ 20	

Assessments

Lot clean up	Actual cost + 10% admin fee
Paving assessment	n/a

Lien Fees

Filing of Lien with Williamson County	Per current County rate
Release of Lien with Williamson County	Per current County rate

Waste Hauling

Liquid waste hauler discharge permit	\$ 100	each year (1) vehicle
	\$ 25	each additional vehicle
Discharge fee	\$ 0.05	(or \$50.00 per 1,000 gals.)
		per gallon (based on the size of tanker).

For Special Industrial Wastes that are manifested by State regulation, excluding water or wastewater treatment plant sludge, the rate per haul of a roll off container

\$ 210

Disposal charges shall be determined following receipt of a waste profile determining handling and classification of the specific waste stream.

Rates are subject to modification by City approval.

UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	\$ 110
3/4"	<10,000	\$ 132
1"	<10,000	\$ 143
1 1/2"	<15,000	\$ 193
2"	<15,000	\$ 248
3"	<15,000	\$ 302
4"	<25,000	\$ 468
6"	<25,000	\$ 688
8"	<50,000	\$ 1,128
10"	<75,000	\$ 1,678
12"	<150,000	\$ 2,778

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	\$ 110 +((# units -1) x 0.7)x\$100
3/4"	<10,000	\$ 132 +((# units -1) x 0.7)x\$100
1"	<10,000	\$ 143 +((# units -1) x 0.7)x\$100
1 1/2"	<15,000	\$ 193 +((# units -1) x 0.7)x\$100
2"	<15,000	\$ 248 +((# units -1) x 0.7)x\$100
3"	<15,000	\$ 302 +((# units -1) x 0.7)x\$100
4"	<25,000	\$ 468 +((# units -1) x 0.7)x\$100

**If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Backflow Prevention

Initial Permit	\$	28
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Water Rates

Rates for all single family, commercial, industrial and irrigation accounts per connection.

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and industrial.

Base Rate

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
5/8" x 3/4"	\$ 35.48
1"	\$ 59.26
1½"	\$ 88.67
2"	\$ 141.92
3"	\$ 283.86
4"	\$ 443.51
6"	\$ 888.07
Living Unit Equivalent (LUE)	\$ 15.03 for each LUE

Residential:

Block 1	per kgals. (0-2,000 gallons)	\$ 3.61
Block 2	per kgals. (2001-5,000 gallons)	\$ 3.97
Block 3	per kgals. (5,001-9,000 gallons)	\$ 4.31
Block 4	per kgals. (above-9,000 gallons)	\$ 5.04

Non-Residential:

Block 1	per kgals. (0-15,000 gallons)	\$ 4.87
Block 2	per kgals. (15,001-45,000 gallons)	\$ 5.36
Block 3	per kgals. (45,001-120,000 gallons)	\$ 5.90
Block 4	per kgals. (above-120,000 gallons)	\$ 6.33

Irrigation:	All usage (minimum 1,000 gallons)	\$ 7.62 per 1,000 gallons
Bulk Water Rate		\$ 6.79 per 1,000 gallons

Sewer Rates

Rates for all Single Family Dwelling accounts per connection.

Total "charge" includes monthly minimum plus \$7.01-per 1,000 gallons.

Usage is based on three consecutive months average water billing during low use period (December, January and February).

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
5/8" x 3/4"	\$ 31.73
1"	\$ 31.73
1½"	\$ 31.73
2"	\$ 31.73
3"	\$ 31.73
4"	\$ 31.73
6"	\$ 31.73

Rates for all multi- family dwelling, commercial and industrial accounts per connection.

Total monthly charge includes monthly minimum plus \$7.01-per 1,000 gallons.

<u>Meter Size</u>	<u>Monthly Minimum Charge</u>
5/8" x 3/4"	\$ 31.73
1"	\$ 31.73
1½"	\$ 31.73
2"	\$ 31.73
3"	\$ 31.73
4"	\$ 31.73
6"	\$ 31.73

Additional Utility Service Fees:

Administrative/Processing Fee	\$ 28
After Hours Connection Fee	\$ 55
Connect Fees	\$ 28
Fire Hydrant Meter-Base Fee (no consumption included)	\$ 110
Fire Hydrant Meter-Deposit	\$ 660
Late Fee (Applied to balance of account if not paid by due date indicated on bill)	10%
Lock Fee	\$ 28
Meter Flow Test-In-House	\$ 44
Plugged/Pulled Meter Fee	\$ 83
Reconnect Fee	\$ 28
Reread Fees	\$ 22
Return Check & NSF Electronic Draft Fees	\$ 33
Return Trip Fee	\$ 22
Third Party Meter Flow Test-Commercial	\$ 193
Third Party Meter Flow Test-Residential	\$ 105
Transfer Fee	\$ 22
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$ 83

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)	Monthly Rate
Residential (includes multi-family) = 1 ERU/Unit	\$ 3 Per ERU
Non-residential= \$3.00 per 2,500 sq ft of impervious area	\$ 3 minimum fee

Transportation User Fee TRIP FACTOR INDEX**TRANSPORTATION USER FEE SCHEDULE**

Category	Units	Trip Factor	Subcategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

	Monthly BaseTrip Rate	Monthly Charge
Nonresidential Tiers		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
Residential		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

*All churches will be placed in Tier I

[FY 2022 Fee Schedule Adjustments - 8-13-21.xlsx \(taylor.tx.us\)](#)



Ordinances

Budget Ordinance	287
Tax Ordinance	288
Fee Ordinance	290

ORDINANCE NO. 2021-20**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022.**

WHEREAS, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

WHEREAS, a public hearing on such budget was held on September 9, 2021, was given notice and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held prior to the final adoption of this ordinance.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. The attached budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, is hereby in all things approved and adopted and it shall be effective as of October 1, 2021.

SECTION 2. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

SECTION 3. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

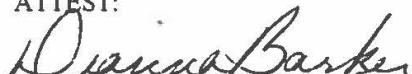
SECTION 4. In accordance with Article VIII of the City Charter, Ordinance No. 2021-20 was introduced before the City Council on August 26, 2021.

PASSED, APPROVED, and ADOPTED on the 9 day of September, 2021.



Brandt Rydell, Mayor
Taylor City Council

ATTEST:


Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted Hejl, City Attorney

ORDINANCE NO. 2021-21

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2022.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

SECTION 1. That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the Fiscal Year 2022 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.569637** cents on each One Hundred Dollars (\$100.00) valuation of property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 4.98 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27.05

SECTION 2. That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the Fiscal Year 2022 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.195478** cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and Operation of the Municipal Government	\$0.569637
Interest and Sinking	\$0.195478
Total Tax per \$100.00 of valuation	\$0.765115

SECTION 3. All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

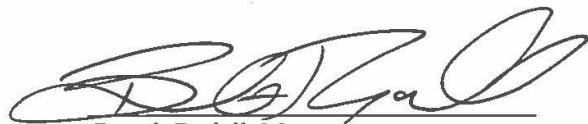
SECTION 4. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

SECTION 5. A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

SECTION 6. That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

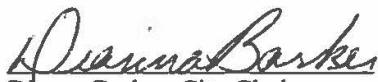
SECTION 7. In accordance with Article VIII, of the City Charter, Ordinance No. 2021-21 was introduced before the City Council on August 26, 2021.

PASSED, APPROVED, and ADOPTED on the 9 the day of September, 2021.



Brandt Rydell, Mayor
Taylor City Council

ATTEST:



Dianne Barker
Dianne Barker, City Clerk

APPROVED AS TO FORM:

Ted Hejl, City Attorney

ORDINANCE NO. 2021-23

**AN ORDINANCE AMENDING ORDINANCE NO. 2020-11 ADOPTED
ON SEPTEMBER 24, 2020 BY CHANGING CERTAIN RATES AND
OTHER SERVICES PROVIDED BY THE CITY.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
TAYLOR:**

SECTION 1.0 That the certain rates and fees for services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A – FY 2022 Fee Schedule.

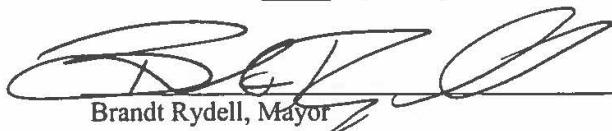
SECTION 2.0 That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2020-11.

SECTION 3.0 All other provisions of Ordinance No. 2020-11 shall remain in full force and effect.

SECTION 4.0 In accordance with Article VIII of the City Charter, Ordinance 2021-23 was introduced before the Taylor City Council on the 9th day of September, 2021.

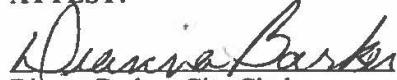
SECTION 5.0 This Ordinance shall be in full force and effect beginning October 1st, 2021.

PASSED, APPROVED, and ADOPTED on the 23 day of September 2021.



Brandt Rydell, Mayor

ATTEST:



Dianna Barker
Dianna Barker, City Clerk

APPROVED AS TO FORM:

Ted Hejl, City Attorney



Glossary

Accrual Basis – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accrued Expenses - Expenses incurred but not due until a later date.

ACH- See Automated Clearing House.

ADA- American Disability Act

Adjustment to Base (ATB) - items are additional service programs, personnel, and/or equipment that was not part of, nor approved as a continuing program in previous budgets.

Ad Valorem Tax – (current) All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

Ad Valorem Tax – (delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1st of the fiscal year in which it is imposed.

Ad Valorem Tax – (penalty and interest) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Annual Comprehensive Financial Report (ACFR) – The financial report that encompasses all funds and component units of the government. The ACFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual funds statements as needed.

Appropriation – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Arbitrage - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

Assessed Valuations – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Audit – A comprehensive review of the manner in which the government's resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

Automated Clearing House (ACH) - The direct fund transfer authorization from one bank account to another.

Authorized Position - Employee positions in the adopted budget to be filled during the year.

Available (Undesignated) Fund Balance- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

AWOS – Automated Weather Observation System.

Balanced Budget – Budget in which income equals expenditure.

Base Budget- A recurring set of [funds](#) provided to a [department](#) at the onset of each [budget period](#). The base budget is used to keep the department functioning, and is derived from the previous year's spending and [adjustments](#) such as [inflation](#).

Bench Mark – A comparison of performance across many organizations in order to better understand one's own performance.

Beginning Fund Balance – Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year encumbrances.

Bond – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bond, General Obligation (G.O.) – Bond backed by the full faith, credit taxing power of the government.

Bond, Revenue - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

Bonded Debt – That portion of indebtedness represented by outstanding bonds.

Budget – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budgetary Basis- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Calendar – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

Budget Category – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

Budgeted Funds – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

Budget Message - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

CAPCOG – Capital Area Council of Governments

Capital Asset – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Expenditures – Outflows of spend-able resources for the acquisitions of long-term assets.

Capital Improvements Program – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

Capitalized Lease Proceeds – Financing obtained through a three or seven-year leasing program for durable equipment and rolling stock.

Capital Outlay – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

Capital Projects Fund – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee – see Impact Fee

Cash Basis – A basis of accounting under which transactions are recognized only when cash changes "hands".

CDBG – Community Development Block Grant

CDC – Community Development Corporation

Certificate of Obligation (C.O.) – A form of general obligation debt.

Certified Tax Roll – A list of all taxable properties, values, and exemptions in the City. This roll is established by the Williamson County Appraisal District.

CIP – Capital Improvement Projects.

COBRA -Consolidated Omnibus Budget Reconciliation Act.

Comprehensive Plan Implementation Committee (CPIC) is a committee made up of town residents. The CPIC is responsible for ensuring that the implementation of the Comprehensive Plan accurately reflects the interests of the community and the work is synthesized into final, consistent policies and ordinances.

Consumer Price Index - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e., economic inflation).

Contingency – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

Contingency Reserves – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Council-Manager Government - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

Current Taxes – Taxes levied for and due in the current budget period.

Debt Limit- The maximum amount of gross net of debt which is legally permitted.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

Deficit – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes – Taxes remaining unpaid on and after the date due.

Demand – Reflects the scope of a program in terms of population or user activity.

Department – A logical division or classification of activities within the City. (e.g., Police Department, Community Development, etc.)

Depreciation – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

Distinguished Budget Presentation Awards Program – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Division – A separately budgeted segment of a department.

EEOC - Equal Employment Opportunity Commission

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Ending Fund Balance - The unencumbered cash remaining in a fund at the end of the fiscal year

EPA – Environmental Protection Agency

Enterprise Fund - Self-supporting government fund that sells goods and services to the public for a fee

Expenditure – The actual outflow of funds paid for an asset obtained or goods and services obtained

FMLA - Family Medical Leave Act

Fiduciary Fund – A governmental fund used to account for assets held by a governmental entity in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units

Filing Fee – A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal – Pertaining to finances in general

Fiscal Year – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

Fixed Assets – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery, and equipment.

Franchise – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-Time Equivalent – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

Fund – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance – The excess of assets over liabilities in a governmental fund

General Fund – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation (G.O.) Bonds – Bonds for the payment of which the full faith and credit of the City is pledged.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and provide a standard by which to measure financial presentations.

GIS – Geographic Information System

Goals – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g., financial condition, service levels provided, etc.)

GASB - Governmental Accounting Standard Board

Governmental Funds – Funds, within a governmental accounting system, that support general tax supported governmental activities.

Government Finance Officers Association (GFOA) - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

Grants – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HIPPA - Health Insurance Portability and Accountability Act

House Bill 3195- House Bill passed during the 80th Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

Hotel/Motel Tax – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

I&S G.O. Bond Fund – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

Impact Fee – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Income – Funds available for expenditure during a fiscal year.

Infrastructure – Substructure or underlying foundation of the City (e.g., streets, utility lines water and wastewater treatment facilities, etc.)

Inputs – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Interfund Transfers – Amounts transferred from one fund to another.

Intergovernmental Revenue- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Funds- A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

Investments – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Legal Debt Margin - The excess of the amount of debt legally authorized over the amount of debt outstanding.

Levy – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

Liability – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Line-Item Budget – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt – Debt with a maturity of more than one year after the date of issuance.

Major Fund - funds whose revenues, expenditures/expenses, assets, or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds

MDUS – Municipal Drainage Utility System

Modified Accrual Basis – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

Objectives – Specific, measurable targets set in relation to goals.

Open Meeting Law- Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the public at least 72 hours before the meeting.

Operating Budget – Plans of current, day-to-day expenditures and the proposed means of financing them.

Ordinance – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal “status”. Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution.

Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

Pass-Through Grants – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Performance Budget – A budget where expenditures are based primarily on measurable performance of activities and work programs.

Performance Indicators – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department.

Permanent Fund - Used to account for the financial resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that benefit the government or its citizens

Program – A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Proprietary Fund – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

Reserve – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

Retained Earnings – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

Revenue Bond – Bond whose principal and interest are payable exclusively from user fees (e.g., Water and Wastewater utility rates)

Resolution- A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Sales Tax – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

Service Charges – Service charges are allocated to all Enterprise Fund activities (e.g., water/sewer) for indirect management and administrative support provided by General Fund departments.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g., Hotel/Motel Special Revenue Fund).

Standard Operating Procedures- Step-by-step instructions on how to perform a task or job.

TAV – Taxable assessed valuations.

TISD - Taylor Independent School District

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Tax Rate – The amount of tax stated in terms of a unit of the tax base (e.g., cents per hundred dollars valuation).

TCAT - Temple College at Taylor

TAKS - Texas Assessment of Knowledge Test

TCEQ – Texas Commission of Environmental Quality

TEA - Texas Education Agency

TEDC – Taylor Economic Development Corporation

TMRS -Texas Municipal Retirement System

TUF- Transportation User Fee

Transfer In/Out – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Undesignated Fund Balance – The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

Unreserved Fund Balance – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

Utility Fund – See Water/Wastewater Utility Fund

Water/Wastewater Utility Fund – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Williamson County Appraisal District (WCAD)– Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

Working Capital – The excess of current assets over current liabilities.