



## FY 2021 ANNUAL BUDGET

City of Taylor, TX | 400 Porter Street | Taylor, TX 76574

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**City of Taylor  
Texas**

For the Fiscal Year Beginning

**October 1, 2019**

*Christopher P. Morill*

Executive Director



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## Texas Senate Bill 656 Requirement

As required pursuant to Section 102.007 of the Texas Local Government Code, as amended by S.B. 656:

This budget will raise more total property taxes than last year's budget by \$320,193, which is a 3.28% increase, and of that amount \$232,559 is tax revenue to be raised from new property added to the tax roll this year.

#### **RECORD VOTE ON ADOPTION OF THE BUDGET**

The Taylor City Council introduced the FY 2021 Budget on August 13, 2020, held a Public Hearing on September 10<sup>th</sup>, 2020, and approved formal adoption on September 10<sup>th</sup>, 2020 through a record vote listed below:

##### **FOR (5):**

<b>Gerald Anderson</b>	Council Member	District 1
<b>Mitchell Drummond</b>	Council Member	District 2
<b>Brandt Rydell</b>	Mayor	District 3
<b>Robert Garcia</b>	Council Member	District 4
<b>Dwayne Ariola</b>	Mayor Pro Tem	At Large

#### **PROPERTY TAX RATES**

The Taylor City Council set the upper tax limit (not to exceed) and set the public hearing dates for August 22<sup>nd</sup>, 2019 and September 5<sup>th</sup>, 2019 on August 8<sup>th</sup>, 2019. Formal adoption of the tax rate was approved on September 12<sup>th</sup>, 2019 through a record vote of 3-2.

	<b><u>FY 2020</u></b>	<b><u>FY 2021</u></b>
Property Tax Rate	0.809215	0.809215
* Effective Tax Rate	0.741841	0.802466
* Rollback Tax Rate	0.809215	0.821174
M & O Tax Rate	0.611551	0.613755
* I & S Tax Rate	0.197664	0.195460

\*This rate is calculated by Williamson County Appraisal District

#### **TOTAL MUNICIPAL DEBT OBLIGATIONS**

As of September 30<sup>th</sup>, 2020, the City of Taylor has an outstanding principal balance of \$21,095,000.



## Mayor & City Council

City Council Strategic Vision

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On August 23<sup>rd</sup>, 2018, City Council approved a final review and update of the City Council Strategic Plan. The plan consists of five hierarchical elements illustrated below:



# Drivers

- **Neighborhoods / Diversity & Population Size**
  - Historical Preservation
  - Housing Diversity, in option/styles, size
  - Retaining historic/history perspective
  - Varied and unique identities
  - Forging a sense of community
  - Connectivity and overall sense of identity to Taylor
  - Increase population, growth rate
  - Attracting/retaining diverse population and incomes
  - Addressing dynamics of household income
  - Encourages creative class
  - Residential development incentives, trade-offs to other neighborhoods
- **Community Engagement**
  - Youth Council
  - Boards and Committees: participation, diversity, support of goals
  - Foster dialog and communication
  - Outreach: push out city information
  - Civic participation in community events
  - Participation and Boards and Commissions
  - Proud to be part of Taylor
  - Well maintained attractive neighborhoods (Code Enforcement / Neighborhood financial health)
- **Customer Service**
  - Put the customer first
  - Support a culture that consistently delivers exceptional service
  - Focus on business-friendly practices
  - Responsive/follow-up
  - Transparency
  - Accountability
  - Clear, concise, complete
  - Consistent

# Drivers

- **Public Safety**
  - Safe feeling in Taylor
  - Maintain policy/community relations
  - Traffic enforcement and traffic calming
  - “Perception of Safety”
  - Pedestrian safety
  - Adequate staffing
  - Community policing, value of hiring seasoned officers v. rookies, college education standards
  - Revisit goals, impact of civil service system
- **Transportation / Infrastructure / City Facilities**
  - Rebuild/invest
  - Planned approach – Strategic Facilities Plan – current and growth, past and future
  - Multimodal including trains, rails, sidewalks, and bike lanes
  - Master planning and implementation
  - R.O.W issues (Transportation/Thoroughfare Plan)
  - Commuter rail/ridesharing options, depot
  - Regional access
  - Accessibility to metro area/regional
  - Intergovernmental Partnerships: TXDoT, County, CAMPO, CAPCOG, etc.
  - Cemetery roads
  - Prepare for growth
  - Address current needs
  - Current/modernize for accessibility
- **Arts**
  - Entertainment District (Arts/Culture/Entertaining/Dining District)
  - Grow/attract Arts in Taylor
  - Receptiveness/brace
  - Market Taylor to Arts
  - Destination for Arts
  - Preserve legacy of Arts, private partners, museums, etc.
  - Branding of Taylor
- **Parks/Recreation, Trails, & Open Spaces**
  - Accessibility – inclusiveness and connectivity
  - Completion of Master Plan projects
  - Reinvestment and upgrades to existing parks
  - Options for open space to deal with future needs, set aside for municipal needs
  - Clean and family friendly

## Drivers

- **Economic Vitality / Financial Health**
  - Increase industrial parks and business parks
  - New business, industries, and developments/investments
  - Retail/restaurant spaces – receptive image
  - Downtown as barometer of health
  - Entertainment district
  - Partnerships with economic development stakeholders including Taylor ISD, Taylor Economic Development Corporation, and Chamber of Commerce
  - Rate of growth: need sufficient development to fund maintenance and growth demands
  - Bond ratings
  - Fund reserves
  - Spend within budget
  - Sustainability

### Relationship Between City Council Strategic Vision and FY 2021 Budget

Each operating department contains a **Budget Highlight** section that categorizes significant budget items according to the Focus Areas outlined in this section. In addition, certain contain sections titled **“Approved Adjustment to Base (ATB) items pursuant to City Council Focus Areas”** that summarize ATB’s by Focus Area and outline cost summaries.

**Neighborhoods / Diversity & Population Size** include the annual neighborhood clean-up in the Development Services budget.

**Public Safety** items relate to the training and development, special equipment, and medical supplies of the Police, Fire, and Animal Control departments.

**Infrastructure / Transportation / City Facilities** highlight budget items related to the city’s technology infrastructure (computer replacements, software, upgraded servers, etc.), streets and utilities infrastructure (street repair materials, fire hydrants, striping and streets signs, etc.), building and equipment maintenance items (roofing, plumbing, fuel system, hangar repairs, etc.), and office equipment (copiers, desks, file cabinets, etc.). On-going updates to the Comprehensive Plan, Municipal Utility Drainage System (MDUS), Land Use, Utility Impact Fee, and Roadway Impact Fee Studies that guide City Council actions related to rate structures, infrastructure demands, and development codes are included in this focus area.

**Economic Vitality / Financial Health** consists of continuous discussions cost-of-living adjustments for city employees. Ensuring the city maintains market competitiveness for salary and benefits reduces turnover and attracts talented employees. In doing so, the city reduces training and recruitment costs and improves the delivery and efficiency of city services – items that contribute to financial stability and adhering to budget limits.

**Community Engagement** includes contributions to civic programs, public meetings and workshops, city sponsored events, and Shop Local promotions.

**Customer Service** highlights budget items that relate to the service of citizens, visitors, and employees. Examples include training and workshops, professional conferences, content creation software (Microsoft Office Suite, Adobe Creative Cloud), and memberships and dues to professional organizations that provide employees the necessary training, skills, and knowledge of innovative trends in their respective fields to continue their professional development and provide the best service possible to the citizens of Taylor. In addition, adding new positions to provide increased services are included in this Focus Area.

**Arts** include an allocated amount for promoting arts and culture to continue to foster an attractive entertainment district.

**Parks, Trails, & Open Spaces** provide for the maintenance and upkeep of landscaping, public spaces, parks, and ball fields for the enjoyment of citizens and visitors.

## Long-Range Financial Plans and the Budget

City Council and staff utilized the **Mission** and **Vision** statements illustrated on page 5 , the Comprehensive Plan, and various Master Plans to create **Pillars of Strategic Growth** that guide policy and budgetary decisions:

- **Pillars of Strategic Growth**
  - **Quality of Life**
  - **Economic Vitality**
  - **Mobility & Infrastructure**

At the beginning of the Budget Process, these Pillars of Strategic Growth are further derived into **Focus Areas** that guide funding requests during the formulation of the preliminary budget:

– <b>Neighborhoods / Diversity &amp; Population Size</b>	– <b>Community Engagement</b>
– <b>Public Safety</b>	– <b>Customer Service</b>
– <b>Infrastructure/Transportation/City Facilities</b>	– <b>Arts</b>
– <b>Economic Vitality / Financial Health</b>	– <b>Parks, Trails, Open Spaces</b>

The budget review process evaluates base operating and new programs/funding requests (ATB's) based on the **Drivers** corresponding to each Focus Area. Subsequently, all approved expenditures are categorized according to Focus Area to ensure the proposed budget aligns with City Council's Strategic Vision. This process is applied on an annual basis.

With the uncertain impacts of the COVID-19 pandemic during the preparation of the FY 2021 budget, on-going rate studies and updates to the City's Comprehensive Plan, efforts are still underway to incorporate this methodology to long-range planning that extends into financial forecasting and budgeting polices. This same process is underway with the Capital Improvement Program (CIP) as well. As a result, the FY 2021 budget document does not explicitly outline financial or project allocations beyond FY 2021 as they continue to be under development and deliberation. However, the budget still maintains a strong adherence to the Pillars of Strategic Growth in line with a long-term growth and sustainability philosophy.

The FY 2022 budget will include clear and distinct connections with the City's strategic vision Comprehensive Plan, and master plans in respect to long-range financial and capital project planning.



## City Manager's Budget Message

Budget-in-Brief

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September 2, 2020

Honorable Mayor and Councilmembers,

I formally introduce the City of Taylor's adopted budget for the Fiscal Year 2021. As with years past, this budget is a collaborative effort to advance the city's strategic pillars of Streets/Infrastructure, Quality of Life, and Economic Vitality.

The City of Taylor is continuing to prepare for growth. As housing prices rise in Austin and the surrounding area, Taylor is experiencing growth in demand for the affordable housing offered within the city limits. This demand drove new housing starts as we saw the build out of Avery Glen ramp up. In addition, 2019-20 saw the groundbreaking of The Grove at Bull Creek residential development on the northside of the City as well as the approval for the Castlewood Planned Community across from the high school. These newly constructed housing units will result in a growing population. Although such growth will correspond with higher tax collections, it will also result in additional demands on the city services provided.

The City of Taylor is preparing for growth by examining its infrastructure. In 2019-20, the City began a water and wastewater study to examine our flow capacity and identify areas within the City's existing infrastructure that could limit our growth potential. Once these areas of flow reductions and restrictions are identified, funding strategies will be developed to address the deficiencies and allow sufficient water and wastewater facilities to exist that will meet the demand of future growth.

In 2019-20, The City also started the process of updating the Comprehensive Plan and this process will continue in FY2021. The Comp Plan is developed using input from major stakeholders and citizens and is the guiding document that shapes the growth of the community. It's important to have an updated Comp Plan prior to experiencing significant growth so that growth can occur in an orderly manner.

The City has also started the process of developing a Drainage Master Plan and will continue this process in FY2021. The Drainage plan will examine the capacity of the drainage system and identify improvement projects to increase the performance of the system. The Drainage Master Plan in coordination with the Comprehensive Plan will allow the City to prepare for new developments to ensure that surface water is properly contained and managed so that properties downstream are not negatively affected by the new development.

Finally, two other plans were conducted in 2019-20 and will be finalized soon; these being the Street Condition Analysis and Parks Master Plan. Once finalized, these plans will identify specific improvement projects that will be incorporated into a 5-year Capital Improvement Plan. In addition, these plans will coordinate with the Comprehensive Plan to identify how future growth will increase the demands on our street and park systems.

The FY2021 Budget that I now present to Council recognizes that future growth needs to be planned for, but also recognizes that the City of Taylor has current demands on its resources that must be addressed. Through conservative budgeting approaches and reallocating the limited resources to best address the most critical of these current demands, I feel the budget presented enhances the Council's strategic pillars, addresses the need to retain the City's staff, and fiscally aligns our departments to prepare for the coming growth.

The economic uncertainty resulting from the COVID-19 pandemic has also required us to adjust our budgeting process for FY2021. We have taken a very conservative approach in developing the FY2021 budget. We have developed the FY2021 budget to maintain the service levels in the FY2020 budget and this will be reflected by total expenditures in FY2021 being approximately the same as FY2020. In addition, we have several additional expenditures identified to be added to the budget should our revenue projections prove to be overly conservative and additional revenues become available during the fiscal year.

The FY2021 Budget is supported in part by property tax revenues. I am recommending that Council set the tax rate at the \$0.809215, which is the same tax rate as last year. The demands on services has far exceeded the funding available in past years and maximizing tax revenues is important in providing the funding needed to help meet the current demands.

The FY2021 Combined Budget proposes total revenues of \$32,526,382 with total expenditures of \$32,189,163. The General Fund budget for FY2021 is \$15,106,113, a 1.86% increase over the FY2020 adopted General Fund budget but is likely to be less than actual revenues received in FY2020. The City's proposed General Fund revenues exceed the operating expenditures within the budget by \$869.

This year there was a higher than normal amount of property value under protest and the budget assumes that sixty percent of the remaining protested value will be retained. The budget also assumes a lower than normal tax collection rate of 98% due to the economic concerns from COVID-19. It is not anticipated that adjustments will be made to the budget due to property value still under protest but could occur if either the amount of retained value or collection rate are significantly higher than estimated.

The budget document includes the General Fund; the City's primary enterprise funds- Utility, Airport, Cemetery and Sanitation Funds; the Special Revenue Funds; the Debt Service Funds; and the Impact Fee Funds.

### **Budget Highlights:**

- The FY2021 budget is developed as a carryover, or flat budget that mirrors closely the FY2020 expenditures
- The funding to continue the update of the Comprehensive Plan. This plan will assist city leaders in making future growth-related land use and zoning decisions.

- The funding to complete the Master Drainage Plan
- Provide much needed technology upgrades including the replacement of one of our two servers, the upgrade of the Microsoft Office software whose cost will be partially offset by the elimination of the Enterprise Server license fee, and portable computers for field work in the Development Services department.
- Maintain the current level of employee benefits while adding a Flexible Spending Account option to assist employees in meeting their health care costs through tax deferred savings. We were also able to negotiate a second consecutive rate pass (no increase) for our health care plan.
- Funding secured by the FY2018-19 debt issuance will provide much needed street, drainage and utility work. In addition, it will allow for the land acquisition and design work for the proposed Justice Center.
- The funding to complete the Impact Fee Study on the Utility and Road Impact Fees. The study is due for an update and is a requirement for charging the fee.
- The initial five-year implementation of the Water and Sewer Stabilization Program was completed in 2019 and utility rates did not increase in the 2019-20 Budget. Due to concerns related to the economic impact of COVID-19 on our citizens, the FY2021 does not contain a rate increase for the utility systems.
- A fourth year of grant funding for one full-time Victims Assistance position to continue victim services in the Taylor community.
- Maintains funding for Public Arts
- Maintains funding for three HOME Program houses

**FY2021 Budget-In-Brief****General Fund**

The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. Revenues are budgeted at \$15,106,113 with the primary revenues sources as follows:

- ❖ Ad Valorem Taxes – Property tax collections are budgeted at \$7,497,000, an increase of \$355,000 from FY 2020. The 2020 certified taxable value per the Williamson County Tax Appraisal District is \$1,246,440,210 with \$44,673,064 in value still under protest. Tax revenues in the General Fund are based on the assumption that sixty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 43% of total revenue for governmental activities.
- ❖ Sales Tax revenue is budgeted at \$3,140,000, which is a decrease from the current budget of \$255,000 (-7.51%). Sales tax revenues for 2019-20 have been higher than budgeted, and it is estimated that actual collections for the fiscal year will be approximately \$3,520,000. Sale tax revenues in the proposed 2020-21 budget are \$380,000, or 10.8% less than these estimated actual collections for the current fiscal year.
- ❖ Franchise Taxes, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 5.6% of General Fund revenues. This is the City's third largest revenue source.
- ❖ Permits and licenses are budgeted at \$494,800, as new development and construction are driving the 48% anticipated increase in budgeted revenues compared to the 2019-20 budgeted amount.
- ❖ Budgeted transfers in from other funds covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$2,008,182 is an increase of \$48,982 from the current fiscal year.

General Fund expenditures are budgeted at \$15,106,113; this is an increase of \$275,609 or 1.86% from the current year adopted budget. The major changes in expenditures are related to the full-year costs of items added during the current fiscal year and inflationary costs.

### **Special Revenue Funds**

The City accounts for resources restricted to, or designated for, specific purposes in special revenue funds. The special revenues funds consist of the following:

- ❖ ***Tax Increment Fund*** - The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. Revenues are budgeted at \$337,500, which is derived from city property tax, interest income and the captured taxes from Williamson County. Expenditures are budgeted at \$411,132. Expenditures are anticipated to exceed revenues by approximately \$73,000 and will be covered by the use of TIF Fund reserves.
- ❖ ***Hotel/Motel Fund*** - Revenues for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities with the addition of the new Holiday Inn Express. Revenues are budgeted

at \$205,000 and reflect the negotiated tax incentive for the new facility and the anticipated reduction in collections from the existing facilities. Expenditures are budgeted at \$205,000, of which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.

- ❖ **Main Street Revenue Fund** - The purpose of this fund is to provide incentives for downtown businesses to improve the building façades and promote downtown development. This fund accounts for the donations and proceeds from fundraisers and the expenditures associated with such fundraisers. Revenues are budgeted at \$107,100 and include revenues derived from City fund raising events, the annual Blackland Prairie Days, and \$39,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. Expenditures for the fund are budgeted at \$97,650.
- ❖ **Municipal Court Special Fee Fund** - These funds are collected through the municipal court system and are restricted for building security and technology. Budgeted revenues are \$17,000, which is a decrease of \$3,464 and continues the trend of decreasing revenues. Expenditures are budgeted at \$10,212 for security services performed by the police department.
- ❖ **Library Grant/Donation Fund** - The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. Revenues are budgeted at \$5,300, which includes \$4,000 for interest income earned. \$5,000 in expenditures are budgeted for library books and other contract services.

#### **Municipal Drainage Utility System (MDUS) Fund**

MDUS Fund revenues are budgeted at \$501,000 for FY 2021, in line with the current fiscal year. Expenditures total \$490,400, and are also in line with the current fiscal year. The budget includes an \$180,000 transfer to the General Fund to cover administrative costs and \$279,750 to cover debt payments.

#### **Roadway Impact Fund**

Revenues are budgeted at \$35,000, which is generated by anticipated new development. Expenditures are budgeted at \$30,000 for the Roadway Impact Fee Rate Study.

#### **Utility Impact Fund**

Revenues are budgeted at \$250,000, which is generated by anticipated new development. Expenditures are budgeted at \$125,000 for the Utility Impact Fee Rate Study.

### **Utility Fund**

Utility fund revenues are budgeted at \$10,245,500. The FY 2021 budget does not include a rate increase in the water and sewer rates.

- ❖ Water income is budgeted at \$4,597,000. Without a planned rate increase and average levels of consumption, the budget reflects the assumption that we will see little to no revenue growth in the next fiscal year from current fiscal year budgeted amounts.
- ❖ Sewer income is budgeted at \$4,532,000, which is up \$132,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January and February. Commercial customer sewer charges are based on their water consumption.
- ❖ The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$500,000. There is a \$50,000 increase from the current fiscal year.

Expenditures for FY 2021 are budgeted at \$10,000,242 and is an increase of \$247,298 (2.54%) from the current fiscal year budget. The areas of major increases are as follows:

- ❖ Debt service payments are budgeted at \$2,616,376 for the existing debt.
- ❖ Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges.

Projected revenues over expenditures in the Utility Fund are \$245,258.

### **Airport Fund**

Airport Fund revenues are budgeted at \$426,700, a decrease of \$2,800. The budgeted decrease reflects an adjustment for fuel sales to correlate with actual sales.

The FY 2021 budgeted expenses total \$426,342, a decrease of \$986 from the current year budget.

### **Cemetery Operating Fund**

Revenues in the Cemetery Fund are budgeted at \$179,000, a decrease of \$33,300. The decrease in revenues correlates to actual historical experience. Expenditures are budgeted at \$211,853, a decrease of \$314.

### **Sanitation Fund**

Revenues in the Sanitation Fund are budgeted at \$1,843,000 for FY 2021 and expenses are budgeted at \$1,821,700. The major expense within this fund is the solid waste collection contract with Waste Connection. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. No rate increase is proposed for sanitation services.

**Transportation Fund (TUF)**

Revenues are budgeted at \$793,000 and expenditures at \$761,719. Included in the budget is \$300,000 for annual street maintenance, \$120,000 for materials, \$45,000 for engineering work, and \$290,919 for debt service payments.

**Debt Service Funds**

These funds are for resources used to service the principal and interest on long-term debt obligations, and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$2,796,150, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$342,150 for debt assigned to that fund. Expenditures total \$2,816,950, which includes bond payments and bank/paying agent fees.

In the Utility I&S Fund, revenues are budgeted at \$2,616,376, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$2,616,637 to cover the principal and interest payments on existing debt.

In the Airport I&S Fund, revenues are budgeted at \$106,700, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$106,700 for the principal and interest payments on the existing debt.

In the MDUS I&S Fund, revenues are budgeted at \$279,750, which is a transfer in from the MDUS Fund. Expenditures are budgeted at \$279,750 to cover the principal and interest payments on existing debt.

In the TUF I&S Fund, revenues are budgeted at \$290,919, which is a transfer in from the TUF Fund. Expenditures are budgeted at \$290,919 to cover the principal and interest payments on the existing debt.

The bond rating for the city from Standard and Poor's is AA-.

**Internal Service Fund**

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

- ❖ In the Fleet Service Operation Fund for the FY 2021 budget, revenues are budgeted at \$701,808, with expenditures at \$691,877.
- ❖ This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles

and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.

- ❖ In the Fleet Replacement Fund, revenues are budgeted at \$416,355, which come from the various funds at a pro-rated amount based on the value of the equipment and vehicles purchased in the respective departments. Expenditures are budgeted at \$408,355, which covers the capital lease/purchase payments for the equipment that has been purchased. Included in this budget is financing for \$217,000 in vehicle and equipment purchases for the FY 2021, with annual payments projected to be approximately \$48,000.

The financing of capital equipment is as follows:

a) Police - 1 vehicle	\$65,000
b) Streets/Grounds -Mower	\$124,000
c) Parks – 1 vehicle	\$28,000
Total	\$217,000

### Summary

Combined revenues for FY 2021 for all funds total \$32,526,382 and expenditures total \$32,189,163. Although the demands on the City resources continue to exceed the available funding, this budget uses the available funds to optimize the services provided to our citizens and support the growth and development that is on-going in the City of Taylor.

Final adoption of the budget and tax rate is scheduled on September 24, 2020.

Respectfully submitted,

Brian LaBorde

City Manager



## User Information

Overview of the Budget Book	22
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The City of Taylor's annual budget is comprised of a table of contents and fourteen sections. These sections can be grouped into three broad categories as follows:

### Introduction and Information

- Texas Senate Bill 656 Requirement: As required pursuant to Section 102.007 of the Texas Local Government Code and amended by S.B. 656, this section includes the following information:
  - Property Tax Revenue Details,
  - Record votes of City Council on the adoption of the Budget and the Property Tax Rate,
  - Listing of Property Tax Rates such as Effective, Rollback, M & O and I & S,
  - Total Municipal Debt Obligations.
- Mayor & City Council: Includes a listing of Council Members, their terms, District Map of the City of Taylor, TX, and City Council Strategic Vision.
- City Manager's Budget Message: This letter that accompanies the budget when it is submitted to the Council. The Budget-In-Brief that follows provides information about each fund and the significant changes or events affecting the fund.
- User Information: Contains an overview of the Budget Book and its respective sections and categories. This section also includes the budget process summary and budget calendar, a brief summary of the Council-Manager form of municipal government as it relates to the City of Taylor, and City policies.
- Historical/Demographics: Provides a synopsis of the City of Taylor's history derived from various articles and newspaper clippings. In addition, a brief community profile is provided.
- Personnel/Boards: Includes the City's organizational chart, a listing of City Administration and Leadership, Boards & Commissions, and Personnel Summaries.

### Financial

- Budget summaries: Contains all budgeted revenues, expenditures, major revenue sources, all funds budget summary, city departments by fund and fund structure.
- Fund Overview and Detail: These sections contain detailed budget information for the various funds, departments, and divisions of the City. Where applicable, descriptions, goals, and performance indicators for various departments are given.
- Municipal Debt: Contains payment schedules and bond information for the City's general obligation (tax supported) debt and the utility, airport, drainage, Tax Increment Financing (TIF), and Transportation User Fee (TUF) debt.
- Capital Improvements: Includes a schedule of capital outlay and improvements (infrastructure) to be made during the coming fiscal year.

**Supporting Information**

- Fee Schedule:** A detailed listing of fees and/or charges for services that will be in effect for the coming fiscal year.
- Statistical Information:** Contains miscellaneous city statistics.
- Ordinances:**
  - Ordinance No. 2020-09: Approving and Adopting the Budget for FY2020-21.
  - Ordinance No. 2020-10: Adopting the Tax Rate for the Tax Year 2021.
  - Ordinance No. 2020-11: Adopting and changing certain rates and other services provided by the City for Fiscal Year 2020-21.
- Glossary:** A list of words and acronyms contained in the annual budget and their meaning.

**Budget Process**

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. In February, Departments Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditure and budget amounts, and estimated amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Departments calculates personnel costs and the debt service requirements and revenue projections for the new-year. The data combined with the Department requests form a preliminary or “first draft” budget. At this stage, the budget is usually unbalanced; that is departmental requests are usually greater than anticipated revenues.

After receiving the first draft by the City Manager, Deputy City Manager and the Finance Director, a series of meeting with the individual Department Heads to review and discuss their budget requests. These meetings are held in May and help the City Manager formulate priorities for the proposed budget.

A series a City Council budget workshops are held, usually in June through August. These workshops are open to the public and are posted per open meetings law. Information as to date and time can usually be found on City's website [www.taylortx.gov](http://www.taylortx.gov) and city newsletter as well as the local media coverage.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council before August 31<sup>st</sup>. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper, and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

After the public hearings as per Truth-in-Taxation guidelines, the City Council votes on the adoption of the budget. The budget is normally accepted and formally approved by the City Council before September 15. When deemed necessary, the City Council may amend the budget. The budget calendar that follows outlines the budget timeline.

## February

- **February 3** – Budget Kick-Off Meeting with Department Directors and Administrators
- **February 13** – Present Budget Calendar to City Council

## March

- **March 4** – Meet and Discuss Five-Year CIP with Department Directors
- **March 27** – Department FY 20-21 Budget (with ATB's) and FY 19-20 Projection Deadline for Data Entry in MDSS
- **March 31** – Receive preliminary property values from WCAD

## April

- **April 6** – Submit Department Budgets to City Management
- **Week of April 13** – City Manager Meets with Department Directors to Discuss Budgets
- **Week of April 20** – Finance Review, Update, Revise Budget and CIP with City Management
- **Week of April 27** – Finance Meet with City Management to Review, Update, Revise Budget

## May

- **May 1** – Deadline to Submit FY 19-20 Accomplishments, FY 20-21 Goals & Objectives, and Performance Measures
- **May 1** – Rough Draft Budget Due to City Manager
- **May 28** – Present Preliminary Budget to Council with Brief Explanation

## June

- **June 2** – Budget Workshop I
- **June 25** – OPEN – Possible Budget Workshop II

## July

- **July 9** – OPEN – Possible Budget Workshop II / III
- **July 25** – Certified property values due from WCAD

## August

- **August 7** – Deadline for WCAD to Send Taxpayer Postcards
- **August 13** – Set Upper Limit Tax Rate, Schedule Public Hearings, Introduce Budget and Tax Rate Ordinances, Discuss FY2021 CIP, Present Cert. of Sales Tax for Debt, and Post Required Notice of Tax Rates on City's website
- **August 24** – BUDGET/TAX RATE TO BE ADOPTED BY THIS DATE IF VOTER-APPROVAL RATE EXCEEDED
- **August 30** – Publish Notice of Hearings in Taylor Press
- **September 10** – Present Final Budget, Hold Public Hearing for Budget, Adopt Budget Ordinance, Hold Public Hearing for Tax Rate, Adopt Tax Rate Ordinance
- **September 10** – Introduce Updated Fee Schedule Ordinance
- **September 24** – Adopt Updated Fee Schedule Ordinance



*Deputy City Manager Jeff Jenkins and City Council on the Dais*

The City of Taylor operated under a Commission-Manager form of government from 1926 to 2001. In an election held on May 5, 2001, a charter amendment was approved changing the designation to a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the Mayor and four other members. The Council is elected on a non-partisan basis. Council

members serve three-year staggered terms. The three-year election cycle consists of two members being elected in consecutive years and a single member being elected in the third years of the cycle. Four of the council members are elected by district with the remaining council member being elected at-large. After each election, the five members of the Council select one of the members to serve as Mayor until the next election. The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and hiring the City Manager, City Attorney and Municipal Court Judges.

The City Manager is responsible for carrying out the policies and ordinances of the city council, for overseeing the day-to-day operations of the government and appointing the heads of the various departments.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

Funds are further organized into functional groups called Departments. A Department is a group of related activities aimed at accomplishing a major City service or program (e.g. Police Department).

A Department may be further divided into smaller areas called Divisions. Divisions perform specific functions within the Department (e.g. Animal Control is a Division of the Police Department).

At the head of each Department is a Director who is an officer of the City. Directors have supervision and control of a Department and the Division within it but are subject to the supervision and control of the City Manager. A Department Head may supervise more than one Department.

**Budgeting**

- The City Manager shall prepare a proposed budget that is balanced with current revenues plus available unreserved fund balances equal to or greater than current expenditures. A contingency reserve shall be maintained in the major funds (General & Utility Fund) at a level sufficient to provide for emergency expenditures and unanticipated revenue shortfalls. The City's goal is to maintain a minimum fund balance of three months of operating expenditures for the General Fund. The goal is for each fund to be self-sufficient and inter-fund transfers should primarily involve reimbursement for costs or services. The annual budget document shall be comprised of all City funds. Each fund shall contain a detailed listing of revenues and expenditures. The departmental budgets within each fund shall contain proposed expenditures, estimated current year expenditures and actual previous year expenditures by line item.

**Revenues & Reserves**

- The City shall budget revenues by analyzing historic revenue amounts for a five-year period taking into account the City's current economic development status. The City's fee schedule will be reviewed annually to ensure fees are consistent with the surrounding areas and that the City recoups its cost for specific services. Contingency reserves shall be maintained in the General Fund and Utility Fund at a level sufficient to provide for emergency and unanticipated revenue shortfalls.

**Expenditures**

- The City shall budget expenditures based on historic expenditures analysis, new expenses and new programs. Each department shall look at their operations in relation to historical expenses and planned new costs. Benefits shall be projected using the rate changes by Texas Municipal Retirement System, Baylor Scott & White Health Plan and the Internal Revenue Service. Modifications and adjustments will be made as necessary in order to ensure a balanced budget is achieved.

**Fund Balance**

- Three months (25%) of operating expenditure should be maintained for the General Fund. The intent is for each fund to be self-sufficient.

**Purchasing**

- City departments have the responsibility to see that their budget accounts are not overspent. All purchases over \$300 require a purchase order to be approved at the department head and then the Finance Director level. Items over \$1,500 to \$2,999 require at least three phone quotes and items over \$3,000 require at least three written quotes, while anything over \$50,000 is subject to be bid out in accordance with state law.

**Cash Management**

- The Finance Director is responsible for the design and implementation of reliable and effective cash-flow forecasting. The City shall deposit its funds only in a deposit account that is insured by the Federal Deposit Insurance Corporation (FDIC) or fully collateralized by securities which are authorized by law to be used to collateralize the City's deposits.

**Investments**

- The investing of City funds falls under the responsibility of the Finance Director. It is the intent of the City to be in complete compliance with local law and the Texas Public Funds Investment Act. The City's investments will be reviewed annually by an independent auditor as part of the annual audit process. The City's investment policies stress:
  1. **Safety** and preservation of principal. This is the foremost objective of the City.
  2. Maintenance of sufficient **liquidity** to meet operating needs
  3. **Diversification** to eliminate the risk of loss from concentration of assets
  4. Optimization of **interest earnings** on the portfolio

**Debt Management**

- Debt shall not be used for current operational expenses. Interest earned from bond proceeds shall be credited to the benefit of the fund to complete the project or to the benefit of the fund responsible for repayment of the debt. In order to maintain the financial reputation of the city of Taylor, the City shall seek the assistance of a financial advisor concerning long term debt.

**Reporting Policies**

- The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) guidelines. A copy of the budget will be available for public viewing at the City of Taylor Library and on the City's website.
- Monthly financial statements will be given to City Council.
- Monthly investment reports will be given to City Council.
- An independent audit will be conducted on an annual basis. The City will produce financial statements in accordance with generally accepted accounting procedures as outlined by the GASB. The City will produce a Comprehensive Annual Financial Report which meets the requirements for the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellent in Financial Reporting. The City has received its' eleventh (11) Certificate of Achievement. The City will also produce an annual budget document, which meets the criteria for GFOA's Distinguished Budget Presentation Award. The City has received the award six (6) times for past budgets. These documents will be presented to City Council and will be available for public viewing.

**City Funds**

- The City of Taylor is organized into Funds. In the field of finance, a fund is a separate accounting entity with revenues and expenses segregated for the purpose of carrying out a specific purpose or activity. A visual outline of the City's Fund Structure is located on page 79.
- Governmental Funds** are used to account for tax-supported activities. These activities are usually associated with a typical local government's operation, such as Fire and Police protection.
  - **General Funds (Major Fund)** - Chief operating fund which accounts for all transactions not required to be accounted for in any other funds.
  - **Special Revenue Fund (Non-Major Fund)** - Fund used to account for proceeds of certain specific revenue sources that are legally restricted or designated by City Council to expenditures for specified purposes.
  - **Debt Service Fund (Major Fund)** - Accounts for the accumulation of resources and payments for general long-term debt principal and interest.
- Proprietary Funds** are used to account for a government's business-type activities. The costs of providing certain goods and services (water and wastewater service) to the citizens of Taylor and should be financed or recovered primarily through user charges.
- Fiduciary Funds** are assets held by a governmental entity in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units.

**Budget Basis**

- The accounts of the City are organized on the basis of funds and account groups, each of which is a considered a separate accounting entity. The operations of each fund are accounted for with a separate set of distinct, self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses.
- The City's accounting records for all governmental funds are maintained on the modified accrual basis of accounting. This method recognizes revenue when it is measurable and available and expenditures when goods or services are received. All the proprietary funds are accounted from using the accrual basis of accounting; revenue is recognized when it is earned and expenses are recognized when they are incurred.
- The Comprehensive Annual Financial Report (CAFR) shows that status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. An exception is the treatment of capital outlay in the proprietary funds. The budget does not show depreciation expense.



## Historical / Demographics

History of Taylor  
Community Profile

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33



*West Side of Main Street*

On June 26, 1876, the International & Great Northern Railway reached a point in the vast open cattle ranges of Central Texas called Taylor Station. This station was named for a railroad official and was later called Taylorsville and finally Taylor. In anticipation of the railroad, the Texas Land Company laid out streets, public parks, a square, and sold lots for prices ranging from \$20 to \$350.

Taylor Station was situated on one of the major cattle trails and by August, 1876, it was reported that 146 carloads of cattle had been shipped. With the railroad, came a colonization of farmers and businessmen, mainly from Midwestern and Southern states. The rich pastureland was soon cultivated and began to produce an abundance of cotton. The first cotton gin was built in 1877.

Gradually, civilization developed. Early accounts describe quite a "bloody" place with shoot-outs and lawlessness; but, as more and more people arrived, churches and private schools were established and businesses flourished. A fire in February, 1879, destroyed most of the frame buildings and they were replaced with brick structures.

In 1882, the Missouri-Kansas-Texas Railroad was extended to Taylorsville: the first city election was held, and the Railroad was joined with the Missouri-Pacific to link East and West. A ceremony took place between Taylor and Hutto to celebrate this event, with speeches and an abundance of champagne and beer. The Honorable John R. Hoxie, ex-mayor of Chicago, drove the last spike. Mr. Hoxie became a wealthy cattleman whose ranch north of Taylorsville was described as quite a showplace.

In 1883, public schools were established and the Taylor Water Works pumped water from the springs in Murphy Park as well as from the San Gabriel River to a 75-foot high water tower. Water had previously been hauled into town in barrels and sold door-to-door. As testimony of the favorable economic climate of the times, the First National Bank was organized that year and capital stock of \$50,000 sold in less than an hour! On March 17, 1884, the city fathers changed the charter and the township of Taylorsville became officially known as the City of Taylor.

In the summer of 1884, a dog pound was initiated on the public square. A small boy was paid 25 cents for each stray dog he could round up. The City Marshall then sold them back to the owners for \$1, along with a numbered brass dog tag. The revenue was used for completion of a sewer system.

The Taylor Fair had its origins in the sheep ranchers who brought their flocks together on a common meeting ground to be sheared. While waiting for their flocks to be sheared, they entertained themselves with foot races, roping contests, and wagers of various natures. As they looked forward to meeting old friends and engaging in friendly rivalry, the idea of a yearly fair took root. The fair, held on July 4, 5, & 6 grew to include a parade, judging of livestock, baked goods, handiwork and horse races.

In 1889, Dr. A.V. Doak started a streetcar system that went from the I&GN depot on Main Street to Seventh Street, west to the pavilion on Sloan Street and south to Second Street, then east back to the depot. The dirt streets were often too muddy for any other method of transportation. Two Spanish mules drew each car and two boards were placed between the tracks for the mules to walk on.

The 1890 census showed Taylor having a population of 2,584. By the turn of the century, Taylor was well established as a trade and transportation center. Over 200 Taylor residents owned telephones in 1902. In 1913, a 3,260-foot deep artesian well was drilled. It was the deepest water well in the world at that time and was in use until 1994. The discovery of oil in nearby Thrall in 1915 only served to boost the already booming economy. The Chamber of Commerce was organized in 1925. The census had continued to show an increase in population each decade, even though the county population showed a decrease between 1930 and 1970.

Taylor has had several famous citizens through the years:

- (1888-1923) Elmer “Pet” Brown won the world’s middleweight crown in wrestling in 1914.
- (1893-1966) Dan Moody, an attorney and son of Taylor’s first mayor, was the first prosecuting attorney in the US to win a legal battle against the Ku Klux Klan. At age 33, he became the youngest governor of Texas.
- (1870-1932) Bill Pickett was a black cowboy who initiated the practice of “bulldogging” or steer wrestling and in 1971 was posthumously inducted into the Cowboy Hall of Fame. He controlled the steer by sinking his teeth into the animal’s upper lip as he twisted the neck and brought him down. Pickett died in 1932 after traveling all over the world performing his unusual stunt. There is a bronze statue of Bill Pickett at the Fort Worth Rodeo Grounds.

TAYLOR, TEXAS: was first named Taylorsville for an official (Edward Moses Taylor) of the International and Great Northern Railroads in 1876. Taylor is agriculture and manufacturing –based community with a growing population. While Taylor is considered part of the Austin metropolitan area, it is the most individual and rural community in the area.

**ETHNIC PRIDE:** is a great part of the Taylor “mystique”. The community takes great pride in its ethnic diversity that includes Czech, Polish, German, English, Scotch-Irish, Swedish, Black, Hispanic, Mid-Eastern and other ancestry. This diversity is never more evident than during the annual “Taylor History Days”. Examples of “ethnic Pride” are in the range of eating establishments within the city. Taylor is rightfully known for its great Bar-B-Que restaurants. Kolache, a Slavic pastry, are also widely available.

**STATELY MANSIONS:** are found throughout much of Taylor. Large old homes with two and three stories reflect a time of affluence in a young Taylor. Many of these homes have been maintained by generations of the same family, while others have been faithfully restored and modernized.

**COTTON:** has been one of the mainstays of Taylor’s economy since the early 1800’s. The rich soil and the skilled farmers who worked it made Williamson County a leading cotton producer. Most years will see some 80,000 bales of cotton harvested in the county and over 125,000 shipped from the Taylor Compress.

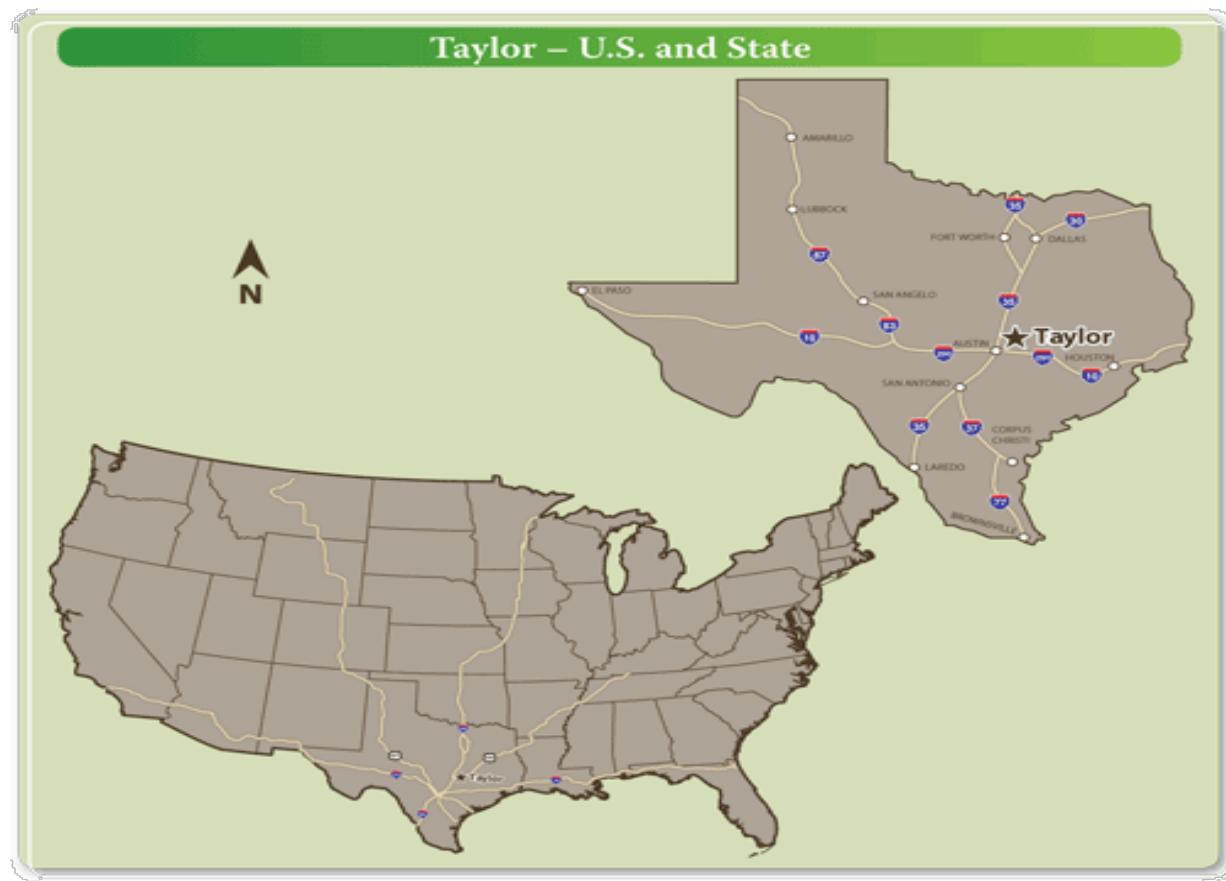
**MOODY MUSEUM:** “In a world where mankind is all-consumed with looking toward the future, we take great pride in preserving our past”. The restoration of the Governor Dan Moody Birthplace-Museum build in 1887 is such an accomplishment. The Moody Museum reflects the traditions of a very distinguished family whose roots stem from Tennessee and Kentucky to Taylor. It is the boyhood home of Texas’s youngest governor, Dan Moody. In 1926, at the age of 33, he became the youngest governor to hold this office in the history of Texas. He won the governorship after running against the famous Ma Ferguson. Dan had previously served as Williamson County Attorney and Texas Attorney General. The home received a Texas Historical marker in 1968. The house was given to the city in 1976 and notes Governor Moody’s many accomplishments. Today, the museum houses many items of furniture and memorabilia from the family and is available for receptions, luncheons and other events.



*East Side of Main Street*

Location

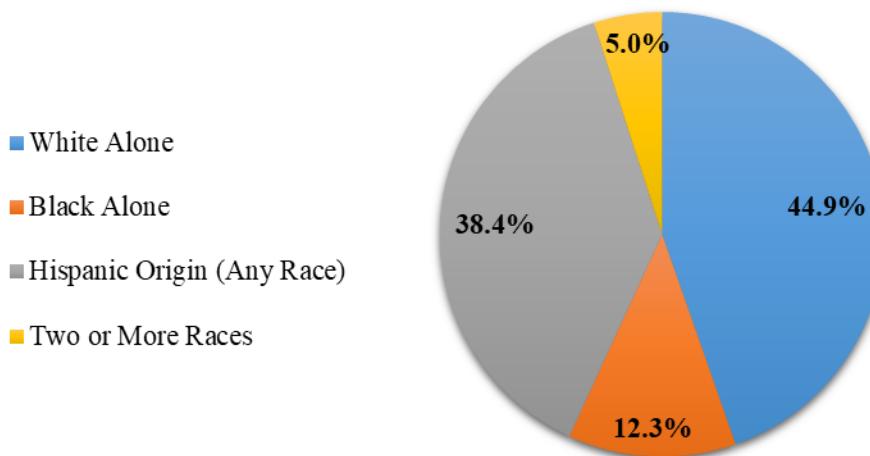
The City is located in Central Texas Williamson County, is 29 miles northeast of Austin and 18 miles east of Round Rock. State highway 95 and U.S. highway 79 intersect in downtown Taylor. The City currently occupies a land area of 19.13 square miles in Williamson County.

Taylor Climate -**Temperature - Precipitation**

	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Average high in °F	59	64	72	79	85	91
Average low in °F	36	40	47	54	62	69
Av. precipitation - inch	2.09	2.36	2.64	2.68	5.2	3.78
	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Average high in °F	95	96	90	81	69	61
Average low in °F	72	71	66	56	46	38
Av. precipitation - inch	1.61	2.09	3.31	3.82	2.95	2.56

Population (2015- 2020 estimates)

- The City of Taylor has a population of 17,642; Williamson County is 562,337 and the State of Texas is at 28,797,290.
- 19.8% Population Increase 2010-2017
- Average Age: 39
- Williamson County Texas population growth has been more than 25.1%

Community Demographics for 2015 and 2020 Estimates \*

\*United States Census Bureau ([www.census.gov/quickfacts/fact/table/taylorcitytexas/PST120217](http://www.census.gov/quickfacts/fact/table/taylorcitytexas/PST120217))

**Film Industry in Taylor**

The City of Taylor is a Certified Film Friendly Texas Community and continues to be a scenic location for production companies. The historical Howard Theater can be used for special premier events and/or private screenings.

Movies that have been filmed in and around Taylor include:

Heartbreak Hotel	1988	The Rookie	2000
The Hot Spot	1989	The Life of David Gale	2001
The War at Home	1995	Lone Star State of Mind	2002
The Big Green	1995	Texas Chainsaw Massacre (2)	2003
Michael	1996	Epicurious	2003
Suburbia	1996	Wendell Baker Story	2004
Purgatory County	1996	Friday Night Lights	2004
Homes Fries	1996	Infamous	2006
Fool's Gold	1997	The Hitcher (2)	2006
Little Boy Blue	1997	Gary the Tennis Coach	2009
Varsity Blues	1999	Killer School Girls from Outer Space	2011
The Monster Hunter	1999	Joe	2013
Where the Heart Is	2000	Transformers: Age of Extinction	2014

**Distinguished Citizens**

Elmer "Pet" Brown was crowned World's Middleweight Champion in 1914.

Dan Moody (1893-1966), a local Taylor attorney was the first prosecutor in the United States to win a legal battle against the Ku Klux Klan. At the age of 33, he became the youngest Governor of Texas.

Bill Pickett (1870-1932), was a black cowboy who invented and perfected the art of "bulldogging" when he would bring a bull down by biting the tender portion of the bull's nostril. He was inducted into the Cowboy Hall of Fame in 1971.

Elmore (Rip) Torn, veteran movie actor, was born and raised in Taylor.

**Recreational Highlights**

Murphy Park has 10 lighted tennis courts, swimming pool, lighted baseball fields, miniature golf course, American Legion Hall (which is used frequently for receptions and local events) and a covered pavilion. Taylor has a 2.4-mile hike and bike trail, which is well lit and used frequently by its citizens.

The new Taylor Regional Park is a modern recreation facility with ten lighted tournament quality ball fields complete with wireless scoreboards, shaded stadium style bleachers, moveable pitching mounds and base paths. To include five fields for girl softball up to the collegiate level; five fields for boys baseball ages 12 and under; three concession stands and restrooms; parking for 650 vehicles. The fully lighted park also includes additional athletic fields and amenities, including a full size football field, two soccer fields, two basketball courts, a covered pavilion, two modern playscapes, and a hike and bike trail. The park also features an innovative nature conservation project and a six-acre lake that are perfect for outdoor education. Taylor also has a five acre park located at the entrance to the Taylor Regional Park and Sports Complex with amenities that include a concrete trail and fishing platform, a climbing wall, an angle exercise platform, a feeding station for the ducks and park benches.

Located in the heart of downtown Taylor, the recently renovated Heritage Square provides citizens with an amphitheater for live bands, shaded splash pad with LED lighting, historical garden space, farmer's market pavilion, playground, and a shaded picnic area.

In March 2016, the City of Taylor received a Texas Parks & Wildlife grant for improvements to Robinson Park located in the southwest corner of Taylor. Improvements completed in October 2018 included a splash pad, ball field fencing improvements, and a small overlook along a neighboring creek.

Granger Lake with 4,400 surface acres is ranked as one of the five best crappie-fishing lakes in Texas. It also offers excellent fishing for black or white bass, hybrid stripes, and catfish. The rolling lake shore area provides three overnight campgrounds, sheltered picnic areas, RV hook up, screened overnight cabins, three sheltered group pavilions, two swimming beaches, five boat ramps and one primitive boat launch area. There is limited game bird hunting and feral hog archery hunting on 6,700 acres of Texas Parks and Wildlife (Annual Permit) hunting areas around the lake, Comanche Bluff hiking trail, and over 21 species of birds. Springtime shows off a bounty of bluebonnets and other wild flowers. Granger Lake is located six miles east of Highway 95 on FM 1331; only 10 minutes from Taylor.

The local Main Street Festival in May brings people to experience the fun of the Blackland Prairie Days in the downtown area. The City hosts a Christmas Parade of Lights every year on the first Saturday in December. Christmas events such as Lights of the Blackland display are something to look forward to all year long.

**Education**

Taylor Independent School District has the following campuses:

Taylor High School (grades 9-12) 355 FM 973  
Legacy Early College High School (grades 9-12) 516 N Main St  
Taylor Middle School (grades 6-8) 304 Carlos Parker Blvd NW  
Main Street Intermediate (grades 4-5) 3101 N Main St  
Naomi Pasemann Elementary School (grades 1-3) 2809 North Drive  
TH Johnson Elementary School (grades PreK and K) 3100 Duck Lane  
Taylor Opportunity Center 1004 Dellinger Drive

Taylor ISD can be contacted at (512) 365-1391

The Texas Academic Performance Reports (TAPR) pull together a wide range of information on the performance of students in each school and district in Texas every year. Performance is shown disaggregated by student groups, including ethnicity and low-income status. The reports also provide extensive information on school and district staff, programs, and student demographics.

Taylor is fortunate to have two private schools, St. Paul Lutheran School (grades PreK -7) and St. Mary's Catholic School (grades PreK -8).

Area Colleges and Universities include:

- Temple College is a comprehensive college, offering transfer programs, technical education, community education, career and workforce training, and cultural activities. The college now offers day and evening classes; technical and workforce training; on-campus, online, hybrid, and web-enhanced courses; and continuing education classes. The main campus is located in Temple with five off-campus locations which include Temple College Taylor Center, East Williamson County Higher Education Center (EWCHEC)-Hutto, Cameron Education Center, Temple College Downtown Center and Texas Bioscience Institute, located on the Scott and White West Campus.
- Texas A&M University, often referred to as A&M or TAMU, is a [co-educational public](#) research [university](#) located in [College Station, Texas](#). It is the [flagship](#) institution of the [Texas A&M University System](#). The sixth-largest university in the United States, A&M enrolls over 69,000 students in ten academic colleges.
- University of Texas at Austin - UT is a major research university offering 156 undergraduate and over 170 graduate degree programs to over 51,000 students in order to provide superior and comprehensive educational opportunities at the baccalaureate through doctoral and special professional education levels.

- The East Williamson County Higher Education Center (EWCHEC) is a multi-institutional teaching center providing a wide array of educational opportunities and workforce readiness programs to all of East Williamson County. Texas State Technical College Waco is excited to be collaborating with Temple College and the communities of East Williamson County to bring residents new opportunities in higher education.

EWCHEC offers associate degree and certificate programs in Air Conditioning, Building Construction, Culinary Arts, Industrial Systems & Engineering Technology, Electrical Construction, Plumbing & Pipefitting, Mechanical Engineering, Machining, and Welding. The center is now housed in the new 112,000 square-foot facility located on 57 acres in Hutto.

### Top Employers (2018)

Top Employers	Employees	Type
Electric Reliability Council of Texas (ERCOT)	734	Texas Electrical Grid Operation Center
Taylor Independent School District	535	Education
Durcon, Inc.	352	Manufacturer
Baylor Scott & White	180	Healthcare
Floydco, Inc	175	Window Repair & Installation Svcs.
Corrections Corp. of America (T. Don Hutto)	166	Correctional Facility
H.E.B. Grocery Co.	165	Retail
City of Taylor	160	Municipal Government
Burrows Cabinets / TaylorCraft Cabinet Doors	142	Custom Cabinet Manufacturer
Wal-Mart	125	Retail

### Top Taxpayers (2018)

Top Taxpayers	Total Assessed
Electric Reliability Council of Texas Inc	\$ 31,800,000
Electric Reliability Council of Texas	\$ 18,652,751
CoreCivic	\$ 14,414,050
HEB Grocery Company LP	\$ 11,522,827
Durcon Laboratory Tops Inc.	\$ 11,123,025
OnCor Electric Delivery Company	\$ 11,097,107
Wal-Mart Real Estate Business Trust	\$ 9,859,648
Union Pacific RR Co.	\$ 9,336,245
Taylor CPB Property LLC	\$ 6,359,478
Taylor Plaza LLC	\$ 5,451,250

**Housing**

Median market value of homes in Taylor is \$136,439. Main Street Commons is the newest 75-unit affordable housing complex that was completed in 2013. It provides seniors with the opportunity to live in a brand new, high-quality affordable one and two bedroom floor plan apartments.

**Medical**

Baylor Scott & White Hospital - Taylor is a 25-bed critical access hospital with 24-hour Emergency Room service. Radiology, Laboratory, and Surgery are also ready to serve around the clock.

The professional staff provides the most up-to-date medical care for individuals and their loved one with skill and compassion.

Baylor Scott & White Hospital – Taylor is a member of Scott & White Healthcare and is a not-for-profit organization. All generated income goes back into the facility for operating expenses and new equipment. They are a local organization focused on serving the needs of Taylor and the surrounding areas. The hospital is fully accredited by The Joint Commission.

**Government**

The City of Taylor operates under a Council-Manager form of government. All the powers of the City are vested in an elected City Council, consisting of a mayor and four council members. The Council enacts local legislation, determines City policies and employs the City Manager.

**Taxes**

Forty percent of property taxes in Taylor are paid by businesses. Retail sales tax in Taylor is 8.25%. Property Taxes rates for City of Taylor are \$0.809215 per \$100 of assessed value. Rates for the Taylor ISD and Williamson County are \$1.57 and \$0.466529 per \$100 respectively.

**Utilities/Telephone**

Electricity: You may choose from a number of power service companies. Choose from a list on the internet at: [www.powertochoose.com](http://www.powertochoose.com)

Water and wastewater services: Contact the City of Taylor at 512-352-2066

Natural Gas: Contact ATMOS Gas for information at 1-800-460-3030

Telephone: Look for telephone service companies in the front of your local phone book.

Cable Service: Time Warner Communications at 1-800-418-8848

**Transportation**

Austin Bergstrom International Airport is approximately 35 miles south of Taylor. Taylor Municipal Airport, located just west of town on Highway 79, is city owned and operated. The airport has a 4,000 feet runway and can accommodate small private planes.

**Texas Facts**

Population: 28.8 million

Land Area per Square Mile: 267,339

Texas known as The Lone Star State

Capital: Austin

State Motto: Friendship

State Bird: Mockingbird

State Flower: Bluebonnet

State Tree: Pecan

State Dish: Chili

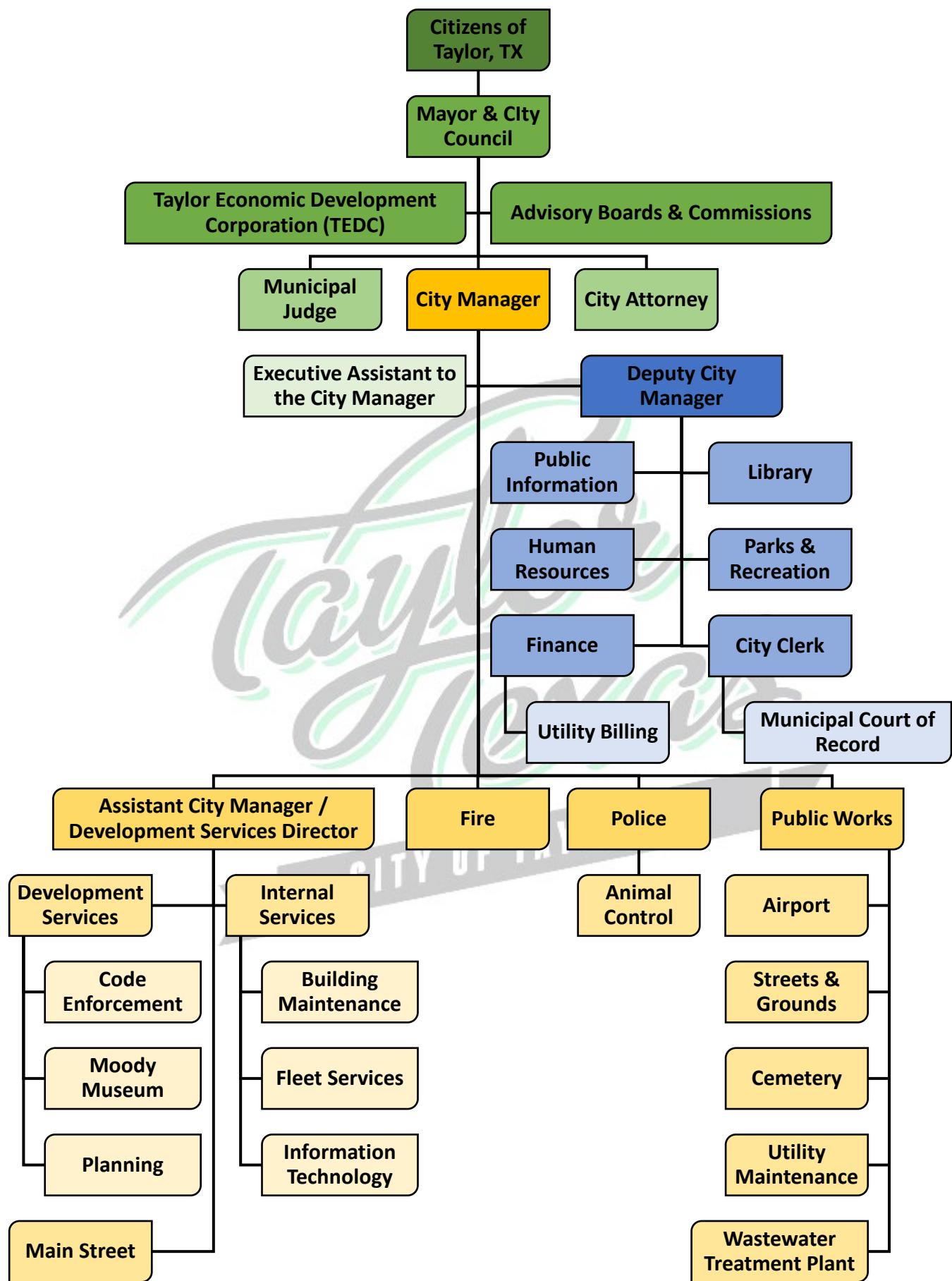
State Mammal: Armadillo

Time Zone: Central, DST, except far west Texas (El Paso Area), Mo



## Personnel / Boards

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**City Manager**  
 Brian LaBorde  
 512-352-3774  
[brian.laborde@taylortx.gov](mailto:brian.laborde@taylortx.gov)



**Main Street Manager**  
 Jan Harris  
 512-352-3463  
[jan.harris@taylortx.gov](mailto:jan.harris@taylortx.gov)



**Deputy City Manager**  
 Jeffery Jenkins  
 512-352-3774  
[Jeffery.jenkins@taylortx.gov](mailto:Jeffery.jenkins@taylortx.gov)



**Municipal Court Administrator**  
 Esther Walton  
 512-352-5977  
[esther.walton@taylortx.gov](mailto:esther.walton@taylortx.gov)



**Assistant City Manager /  
Development Services Director**  
 Tom Yantis  
 512-365-3863  
[tom.yantis@taylortx.gov](mailto:tom.yantis@taylortx.gov)



**Parks & Recreation Director**  
 VACANT  
 512-352-5818



**Director of Finance**  
 Jeffrey Wood  
 512-309-6168  
[Jeffrey.wood@taylortx.gov](mailto:Jeffrey.wood@taylortx.gov)



**Police Chief**  
 Henry Fluck  
 512-352-5551  
[henry.fluck@taylortx.gov](mailto:henry.fluck@taylortx.gov)



**City Clerk**  
 Dianna Barker  
 512-352-3676  
[dianna.barker@taylortx.gov](mailto:dianna.barker@taylortx.gov)



**Public Works Director**  
 Jim Gray  
 512-365-7669  
[jim.gray@taylortx.gov](mailto:jim.gray@taylortx.gov)



**Fire Chief**  
 Daniel Baum  
 512-352-6992  
[daniel.baum@taylortx.gov](mailto:daniel.baum@taylortx.gov)



**Utility Billing Manager**  
 Nicole Luna  
 512-352-2066  
[nicole.luna@taylortx.gov](mailto:nicole.luna@taylortx.gov)



**Director of Human Resources & Civil  
Service**  
 LaShon Gros  
 512-352-6037  
[lashon.gros@taylortx.gov](mailto:lashon.gros@taylortx.gov)



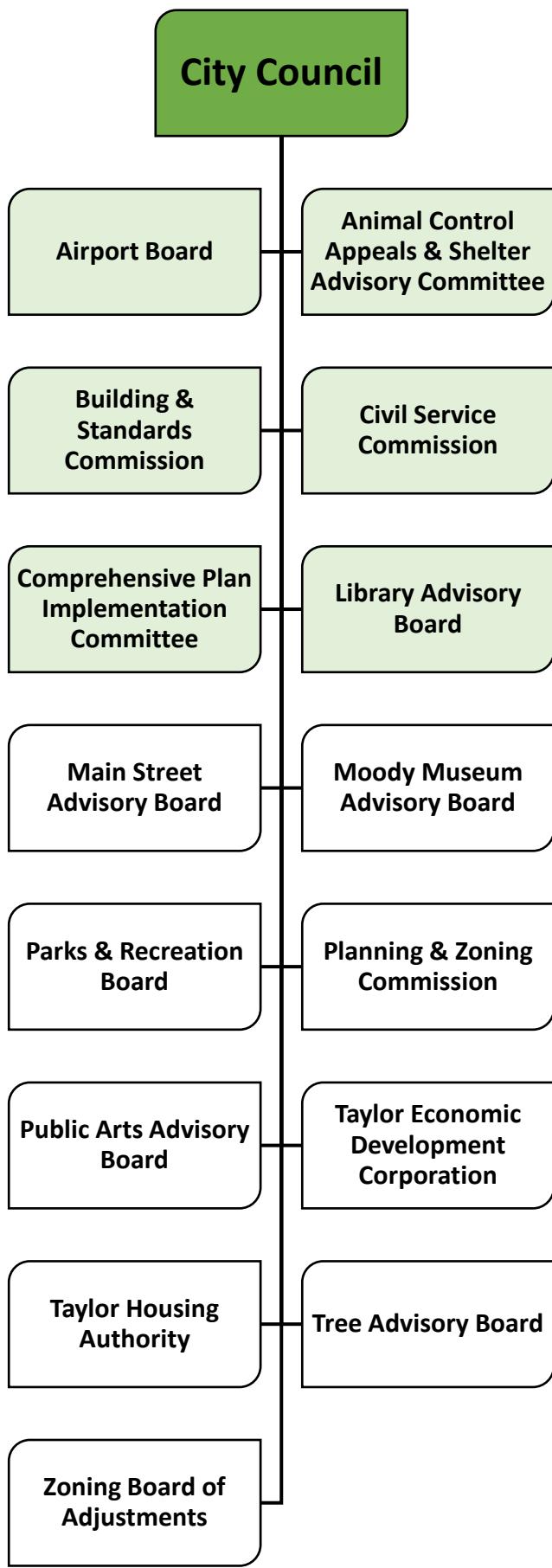
**Airport Manager**  
 David Cornelius  
 512-352-5747  
[david.cornelius@taylortx.gov](mailto:david.cornelius@taylortx.gov)



**Library Director**  
 Karen Ellis  
 512-352-3434  
[karen.ellis@taylortx.gov](mailto:karen.ellis@taylortx.gov)



**Animal Control Supervisor**  
 Sandra Perio  
 512-352-8483  
[sandy.perio@taylortx.gov](mailto:sandy.perio@taylortx.gov)



The City of Taylor has a dedicated group of individuals who give their time and talents to moving the City forward through their participation on City Boards and Commissions. The City of Taylor has over 90 volunteers who participate on 8 advisory boards, 6 decision making boards and 2 special committees. There are many ways to get involved through any of the following boards and commissions.

**Airport Board** meets the fourth Tuesday at 5:30 pm each month and makes recommendations about the operations of the municipal airport and helps ensure that the airport meets the needs of the City and the air industry.

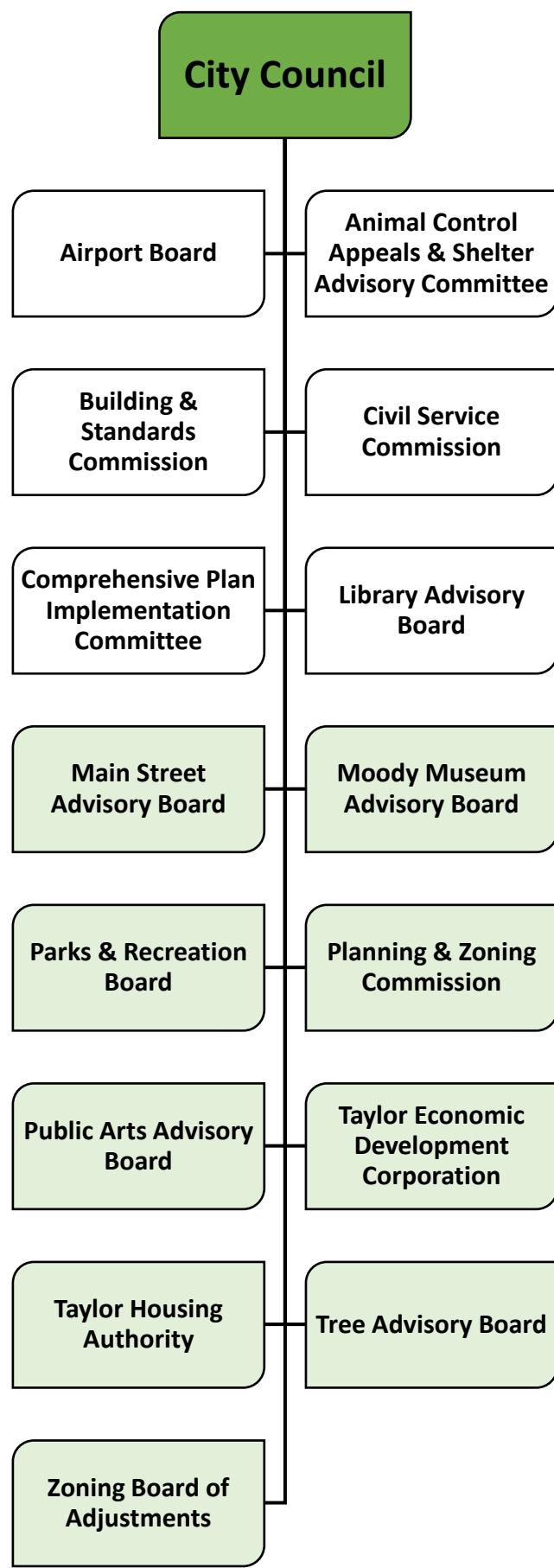
**Animal Control Appeals & Shelter Advisory Committee** meets quarterly and consists of a licensed veterinarian, a county or city official, a representative from an animal welfare organization, and an animal control shelter staff person.

**Building & Standards Commission** meets as needed to provide final interpretations concerning alleged violations of ordinances by upholding or overturning decisions made by the building officials. Members must be knowledgeable with the building, plumbing, mechanical, electrical and fire codes adopted by the city.

**Civil Service Commission** is a three member board appointed by the City Manager to adopt rules regarding hiring and promotional processes, the disciplinary process, maintenance of personnel files, and other subjects as defined by Civil Service Law.

**Comprehensive Plan Implementation Committee** has thirteen members appointed by Council to review the implementation status (Chapter 11) of the Taylor Comprehensive Plan twice a year.

**Library Advisory Board** meets the 2nd Tuesday each month at 6pm and makes recommendations to the City Council regarding library operations and to help ensure that the Library meets the needs of the City.



**Main Street Advisory Board** meets the third Wednesday each month to carry out an annual action plan for implementation of a downtown revitalization program focused on: design/historic preservation, promotion, organization/management, and economic restructuring and development.

**Moody Museum Advisory Board** meets on the third Tuesday at 5:30 pm every other month and makes recommendations regarding the operation of the Moody Museum.

**Parks & Recreation Board** meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

**Planning & Zoning Committee** meets the third Wednesday at 6 pm to make recommendations to the City Council regarding sports and recreational programs, and facilities and helps ensure that they meet present and future needs.

**Public Arts Advisory Board** meets as often as necessary and whose purpose is to promote the acquisition by the City of works of art in public places and to raise awareness, interest and funding for art in public places. Members to serve 3 year terms.

**Taylor Economic Development Corporation** meets at 5:00 pm once a month (usually the third Wednesday) and promotes, assists, and enhances economic development activities for the City.

**Taylor Housing Authority** meets on Tuesday afternoon and establishes policy and reviews operations of subsidized housing in Taylor. One member must be a Housing Authority resident.

**Tree Advisory Board** meets quarterly on Tuesday at 6 pm to discuss beautification of the city through the planting and maintenance of trees and assist staff with the annual Arbor Day event.

**Zoning Board of Adjustments** meets on the first Tuesday of the month at 6 pm (or as needed) to hear and decide special exceptions to the zoning ordinance and rules on appeals. This board is autonomous.

**PERSONNEL SUMMARY – Full-Time Employees**
**FY 2021 Budget**

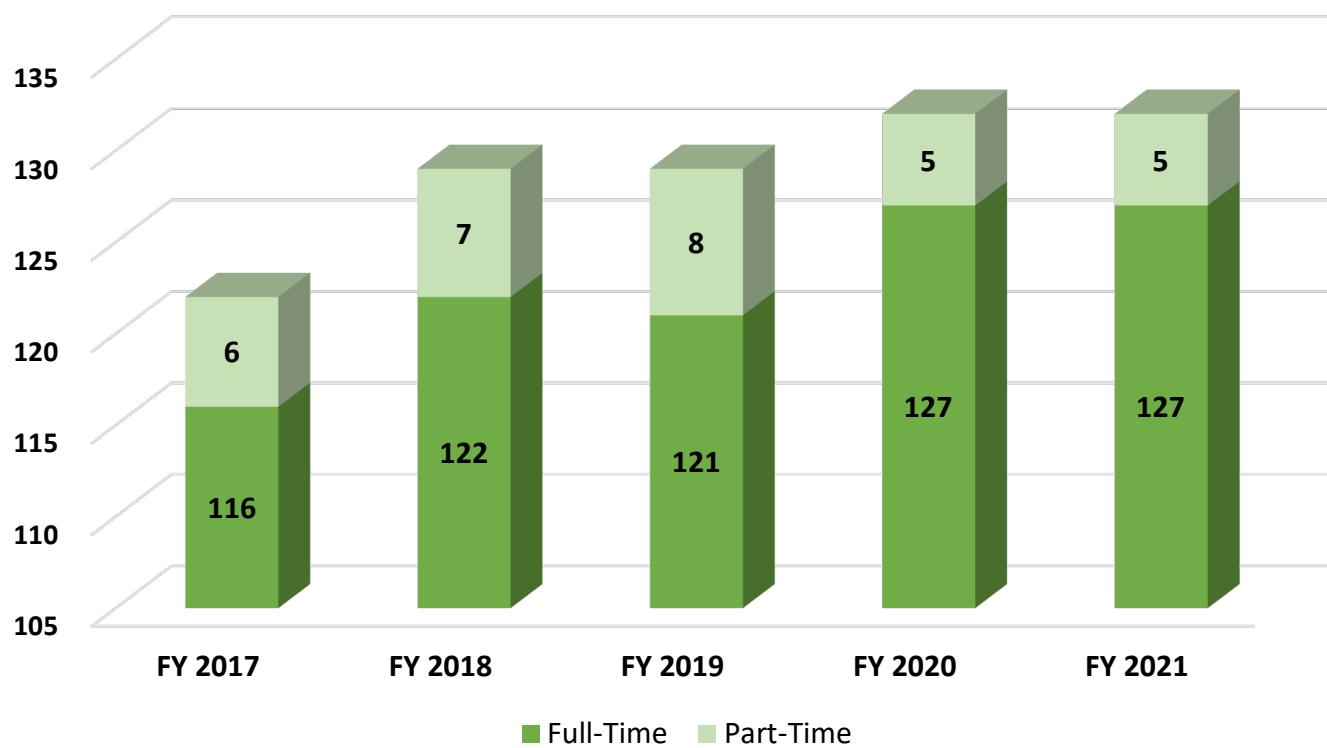
	<b>FY 2021</b>					
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Base</b>	<b>Changes</b>	<b>Budget</b>
501 - City Manager Office	4	4	4	4		4
503 - Public Information	1	1	1	1		1
504 - Human Resources	2	2	2	2		2
512 - Finance	5	5	5	5		5
516 - Municipal Court	4	4	4	4		4
522 - Development Services	8	8	8	8		8
524 - Main Street	1	1	1	1		1
532 - Public Library	7	7	7	7		7
542 - Fire	24	24	24	24		24
552 - Police	39	39	40	40		40
558 - Animal Control	2	2	3	3		3
563 - Streets & Grounds	14	13	16	16		16
565 - Parks & Recreation	6	6	8	8		8
566 - Building Maintenance	3	3	3	3		3
573 - Engineering / Inspection	1	1	-	-		-
575 - Information Technology	1	1	1	1		1
<b>100 - General Fund Total:</b>	<b>122</b>	<b>121</b>	<b>127</b>	<b>127</b>	<b>-</b>	<b>127</b>
701 - Utility Administration	6	6	6	6		6
706 - Wastewater Treatment Plant (WWTP)	4	4	3	3	1	4
708 - Utility Maintenance	14	14	15	15		15
<b>340 - Utility Fund Total:</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>-</b>	<b>25</b>
732 - Airport	1	1	1	1		1
<b>350 - Airport Fund Total:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>1</b>

**PERSONNEL SUMMARY – Full-Time Employees**

**FY 2021 Budget**

	FY 2021					
	FY 2018	FY 2019	FY 2020	Base	Changes	Budget
761 - Cemetery	2	2	2	2		2
<b>370 - Cemetery Fund Total:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>
517 - Fleet Operating	2	2	2	2		2
<b>382 - Fleet Operating Fund Total:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>
<b>Total Full-Time City Employees:</b>	<b>151</b>	<b>150</b>	<b>156</b>	<b>156</b>	<b>-</b>	<b>157</b>

**General Fund - Total Employee Historical Trend**



**PERSONNEL SUMMARY – Part-Time Employees**

**FY 2021 Budget**

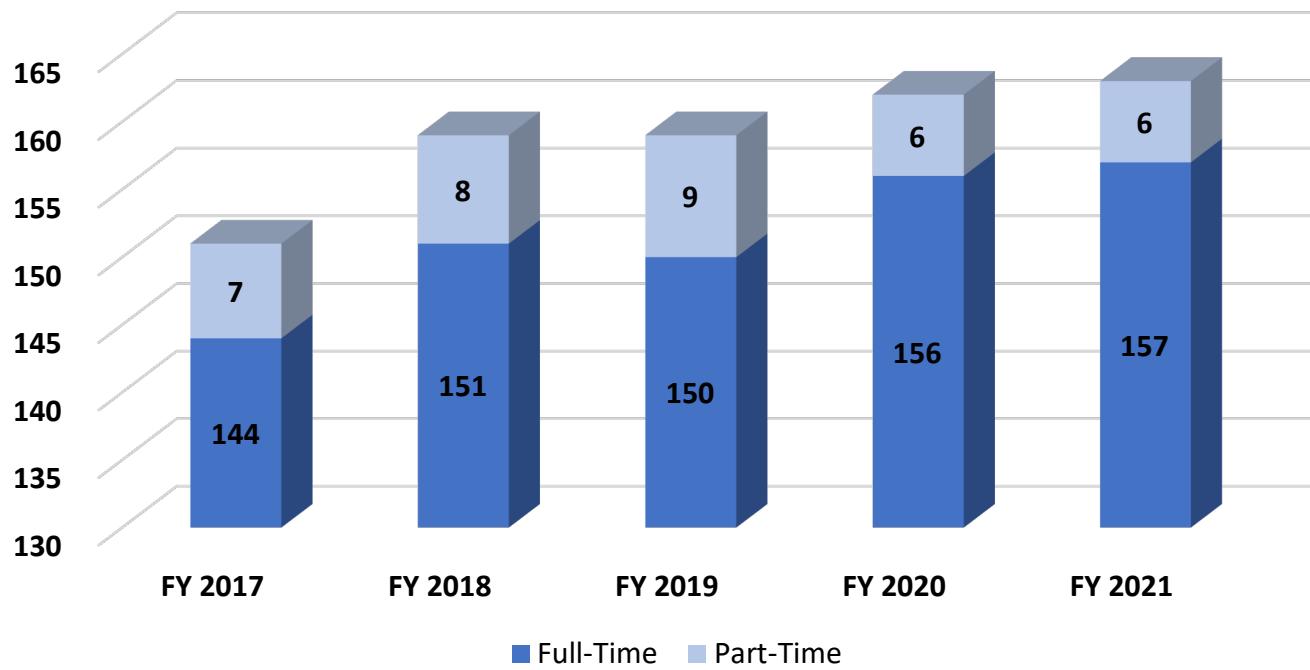
	<b>FY 2021</b>					
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Base</b>	<b>Changes</b>	<b>Budget</b>
501 - City Manager Office	-	1	1	1		1
503 - Public Information	-	-	-	-		-
504 - Human Resources	-	-	-	-		-
512 - Finance	-	-	-	-		-
516 - Municipal Court	1	1	1	1		1
522 - Development Services	-	-	-	-		-
524 - Main Street	-	-	-	-		-
532 - Public Library	2	2	2	2		2
542 - Fire	-	-	-	-		-
552 - Police	-	-	-	-		-
558 - Animal Control	2	2	-	-		-
563 - Streets & Grounds	-	-	-	-		-
565 - Parks & Recreation	-	-	-	-		-
566 - Building Maintenance	2	2	1	1		1
573 - Engineering / Inspection	-	-	-	-		-
575 - Information Technology	-	-	-	-		-
<b>100 - General Fund Total:</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>5</b>	<b>-</b>	<b>5</b>
701 - Utility Administration	-	-	-	-		-
706 - Wastewater Treatment Plant (WWTP)	-	-	-	-		-
708 - Utility Maintenance	-	-	-	-		-
<b>340 - Utility Fund Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
732 - Airport	1	1	1	1		1
<b>350 - Airport Fund Total:</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>1</b>

**PERSONNEL SUMMARY – Part-Time Employees**

**FY 2021 Budget**

				FY 2021		
	FY 2018	FY 2019	FY 2020	Base	Changes	Budget
761 - Cemetery	-	-	-	-	-	-
<b>370 - Cemetery Fund Total:</b>	-	-	-	-	-	-
517 - Fleet Operating	-	-	-	-	-	-
<b>382 - Fleet Operating Fund Total:</b>	-	-	-	-	-	-
<b>Total Part-Time City Employees:</b>	8	9	6	6	-	6
<b>Total City Employees:</b>	159	159	162	162	1	163

**All Funds - Total Employee Historical Trend**



**PERSONNEL SUMMARY – Detailed Position Listing**

**FY 2021 Budget**

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>501 - City Manager Office</b>						
City Manager	1.00	1.00	1.00	1.00		1.00
Deputy City Manager	-	-	1.00	1.00		1.00
Assistant City Manager	1.00	1.00	-	-		-
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00		1.00
City Clerk	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	-	0.50	0.50	0.50		0.50
	<b>4.00</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	-	<b>4.50</b>
<b>503 - Public Information</b>						
Communication Manager	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>504 - Human Resources</b>						
Human Resources Director / Civil Service	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>
<b>512 - Finance</b>						
Director of Finance	1.00	1.00	1.00	1.00		1.00
Accountant	1.00	1.00	1.00	1.00	(1.00)	-
Senior Accountant	-	-	-	-	1.00	1.00
Budget & Financial Analyst	1.00	1.00	1.00	1.00	(1.00)	-
Assistant Director of Finance	-	-	-	-	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00		1.00
Accounts Payable Clerk	1.00	1.00	1.00	1.00		1.00
	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	-	<b>5.00</b>
<b>516 - Municipal Court</b>						
Clerk of the Court of Record	1.00	1.00	1.00	1.00		1.00
Senior Deputy Court Clerk	1.00	1.00	1.00	1.00		1.00
Deputy Court Clerk	2.00	2.00	2.00	2.00		2.00
Municipal Judge	0.50	0.50	0.50	0.50		0.50
	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	-	<b>4.50</b>

**PERSONNEL SUMMARY – Detailed Position Listing**

**FY 2021 Budget**

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>522 - Development Services</b>						
Assistant City Manager / Director of Development Services	1.00	1.00	1.00	1.00		1.00
Assistant Director of Development Services	-	-	1.00	1.00		1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00		2.00
Senior Planner	1.00	1.00	1.00	1.00		1.00
Planner	1.00	1.00	-	-		-
Deputy Building Official	-	-	-	-		-
Building Official	1.00	1.00	-	-		-
Planning Technician	-	-	1.00	1.00		1.00
Permit Technician	1.00	1.00	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	-	<b>8.00</b>
<b>524 - Main Street Program</b>						
Main Street Manager	1.00	1.00	1.00	1.00		1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>532 - Public Library</b>						
Library Director	1.00	1.00	1.00	1.00		1.00
Library Assistant	2.00	2.00	2.00	2.00		2.00
Technology Librarian	1.00	1.00	1.00	1.00		1.00
Library Aide	3.50	3.50	3.50	3.50		3.50
Library Aide - Seasonal	0.50	0.50	0.50	0.50		0.50
	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	-	<b>8.00</b>
<b>542 - Fire</b>						
Fire Chief	1.00	1.00	1.00	1.00		1.00
Assistant Fire Chief/Fire Marshall	1.00	1.00	1.00	1.00		1.00
Fire Lieutenant	6.00	6.00	6.00	6.00		6.00
Driver/Operator	6.00	6.00	6.00	6.00		6.00
Firefighter/EMT	9.00	9.00	9.00	9.00		9.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	-	<b>24.00</b>

**PERSONNEL SUMMARY – Detailed Position Listing**

**FY 2021 Budget**

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>552 - Police</b>						
Police Chief	1.00	1.00	1.00	1.00	-	1.00
Police Commander	2.00	2.00	2.00	2.00	-	2.00
Patrol Sergeant	5.00	5.00	5.00	5.00	-	5.00
Patrol Corporal	4.00	4.00	4.00	4.00	-	4.00
Police Officer	15.00	15.00	16.00	16.00	-	16.00
Traffic Unit Officers	2.00	2.00	2.00	2.00	-	2.00
Communication Supervisor	1.00	1.00	1.00	1.00	-	1.00
Communication Officer	6.00	6.00	6.00	6.00	-	6.00
Support Services Administrator	1.00	1.00	1.00	1.00	-	1.00
Victims Advocate Assistant	1.00	1.00	1.00	1.00	-	1.00
Records Supervisor	1.00	1.00	1.00	1.00	-	1.00
	<b>39.00</b>	<b>39.00</b>	<b>40.00</b>	<b>40.00</b>	-	<b>40.00</b>
<b>558 - Animal Control</b>						
Animal Control Supervisor	1.00	1.00	1.00	1.00	-	1.00
Animal Control Officer	0.50	0.50	1.00	1.00	-	1.00
Kennel Technician	1.50	1.50	1.00	1.00	-	1.00
	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	-	<b>3.00</b>
<b>563 - Streets &amp; Grounds</b>						
Public Works Director	1.00	1.00	1.00	1.00	-	1.00
Public Works Superintendent	1.00	1.00	1.00	1.00	-	1.00
Streets & Grounds Supervisor	-	1.00	1.00	1.00	-	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	-	1.00
Crew Leader II	1.00	-	-	-	-	-
Crew Leader I	1.00	1.00	1.00	1.00	-	1.00
Equipment Operator III	1.00	1.00	1.00	1.00	-	1.00
Equipment Operator II	2.00	2.00	2.00	2.00	-	2.00
Equipment Operator I	6.00	5.00	8.00	8.00	-	8.00
	<b>14.00</b>	<b>13.00</b>	<b>16.00</b>	<b>16.00</b>	-	<b>16.00</b>
<b>565 - Parks &amp; Recreation</b>						
Parks & Recreation Director	-	1.00	1.00	1.00	-	1.00
Parks & Recreation Superintendent	1.00	1.00	1.00	1.00	-	1.00
Athletic Field Technician	4.00	4.00	5.00	5.00	-	5.00
Crew Leader II	1.00	-	-	-	-	-
Crew Leader I	-	-	1.00	1.00	-	1.00
	<b>6.00</b>	<b>6.00</b>	<b>8.00</b>	<b>8.00</b>	-	<b>8.00</b>

**PERSONNEL SUMMARY – Detailed Position Listing**

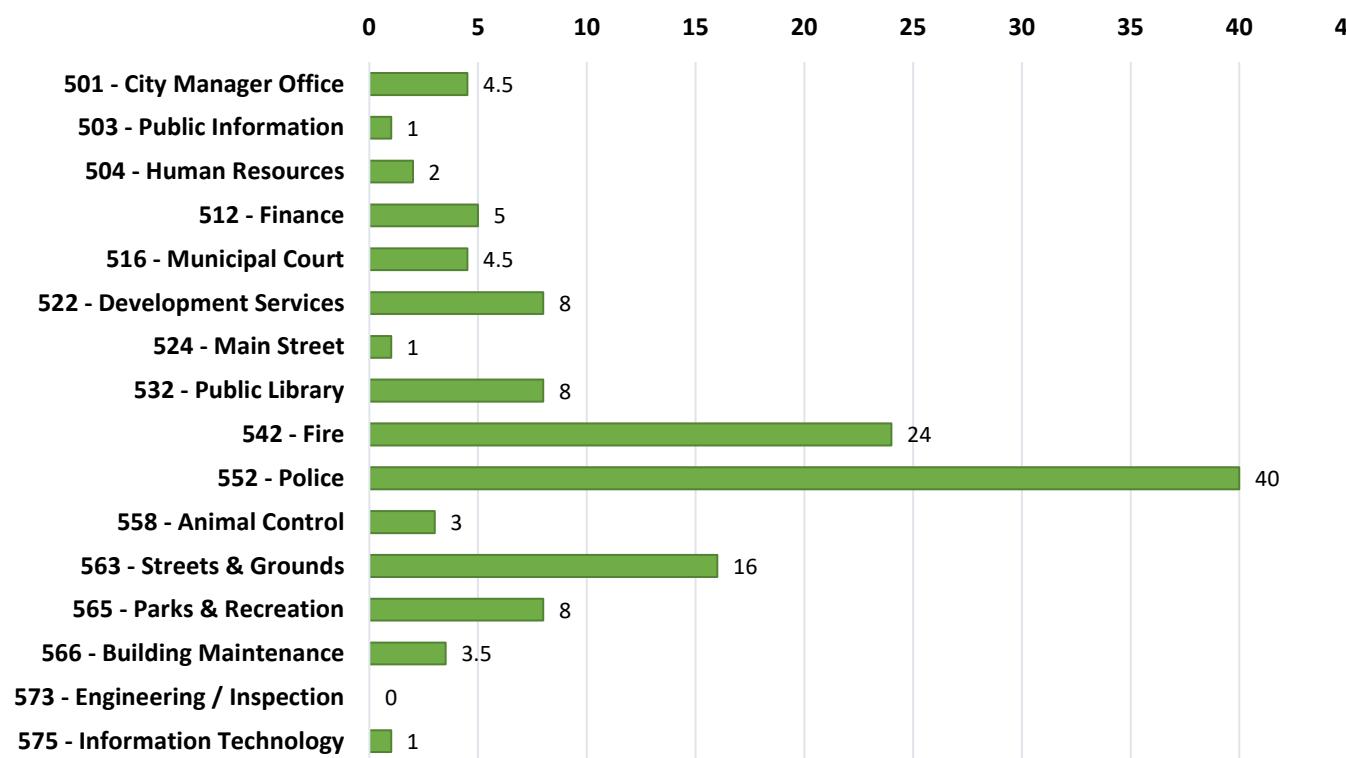
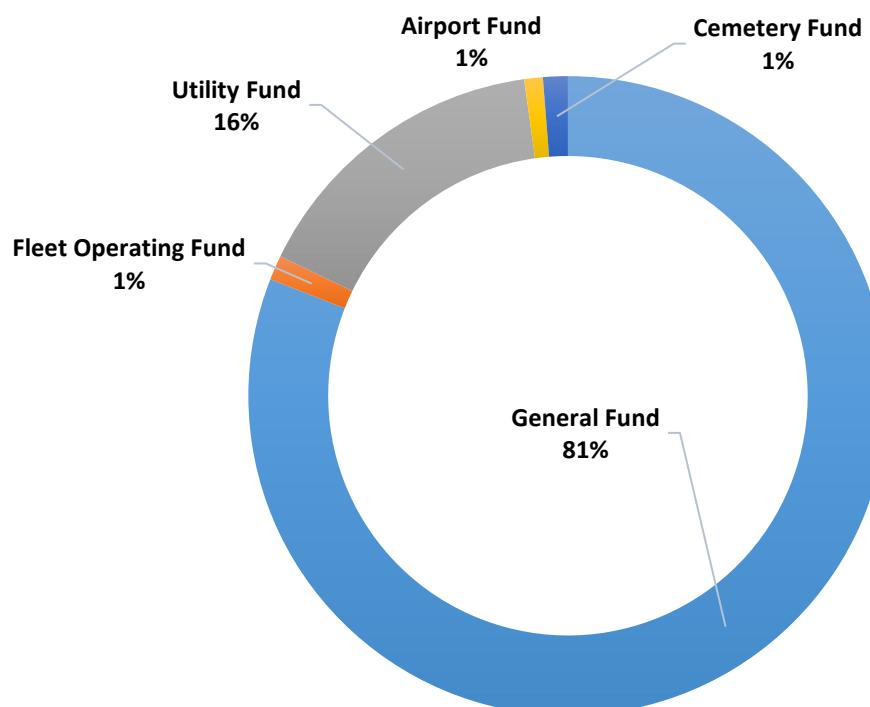
**FY 2021 Budget**

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>566 - Building Maintenance</b>						
Director of Internal Services	1.00	1.00	1.00	1.00	-	1.00
Building Maintenance Superintendent	1.00	1.00	1.00	1.00	-	1.00
Custodian	1.50	1.50	1.00	1.00	-	1.00
Building Maintenance Technician	0.50	0.50	0.50	0.50	-	0.50
	<b>4.00</b>	<b>4.00</b>	<b>3.50</b>	<b>3.50</b>	-	<b>3.50</b>
<b>573 - Engineering / Inspection</b>						
Senior Engineer	1.00	1.00	-	-	-	-
	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	-	<b>0.00</b>
<b>575 - Information Technology</b>						
Information Technology Specialist	1.00	1.00	1.00	1.00	-	1.00
	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>
<b>100 - General Fund Total:</b>	<b>125.50</b>	<b>125.00</b>	<b>129.50</b>	<b>129.50</b>	-	<b>129.50</b>
<b>701 - Utility Administration</b>						
Utility Billing Manager	1.00	1.00	1.00	1.00	-	1.00
Service Technician	2.00	2.00	2.00	2.00	-	2.00
Senior Utility Clerk	1.00	1.00	1.00	1.00	-	1.00
Utility Clerk	2.00	2.00	2.00	2.00	-	2.00
	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	-	<b>6.00</b>
<b>706 - Wasterwater Treatment Plant (WWTP)</b>						
Plant Supervisor	1.00	1.00	-	-	1.00	1.00
Operator II	-	-	-	-	-	-
Operator I	3.00	3.00	3.00	3.00	-	3.00
	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>1.00</b>	<b>4.00</b>

**PERSONNEL SUMMARY – Detailed Position Listing**

**FY 2021 Budget**

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>708 - Utility Maintenance</b>						
Utility Superintendent	1.00	1.00	1.00	1.00		1.00
Assistant Utility Superintendent	-	-	1.00	1.00		1.00
Administrative Assistant	1.00	1.00	1.00	1.00		1.00
Crew Leader II	1.00	1.00	1.00	1.00		1.00
Crew Leader I	4.00	4.00	4.00	4.00		4.00
Utility Maintenance Worker I	6.00	6.00	6.00	6.00		6.00
Utility Maintenance Worker II	1.00	1.00	1.00	1.00		1.00
	<b>14.00</b>	<b>14.00</b>	<b>15.00</b>	<b>15.00</b>	-	<b>15.00</b>
<b>340 - Utility Fund Total:</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>	-	<b>24.00</b>
<b>732 - Airport</b>						
Airport Manager	1.00	1.00	1.00	1.00		1.00
Airport Maintenance Technician	0.50	0.50	0.50	0.50		0.50
<b>350 - Airport Fund Total:</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	-	<b>1.50</b>
<b>761 - Cemetery</b>						
Cemetery Coordinator	1.00	1.00	1.00	1.00		1.00
Cemetery Equipment Operator	1.00	1.00	1.00	1.00		1.00
<b>370 - Cemetery Fund Total:</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>
<b>517 - Fleet Operating</b>						
Fleet Services Manager	1.00	1.00	1.00	1.00		1.00
Mechanic	1.00	1.00	1.00	1.00		1.00
<b>382 - Fleet Operating Fund Total:</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-	<b>2.00</b>
<b>Total City Employees:</b>	<b>155</b>	<b>154.50</b>	<b>159</b>	<b>159</b>	<b>1</b>	<b>160</b>

FY 2021 General Fund Employee DistributionFY 2021 City-Wide Employee Distribution



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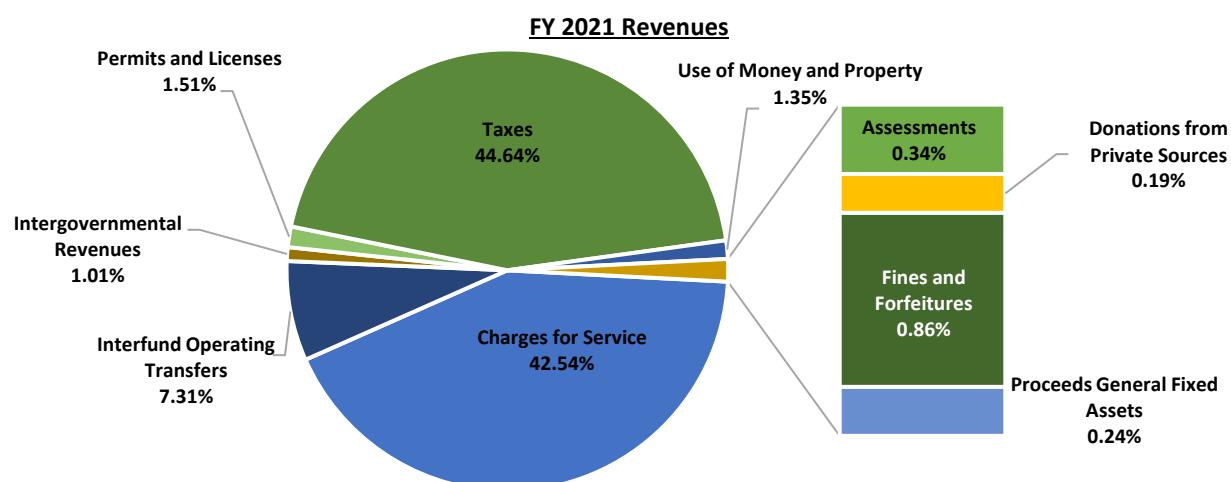
## Budget Summaries

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Overall, **budgeted revenues** are 3.35% higher than FY 2020 budget. Taxes represent 45% of all revenues and is budgeted at \$14.67 million in FY 2021. Due to increased property values, property tax revenues are budgeted to increase 5.41% relative to FY 2020 budget. Property tax revenues are budgeted at \$10,153,000. Sales tax revenues have been increasing in recent years however, due to the uncertainty from the COVID-19 pandemic, conservative sales tax revenues are reflected in the FY 2021 budget. Sales tax revenues are budgeted to decrease 7.51% relative to FY 2020 budget with a budgeted amount of \$3,140,000.

Charges for Service is the second largest portion of budgeted revenues, representing 43% of total revenues. Utility revenues are budgeted in line with FY 2020 year-end projections with only a slight increase of 3%. Utility rates are not budgeted to increase in FY 2021 and total budgeted utility revenues are \$10,245,500.

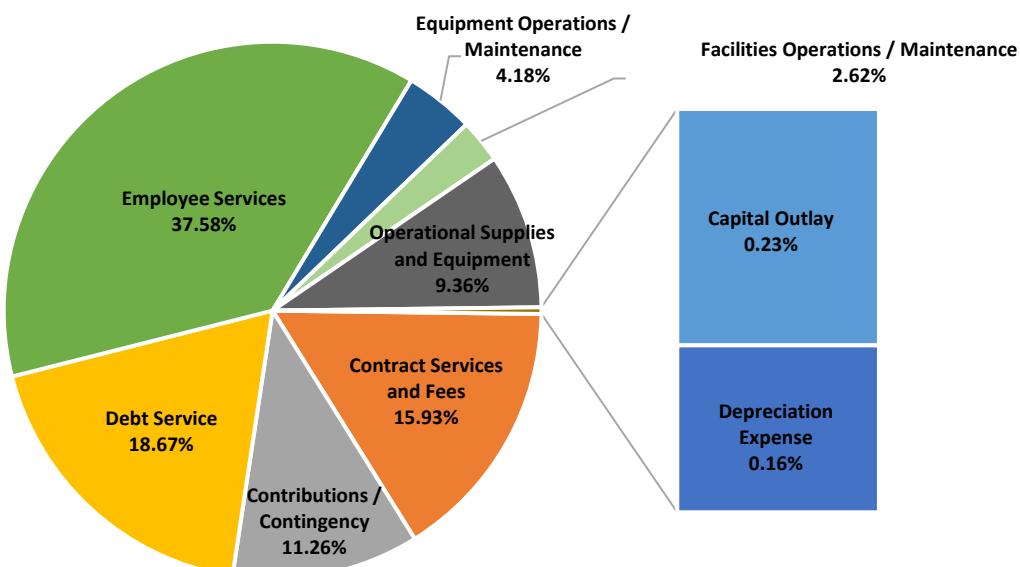
Account Description	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimate	FY 2021 Adopted Budget	FY 2020 to FY 2021 Budget-To-Budget	
					Difference (\$)	Difference (%)
<b>Revenue</b>						
Assessments	159,934	98,980	106,697	113,000	14,020	14%
Charges for Service	13,066,315	3,541,798	3,394,450	13,982,600	440,802	3%
Donations from Private Sources	128,951	33,000	153,629	63,300	30,300	92%
Fines and Forfeitures	325,152	324,864	237,500	283,500	(41,364)	-13%
Interfund Operating Transfers	2,044,639	2,343,300	2,494,300	2,401,932	58,632	3%
Intergovernmental Revenues	264,511	229,298	297,418	331,600	102,302	45%
Permits and Licenses	493,441	334,508	718,650	495,800	161,292	48%
Proceeds General Fixed Assets	87,637	93,300	51,600	79,800	(13,500)	-14%
Proceeds General Long-Term Liabilities	4,371,084	-	-	-	-	0%
Taxes	13,498,537	14,369,553	14,742,957	14,673,000	303,447	2%
Use of Money and Property	664,525	433,745	428,100	444,000	10,255	2%
<b>Revenue Total</b>	<b>35,104,724</b>	<b>31,802,346</b>	<b>32,625,301</b>	<b>32,868,532</b>	<b>1,066,186</b>	<b>3%</b>



**Budgeted expenditures** total \$32,531,313 for FY 2021, which is a 3% increase from FY 2020 budget. Municipal services are labor intensive and, as a result of this, the highest single expenditure category is related to employee costs. Employee Services represents 37.58% of all expenditures. Contract Services is another expenditure that is labor intensive but is performed by workers not employed by the City. Contract Services is budgeted to increase by 6% relative to FY 2020 budget.

Account Description	FY 2019 Actual	FY 2020 Budget	FY 2020 Estimate	FY 2021 Adopted Budget	FY 2020 to FY 2021 Budget-To-Budget	
					Difference (\$)	Difference (%)
<b>Expenditure</b>						
Capital Outlay	349,380	221,044	818,719	75,500	(145,544)	-66%
Contract Services and Fees	4,845,735	4,883,632	5,006,951	5,183,226	299,594	6%
Contributions / Contingency	2,385,700	3,760,674	3,372,897	3,663,297	(97,377)	-3%
Debt Service	5,119,769	5,670,435	5,670,435	6,072,195	401,760	7%
Depreciation Expense	24,640	43,300	57,800	53,300	10,000	23%
Employee Services	11,352,185	11,999,202	12,122,999	12,224,642	225,440	2%
Equipment Operations / Maint.	1,405,602	1,468,197	1,458,303	1,361,323	(106,874)	-7%
Facilities Operations / Maintenance	833,279	798,185	799,817	853,911	55,726	7%
Operational Supplies and Equip.	2,570,531	2,756,238	3,045,478	3,043,919	287,681	10%
<b>Expenditure Total</b>	<b>28,886,819</b>	<b>31,600,907</b>	<b>32,353,399</b>	<b>32,531,313</b>	<b>930,406</b>	<b>3%</b>

### FY 2021 Expenditures



## MAJOR REVENUE SOURCES

FY 2021 Budget

Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget						
						Difference (\$)	Differen ce (%)					
<b>Revenue</b>												
<b>310 Taxes</b>												
111-CURRENT PROPERTY TAXES	8,314,625	8,922,759	9,631,590	9,879,957	10,153,000	521,410	5.41%					
112-DELINQUENT PROPERTY TAXES	47,430	72,183	52,000	55,000	55,000	3,000	5.77%					
113-PROPERTY TAX-PENALTY&INTERE	41,410	40,260	40,000	52,000	40,000	-	0.00%					
121-CITY SALES TAX	3,244,108	3,405,361	3,395,000	3,520,000	3,140,000	(255,000)	-7.51%					
131-TELEPHONE	54,560	40,349	54,000	50,000	54,000	-	0.00%					
132-ATMOS GAS FRANCHISE	128,923	107,336	130,000	110,000	110,000	(20,000)	-15.38%					
133-MIXED BEVERAGE DRINKS	20,631	16,303	20,000	13,000	15,000	(5,000)	-25.00%					
134-ELECTRIC	522,289	502,686	527,800	500,000	520,000	(7,800)	-1.48%					
135-CABLE	164,368	117,738	169,028	152,000	150,000	(19,028)	-11.26%					
136-SOLID WASTE COLLECTIONS	269,067	147,386	250,000	195,000	200,000	(50,000)	-20.00%					
137-PEG FEES	30,865	31,688	30,000	31,000	31,000	1,000	3.33%					
141-OCCUPANCY TAX/SKILL GAMES	135	15	135	-	-	(135)	100.00%					
142-OCCUP. TAX/MOBILE HOMES	-	-	-	-	-	-	-					
143-HOTEL OCCUPANCY TAX	79,229	94,473	70,000	185,000	205,000	135,000	192.86%					
274-LATE PAYMENT FEE	-	-	-	-	-	-	-					
<b>310 Taxes Total</b>	<b>12,917,640</b>	<b>13,498,537</b>	<b>14,369,553</b>	<b>14,742,957</b>	<b>14,673,000</b>	<b>303,447</b>	<b>2.11%</b>					
<b>320 Permits and Licenses</b>												
151-PLAT/ZONING PERMITS	22,262	11,552	25,000	20,000	20,000	(5,000)	-20.00%					
152-BUILDING PERMIT	184,571	371,511	225,000	370,000	300,000	75,000	33.33%					
153-ELECTRICAL PERMITS	17,947	38,832	25,000	8,000	18,000	(7,000)	-28.00%					
154-PLUMBING PERMIT FEES	11,865	16,691	15,000	10,000	12,000	(3,000)	-20.00%					
155-GAS PERMIT FEES	40	580	508	500	500	(8)	-1.57%					
156-MECHANICAL PERMIT FEES	12,298	22,960	13,195	3,000	13,000	(195)	-1.48%					
157-HAULED WASTE PERMIT	650	925	1,200	1,000	1,000	(200)	-16.67%					
157-SUBDIVISION DEVLPMT FEES	-	-	-	267,500	100,000	100,000	-					
158-MANUFACTURED HOMES PERMIT	-	-	-	-	-	-	-					
159-ANNEX/COMP PLAN FEES	-	-	-	350	-	-	-					
161-TECHNOLOGY FEE	6,942	8,540	7,105	12,500	9,000	1,895	26.67%					
162-BEER/WINE SALES LICENSES	6,410	5,030	9,000	7,000	6,000	(3,000)	-33.33%					

## MAJOR REVENUE SOURCES

## FY 2021 Budget

Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget	
						Difference (\$)	Difference (%)
<b>Revenue</b>							
163-DOG TAG/LICENSE	220	425	305	300	300	(5)	-1.64%
164-MISC LICENSES/PERMITS	17,485	16,394	13,195	18,500	16,000	2,805	21.26%
<b>320 Permits and Licenses Total</b>	<b>280,690</b>	<b>493,441</b>	<b>334,508</b>	<b>718,650</b>	<b>495,800</b>	<b>161,292</b>	48.22%
<b>330 Intergovernmental Revenues</b>							
216-FEMA REIMBURSEMENT	-	-	-	-	-	-	-
218-USDA-RC&D REIMBURSEMENT	-	-	-	-	-	-	-
219-OTHER FEDERAL GRANTS	-	1,096	-	-	-	-	-
221-OFFICER STANDARDS & EDUCATI	2,192	2,626	2,192	2,632	2,200	8	0.36%
227-GRANTS	-	-	-	-	-	-	-
229-OTHER STATE GRANTS	102,894	85,012	55,150	81,000	55,000	(150)	-0.27%
230-CONTRIBUTIONS FROM DEVELOPE	-	-	-	-	-	-	-
232-CAPITAL AREA PLANNING CO(CA	1,500	-	1,500	-	-	(1,500)	100.00%
234-TEDC CONTRIBUTIONS	-	-	-	-	-	-	-
235-GENERAL CONTRIBUTIONS	-	-	-	-	17,000	17,000	-
235-TISD-POLICE OFFICER REIMBUR	50,664	56,667	47,380	54,000	55,000	7,620	16.08%
236-OTHER CONTRIBUTIONS	-	-	-	-	-	-	-
237-COUNTY & OTHER LOCAL GRANTS	-	22,000	-	1,000	-	-	-
238-LOCAL REIMBURSEMENTS/REFUND	1,650	770	1,500	44,555	1,500	-	0.00%
239-OTHER LOCAL CONTRIBUTIONS	18,356	19,037	19,000	19,000	19,000	-	0.00%
241-PILOT-PAYMENT IN LIEU OF TA	29	4,576	4,576	3,551	68,900	64,324	1405.68%
242-TIF-WILLIAMSON COUNTY	103,456	72,728	98,000	91,680	113,000	15,000	15.31%
<b>330 Intergovernmental Revenues Total</b>	<b>280,741</b>	<b>264,511</b>	<b>229,298</b>	<b>297,418</b>	<b>331,600</b>	<b>102,302</b>	44.62%
<b>340 Charges for Service</b>							
251-REFUSE COLLECTION CHARGES	1,343,610	1,362,477	1,392,000	1,400,000	1,425,000	33,000	2.37%
252-RECYCLING CHARGES	96,780	179,350	158,000	190,000	218,000	60,000	37.97%
258-DOG POUND FEES	13,235	16,679	10,000	11,000	12,000	2,000	20.00%
260-DRAINAGE FEES	481,341	455,589	496,260	491,000	496,000	(260)	-0.05%
261-POOL ADMISSION	24,271	23,540	30,000	-	23,000	(7,000)	-23.33%
263-TRPSC BANNER DISPLAY	-	25	-	-	-	-	-

## MAJOR REVENUE SOURCES

FY 2021 Budget

Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget	
						Difference (\$)	Differen ce (%)
<b>Revenue</b>							
264-PAVILLION/AUDITORIUM RENTAL	6,541	6,958	6,500	700	6,500	-	0.00%
265-LIBRARY SERVICES	9,123	8,786	9,000	4,500	9,000	-	0.00%
266-PLAN REVIEW FEES	38,795	79,147	45,000	58,000	50,000	5,000	11.11%
267-ENGINEERING/INSPECTION FEES	23,600	25,800	25,000	35,000	25,000	-	0.00%
268-LIBRARY MEETING RM. RENTAL	500	950	800	150	800	-	0.00%
269-PARK FEES	92,142	81,871	75,000	28,000	75,000	-	0.00%
270-LEAGUE FEES	15,013	9,171	15,000	4,000	12,000	(3,000)	-20.00%
271-WATER SERVICE CHARGES	4,380,225	4,099,514	4,463,500	4,470,000	4,597,000	133,500	2.99%
272-CONNECT FEES	19,450	17,975	17,000	17,000	17,000	-	0.00%
273-TRANSFER FEES	1,780	1,560	1,500	1,300	1,500	-	0.00%
274-LATE PAYMENT FEE	179,466	189,840	179,500	174,500	190,000	10,500	5.85%
275-SEWER SERVICE CHARGES	4,365,618	4,123,482	4,400,000	4,395,000	4,532,000	132,000	3.00%
276-WHOLESALE WATER CHARGES	525,831	477,403	450,000	400,000	500,000	50,000	11.11%
277-ADMIN FEE	50,313	49,200	52,000	46,000	52,000	-	0.00%
279-BULK SEWER DISPOSAL FEE	38,230	53,528	38,000	45,000	45,000	7,000	18.42%
280-MISC. WATER SERVICE FEES	25,972	27,825	26,000	22,000	25,000	(1,000)	-3.85%
281-T-HANGER RENT	198,060	224,171	220,000	225,000	230,000	10,000	4.55%
282-F. B. OPERATOR HANGER RENT	-	-	-	-	-	-	-
283-GROUND LEASES	2,280	1,053	2,300	-	-	(2,300)	100.00%
284-SALE OF AV GAS	155,920	147,161	150,000	120,000	150,000	-	0.00%
285-SALE OF JET A FUEL	33,519	30,445	37,500	25,000	30,000	(7,500)	-20.00%
286-GRAVE DIGGING SERVICES	76,625	120,280	105,000	95,000	95,000	(10,000)	-9.52%
287-GRAVESITE MARKING/LOCATING	12,040	960	2,000	1,000	1,000	(1,000)	-50.00%
288-MONUMENT LEVELING FEE	-	-	-	-	-	-	-
289-CREDIT CARD PROCESSING FEE	68,658	75,176	71,000	71,800	74,000	3,000	4.23%
291-FIRE INSPECTION FEES	8,528	8,619	8,500	4,500	8,500	-	0.00%
292-FIRE RESPONDER EMS FEES	16,060	10,561	19,000	16,000	16,000	(3,000)	-15.79%
293-LIEN FEES	662	690	500	300	600	100	20.00%
295-POLICE SERVICES	21,294	25,448	36,540	12,000	25,000	(11,540)	-31.58%
296-TRANSPORTATION USER FEE	781,636	742,737	793,698	780,000	790,000	(3,698)	-0.47%

## MAJOR REVENUE SOURCES

## FY 2021 Budget

Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget	
						Difference (\$)	Difference (%)
<b>Revenue</b>							
323-WATER CAP. IMPACT FEE	95,726	230,176	125,000	150,000	150,000	25,000	20.00%
324-SEWER CAP. IMPACT FEE	63,317	157,369	80,000	100,000	100,000	20,000	25.00%
374-LATE PAYMENT FEES	853	799	700	700	700	-	0.00%
<b>340 Charges for Service Total</b>	<b>13,267,014</b>	<b>13,066,315</b>	<b>13,541,798</b>	<b>13,394,450</b>	<b>13,982,600</b>	<b>440,802</b>	<b>3.26%</b>
<b>410 Fines and Forfeitures</b>							
305-TRUANCY FEE	-	-	-	-	-	-	-
306-COURT ADMINISTRATION FEE	39,761	46,227	27,000	25,000	30,000	3,000	11.11%
307-DEF. DRIVING APP. FEE	8,966	6,824	8,000	3,000	6,000	(2,000)	-25.00%
308-DISMISAL FEE	1,740	1,190	1,200	800	1,200	-	0.00%
309-JUDICIAL FEE-CITY	2,825	2,340	2,964	1,500	2,000	(964)	-32.52%
310-OMNIBASE LOCAL FEE	2,028	1,939	2,100	1,500	2,000	(100)	-4.76%
311-MUNICIPAL COURT FINES	227,529	187,757	210,000	150,000	175,000	(35,000)	-16.67%
312-CHILD SAFETY FEES	1,744	2,206	1,800	1,200	1,800	-	0.00%
313-TRAFFIC COURT FEES	6,649	5,000	7,000	3,000	5,000	(2,000)	-28.57%
314-WARRANT FEES	24,078	22,494	20,000	17,000	20,000	-	0.00%
315-NOTICE/ARREST FEES	14,318	10,929	13,000	6,500	10,000	(3,000)	-23.08%
317-COURT TIME PAYMENT FEE	9,353	9,029	8,300	6,500	8,500	200	2.41%
318-LIBRARY FINES	6,320	6,931	6,000	4,000	6,000	-	0.00%
319-SEIZURE/FORFEITURES	6,563	1,160	-	1,000	1,000	1,000	-
320-OTHER COURT FEES	-	-	-	-	-	-	-
320-TRUANCY PREVENTION/DIVERSIO	-	2,340	-	1,500	-	-	-
321-JURY SERVICES FEE	-	2,340	-	1,500	-	-	-
412-BUILDING SECURITY FEES	9,178	7,049	7,500	6,500	7,000	(500)	-6.67%
413-TECHNOLOGY FEES	12,229	9,399	10,000	7,000	8,000	(2,000)	-20.00%
<b>410 Fines and Forfeitures Total</b>	<b>373,281</b>	<b>325,152</b>	<b>324,864</b>	<b>237,500</b>	<b>283,500</b>	<b>(41,364)</b>	<b>-12.73%</b>
<b>420 Assessments</b>							
321-WATER TAP FEES	11,344	20,960	17,000	18,500	20,000	3,000	17.65%
322-SEWER TAP FEES	7,496	16,850	15,000	11,000	15,000	-	0.00%
323-FEE IN LIEU OF SIDEWALKS	-	-	-	-	-	-	-

## MAJOR REVENUE SOURCES

## FY 2021 Budget

Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget	
						Difference (\$)	Difference (%)
<b>Revenue</b>							
324-WEATHERIZATION	1,204	2,430	1,500	1,500	1,500	-	0.00%
325-METER FEES	17,033	43,034	20,000	28,000	30,000	10,000	50.00%
325-PAVING LIEN DEPOSITS	-	262	-	300	-	-	-
326-OTHER SPECIAL ASSESSMENTS	400	76	-	-	-	-	-
327-CONTRIBUTIONS FROM DEVELOPERS	-	-	-	-	-	-	-
327-LOT CLEAN UP ASSESSMENTS	16,737	8,985	9,000	3,000	9,000	-	0.00%
328-FUTURE PARKS	15,188	-	-	-	-	-	-
328-ROADWAY IMPACT FEES	30,669	57,624	36,480	35,000	35,000	(1,480)	-4.06%
329-PAYMENT OF CLAIMS	1,090	9,713	-	9,397	2,500	2,500	-
<b>420 Assessments Total</b>	<b>101,161</b>	<b>159,934</b>	<b>98,980</b>	<b>106,697</b>	<b>113,000</b>	<b>14,020</b>	<b>14.16%</b>
<b>430 Use of Money and Property</b>							
331-INTEREST INCOME	250,174	488,630	260,000	278,600	273,500	13,500	5.19%
333-RENTAL INCOME (LEASES)	82,793	84,660	81,200	85,000	85,000	3,800	4.68%
333-RENTAL INCOME(LEASES)	26,932	29,843	25,945	27,000	28,000	2,055	7.92%
334-MISCELLANEOUS REVENUE	39,851	41,638	39,600	15,500	35,500	(4,100)	-10.35%
335-REFUNDS AND REIMBURSEMENTS	-	-	-	-	-	-	-
335-REIMBURSEMENTS/REFUNDS	76,807	19,754	27,000	22,000	22,000	(5,000)	-18.52%
336-PARTICIPATION FEE	-	-	-	-	-	-	-
336-USE OF RESTRICTED FUND BALANCE	-	-	-	-	-	-	-
337-UNREALIZED GAIN/LOSS INVEST	(7,709)	-	-	-	-	-	-
337-UNREALIZED GAIN/LOSS INVEST	-	-	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>468,848</b>	<b>664,525</b>	<b>433,745</b>	<b>428,100</b>	<b>444,000</b>	<b>10,255</b>	<b>2.36%</b>
<b>440 Donations from Private Sources</b>	<b>546,793</b>	<b>128,951</b>	<b>33,000</b>	<b>153,629</b>	<b>63,300</b>	<b>30,300</b>	<b>91.82%</b>
<b>450 Interfund Operating Transfers</b>							
361-TRANSFER FROM TIF	30,000	15,000	10,000	10,000	20,000	10,000	100.00%
362-TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	5,000	-	0.00%
363-TRNSF IN CEMETERY OPERATING	-	-	-	-	-	-	-
363-TRNSF IN FROM CEMETERY PERM	25,627	12,510	15,000	12,000	12,000	(3,000)	-20.00%

## MAJOR REVENUE SOURCES

## FY 2021 Budget

Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget	
						Difference (\$)	Difference (%)
<b>Revenue</b>							
365-TRANSFER FROM GENERAL FUND	247,032	18,565	14,600	86,600	14,600	-	0.00%
367-TRANSFER FROM MDUS	180,000	180,000	180,000	180,000	180,000	-	0.00%
369-TRANSFER FROM SANITATION FU	164,200	164,200	164,200	164,200	164,200	-	0.00%
370-INTERFUND TRANSFER IN	-	-	-	82,000	48,982	48,982	
371-TRANSFER FROM UTILITY FUND	1,250,000	1,250,000	1,600,000	1,600,000	1,600,000	-	0.00%
372-TRANSFER FROM AIRPORT FUND	15,000	15,000	15,000	15,000	15,000	-	0.00%
373-TRANSFER FROM CEMETERY FUND	-	25,000	-	-	-	-	
<b>450 Interfund Operating Transfers Total</b>	<b>1,916,859</b>	<b>1,685,275</b>	<b>2,003,800</b>	<b>2,154,800</b>	<b>2,059,782</b>	<b>55,982</b>	<b>2.79%</b>
<b>460 Proceeds General Fixed Assets</b>							
365-TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	
371-CEMETERY LOT SALES -RESTRIC	7,805	8,528	6,300	5,000	8,300	2,000	31.75%
372-CEMETERY LOT SALE-UNRESTRIC	70,245	76,754	86,000	45,000	70,000	(16,000)	<b>-18.60%</b>
372-PROCEEDS OF CERT. SALE	-	-	-	-	-	-	
374-SALE OF SURPLUS EQUIPMENT	-	320	-	-	-	-	
374-SALES OF SURPLUS PROPERTY	-	-	-	-	-	-	
375-SALE OF LAND	-	-	-	-	-	-	
376-BULK WATER SALES	1,539	1,759	1,000	1,600	1,500	500	50.00%
379-SALE OF MISC. ASSETS	2,425	275	-	-	-	-	
<b>460 Proceeds General Fixed Assets Total</b>	<b>82,014</b>	<b>87,637</b>	<b>93,300</b>	<b>51,600</b>	<b>79,800</b>	<b>(13,500)</b>	<b>-14.47%</b>
<b>470 Proceeds General Long Term Liabilities</b>							
381-9.615M CO SERIES 08 (2.945M)	-	-	-	-	-	-	
382-4.595M GO REF SER 15 (1.695	-	-	-	-	-	-	
382-BOND PROCEEDS 2012	-	-	-	-	-	-	
383-12.590M 2019 COs (3.985M)	-	3,985,000	-	-	-	-	
383-3.02M GO REF 2017 (1.435M)	1,435,000	-	-	-	-	-	
388-BOND PROCEEDS	-	-	-	-	-	-	
389-CO BOND PROCEEDS	-	-	-	-	-	-	
391-BOND PREMIUM	162,303	386,084	-	-	-	-	

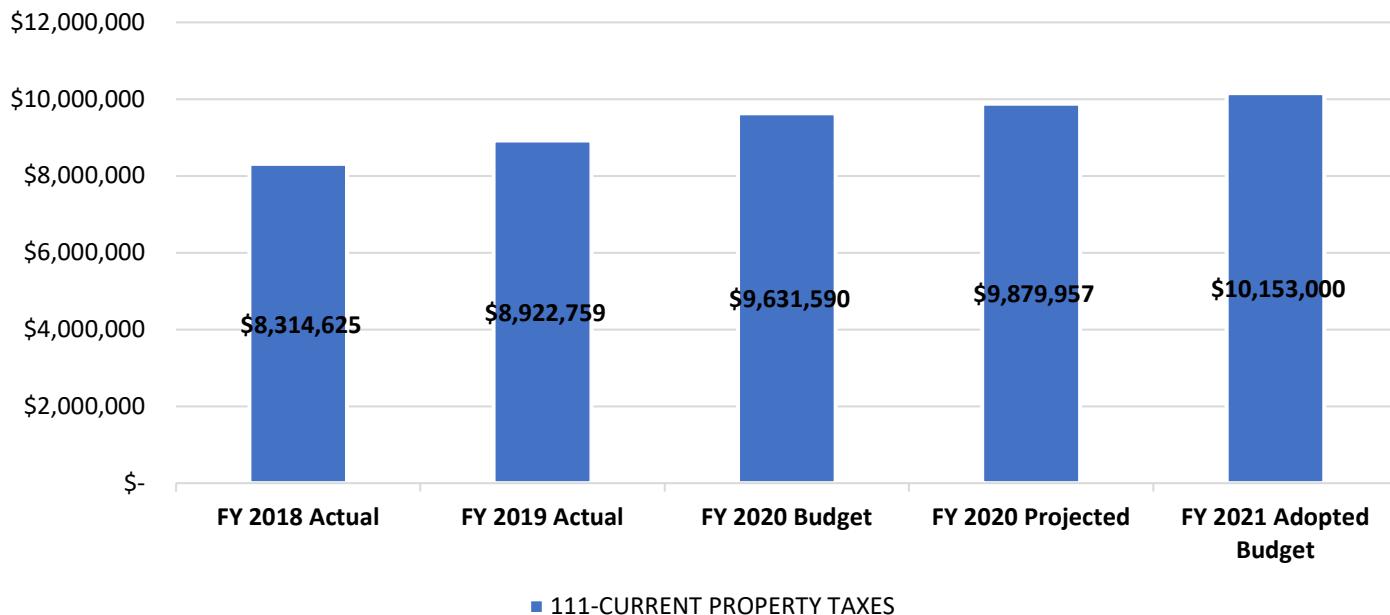
Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projection	FY 2021 Proposed Budget	FY 2020 Budget to FY 2021 Budget	
						Difference (\$)	Differen ce (%)
<b>Revenue</b>							
392-CAPITAL LEASES	-	-	-	-	-	-	-
470 Proceeds General Long Term Liabilities Total	1,597,303	4,371,084	-	-	-	-	-
Revenue Total	31,832,344	34,745,359	31,462,846	32,285,801	32,526,382	1,063,536	3.38%

**Tax Revenues** are primarily derived from property taxes and sales taxes.

**Property Taxes** are levied on January 1 of each year. The Williamson Central Appraisal District determines the value for each property in the city. Property tax rolls are certified in July and the tax rate is adopted in September, along with the budget. The Williamson County Tax Collector then sends statements to each taxpayer.

Budgeted revenues from ad valorem taxes total \$10,153,000. The adopted property tax rate for FY 2021 is \$0.809215 per \$100 of valuation. The property tax rate is made up of two components; the Maintenance & Operations (M&O) rate for general operations and the Interest & Sinking (I&S) rate for debt service. For FY 2021, the M&O rate is \$0.613755 and the I&S rate is \$0.195460.

#### FY 2021 Property Tax Revenues

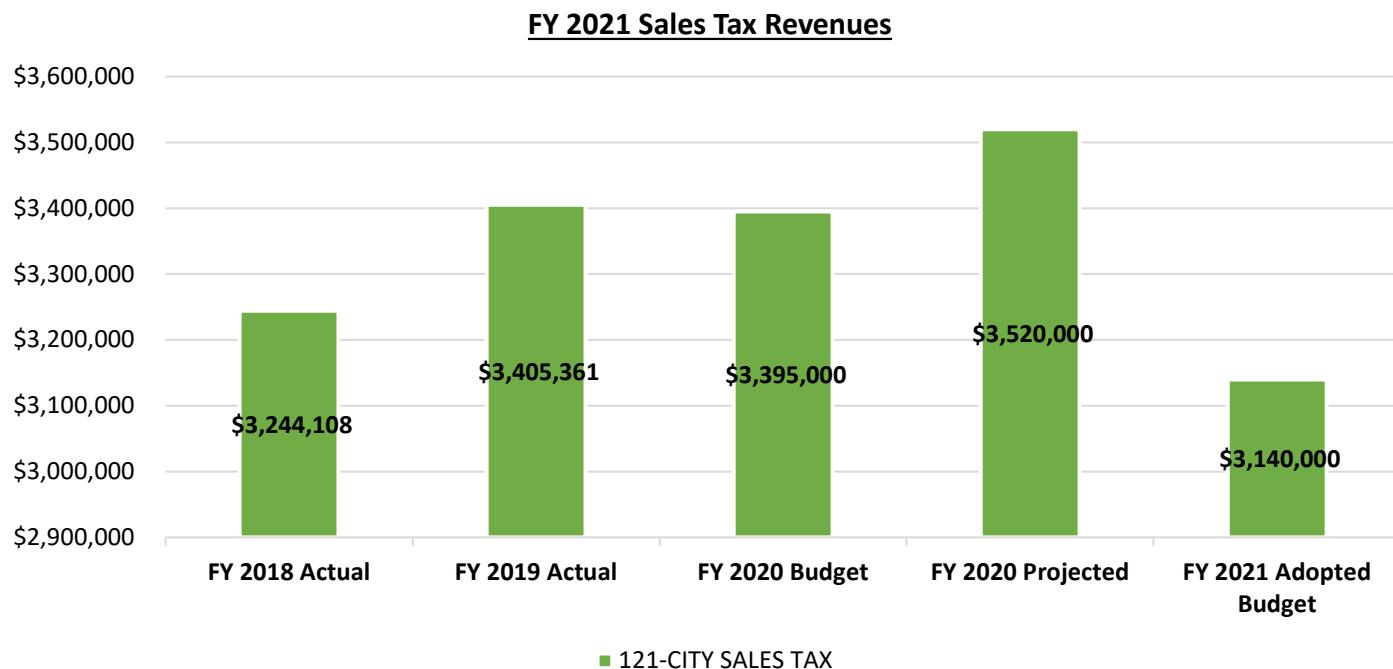


**Sales Tax Revenue** is budgeted at \$3,140,000. The City's sales tax rate is 8.25% for goods and services sold or delivered within the boundaries of the City. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis.

Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City. The 2% is allocated in the following categories:

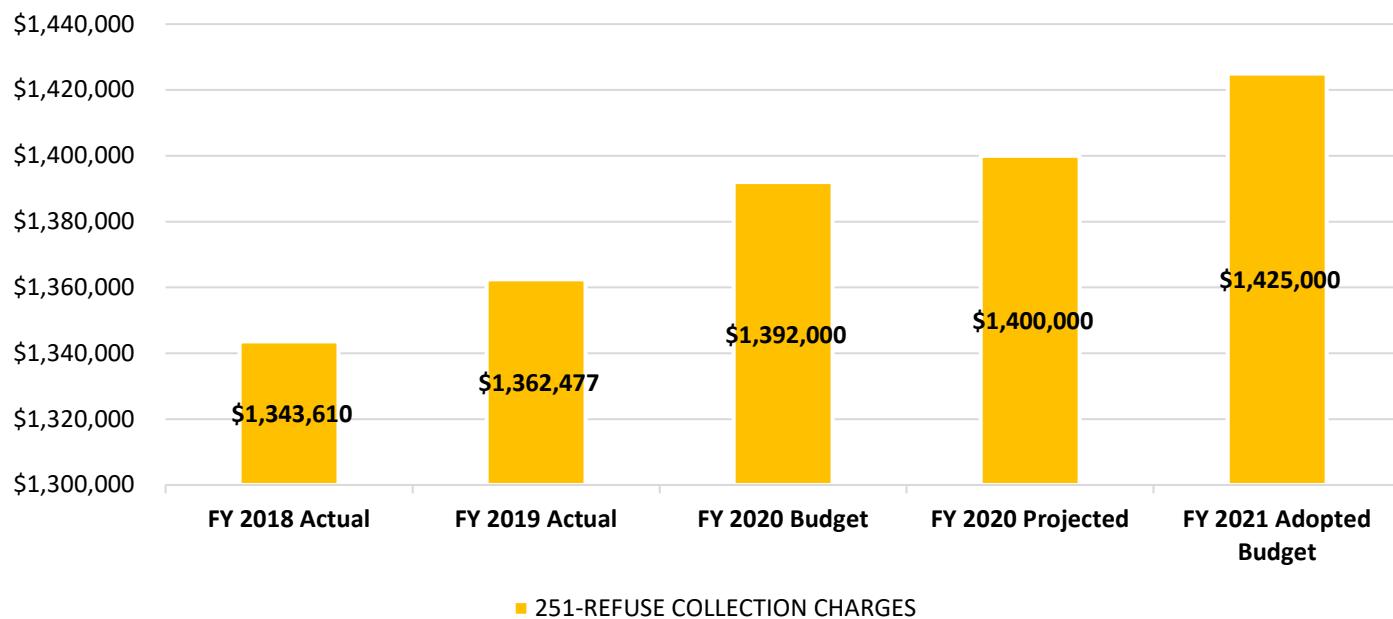
- 1.00% is used for general City operating purposes
- 0.50% is transferred to the Taylor Economic Development Corporation
- 0.50% is used for property tax relief and is included in the sales tax total budgeted in the General Fund

Overall, the City's sales tax revenues have been increasing year over year, and it is anticipated that new development and population growth will continue this trend for the foreseeable future. However, the COVID-19 pandemic creates uncertainty related to sales tax as local businesses remain closed or restricted for the foreseeable future. With this in mind, the FY 2021 budget reflects conservative sales tax and a decrease from the FY 2020 budget.



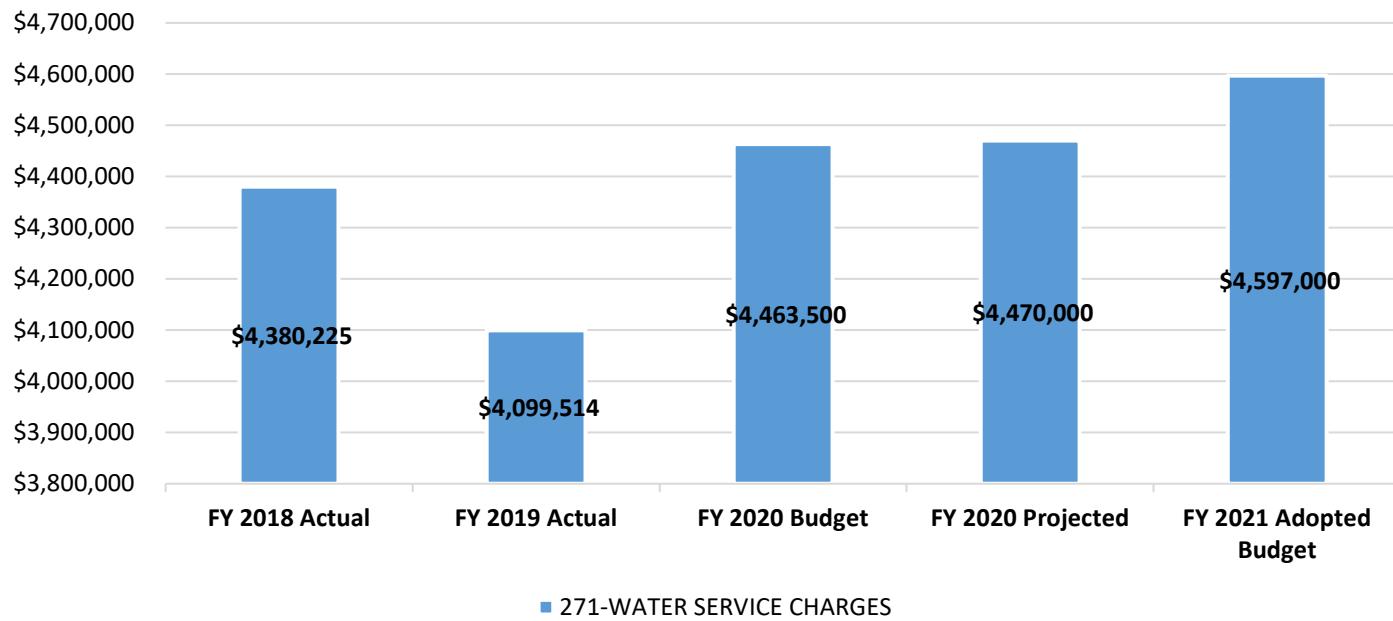
**Service Charges** are fees paid for by the users of the service and are set at a level to cover the cost of the service provided.

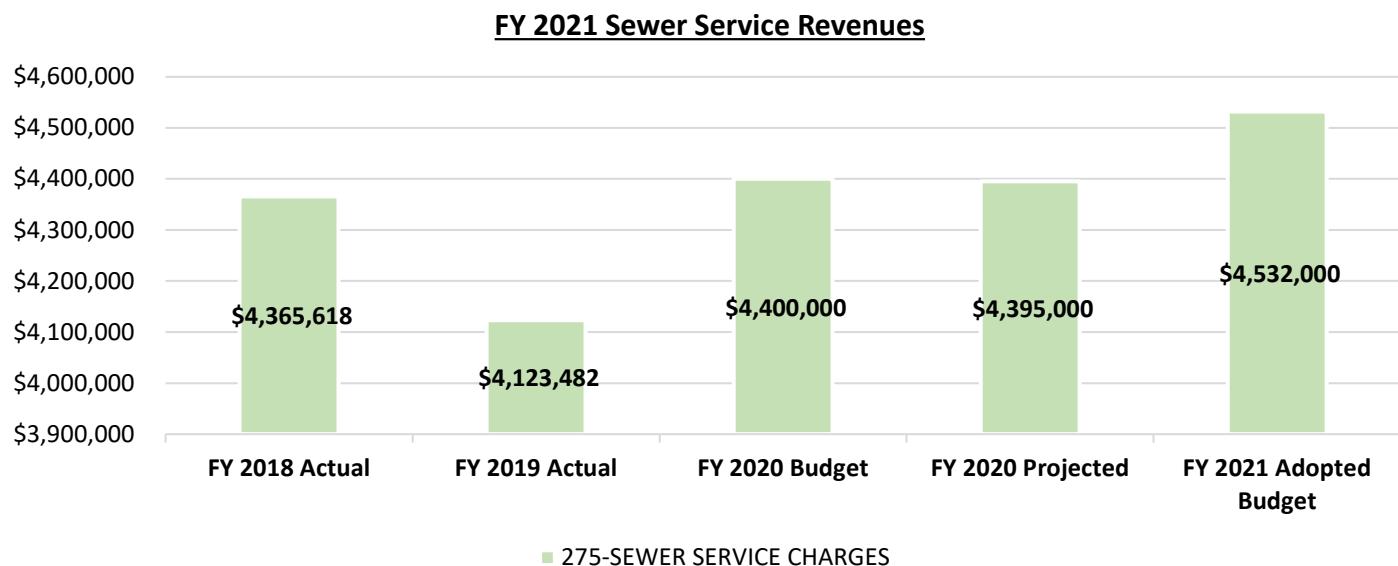
#### FY 2021 Refuse Collection Revenues



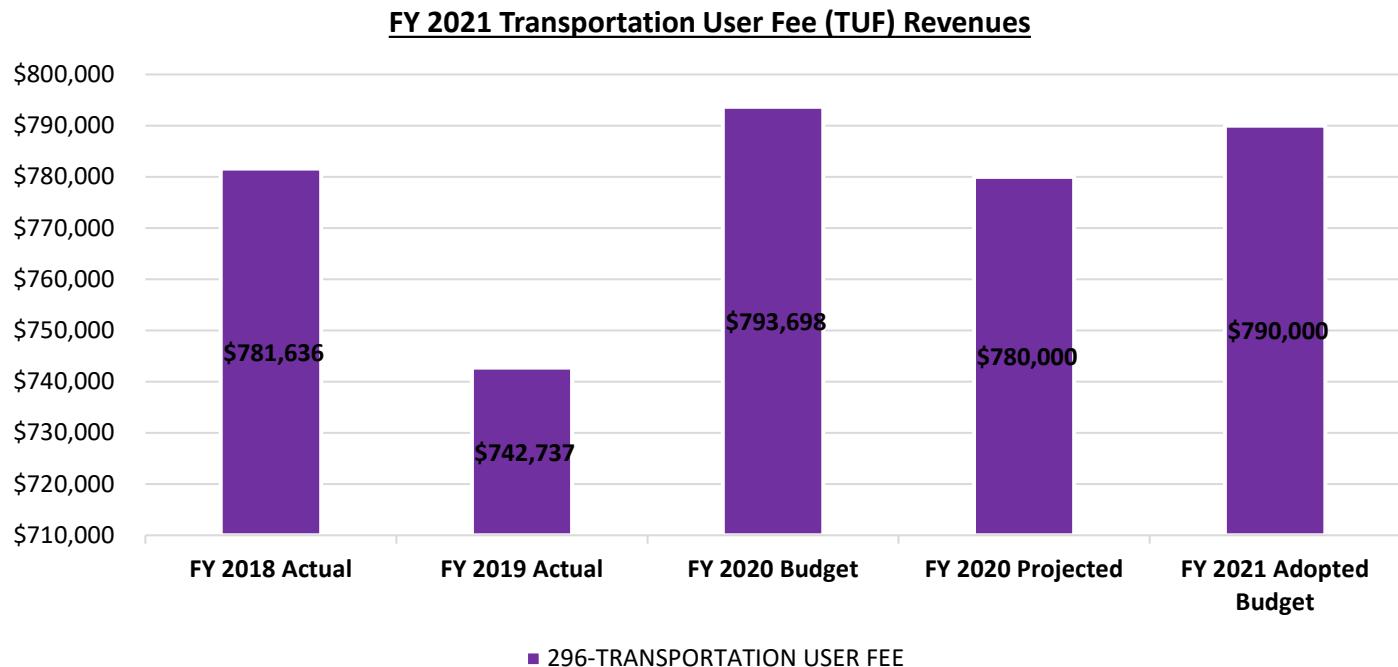
**Utility Revenues** are primarily derived from user charges. User charges are assessed to water, wastewater and sanitation customers based on the amount of water used by premises connected to the utility system and the level of sanitation service received. User charges for water and wastewater are budgeted at \$9,129,000. This represents a 3% increase relative to FY 2020 budget. User charges for sanitation customers is budgeted at \$1,425,000 and is slightly higher than the FY 2020 budget.

#### FY 2021 Water Service Revenues



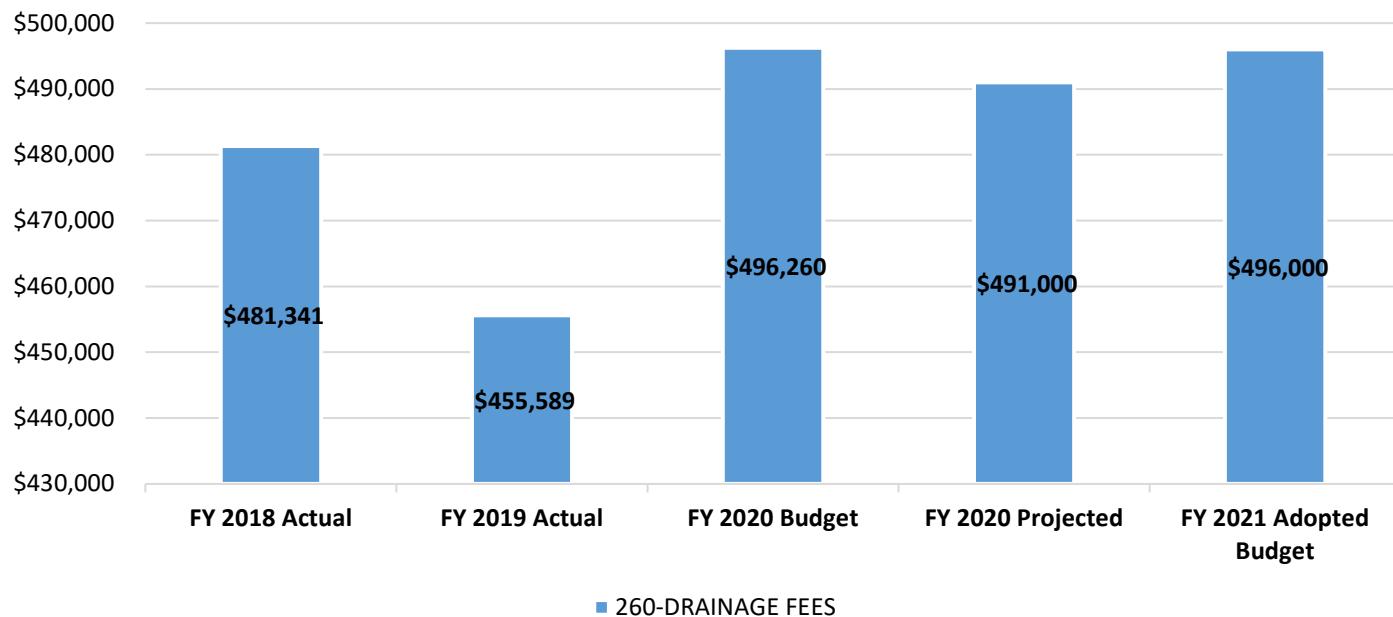


**Transportation User Fee (TUF)** is a fee assessed to each property based on the impact the use of the property has on the transportation system in the City. TUF fees collected are restricted in their use by ordinance for the maintenance and operation of the street and transportation system. TUF fees are budgeted at \$790,000 in FY 2021 and is slightly less than the previous year budget.



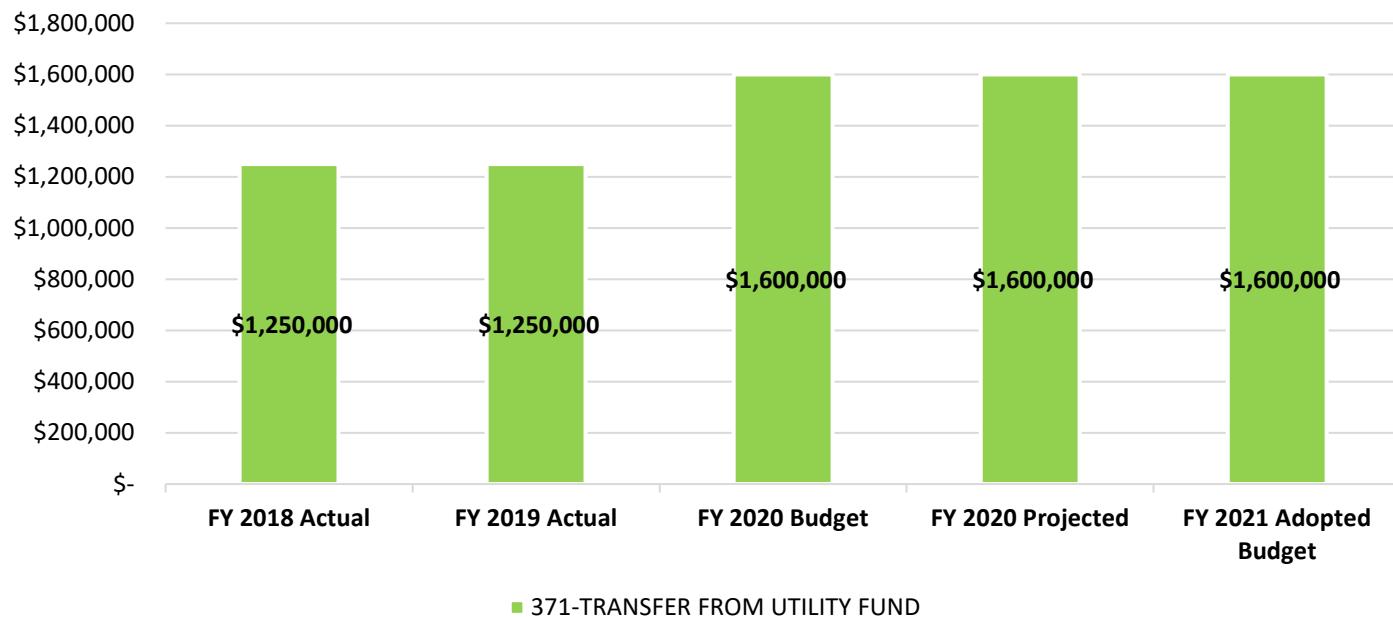
**Municipal Drainage Utility System (MDUS)** fee is assessed to each property based on the size of the property and the impact the property has on the drainage system of the City. MDUS fees collected are restricted in their use by ordinance for the maintenance and operation of the City's drainage system.

#### FY 2021 Drainage Revenues



**Interfund Transfers** include transfers between funds to cover the cost of services provided to the fund from cost categories charged to the receiving fund. The biggest interfund transfer budgeted in FY 2021 is from the Utility Fund to the General fund to cover the costs charged in the General Fund that are used to support the operations of the Utility Fund.

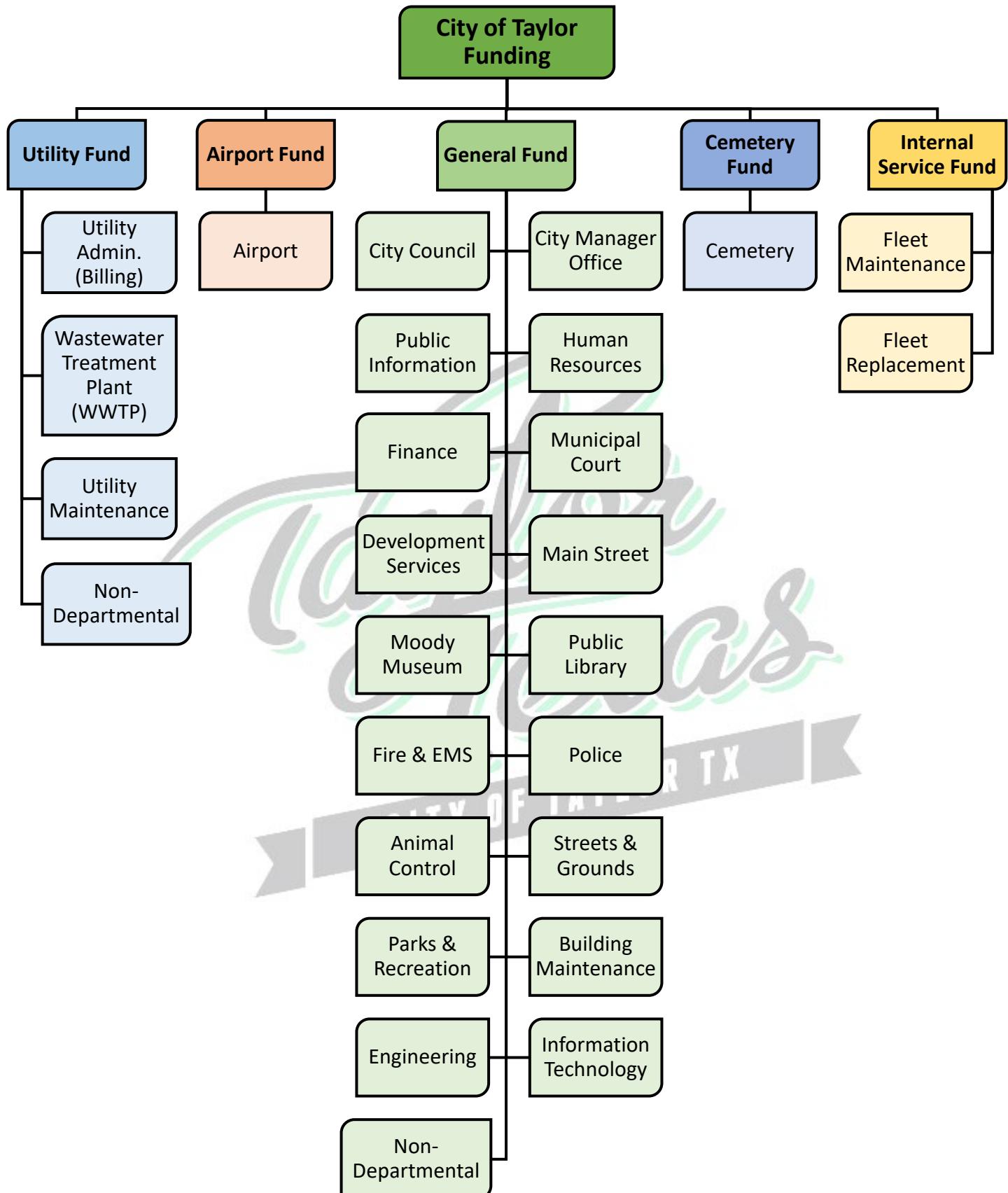
#### FY 2021 Utility Interfund Transfer Revenues

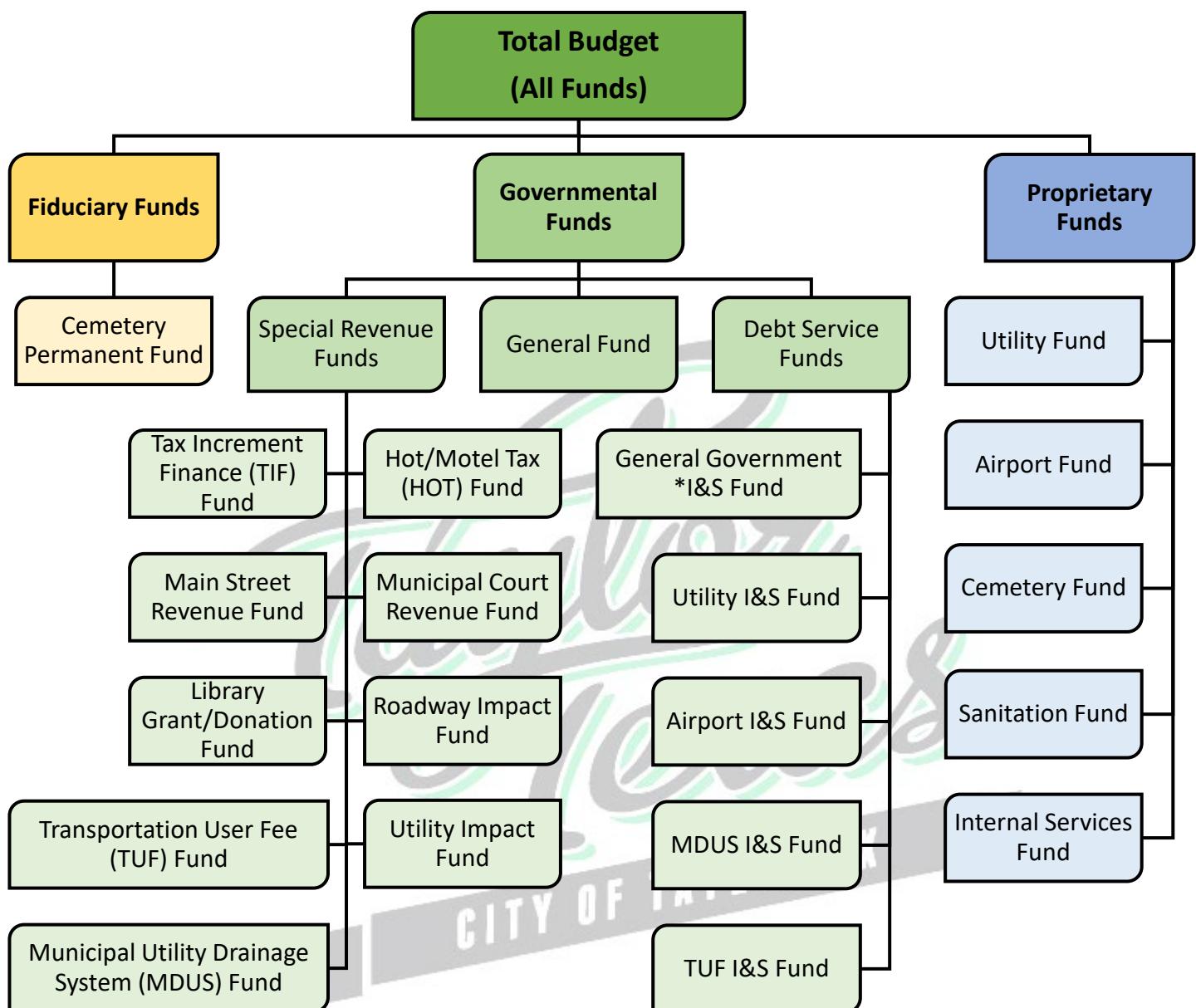


Main Funds	Beginning Fund Balance	Revenues and Sources	Expenditures and Uses	Balance	Ending Fund Balance
<b>Governmental Funds</b>					
<b>Governmental Funds</b>					
General Fund	3,932,000	15,106,982	15,106,113	869	3,932,869
<b>Governmental Funds Total</b>	<b>3,932,000</b>	<b>15,106,982</b>	<b>15,106,113</b>	<b>869</b>	<b>3,932,869</b>
<b>Special Revenue Funds</b>					
Hotel/Motel Tax (HOT) Fund	75,000	205,000	205,000	-	75,000
Library Grant/Donation Fund	339,000	5,300	5,000	300	339,300
Main Street Revenue Fund	14,000	107,100	97,650	9,450	23,450
Municipal Court Revenue Fund	81,500	17,000	10,212	6,788	88,288
Municipal Utility Drainage System (MDUS) Fund	186,000	501,000	490,400	10,600	196,600
Roadway Impact Fund	281,000	35,000	30,000	5,000	286,000
Tax Increment Financing (TIF)	220,000	337,500	411,132	(73,632)	146,368
Transportation User Fee (TUF) Fund	495,000	793,000	761,719	31,281	526,281
Utility Impact Fund	1,521,488	250,000	125,000	125,000	1,646,488
<b>Special Revenue Funds Total</b>	<b>3,212,988</b>	<b>2,250,900</b>	<b>2,136,113</b>	<b>114,787</b>	<b>3,327,775</b>
<b>Debt Service Funds</b>					
General Government I&S Fund	642,646	2,454,000	2,474,800	(20,800)	621,846
<b>Debt Service Funds Total</b>	<b>642,646</b>	<b>2,454,000</b>	<b>2,474,800</b>	<b>(20,800)</b>	<b>621,846</b>
<b>Governmental Funds Total</b>	<b>7,787,634</b>	<b>19,811,882</b>	<b>19,717,026</b>	<b>94,856</b>	<b>7,882,490</b>
<b>Proprietary Funds</b>					
<b>Proprietary Funds</b>					
Airport Fund	1,100,000	426,700	426,342	358	1,100,358
Cemetery Fund	(54,000)	179,000	211,853	(32,853)	(86,853)
Sanitation Fund	156,000	1,843,000	1,821,700	21,300	177,300
Utility Fund	4,700,000	10,245,500	10,000,242	245,258	4,945,258
<b>Proprietary Funds Total</b>	<b>5,902,000</b>	<b>12,694,200</b>	<b>12,460,137</b>	<b>234,063</b>	<b>6,136,063</b>
<b>Proprietary Funds Total</b>	<b>5,902,000</b>	<b>12,694,200</b>	<b>12,460,137</b>	<b>234,063</b>	<b>6,136,063</b>
<b>Fiduciary Funds</b>					
<b>Fiduciary Funds</b>					
Cemetery Permanent Fund	693,000	20,300	12,000	8,300	701,300
<b>Fiduciary Funds Total</b>	<b>693,000</b>	<b>20,300</b>	<b>12,000</b>	<b>8,300</b>	<b>701,300</b>
<b>Fiduciary Funds Total</b>	<b>693,000</b>	<b>20,300</b>	<b>12,000</b>	<b>8,300</b>	<b>701,300</b>
<b>Grand Total</b>	<b>14,382,634</b>	<b>32,526,382</b>	<b>32,189,163</b>	<b>337,219</b>	<b>14,719,853</b>

Other Funds	Beginning Fund Balance	Revenues and Sources	Expenditures and Uses	Balance	Ending Fund Balance
<b>Governmental Funds</b>					
<b>Other Debt Service Funds</b>					
Airport I&S Fund	-	106,700	106,700	-	-
MDUS I&S Fund	-	279,750	279,750	-	-
TUF I&S Fund	-	290,919	290,919	-	-
Utility I&S Fund	-	2,616,376	2,616,376	-	-
TIF I&S Fund	-	342,150	342,150	-	-
<b>Other Debt Service Funds Total</b>	<b>-</b>	<b>3,635,895</b>	<b>3,635,895</b>	<b>-</b>	<b>-</b>
<b>Governmental Funds Total</b>	<b>-</b>	<b>3,635,895</b>	<b>3,635,895</b>	<b>-</b>	<b>-</b>
<b>Proprietary Funds</b>					
<b>Internal Services Funds</b>					
Fleet Operating Fund	-	701,808	691,877	9,931	9,931
Fleet Replacement Fund	-	416,355	408,355	8,000	8,000
<b>Internal Services Funds Total</b>	<b>-</b>	<b>1,118,163</b>	<b>1,100,232</b>	<b>17,931</b>	<b>17,931</b>
<b>Proprietary Funds Total</b>	<b>-</b>	<b>1,118,163</b>	<b>1,100,232</b>	<b>17,931</b>	<b>17,931</b>
<b>Grand Total</b>	<b>-</b>	<b>4,754,058</b>	<b>4,736,127</b>	<b>17,931</b>	<b>17,931</b>

\*Other Funds including Other Debt Service Funds and Internal Services Funds are included in the Main Funds. These are noted separately as to not overstate the Main Funds Summary.





\*Interest & Sinking



## General Fund

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The General Fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general government, public safety, public works, culture and recreation, and community development. **Revenues** are budgeted at \$15,106,982 with the primary revenues sources as follows:

- **Ad Valorem Taxes** – Property tax collections are budgeted at \$7,497,000, an increase of \$355,000 from FY 2020 budget. The 2020 certified taxable value per the Williamson County Tax Appraisal District is \$1,229,346,446, with \$74,455,107 in value still under protest. Tax revenues in the General Fund are based on the assumption that eighty percent of the value under protest will be retained. These certified values include the captured property value of the Tax Increment Reinvestment Zone, and such value has been subtracted prior to any tax calculations. Property taxes account for approximately 64.56% of total revenue for governmental activities.
- **Sales Tax revenue** is budgeted at \$3,140,000, which is a decrease from the current budget of \$255,000 (-7.51%). Sales tax revenues for 2020 have been higher than budgeted, and it is estimated that actual collections for the fiscal year will be approximately \$3,520,000.
- **Franchise Taxes**, which consists of Electric, Cable, Telephone, Gas, and Mixed Beverage represents approximately 7.32% of General Fund revenues. This is the City's third largest revenue source and decreased by approximately \$51,828 in the proposed budget to more accurately reflect actual collections.
- **Permits and Licenses** are budgeted at \$494,800, as new development and construction are driving the 48.22% anticipated increase in budgeted revenues compared to the FY 2020 budgeted amount.
- Budgeted **Inter-Fund Transfers** covers the cost that the General Fund incurs due to providing staff support to the Enterprise Funds. The budgeted transfer of \$2,008,182 is an increase of \$48,982 from the current fiscal year. This increase is the result of a proposed franchise fee charged to the Utility Fund.

General Fund **expenditures** are budgeted at \$15,106,113; this is an increase of \$275,809 or 1.86% from the current year adopted budget. A few budget highlights include:

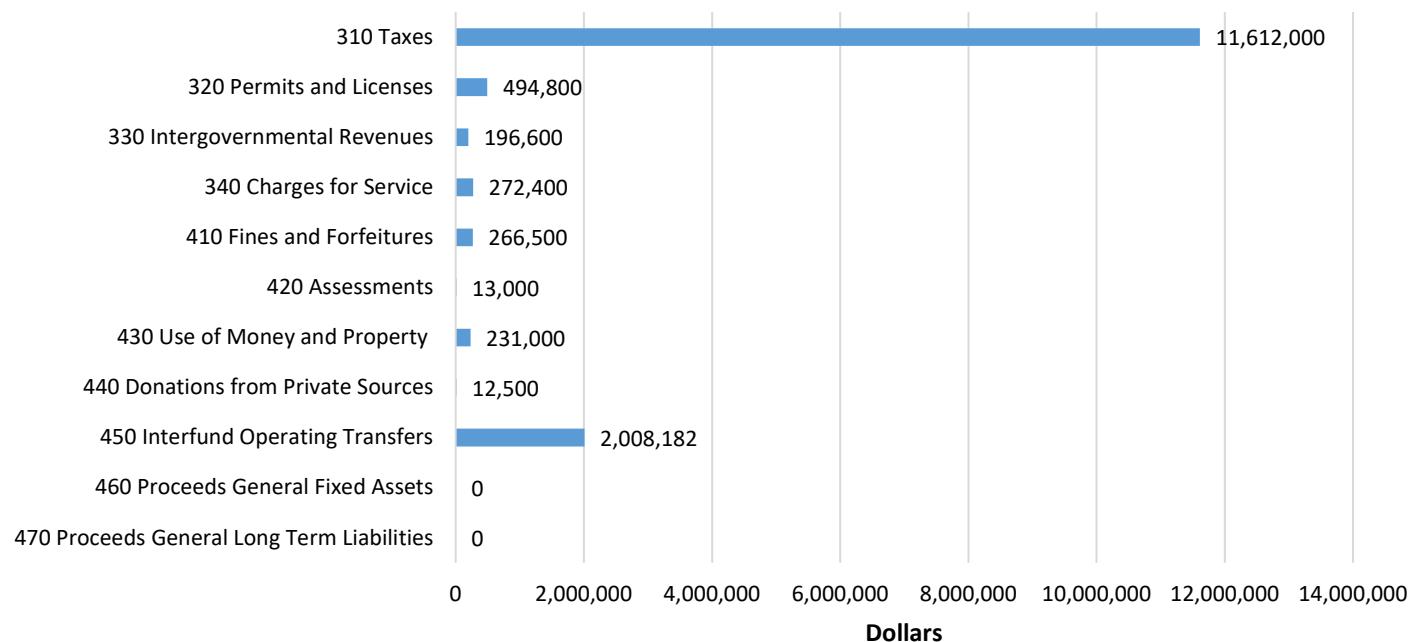
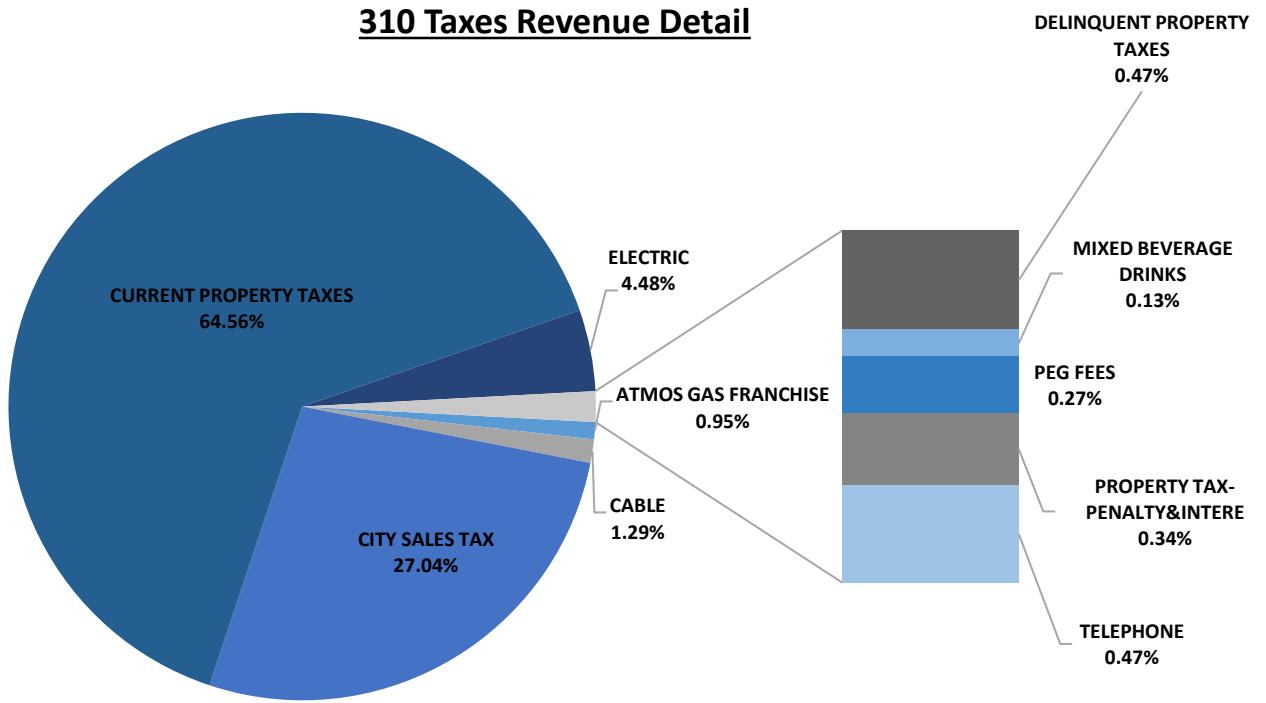
- The HOME Program to rehabilitate existing homes for lower income individuals is funded in part by grants. However, the Council has approved additional improvements and other costs for each home. The budget anticipates four HOME Projects and includes the Council approved costs associated with these four projects of \$84,000.
- Engineering costs have been increased significantly to reflect the current use of outsourced engineering work. The General Fund share of these engineering costs is \$150,000.
- New Equipment Replacement leasing payments are budgeted at \$64,000.

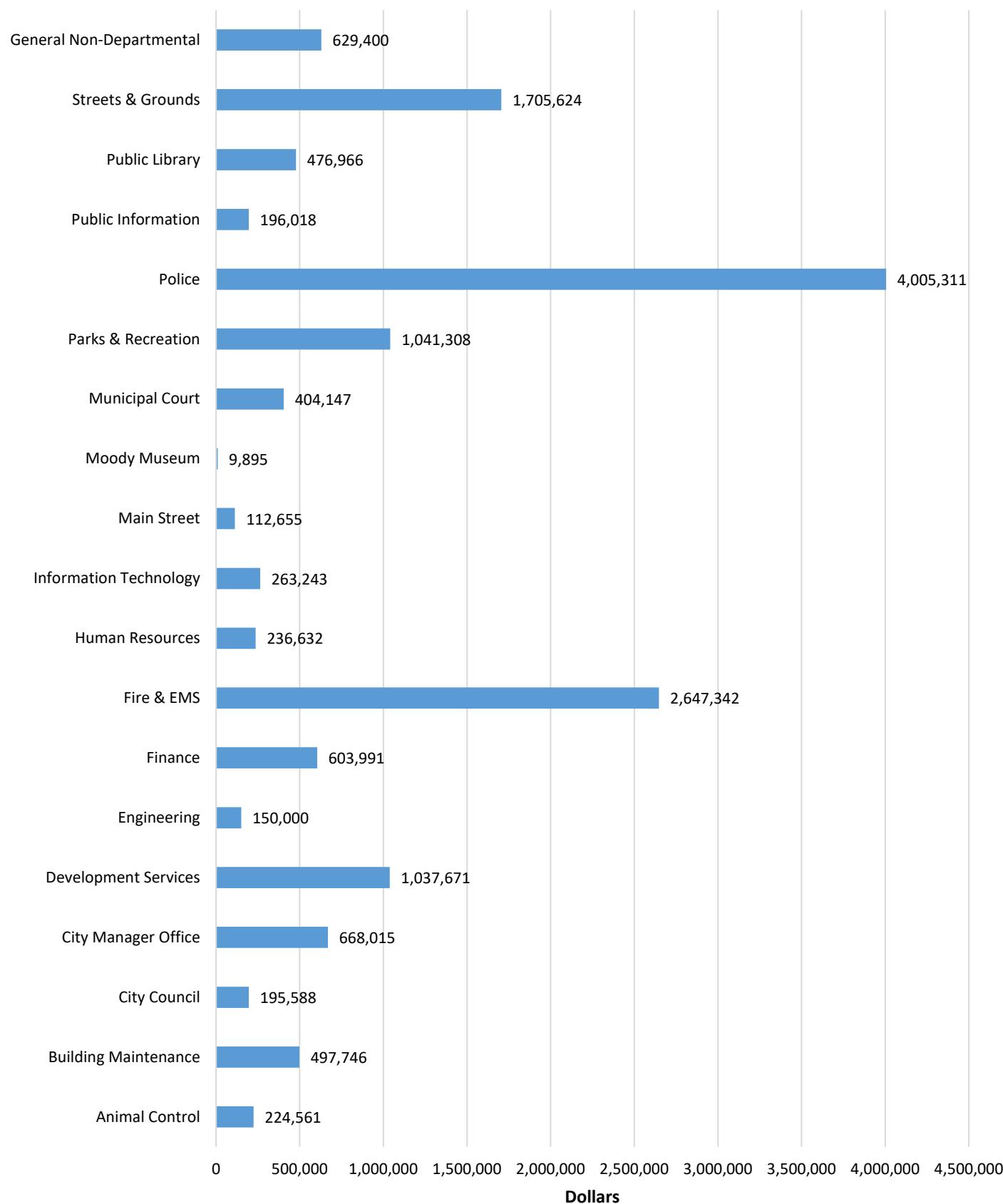
Fund balance is anticipated to remain at approximately \$3,932,869 with revenues near equal to expenditures.

## GENERAL FUND – Fund Summary

FY 2021 Budget

Fund Summary	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>310 Taxes</b>					
ATMOS GAS FRANCHISE	128,923	107,336	130,000	110,000	110,000
CABLE	164,368	117,738	169,028	152,000	150,000
CITY SALES TAX	3,244,108	3,405,361	3,395,000	3,520,000	3,140,000
CURRENT PROPERTY TAXES	6,071,622	6,609,239	7,142,000	7,340,000	7,497,000
DELINQUENT PROPERTY TAXES	47,430	72,183	52,000	55,000	55,000
ELECTRIC	522,289	502,686	527,800	500,000	520,000
MIXED BEVERAGE DRINKS OCCUP. TAX/MOBILE HOMES	20,631	16,303	20,000	13,000	15,000
OCCUPANCY TAX/SKILL GAMES	135	15	135	-	-
PEG FEES	30,865	31,688	30,000	31,000	31,000
PROPERTY TAX-PENALTY&INTEREST SOLID WASTE COLLECTIONS	41,410	40,260	40,000	52,000	40,000
TELEPHONE	54,560	40,349	54,000	50,000	54,000
<b>310 Taxes Total</b>	<b>10,326,341</b>	<b>10,943,158</b>	<b>11,559,963</b>	<b>11,823,000</b>	<b>11,612,000</b>
<b>320 Permits and Licenses</b>	<b>280,040</b>	<b>492,516</b>	<b>333,308</b>	<b>717,650</b>	<b>494,800</b>
<b>330 Intergovernmental Revenues</b>	<b>173,519</b>	<b>173,596</b>	<b>126,148</b>	<b>174,738</b>	<b>196,600</b>
<b>340 Charges for Service</b>	<b>279,208</b>	<b>307,088</b>	<b>291,840</b>	<b>180,950</b>	<b>272,400</b>
<b>410 Fines and Forfeitures</b>	<b>349,049</b>	<b>301,684</b>	<b>304,400</b>	<b>219,500</b>	<b>266,500</b>
<b>420 Assessments</b>	<b>34,619</b>	<b>19,169</b>	<b>10,500</b>	<b>4,800</b>	<b>13,000</b>
<b>430 Use of Money and Property</b>	<b>231,347</b>	<b>323,554</b>	<b>235,945</b>	<b>190,000</b>	<b>231,000</b>
<b>440 Donations from Private Sources</b>	<b>518,750</b>	<b>117,862</b>	<b>9,000</b>	<b>118,500</b>	<b>12,500</b>
<b>450 Interfund Operating Transfers</b>	<b>1,609,200</b>	<b>1,634,200</b>	<b>1,959,200</b>	<b>2,113,200</b>	<b>2,008,182</b>
<b>460 Proceeds General Fixed Assets</b>	<b>2,425</b>	<b>595</b>	-	-	-
<b>470 Proceeds General Long Term Liabilities</b>	-	-	-	-	-
<b>Revenue By Categories Total</b>	<b>13,804,498</b>	<b>14,313,423</b>	<b>14,830,304</b>	<b>15,542,338</b>	<b>15,106,982</b>

FY 2021 General Fund Revenues310 Taxes Revenue Detail

**FY 2021 General Fund Expenditures By Department**



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Upper (Left to Right): CM Garcia, Mayor Pro Tem  
Anderson, CM Drummond  
Lower (Left to Right): Mayor Rydell, CM Ariola

### Mission:

The City of Taylor provides a full range of services to its citizens. The primary objective of City government is to provide services to the citizens of Taylor at the lowest reasonable cost. The City Council further refined this objective into the following mission statement:

“To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business. Our Vision for Taylor is a vibrant and diverse community that provides residents the best lifestyle Texas has to offer.”

Pursuant to the mission statement, City Council identified three pillars for strategic growth: **Quality of Life**, **Economic Vitality**, and **Mobility & Infrastructure**. Within these areas for growth and improvement are focal points in the following areas: **Neighborhoods/Diversity & Population Size**, **Community Engagement**, **Public Safety**, **Customer Service**, **Infrastructure/Transportation/City Facilities**, **Arts**, **Economic Vitality/Financial Health**, and **Parks, Trails, & Open Spaces**.

### Department Description:

The City of Taylor is a home rule city which operates under a Council-Manager form of government. Policy-making and legislative authority are vested in the City Council consisting of the five Council members. Responsibilities of the City Council include:

- Adopting the annual budget and ad valorem tax rate to include the general objectives for the City program activities and service levels.
- Appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions.
- Adopts and updates the Strategic Plan as a framework for policy direction.
- Reviews/adopts all City ordinances and resolutions.
- Establishes the fees and rates for City goods and services.
- Approves capital improvement projects and contracts as prescribed by the City Charter and State law.
- Establishes goals and policies to improve the quality of life of the citizens of Taylor.

Council members serve staggered three-year terms. Four of the Council members are elected by single member districts with the remaining council member being elected at-large. After each election, the five members of the Council select from themselves a Mayor and a Mayor Pro Tem to serve a one-year term.

FY 2021 Budget Highlights:**Customer Service**

- Memberships & Dues for the following organizations:
  - Interagency Council of East Williamson County
  - Hispanic Council Association
  - Capital Area Council of Governments
  - Texas Municipal League (TML) -
  - Chamber of Commerce

**Community Engagement**

- Contributions to the following Civic Programs:
  - Literacy Council Williamson County
  - Williamson / Burnet Counties Opportunities Program
  - Combined Community Action
  - Williamson Children's Advocacy Center
  - CAMPO Work Program
  - Hope Alliance (Williamson County Crisis Center)
  - United Seniors of Taylor
  - The Shepherd's Heart

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	18,023	23,056	26,463	29,674	27,363
200 Operational Supplies and Equipment	6,407	10,859	18,280	18,800	18,280
300 Facilities Operations / Maintenance	2,631	2,341	2,880	2,880	2,880
500 Contract Services and Fees	90,145	83,067	81,300	101,300	111,300
800 Contributions / Contingency	24,265	21,265	35,765	35,765	35,765
<b>Grand Total</b>	<b>141,471</b>	<b>140,588</b>	<b>164,688</b>	<b>188,419</b>	<b>195,588</b>

## FY 2020

## Major Accomplishments

- Added 10 new staff members, 1 of which was hired for city parks
- Narrowed down possible locations for new Justice Center to 1 preferred sites
- Completed 4th Street Pedestrian improvements
- Continued to ensure financial stability of the city by maintaining AA- bond rating
- Completed construction on Gateway Sign.

## FY 2021

## Major Goals &amp; Objectives

- Continue work on proposed Justice Center.
- Complete updates on Comprehensive Plan.

## Performance Measures

FY 2019  
ActualFY 2020  
ProjectedFY 2021  
TargetOutputs:

Ordinances introduced	28	21	25
Proclamations presented	20	9	15
Council meetings posted	27	32	25
Boards & commissions reviewed	13	13	13

Effectiveness:

Board appointments made	40	37	40
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Efficiencies:

% Ordinances introduced & approved	95%	100%	95%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%



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Deputy City Manager Jeff Jenkins



City Manager Brian LaBorde

### **Mission:**

To be a productive, fiscally responsible organization that takes proactive steps to ensure economic growth and the safety, well-being, and success of Taylor residents and the growth of business while providing quality customer service.

### **Department Description:**

The **City Manager** provides administration and management services for all city departments while executing the policies and objectives formulated by the City Council. As the Chief Executive Officer, the City Manager is directly responsible to the City Council. The City Manager's primary charge is the day-to-day operation of the City through the coordination of all City Department activities and functions that include:

- Ensure responsible organizational and fiscal management of the City.
- Effectively implement and administer the goals and policies established by the City Council.
- Advise City Council on reliable methods of responding to community needs.
- Ensure responses to Citizen requests are handled efficiently.
- Improve customer service

The **Deputy City Manager** provides assistance to the City Manager in planning, organization and the directions of City programs, departments, and services. This position also has the responsibility to:

- Assist in the implementation of policies established by the City Council and City Manager. Direct City Departments as assigned by the City Manager.
- Ensure departments are providing effective, efficient and friendly customer service.
- Serves as Acting City Manager in the absence of the City Manager.

The **Executive Assistant to the City Manager** provides additional support to the City Manager in general administrative activities.

- Provide responsible, confidential and administrative support to the City Manager and Assistant City Manager.
- Coordinates activities and schedules for City Manager.
- Coordinate programs, events or conferences by arranging for facilities and caterer, issuing information or invitations.
- Imparts information, responds to inquiries, receives complaints and resolves problems.
- Serves as Deputy City Clerk in the absence of the City Clerk.

The **City Clerk** is appointed by the City Manager and works closely with the City Manager and the City Council. In general, this position is responsible for maintaining city records, and all clerical matters related to the City Council including:

- Attends Council meetings.
- Prepares Council agendas, and minutes of all Council meetings.
- Serve as the Chief Election Official for all regular and special municipal elections in compliance with the Texas Election Code.

The **City Attorney** provides legal counsel and advice to the Mayor and City Council and City Manager in matters related to City business or City policy. This position is a contract for services that include:

- All actions in the Municipal Court of Record.
- Serve as the City's legal advisor and represents the City in litigation.
- Keep current on recent developments in municipal law.
- Draft and prepare contracts, resolutions, ordinances and other legal documents as needed.
- Attend City Council meetings as needed.

FY 2021 Budget Highlights:**Customer Service**

- City Council Strategic Retreat
- Department Director Strategic Retreat
- Memberships & Dues including the following organizations:
  - International City/County Manager Association (ICMA)
  - Texas City Manager Association (TCMA)
  - Chamber of Commerce
- Professional Conferences including:
  - International City Manager Association Conference
  - Texas City Manager Association Conference
- Workshop Training:
  - Williamson County Growth Summit
  - Continuing Education
  - Texas State Library and Archives Commission (TSLAC) Records Retention Training

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	506,219	631,444	632,728	633,154	631,715
200 Operational Supplies and Equipment	18,041	25,977	32,200	32,163	28,500
300 Facilities Operations / Maintenance	4,824	2,967	2,646	2,640	2,800
400 Equipment Operations / Maintenance	1,830	1,794	1,500	2,000	1,500
500 Contract Services and Fees	63,059	37,653	3,500	3,500	3,500
700 Capital Outlay	-	-	-	-	-
800 Contributions / Contingency	-	-	-	-	-
<b>Grand Total</b>	<b>593,973</b>	<b>699,835</b>	<b>672,574</b>	<b>673,457</b>	<b>668,015</b>

## FY 2020

## Major Accomplishments

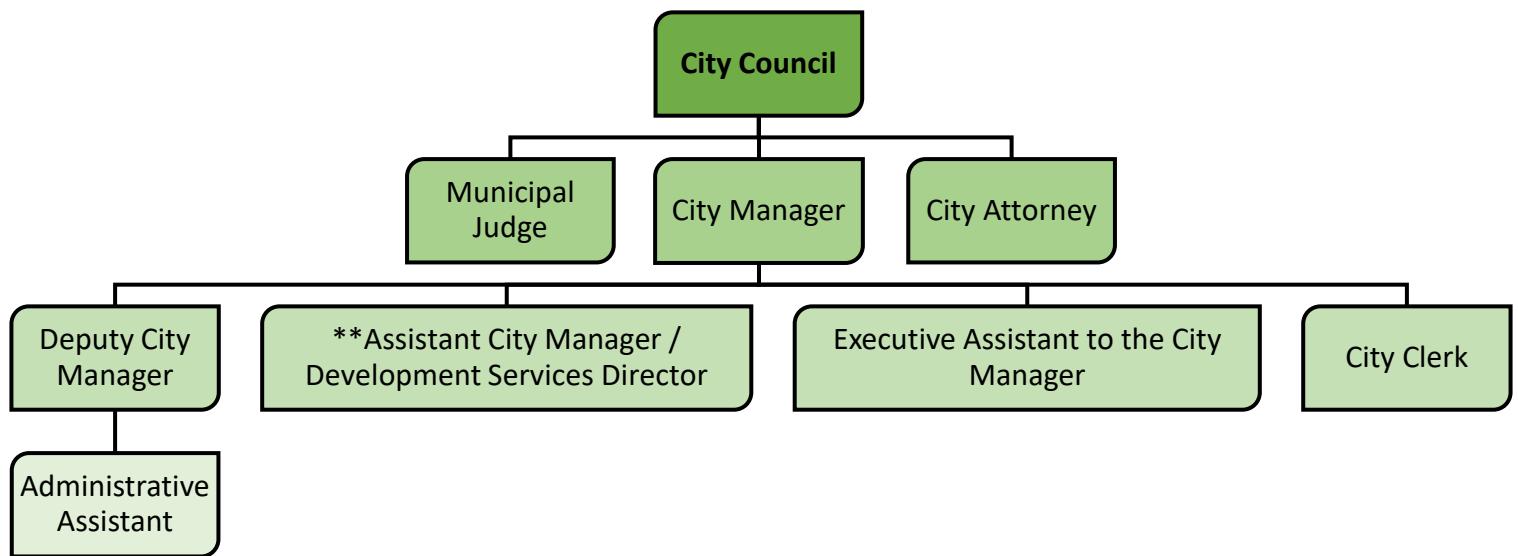
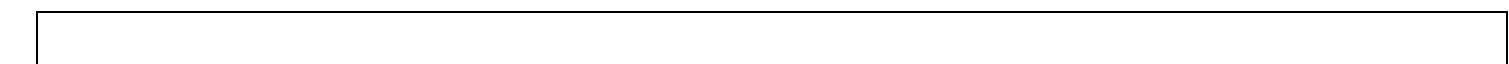
- Implemented 5th year of 5-Year utilities rate study, to stabilize utility fund
- Completed 380 agreement updates for Holiday Inn and Hart Component
- New Holiday Inn opened in Taylor
- Completed bond issuance and project selection for 2019 Infrastructure Bond for streets, drainage, utilities and general fund projects
- Substantially completed Robinson Park Grant, Heritage Square and Pierce Park Skate Park
- Facilitated and funded the Water and Wastewater Master Plans and GIS system upgrade
- Review of Development Services completed along with action plan being implemented to improve customer service and performance
- Funded 2.5% pay adjustment and adjusted employee salaries closer to market rates/experience
- Awarded bid for Gateway signage
- Facilitated new housing development Avery Glen building
- Successfully negotiated with RCR first stages of development of a major industrial park
- Updated the CIP for the coming year
- New WWTP SCADA system was completed
- Completed 9 MDUS projects and 2019 Street Maintenance Project
- Developed and implemented Records Retention Program/training.
- Conduct Boards & Commission member training
- Implement electronic storage program in City Clerk's office of government documents instead of filing paper versions

## FY 2021

## Major Goals &amp; Objectives

- Complete update of Comprehensive Plan
- Review and update CIP for next five years
- Develop funding options for the next phase of the CIP
- Update Impact fees
- Update Personnel Policies and Handbook
- Implement budgeted adjustments and proposed TMRS conversion to 2:1 match
- Upgrade technology to improve efficiency and protect against loss of data
- Provide additional communication through social media, video and other formats to better inform residents
- Continue develop partnership opportunities with key strategic partners
- Complete major portions of Master Drainage Plan
- Review funding strategies for overall operations due to impact of SB2
- Bring files in compliance with records retention schedules.
- Continue work on streamlining open records process.
- Continue work on streamlining Boards and Commission appointment process and training

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>501 - City Manager Office</b>						
City Manager	1	1	1	1		1
Deputy City Manager	-	-	1	1		1
Assistant City Manager	1	1	-	-		-
Executive Assistant to the City Manager	1	1	1	1		1
City Clerk	1	1	1	1		1
Administrative Assistant	-	0.5	0.5	0.5		0.5
	<b>4</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>-</b>	<b>4.5</b>



\*\* Accounted for in the Development Services Budget

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Outputs:</u></b>			
Ordinances introduced	28	25	25
Proclamations presented	20	20	20
Council meetings posted	27	25	25
Boards & commissions reviewed	13	13	13
<b><u>Effectiveness:</u></b>			
Board appointments made	40	40	40
<b><u>Efficiencies:</u></b>			
% Ordinances introduced & approved	95%	98%	95%
% Council meetings held	100%	100%	100%
% Board appointments confirmed	100%	100%	100%



*Louie Miller Famous Barbecue – Located on Main Street*

### **Mission:**

The mission of the Public Information Department is twofold: 1) To promote transparency in city government through accurate and informational communications, both internally and externally, for the City of Taylor; and 2) To promote and maintain a favorable public image through marketing and public relations activities.

### **Department Description:**

The Public Information Department coordinates all communications efforts on behalf of the City. This includes media relations and events; fostering civic involvement and heightening awareness for City activities, services and programs; and coordinating activities designed to provide external and internal audiences with current information regarding all aspects of City operations and services. The Communications Staff should be FEMA-certified and both members of the department are part of the city's Emergency Management Team. The Communications Director will work directly with the Incident Commander on site at the Emergency Operations Center, as the communication liaison to the public and media when emergencies arise in the community, such as severe weather or other major disasters.

FY 2021 Budget Highlights:**Community Engagement**

- Promotional Supplies for the following City Sponsored Events:
  - Memorial Day
  - Community Clean-Up
  - Realtor/Developer Round-Up
  - Chamber Banquet
- Outside Printing for the Following Publications:
  - Community Connections
  - Miscellaneous Inserts
  - Annual Report

**Customer Service**

- Texas Association of Municipal Information Officers (TAMIO) and City-County Communications & Marketing Association Memberships
- Software Maintenance and Licensing for Adobe Creative Cloud
- Other Contract Services including:
  - Civic Plus (City Website)
  - Swagit (Streaming Video)
  - Accella (City Online Reporting Software)

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	69,007	5,177	61,194	69,640	73,508
200 Operational Supplies and Equipment	2,282	2,939	4,480	3,780	8,180
300 Facilities Operations / Maintenance	472	779	1,210	1,200	1,200
400 Equipment Operations / Maintenance	-	-	-	-	-
500 Contract Services and Fees	65,198	134,140	104,079	110,635	113,130
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>136,959</b>	<b>143,035</b>	<b>170,963</b>	<b>185,255</b>	<b>196,018</b>

## FY 2020

## Major Accomplishments

- Provided clear, consistent information to the public regarding the rapidly changing situation with the COVID-19 pandemic, updating the website, posting on social media, and sending alerts to the media and the public as the situation changed and our partners at the WCCHD advised
- Worked with the City's website firm, CivicPlus, to redesign the City's website with an updated look and feel and better, more intuitive navigation and organization
- Launched the City's Story Map to help keep the public updated on current and future CIP projects
- Maintained the city's social media presence via Facebook, Twitter, Instagram, and YouTube
- Maintained the city's monthly newsletter, *Community Connection*
- Managed the city's website and mobile application; managed the TV channel
- Planned and coordinated multiple online meeting meetings, forums, and events for internal and external audiences
- Produced quick, short videos for use on website and social media
- Trained new employees on use of the city's website and how to update pages
- Managed crisis communications as needed; also assisted the Police Department with managing media relations during high-profile arrests and incidents
- Created and distributed the 2019 annual report

## FY 2021

## Major Goals &amp; Objectives

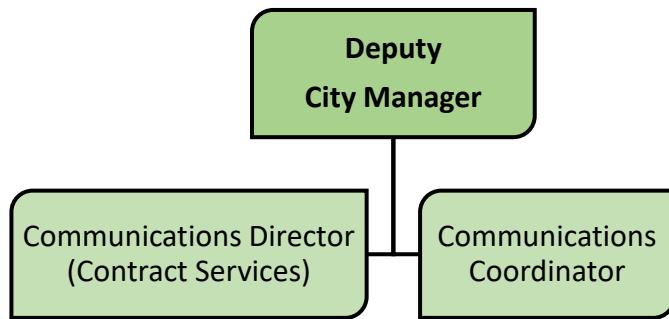
- Keep the public informed about the ongoing and fluid COVID-19 pandemic situation, providing timely, relevant information about current mitigation levels, testing, and vaccinations when they become available to Taylor residents
- Produce videos about ongoing projects, City objectives and Development Services projects that highlight the “wins” for the City
- Expand photography of City landmarks, events, staff and other promotional items within the City to create image bank for marketing materials
- Increase social media following on Facebook, Twitter, and Instagram pages.
- Support administration and uses of cable public access channel. Be proficient in populating this channel
- Continue to represent the City of Taylor with community partners in a collaborative effort to promote the city and community to both internal (local) and external (regional) markets
- Focus on higher visibility for the City of Taylor in Austin-based media outlets
- Develop creative marketing programs, flyers, and infographics to support City initiatives across all department

Continue to manage the Taylor Marketing Partnership's arrangement with Arsenal and the City of Taylor Chamber of Commerce

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
News releases:	82	76*	110*
*Now includes City News on Website			
<i>Community Connection</i> monthly newsletter	12	10	12
Facebook posts	468	580	650
Channel 10 Council downloads			
(Blackboard Connect) Now CodeRED calls			
(emergencies)	0	0	0
<b>Efficiencies:</b>			
Cost of newsletters (6,300 @ .17)	\$15,000	\$9,960	\$12,000
# Inserts (6,300/mo)	75,600	60,000	72,000
<b>Effectiveness:</b>			
# Twitter followers (City only)	1,307	1,586	2,000
# Tweets (City and Visit Taylor Made Texas)	375	538	600
# Website visits	237,020	379,246	494,000
# Page views	364,481	412,859	537,000

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>503 - Public Information</b>						
Communication Manager	1	1	1	1	-	1
	1	1	1	<b>1</b>	-	<b>1</b>

### Organization Chart





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**Mission:**

The Human Resources Department supports the City's efforts to attract, develop and retain a diverse, well-qualified and productive workforce that is capable of providing quality services to the citizens of Taylor.



Historic Downtown Taylor, TX

**Department Description:**

The department is responsible for managing all aspects of human resources to support departments and city management for civil service and non-civil service employees across 15 departments. The department consists of 2 full time employees (Director and HR Administrative Assistant) and reports to the City Manager. The Human Resources Director serves as the Civil Service Director to comply and performs work outlined by Chapter 143 Civil Service section of the Local Government Code. Some key responsibilities are:

**Human Resources**

- Administer contracts with benefits brokers and providers, coordinate open enrollment and new employee enrollment, comply with reporting requirements and assist with individual employee needs.
- Administer the classification and pay policies, procedure and systems.
- Coordinate recruiting and facilitating onboarding of new employees through new employee orientation.
- Support positive employee relations by administering performance management system, administering employee meetings, surveys, and suggestion programs and assist supervisors to address performance and conduct matters.
- Support employee development by implementing a training plan, organizing recognition events, coordinating service awards, and hosting wellness activities.
- Administer drug and alcohol testing program to include pre-employment, random, reasonable suspicion, post-accident and follow drug and alcohol testing testing for all DOT and Non-DOT safety sensitive employees.
- Maintain employee records in compliance with local, state and federal requirements.
- Ensure all programs, policies and procedures comply with all applicable local, state and federal laws, including Title VII of the Civil Rights Act, Family & Medical Leave Act, Americans with Disabilities Act, and Fair Labor Standards Act.

**Civil Service**

- Administer and comply with Chapter 143 Civil Service Local Government Code for all Police Officers and Firefighters and serve as secretary to the Civil Service Commission
- Recruit for and administer entry-level and promotional examinations to Police and Fire candidates. Coordinate pre-employment hiring process including pre-employment testing and onboarding.
- Maintain the Record and Appointment of all entry-level applicants and promotional candidates
- Set up Appeals for the Commission and Third Party Hearing Examiners and perform other duties as indicated in Chapter 143 and other duties as outlined in Chapter 143.

**FY 2021 Budget Highlights:****Customer Service**

- City Sponsored Events including Employee Health Fair and Wellness Classes
- City Employee Supervisor Training
- Testing and associated costs for Civil Service exams and Criminal History Checks
- Advertising for Job Postings
- Applicant Tracking System
- Newly implemented Employee Assistance Program (EAP)

**Infrastructure / Transportation / City Facilities**

- INCODE Government Software

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	144,143	160,997	177,389	173,345	176,040
200 Operational Supplies and Equipment	5,264	9,814	13,100	8,150	7,700
300 Facilities Operations / Maintenance	488	500	665	665	665
400 Equipment Operations / Maintenance	1,337	913	1,400	1,400	1,400
500 Contract Services and Fees	54,420	34,103	48,702	41,327	50,827
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>205,652</b>	<b>206,327</b>	<b>241,256</b>	<b>224,887</b>	<b>236,632</b>

**FY 2020****Major Accomplishments**

- Administered medical, retirement and other benefits contracts and coordinated benefits enrollment for all new employees and for qualifying life events
- Managed recruiting, hiring and onboarding for all new employees, including executive recruitments for key positions
- Conducted entrance and promotional exams for civil service police and fire positions
- Supported employee development and training, including online and classroom training
- Support positive employee relations through a recognition, two way communications, performance management and evaluation and advised and consulted with supervisors regarding performance and conduct issues
- Completed 2019 Compensation Study. Implemented On Call Pay program and Tuition Reimbursement program
- Provided Wellness Program including flu shots and hosted a Health Fair for City employees

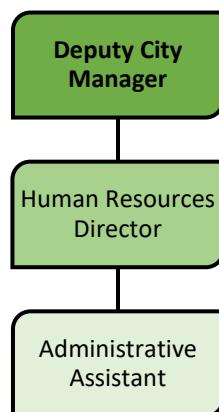
**FY 2021****Major Goals & Objectives**

- Attract, retain, and develop a diverse, well-qualified and productive workforce
- Review and present pay strategies to Council to consider alternative approaches in support of employee recruitment and retention
- Review and revise Personnel Policies
- Conduct and coordinate classroom training, online training and seminars for employees and supervisors
- Continue to implement Chapter 143 of the Local Government Code and serve as secretary of the Civil Service Commission

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
# of full-time budgeted positions	151	150	156
# of part-time employees	8	9	6
# of Worker's Comp claims filed with TML	18	15	15
# of Job Applicants hired	32	31	32
<b>Effectiveness:</b>			
Employee Turnover Rate (Voluntary)	22%	18%	18%
<b>Efficiencies:</b>			
Average recruitment process time (calendar days)	107	100	Less than 100

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>504 - Human Resources</b>		–				
Human Resources Director / Civil Service	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
	2	2	2	2	-	2

### Organization Chart





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*Finance Staff Recognized by City Council for  
Receiving GFOA Budget Award*

### **Mission:**

The Finance Department is dedicated to providing quality financial management for the City of Taylor's resources; to provide the highest level of customer service and customer support to the citizens of Taylor regarding financial matters and utility billing issues; and to assist all of the departments of the City at fulfilling the strategic plans set forth by the City Council regarding financial affairs. The Finance Department strives for excellence in the financial matters of the City of Taylor.

### **Department Description:**

The Finance Department is responsible for managing the City's financial resources and provides decision support services to all departments. The Finance Department is also responsible for administering a cash management and investment program, which helps to ensure that City funds receive the greatest rate of return on funds and investments. Other duties of the department

include account payable, payroll, procurement, debt management, and utility billing.

We provide appropriate, essential, and timely financial reports, as well as assisting the City Manager and various departments by providing direction in preparing the annual operating budget. To protect and maintain the City's finance and provide accountability for financial position to the City Council, management and citizens. The services of this program include: fund accounting in accordance with General Accepted Accounting Principles (GAAP) and the Government Accounting Standard Board (GASB); audit and financial report; fixed asset management; grant accounting; centralized accounts payable services; and implementation of approved financial policies.

FY 2021 Budget Highlights:**Customer Service**

- Conference Registration costs for the following organizations:
  - Government Finance Officer Association (GFOA)
  - Government Finance Officer Association of Texas (GFOAT)
- Exam Materials & Fees for the Certified Public Finance Officer (CPFO) certification offered by GFOA
- Budget Software

**Infrastructure / Transportation / City Facilities**

- Computer Replacement

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	346,430	404,618	403,216	419,271	436,706
200 Operational Supplies and Equipment	7,901	9,556	9,250	8,750	4,950
300 Facilities Operations / Maintenance	853	1,158	645	645	645
400 Equipment Operations / Maintenance	1,806	1,884	1,930	1,930	1,930
500 Contract Services and Fees	146,184	165,361	167,426	180,677	159,760
700 Capital Outlay	-	-	-	-	-
800 Contributions / Contingency	45,520	11,385	-	-	-
<b>Grand Total</b>	<b>548,694</b>	<b>593,961</b>	<b>582,467</b>	<b>611,273</b>	<b>603,991</b>

**FY 2020****Major Accomplishments**

- Finance department completed the annual Comprehensive Annual Financial Report for fiscal year ending September 30, 2018
- City budget was adhered too and budget adjustments and amendments were submitted as needed
- Completed financing for the Series 2019 Certificate of Obligation for water and wastewater projects, street and drainage projects, land acquisition and design for the new Hall of Justice, and improvements to the animal shelter
- Completed financing through a capital lease purchase agreement for vehicles and equipment in the Police, Streets & Grounds, and Building Maintenance departments
- Awarded the Government Finance Officer Association (GFOA) Distinguished Budget Award for adhering to the highest standards of governmental budgeting. First award in six years and one of six achieved by the city to date

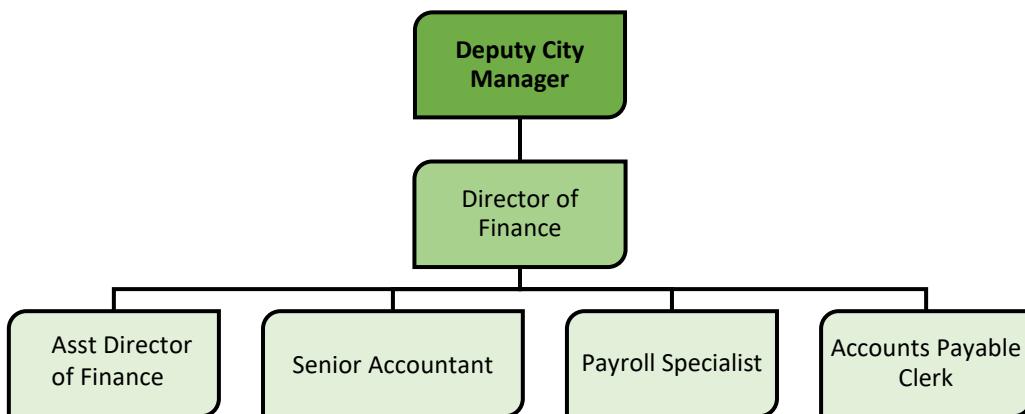
**FY 2021****Major Goals & Objectives**

- To earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY2019-20
- To earn the GFOA Distinguish Budget Award
- To set up new and existing vendors with EFT payment
- Review and update current policies and procedures
- Adhere to all necessary financial reporting and audit requirements
- Provide support and consult with city departments and management for excellent financial management
- Enhanced internal controls within the department
- Fully integrate new personnel into the department
- Provide enhanced training to current departmental staff

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
W-2 statements issued	177	183	Varies
Payroll direct deposits processed	4,894	4,975	Varies
Purchase orders issued	477	447	Varies
Accounts Payable checks issued	4,368	3,290	Varies
# Budget Amendments	2	2	4
Comprehensive Annual Report	1	1	1
<b>Effectiveness:</b>			
% W-2 issued on time	100%	100%	100%
% Payroll direct deposits on time	100%	100%	100%
GFOA CAFR Award	Yes	Yes	Pending
Bond Rating	AA-	AA-	AA-
<b>Efficiencies:</b>			
% Payroll direct deposits	100%	100%	100%
# Payroll cycles	26	26	26
Total value of A/P checks	15,627,352	24,283,873	Varies
# ACH/EFT/Draft for A/P payments	450	1,557	Varies

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>512 - Finance</b>	—	—	—	—	—	—
Director of Finance	1	1	1	1	1	1
Accountant	1	1	1	1	-1	-
Senior Accountant	-	-	-	-	1	1
Budget & Financial Analyst	1	1	1	1	-1	-
Assistant Director of Finance	-	-	-	-	1	1
Payroll Specialist	1	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1	1
	5	5	5	5	-	5

### Organization Chart





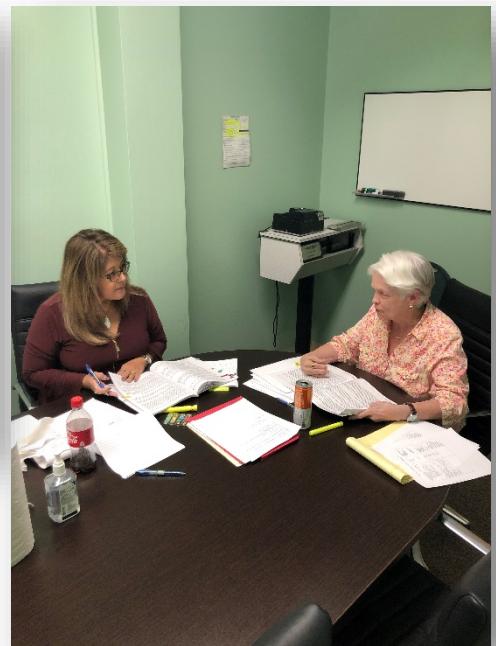
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**Mission:**

The court's mission is to provide quality service in a professional manner to ensure trust and confidence in the Taylor Municipal Court of Record. It is the court's goal to treat each person with dignity and respect in the most efficient manner.



*Municipal Clerks*



*Clerk of the Court of Record (Left)*

**Department Description:**

The Municipal Court of Record has original and exclusive jurisdiction over violations of City ordinances and the resolutions, rules, and orders that occur in the territorial jurisdiction of the City and on any property owned by the City in the City's extraterritorial jurisdiction. The basic organization of the Municipal Court consists of judges, court clerks, prosecutors, bailiffs, warrant officers, and defense counsels.

The Municipal Court Clerk's Office is the administrative branch of the Municipal Court and provides all the processing of cases filed in the Court. The clerks' primary responsibility includes managing the cases and the required court procedures to ensure that defendants are timely and correctly handled; administering the daily operations of the Court; maintaining Court records, including the docket and coordinating the scheduling of cases. The Court consists of a Judge, a Clerk of the Court of Record, Sr. Municipal Court Clerk, Deputy Municipal Court Clerks and the City of Taylor Prosecutor.

The Municipal Court handles Class C misdemeanors that originate from penal and traffic citations, citizen complaints, municipal code violations, and misdemeanor arrests, occurring within the territorial limits of the City of Taylor. The clerks process the collection of fines, pleas of not guilty and requests for Trials; manage the scheduling of trials and hearings for dangerous animals and junk vehicle cases. They also issue subpoenas for witnesses to appear for trials, process summons for jurors, prepare appealed cases to transcribe to county court, assist the public in applying for driving safety courses or deferred disposition if they are qualified, and prepare warrants for non-appearing defendants. Because the clerk of the court is also the magistrate's clerk, the clerk is required to have the probable cause affidavits for class A and B misdemeanors and felonies on file for public viewing after the warrants are served. The clerks keep current on legislative law changes and court procedures, report court costs to the State Comptroller, statistics to the Office of Court Administration, and traffic convictions to the Department of Public Safety.

**FY 2021 Budget Highlights:****Customer Service**

- Texas Municipal Clerks Association (TMCA) Conference and Membership Costs
- Court Interpreter

**Infrastructure / Transportation / City Facilities**

- Computer Replacement
- Copier and Printer Supplies

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	293,494	278,788	311,460	312,465	306,955
200 Operational Supplies and Equipment	14,087	12,417	11,100	11,100	9,450
300 Facilities Operations / Maintenance	5,542	6,019	5,725	5,725	6,013
400 Equipment Operations / Maintenance	1,100	1,831	1,650	1,650	1,650
500 Contract Services and Fees	66,834	75,090	77,444	78,379	80,079
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>381,057</b>	<b>374,145</b>	<b>407,379</b>	<b>409,319</b>	<b>404,147</b>

## FY 2020

## Major Accomplishments

- Updated case flow management for more efficient processing of case by improving and modernizing the court's technology to support the court's goal of ensuring trust in the court and to assist the court facing new challenges in providing quality service to its customers.
- Improved processing, handling and tracking of case files by scanning court records to provide clerks immediate access to defendants' records when communicating with defendants.
- Provide defendants an immediate copy of receipt of payment through the court's case management software and e-mail.
- Initiated virtual court hearings through the court's new case management technology to provide defendants the ability to appear before the Judge on their phone or by computer.
- Initiated DocuSign so that defendants can sign court documents for efficient processing of court orders.
- Providing electronic messages through the court's software to inform defendants of the following: Initial appearances and show cause hearings; payment date reminders; pre warrants; and inform defendants of active warrants during warrant roundup.
- Reviewed, revised and developed additional forms to provide defendants with information on how to handle their cases virtually instead of in-person.

## FY 2021

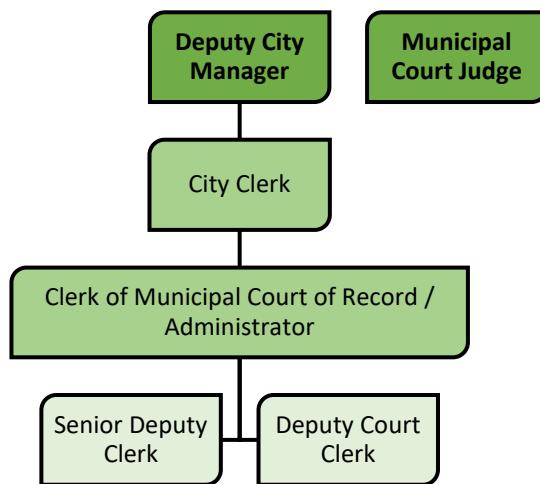
## Major Goals &amp; Objectives

- To continue to review and maximize the use of available technology to make the court more efficient and effective in processing cases to provide quality and efficient service.
- To complete a procedures manual of court processes and to cross-train all clerical staff
- To provide complaint wording for all offenses to ensure correct filing of cases.
- Continue to develop relationships with other courts and their police agencies in order to be able to work together to develop a procedure for all parties to be able to better obtain warrant service in the county
- Continue to review court processes and forms to ensure proper and efficient processing and handling of defendants with the court's new technology by updating forms to manage virtual court and electronic communication with defendants.
- Continue coordination with the collection agency in submitting cases and ensuring collection of fines.
- Create and develop strategies for moving cases more timely from filing to disposition; thus, achieving a fair, timely, and efficient manner for resolving all cases.
- Work with the judge to review and create additional standing orders so that the staff has the authority and clear direction on handling and processing defendant at the clerk's window.
- Continue to update the Municipal Court's Website to provide better and more information to defendants that is more easily accessed so that the court can provide better communications with defendants, attorneys and other court participants.

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	4	4	4
# of part-time employees	1	1	1
<b><u>Outputs:</u></b>			
# of Warrants Issued	956	350	650
# of Warrants Closed	863	950	980
# of Cases Filed	2858	1600	2,000
# of Cases Closed	2710	2400	2,500

	FY 2021					
	FY 2018	FY 2019	FY 2020	Base	Changes	Budget
<b>516 - Municipal Court</b>						
Clerk of the Court of Record	1	1	1	1		1
Senior Deputy Court Clerk	1	1	1	1		1
Deputy Court Clerk	2	2	2	2		2
Municipal Judge	0.5	0.5	0.5	0.5		0.5
	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>-</b>	<b>4.5</b>

### Organization Chart





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**Mission:**

The mission of the Development Services Department is to provide timely quality services for our customers' needs today while proactively planning for tomorrow.

Our commitment to carrying out this mission includes:

- Being responsive to the diverse needs of our customers through the provision of reliable information and consistent services that effectively serve the community's needs;
- Providing services to the citizens of Taylor through the consistent, courteous and professional enforcement of adopted codes and standards;
- Preparing for the future of Taylor and the surrounding region by actively working to encourage quality growth, while striving to protect the unique features of our community that make it an outstanding place to live, work, shop, and play.



*Development Services Staff*

**Department Description:**

The Department of Development Services performs these functions:

- Administration: budget, personnel, strategic planning, policy development, records management, reporting, and cash collections.
- Planning: zoning, platting and subdivision administration, variance processing, site plan review, Development Review Committee (DRC) coordination, long range planning and implementation, annexation and development agreements administration, license agreements, HOA coordination, GIS, liaison to Advisory Boards, tax abatement and sales tax rebate agreement administration, Tax Increment Finance (TIF) district administration, assist City Management and Taylor Economic Development Corporation with requests for information, and volunteer recruitment and retention for advisory boards.
- Building Inspections: plan review, permit issuance, and inspections.
- Code Enforcement: complaint investigation and case management.
- Moody Museum, which includes the general maintenance and operation of the Museum.
- Community Development: housing assistance, work with the Interagency Council of East Williamson County, and selected grants applications and administration.

**FY 2021 Budget Highlights:****Customer Service**

- Staff Development Training
- Professional Conferences
- Memberships & Dues

**Community Engagement**

- Public Meetings and Workshops

**Neighborhoods / Diversity and Population Size**

- Neighborhood Clean-Up

**Infrastructure / Transportation / City Facilities**

- Computer Replacements
- Software Maintenance Costs including:
  - GIS
  - INCODE (Govt. Software)
  - My Permit Now

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	478,079	579,263	684,929	681,539	693,896
200 Operational Supplies and Equipment	15,572	9,206	20,500	19,760	14,660
300 Facilities Operations / Maintenance	3,258	3,972	4,647	4,647	4,347
400 Equipment Operations / Maintenance	25,318	23,737	30,513	30,513	20,870
500 Contract Services and Fees	200,427	201,365	303,258	359,713	303,898
700 Capital Outlay	7,470	-	-	-	-
800 Contributions / Contingency	-	-	-	-	-
<b>Grand Total</b>	<b>730,124</b>	<b>817,543</b>	<b>1,043,847</b>	<b>1,096,172</b>	<b>1,037,671</b>

**FY 2020****Major Accomplishments**

- Completed issuance of 173 permits for new single-family residences as of September 30, 2020
- 14 platting, 2 rezoning, 10 site development, 2 variance, and 1 annexation, 4 capital improvement projects, 1 FLUP amendment, 18 letters, 1 residential planned development, 2 special use permits, 1 subdivision improvement plan submittals have been received this fiscal year to date
- The current average value of new homes for Fiscal Year 2019-20 is \$266,239
- Commercial permits issued so far in Fiscal Year 2019-20 are valued at approximately \$1,710,927 million
- Completed and turned over keys to homeowners for 6 new HOME program houses and began construction on 4 more
- Implemented interactive GIS mapping software
- Issued certificate of occupancy for 100 and 104 E. 2<sup>nd</sup> Street, two rehabilitation and adaptive reuse projects in downtown
- Completed the rezoning for the Castlewood and Taylor 70 neighborhoods which will include a combined
- Approved the final plat and site development permit for the first phase of the RCR Rail Park
- Completed the annexation of the Hart Components property
- Conveyed surplus and tax foreclosure lots to Habitat for Humanity and the Taylor Housing Authority for the development of affordable housing
- Selected consultants and began the update to the Comprehensive Plan
- Ended the fiscal year with no staff turnover in the department

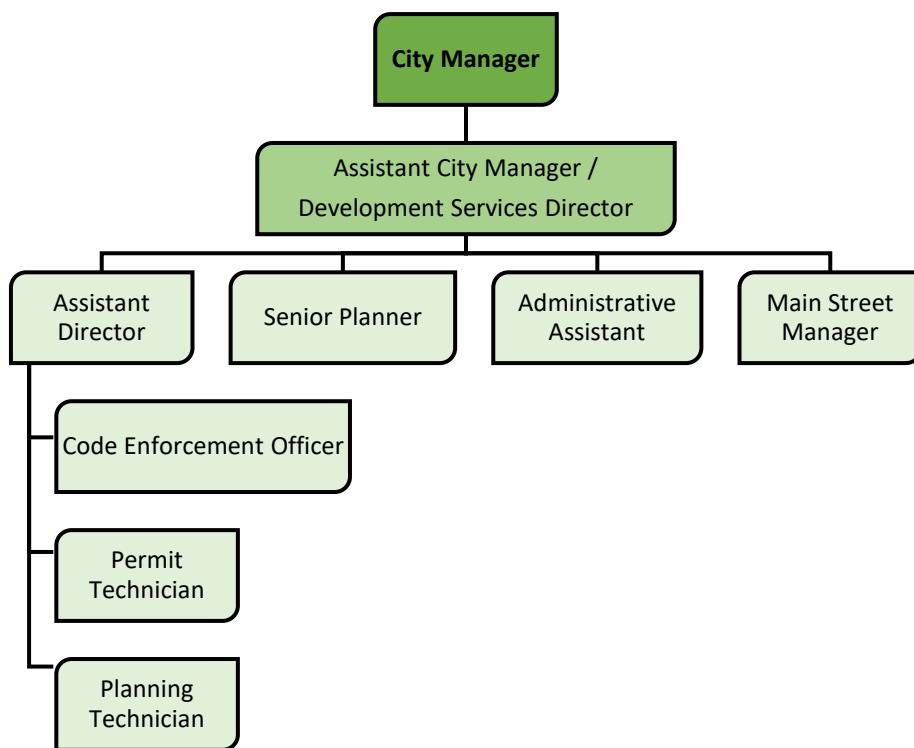
**FY 2021****Major Goals & Objectives**

- Complete the comprehensive plan update
- Complete the impact fee study and update
- Initiate a major update to the zoning and subdivision ordinances and the building codes to implement the policies in the updated comprehensive plan
- Continue participation in the HOME Program
- Continue to improve customer service in Development Services through process improvements
- Continue trend of staff retention and implement training plans for all staff

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	8	8	8
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
HOME program houses completed	5	6	4
Amy Young program projects completed	5	N/A	N/A
Platting applications	14	14	15
Zoning applications	8	7	10
Variance applications	2	2	2
Site Plan applications	11	10	10
Regulatory compliance letters	5	16	15
New single family residential permits issued	164	177	125
Number of commercial building permits issued	15	27	15
Total number of permits issued	762	937	800
Number of inspections performed	3302	5543	4000
Total value of new residential construction	\$41,327,356	\$46,412,654	\$31,250,000
Total value of new commercial construction	\$7,420,599	\$12,860,703	\$10,000,000
Code Enforcement cases processed	533	826	1,000

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>522 - Development Services</b>				-	-	
Assistant City Manager / Director of Development Services	1	1	1	1		1
Assistant Director of Development Services	-	-	1	1		1
Code Enforcement Officer	2	2	2	2		2
Senior Planner	1	1	1	1		1
Planner	1	1	-	-		-
Deputy Building Official	-	-	-	-		-
Building Official	1	1	-	-		-
Planning Technician	-	-	1	1		1
Permit Technician	1	1	1	1		1
Administrative Assistant	1	1	1	1		1
	8	8	8	8	-	8

### Organization Chart





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*Main Street Car Show***Mission:**

Taylor Main Street will promote historical preservation principles and assist in economic development within Taylor's historical downtown business district using the Four Points of Main Street approach, including organization, design, promotions, and economic restructuring, thereby making a significant contribution to the quality of life in our community.

**Department Description:**

The Main Street Program focuses on downtown revitalization within the context of historic preservation to help diversify the economic base of the community. The Taylor Main Street Program seeks to enhance downtown vibrancy and historic preservation by using the National Main Street Center's Four Point Approach of organization, design, promotion, and economic restructuring. The overall goal is to help provide opportunities to enhance the downtown for citizens and tourists.

**FY 2021 Budget Highlights:****Customer Service**

- Professional Conferences
- Memberships and Dues

**Community Engagement**

- City Sponsored Events including:
  - Spooktacular
  - Car Show
  - Easter Egg Hunt
  - Taylor Swirl
- Shop Local Promotion

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	63,696	75,314	78,701	87,103	90,175
200 Operational Supplies and Equipment	27,912	23,075	29,150	28,050	20,650
300 Facilities Operations / Maintenance	485	647	630	630	630
400 Equipment Operations / Maintenance	1,011	864	1,000	1,000	1,000
500 Contract Services and Fees	2,444	7,664	-	-	200
700 Capital Outlay	-	-	-	-	-
800 Contributions / Contingency	4,166	876	4,200	-	-
<b>Grand Total</b>	<b>99,714</b>	<b>108,439</b>	<b>113,681</b>	<b>116,783</b>	<b>112,655</b>

## FY 2020

## Major Accomplishments

- Received National Main Street designation January 2020
- Worked with downtown stakeholders, property and business owners, and employees of downtown businesses to weather the COVID-19 global pandemic.
- The Main Street Program played a key role in the development, implementation, and awarding of the Taylor Small Business Support and Recovery Grant which provided much-needed funding for businesses in Taylor. Businesses located in the Main Street Program District applied for and received most of these grants
- Main Street Board through the Economic Restructuring Committee continues mentoring relationship with new downtown businesses that are a part of our Rental Assistance Program
- Continue to assist downtown merchants with planning Second Saturday and Third Thursday promotions to draw more visitors into our historic downtown
- When COVID-19 conditions permitted, processed numerous event permits for events being held in Taylor with the goal of assuring the safety and success of the event

Despite the constraints of COVID-19, continued to assisted location scouts and productions searching for movie/series/commercials filming sites. This led to several filming events in Taylor to a small film by Taylor's own Renegade Studios called "Chop Shop," two film projects by Stalwart Productions for episodes of "Fear the Walking Dead (FTWD),"

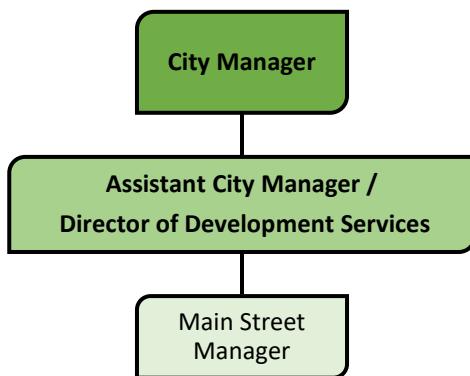
## FY 2021

## Major Goals &amp; Objectives

- Continue to recruit businesses to our historic downtown, focusing on restaurants
- A focus of the Main Street Program will be to refresh the Taylor program through the careful selection of board members and the implementation of educational and training sessions for board members in the Main Street 4-Point Refresh utilizing Transformative Strategies to implement the work plan across the 4 Points
- Focus on assisting our local businesses in success beyond mere survival in the wake of a global pandemic by educating and encouraging them to, among other ideas, operate both their brick and mortar spaces while maintaining a "virtual online storefront" as well
- Update DowntownTX.org that has been implemented by Texas Historical Commission to include all properties in our downtown area. This site also includes all available properties, lease and purchase, for public use
- Once the pandemic permits, continue to organize and oversee successful events in our downtown area that draw larger crowds and showcase our town
- Help organize and participate in regional meetings to include Main Street and Downtown Managers in the Central Texas area
- Continue to present Taylor as a Film Friendly Texas Community

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
Downtown Private Sector Investment (renovations/repairs)	\$200,000	\$1,400,000	\$300,000
Downtown Private Sector Projects	2	23	10
Downtown Business Start, Expansions, Relocations	5	18	10
Downtown new gain in business starts, expansions, and relocations	5	6	8
New housing/mixed-use units/retail spaces brought online	-	9	3
Façade Grants Awarded	2	1	4
Value of Façade Grants	\$9,000	\$6,850	\$9,000
Sign Permits Issued	-	16	10
Sign Grants Awarded	2	0	2
Value of Sign Grants Awarded	\$1,000	\$0	\$1,000
Number of Paint Grants Awarded	2	N/A	N/A
Value of Paint Grants Awarded	\$1,000	N/A	N/A
Outstanding Fire Suppression Grants Issued	1	1	1
Value of Fire Suppression Grants Awarded	\$25,000	\$25,000	\$25,000
Downtown Rental Assistance Applications Funded	4	4	4
Value of Downtown Rental Assistance Applications Funded	\$14,600	\$14,600	\$14,600
<b>Effectiveness:</b>			
Percent of grant applications funded	100%	100%	100%

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>524 - Main Street Program</b>						
Main Street Manager	1	1	1	1	-	1

**Organization Chart**



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**About:**

The museum is the boyhood home of the youngest governor of Texas, Dan Moody. The home is located at 114 W. Ninth Street and is available for tours every Saturday and Sunday from 2 p.m. to 5 p.m. Special tours can also be requested.

Born in 1893 in Taylor, Texas, Dan Moody grew up to be the youngest governor of Texas. As a small boy, Dan worked on the family dairy farm and later found work as an electrician. As District Attorney, he accomplished a task that no one else had ever dreamed possible: He was the first person to successfully prosecute and convict a member of the Ku Klux Klan for a crime in 1923. Governor Moody served two terms from 1927 to 1931 and later opened a law office in Austin, Texas.

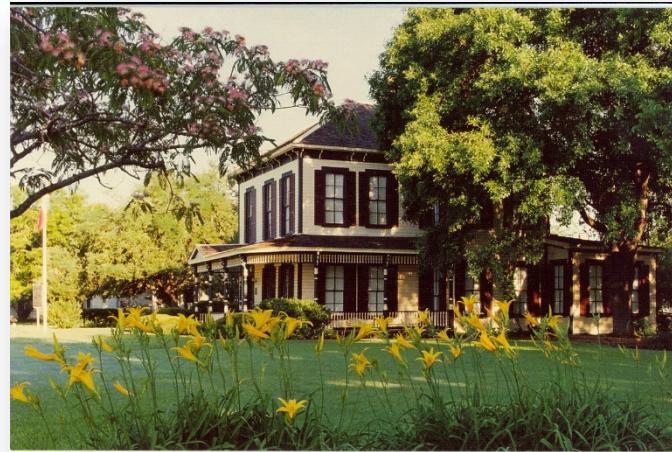
His family home has been fully restored and still contains many of the family heirlooms and furnishings. The City of Taylor provides landscape and building maintenance support to keep a valued community treasure at its best.

**FY 2021 Budget Highlights:****Parks, Trails, & Open Spaces**

- Botanical / Landscape Maintenance

**Infrastructure / Transportation / City Facilities**

- Miscellaneous Repairs / Maintenance



*Moody Museum*

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>100 Employee Services</b>	-	-	-	-	-
<b>200 Operational Supplies and Equipment</b>	712	2,552	2,000	2,000	2,200
<b>300 Facilities Operations / Maintenance</b>	3,773	4,176	4,127	5,606	5,870
<b>500 Contract Services and Fees</b>	1,226	1,475	1,825	1,825	1,825
<b>Grand Total</b>	5,711	8,203	7,952	9,431	9,895



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*City Library*

### **Mission:**

The mission of the Taylor Public Library is to promote a lifelong love of reading and to provide educational, informational, and recreational resources to patrons of all ages, cultural and economic backgrounds.

### **Department Description:**

The City of Taylor has the oldest established public library in Williamson County, started as an effort of the Sesame Circle, a women's study group in 1899. The library building is 20,000 sf, with a 2,000 sf meeting room and lots of room to grow. Currently Taylor Public Library has holdings of 53,013 items including books, audiocassettes, CDs, DVDs, electronic databases, periodicals, microfilm, e-books, e-magazines & local history materials. The Library has 12,065 card holders. The Library provides 4 computers for access to the card catalog, 15 public access computers with the Internet, Microsoft Office and a resume program. Two special children's computers provide educational games in the Children's Area. The Library also has 11 laptop computers for programming and classes. The Library also has 20 iPad Pros as part of grant to provide afterschool coding programming along with a collection of robots.

The Taylor Public Library works closely with area schools & daycares. The Library has a cooperative agreement with Temple College at Taylor and houses the nursing curriculum materials for the college. Library staff consists of the Library Director, the Technology Librarian, two Library Assistants, three Library Aides, one Permanent Part Time Library Aide and a temporary Library Intern during the summer.

**FY 2021 Budget Highlights:****Customer Service**

- Summer Intern
- Professional Conferences
- Memberships and Dues
- Newspaper and Magazine Subscriptions

**Infrastructure / Transportation / City Facilities**

- Public Printer Supplies
- Public Internet

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	360,851	353,847	369,215	362,689	373,354
200 Operational Supplies and Equipment	15,679	27,026	29,530	26,050	26,580
300 Facilities Operations / Maintenance	21,677	21,144	21,190	20,690	21,922
400 Equipment Operations / Maintenance	1,110	622	1,000	-	1,000
500 Contract Services and Fees	11,742	12,440	11,379	11,369	12,110
700 Capital Outlay	46,426	38,306	70,824	63,700	42,000
<b>Grand Total</b>	<b>457,485</b>	<b>453,386</b>	<b>503,138</b>	<b>484,498</b>	<b>476,966</b>

**FY 2020****Major Accomplishments**

- Replacement of all lounge & other soft furnishing in the Library.
- Halloween Spooktacular, run by Library staff.
- Library participation in the U.S. Census
- Replacement of old computer assignment & printing software, with a remote printing option.
- Transition to virtual storytime & summer reading program due to COVID-19 pandemic.
- Establishment of 2 library operating/service programs: Curbside Pickup and Grab & Go.
- Electronic library card application introduced so people can register without coming into the library.
- Staff automatically renewed patron accounts in good standing to allow continued use of e-book resources, Curbside Pickup or Grab & Go.
- Shifting of adult book collections for better access.

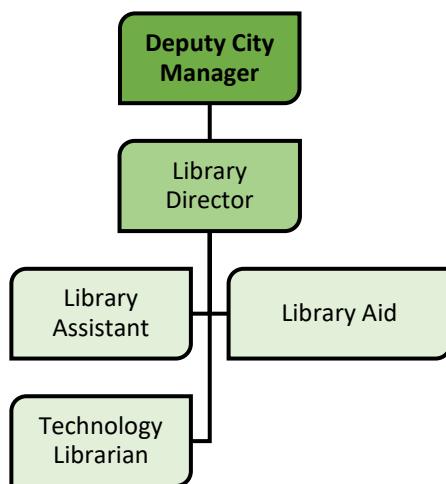
**FY 2021****Major Goals & Objectives**

- Replacement of all Library task chairs.
- Replacement of the Archive Room microfilm reader/printer with a digital scanner.
- Continue to examine library policies for needed revision or updates
- Review of library policies related to circulation and registration due to changes implemented during the pandemic.
- Work on library accreditation with exemptions due to the pandemic.
- Continued digitization of photographs and historical materials with the goal of 1,000 items processed.
- Review of the library building condition due to shifting soil and age.

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Outputs:</u></b>			
Items Circulated	70,884	27,903	50,500
Items Added to Collection	2,728	3,478	3,500
Programs Provided, All	211	216	225
Interlibrary Loans Processed	423	390	375
New Library Cards Issued, All	1,180	1,318	1,400
Reference Requests	4,040	5,375	5,500
Library Wi-Fi Sessions	33,096	30,562	31,600
<b><u>Efficiencies:</u></b>			
Total Collections	59,434	57,500	57,850
Program Attendance	7,461	6,275	6,500
Library Visits	62,367	61,280	61,500
Hours Open	2,633	1,617	2,625
Registered Library Patrons	13,141	12,093	14,600
<b><u>Effectiveness:</u></b>			
Items Per Capita (pop. 15,191)	3.9	3.7	3.8
Circulation Per Capita	4.6	3.7	3.3
Library Visits Per Capita	4.1	4.0	4.0
Registered Patrons Per Capita	0.8	0.8	0.9
Savings for Patrons	\$873,328	\$470,767	\$650,000

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>532 - Public Library</b>						
Library Director	1	1	1	1		1
Library Assistant	2	2	2	2		2
Technology Librarian	1	1	1	1		1
Library Aide	3.5	3.5	3.5	3.5		3.5
Library Aide - Seasonal	0.5	0.5	0.5	0.5		0.5
	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>-</b>	<b>8</b>

### Organization Chart





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*City Fire Engine*

### **Mission:**

It is the mission of the Taylor Fire Department to deliver timely, effective, courteous service and professional protection from any and all hazards that may occur in our community. We shall protect lives and property by mitigating and/or resolving emergencies threatening the wellness of our citizens and by preventing emergencies from occurring. We will do so with pride, taking ownership of our decisions and responsibilities and accept nothing less than excellence as we strive to make a difference in our community.

### **Department Description:**

The Taylor Fire Department provides Fire, Emergency Medical first response and care, Rescue, Emergency Management, Hazardous Materials responses, Fire Prevention Education, Fire Investigations, and Code Enforcement as an essential service our community has grown to depend upon. Through the leadership of our Department Head, Fire Marshal, administrative staff, and company officers, we provide a professional, efficient, and effective service to all in need. The fire department employs a highly trained and dedicated firefighting force and maintains the resources necessary to achieve our main objectives of “Serving with Pride, Taking Ownership, Seeking Excellence and Making a Difference” as we serve the citizens of Taylor.

The employees of the Fire Department are our greatest assets and we firmly believe that training is a vital component of retaining valued members. Because the fire service is in a constant state of change, training is essential to our preparedness and customer service abilities. Our training program helps us maintain our annual requirements with the Texas Commission on Fire Protection, the Texas Department of Health and Human Services, the National Fire Protection Association, State & Federal Emergency Management Agencies, along with other state and federal agencies as well as gaining us the highest point value possible on our Insurance Services Organization ISO PPC ratings.

The department continues to seek ways to work smarter and more efficiently with a strong and constant emphasis on firefighter safety and survival while still providing the best possible service to our citizens and area visitors.

FY 2021 Budget Highlights:**Public Safety**

- Training and Professional Development
- Turnout Protective Gear
- Fire Prevention Supplies
- Medical Supplies
- Minor Tools and Instruments

**Infrastructure / Transportation / City Facilities**

- Office Supplies
- Computers
- Equipment Repairs and Maintenance

**Customer Service**

- Testing and Certification Permits

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	1,971,007	2,135,180	2,137,221	2,132,666	2,160,781
200 Operational Supplies and Equipment	92,303	124,025	90,600	99,350	86,200
300 Facilities Operations / Maintenance	28,605	29,861	30,084	30,084	33,150
400 Equipment Operations / Maintenance	313,921	303,736	298,400	297,800	300,911
500 Contract Services and Fees	59,556	86,758	61,050	64,837	66,300
700 Capital Outlay	52,589	22,871	-	-	-
800 Contributions / Contingency	-	-	-	-	-
<b>Grand Total</b>	<b>2,517,981</b>	<b>2,702,431</b>	<b>2,617,355</b>	<b>2,624,737</b>	<b>2,647,342</b>

**FY 2020****Major Accomplishments**

- Continued to improve the quality of our fleet by placing new Engine 2 into service. This addition greatly improves our fleet readiness and allows us to have both a reserve engine and a reserve ladder truck again, although they are both over twenty years old and not always dependable.
- Streamlined building plan and permit review process.
- Lead Emergency Management efforts in response to COVID-19 pandemic.
- Continued to maintain emergency response service levels during COVID-19 pandemic.
- One Lieutenant graduated from the Texas Fire Chiefs Academy and another began year one of the program.
- Hosted Fire Department Open House for the community.
- Hosted SkyWarn training for City employees.
- All personnel certified or re-certified in Blue Card incident command.

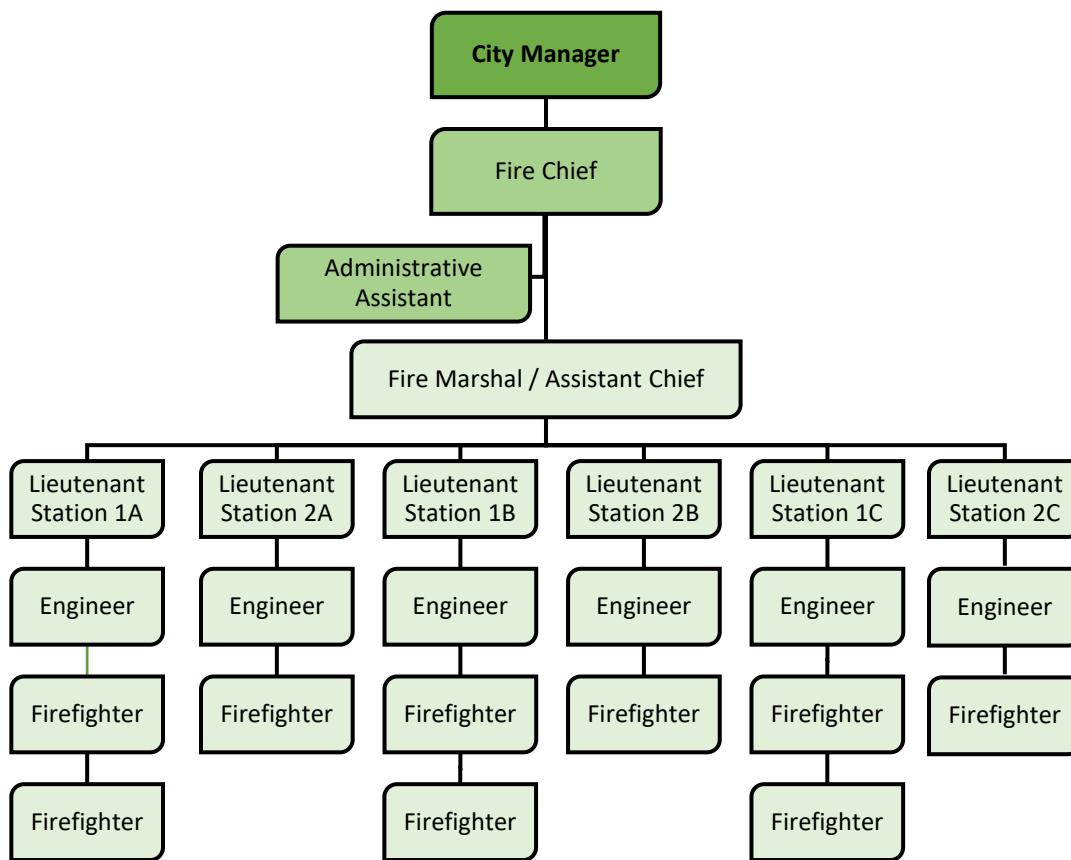
**FY 2021****Major Goals & Objectives**

- Continue to seek ways to better serve our citizens and guests.
- Accept delivery and place into service new mobile incident command trailer funded through grant from Koch.
- Participate in regional AFG grant with nearby fire departments to offset costs and expand annual medical exam program.
- Explore methods of improving recruitment and retention of personnel.
- Continue fire safety code inspections at businesses throughout the city.
- Begin process of reviewing and implementing new fire code in conjunction with city-wide code updates.
- Further our educating of the public on general safety tips, fire prevention, and handling of emergencies in the workplace and the home.
- Encourage levels of higher education and increased learning opportunities for our members.

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
# of Fire Related Responses	78	92	101
# of Emergency Medical Services (EMS)	1,442	1,596	1,755
# of Other Response Calls	654	687	755
Total Request for Emergency Services	2,174	2,375	2,612
<b>Resource Utilization:</b>			
% of overlapping incidents (both stations committed)	23%	25%	27%
<b>Effectiveness:</b>			
Average First Unit Response Time Within City Limits (min:sec)	5:49	5:51	5:45

	FY 2021					
	FY 2018	FY 2019	FY 2020	Base	Changes	Budget
<b>542 - Fire</b>	—	—	—	—	—	—
Fire Chief	1	1	1	1	1	1
Assistant Fire Chief/Fire Marshall	1	1	1	1	1	1
Fire Lieutenant	6	6	6	6	6	6
Driver/Operator	6	6	6	6	6	6
Firefighter/EMT	9	9	9	9	9	9
Administrative Assistant	1	1	1	1	1	1
	24	24	24	24	-	24

### Organization Chart





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*City Police Vehicle*

### **Mission:**

It is the mission of the Taylor Police Department to provide the highest level of proactive and responsive service to the City of Taylor in partnership with neighborhoods and the entire community. We shall endeavor to detect and solve problems to thereby afford the citizens of Taylor the highest quality of life possible. This service shall be provided with honor, integrity and pride.

### **Department Description:**

The Taylor Police Department is a progressive, values based organization that works in partnership with the community to address issues that affect the quality of life, and in concert with stakeholders, seeks to improve the quality of life for the residents, businesses, and visitors of the City of Taylor. We are a 24/7 full-service law enforcement agency with our own Communications/911 center.

Taylor continues to maintain a low violent crime rate and the Taylor Police Department continues to achieve a high clearance rate of Part I Crimes. The department's command structure and organizational chart shows the number of sworn classifications under the Police Chief include 2 appointed Commanders, 5 Sergeants, 4 Corporals, and 18 Police Officers. The staffing contains a minimal number of specialized positions, deploying 22 of our 30 officers (73%) to patrol duties or traffic enforcement duties.

Last year Council approved the addition of (1) Police Officer to serve as School Resource Officer at the Taylor Middle School beginning August 2019. The Taylor Police Department was also awarded a two-year continuation grant through the Office of the Governor allowing our Victims Services Coordinator position, which is 80% grant funded and 20% city funded, to continue through 2020.

**FY 2021 Budget Highlights - POLICE:****Customer Service**

- Uniforms, Vests, Badges, etc.
- Training and Professional Development

**Community Engagement**

- National Night Out
- WILCO Children's Advocacy Center – Additional Contribution

**Public Safety**

- Firearms Supplies
- Investigative Supplies

**Infrastructure / Transportation / City Facilities**

- Computer Replacement

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	3,100,162	3,248,971	3,331,475	3,442,584	3,431,324
200 Operational Supplies and Equipment	47,230	71,104	56,369	51,875	41,520
300 Facilities Operations / Maintenance	33,262	32,404	32,976	34,536	34,335
400 Equipment Operations / Maintenance	292,810	288,289	281,890	284,590	234,302
500 Contract Services and Fees	117,534	153,512	192,212	234,710	245,830
700 Capital Outlay	10,392	26,893	-	-	-
800 Contributions / Contingency	15,000	15,000	18,000	18,000	18,000
<b>Grand Total</b>	<b>3,616,390</b>	<b>3,836,173</b>	<b>3,912,922</b>	<b>4,066,295</b>	<b>4,005,311</b>

FY 19-20 Budget Highlights – ANIMAL CONTROL (ACO):**Customer Service**

- Training and Professional Development
- Hoses, sprayers, etc.
- Bowls, Leashes, Food, etc.

**Public Safety**

- Animal Control Devices

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	134,041	114,542	164,533	164,525	161,692
200 Operational Supplies and Equipment	9,865	5,048	8,380	5,800	8,380
300 Facilities Operations / Maintenance	8,942	8,835	11,169	9,869	13,560
400 Equipment Operations / Maintenance	15,824	18,287	19,269	19,269	19,719
500 Contract Services and Fees	30,138	52,626	21,210	18,820	21,210
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>198,810</b>	<b>199,338</b>	<b>224,561</b>	<b>218,283</b>	<b>224,561</b>

**FY 2020****Major Accomplishments**

- Completed the replacement of our current Police Radio System (handhelds, dispatch consoles and in-car radios).
- Completed the replacement of our new Records Management System (RMS) and Computer Aided Dispatch (CAD) that is National Incident Based Reporting System (NIBRS) compliant, even with limitation due to COVID.
- The Office of the Governor awarded the Taylor Police Department a 1-year continuation grant in the amount of \$65,947.20 allowing our Victim Services Coordinator position to continue through 2021.
- Command Staff ensured that PPE was readily available for personnel to attempt to prevent COVID-19 infection.
- The Police Department conducted an evidence purge, resulting in the legal destruction of 640 pounds of narcotics as well as over 2,800 pounds of property and evidence.
- The Police Department had a high clearance rate for Part I Crimes of 37%.
- Sergeant Morehouse received the Hope Alliance Office of the Year Award for providing outstanding service to victims of crime.
- New monitors were installed giving our Communications Officers real-time views of the skate park, City Hall, and Heritage Park.
- The Taylor Animal Shelter was given a favorable rating during their annual state inspection in May.

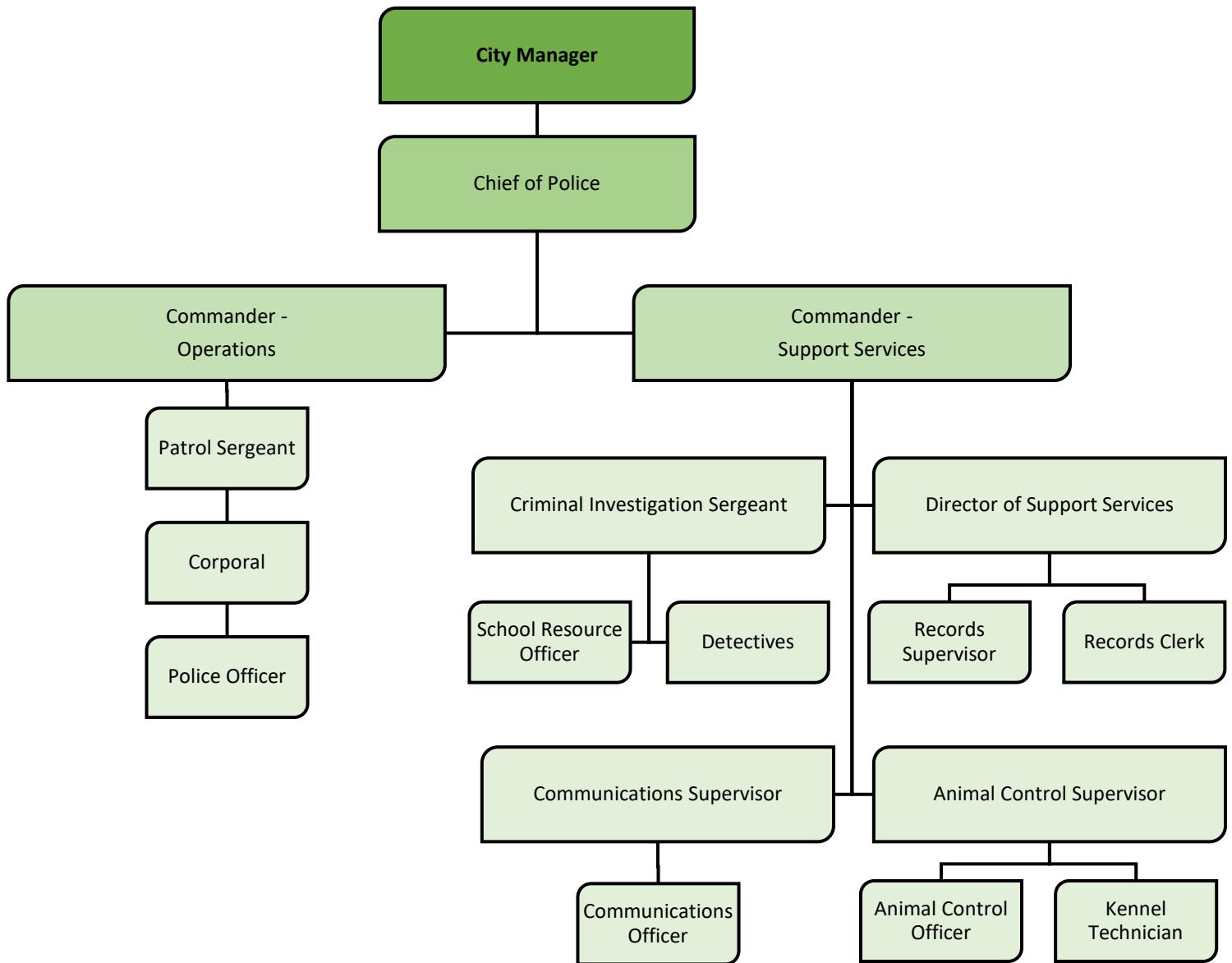
**FY 2021****Major Goals & Objectives**

- Add four new Police Officer positions, which adds one additional officer to each patrol shift.
- Continue the process of policy and procedure revision to meet Texas Police Chiefs Association – Best Practices Recognition Program standards.
- Continue with our Victim Services Coordinator position to provide needed services to victims of crime and their families and apply for an additional 1-year continuance grant.
- Apply for the Edward Byrne Memorial Justice Assistance Grant (JAG) to enable our Department to replace and upgrade In-car Cameras and Body Worn Cameras for Patrol and Traffic Officers.
- Replace and upgrade end of life Electronic Ticket Writers.
- Continue to make improvements and upgrades to Animal Shelter.

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Outputs:</u></b>			
Offense Reports – Total	1,722	1,692	1,777
Arrests	523	327	343
Calls for Service	16,968	24,639	25,871
Traffic Stops	5,532	3,620	3,801
Citations	6,588	3,955	4,153
Accidents	460	504	529
<b><u>Effectiveness:</u></b>			
Clearance Rate for Part I Offenses	34%	22%	40%
<b><u>Efficiencies:</u></b>			
Patrol and Traffic Staffing as a % of sworn Classifications under Police Chief	76%	73%	73%

	FY 2018	FY 2019	FY 2020	Base	Changes	FY 2021
<b>552 - Police</b>						
Police Chief	1	1	1	1		1
Police Commander	2	2	2	2		2
Patrol Sergeant	5	5	5	5		5
Patrol Corporal	4	4	4	4		4
Police Officer	15	15	16	16		16
Traffic Unit Officers	2	2	2	2		2
Communication Supervisor	1	1	1	1		1
Communication Officer	6	6	6	6		6
Support Services Administrator	1	1	1	1		1
Victims Advocate Assistant	1	1	1	1		1
Records Supervisor	1	1	1	1		1
	<b>39</b>	<b>39</b>	<b>40</b>	<b>40</b>	<b>-</b>	<b>40</b>
<b>558 - Animal Control</b>						
Animal Control Supervisor	1	1	1	1		1
Animal Control Officer	0.5	0.5	1	1		1
Kennel Technician	1.5	1.5	1	1		1
	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>3</b>

## Organization Chart





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*Streets & Grounds Staff Completing Heritage Square Christmas Decorations*

#### **Mission:**

The Street /Grounds Department will continue to improve and provide the highest level of customer service to the citizens of Taylor.

#### **Department Description:**

The Street / Grounds Division is responsible for maintaining city streets, drainage ways, city owned sidewalks, street signs, pavement markings, parkland, municipal airport, public properties and the city cemetery. The Street/Grounds Division provides the traveling public with:

- High level of customer service.
- Protection of the investment of the public streets through adequate repairs and preventive maintenance.
- Timely response to hazardous and inclement conditions.
- Repair and replacement of all street signs.
- Proper drainage maintenance.
- Citizen Issue Resolution

**FY 2021 Budget Highlights:****Customer Service**

- Training and Professional Development

**Infrastructure / Transportation / City Facilities**

- Street Repair Materials
- Striping and Street Signs
- Street Maintenance Equipment

**Parks, Trails, & Open Spaces**

- Grounds Keeping Equipment

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	741,970	903,987	1,028,067	1,025,941	1,012,260
200 Operational Supplies and Equipment	72,784	101,373	104,162	103,852	103,852
300 Facilities Operations / Maintenance	101,004	83,910	82,180	83,433	84,363
400 Equipment Operations / Maintenance	261,290	249,540	256,710	256,710	268,240
500 Contract Services and Fees	138,051	185,900	203,104	255,981	236,909
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>1,315,099</b>	<b>1,524,710</b>	<b>1,674,223</b>	<b>1,725,917</b>	<b>1,705,624</b>

**FY 2020****Major Accomplishments**

- Coordinated and assisted the annual Spring and Fall Cleanup
- Assisted with Spooktacular
- Assisted with all Special Events: Blackland Prairie Days, Car Show, Halloween, Christmas lighting and banners
- Continued with street repairs and drainage issues on several city streets and right of ways
- Fix ongoing water issue along Mallard Drive
- Developed an Accela trouble request program
- Maintaining CDL licenses and certifications.
- Provide barricades & street closure for various events
- Sweeping program
- Finished Avery Glen Phase I
- Street work in Cemetery, building new roads
- Continued operator training program
- Continued PW Asphalt Program
- Improved the Crack Seal Program
- Inspection Program

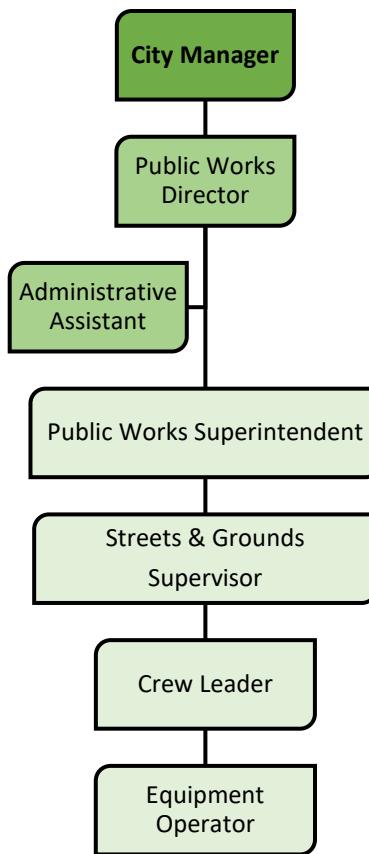
**FY 2021****Major Goals & Objectives**

- Provide prompt and courteous service to all citizens of Taylor
- Protect the investment of the public streets through adequate repair and preventive maintenance
- Continue with our crack seal program
- To continue acquiring Street/Grounds Maintenance Division positions so we can keep up with the demands and tasks necessary to provide and insure safe traveling for the public
- Continue training and safety programs needed to provide employees with the latest regulations and standards need for their jobs
- Continue to cross train employees in various aspects of job
- Continue IWORQ data
- Improved Asphalt street work
- Improve City drainage

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	13	16	16
# of Temp employees	0	0	0
<b><u>Outputs:</u></b>			
Patching in tons	1,240	2,127	2,127
Crack sealing in tons	17	9	9
Tac Oil in gallons	3,690	6,243	6,243
Sweeping Debris			No program
Park Acreage	243	243	243
Cemetery Acreage	127	127	127
Airport Acreage	185	185	185
City Properties Acreage	3	3	3
Trustee Properties Acreage	2	2	2
Right of Way Acreage	122	122	122
Total Acreage Crew Cuts	439	436	436
<b><u>Effectiveness:</u></b>			
% Utility cuts repaired within 30 days	95%	85%	85%
% Sweeping completed on schedule	85%	95%	95%
% Park Mowing with 25 days	100%	100%	100%
<b><u>Efficiencies:</u></b>			
Street miles maintained per employee	27.2	17	17
Street miles maintained	136	136	136
Park acreage per employee	48.6	72.67	72.67

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>563 - Streets &amp; Grounds</b>				-	-	
Public Works Director	1	1	1	1		1
Public Works Superintendent	1	1	1	1		1
Streets & Grounds Supervisor	-	1	1	1		1
Administrative Assistant	1	1	1	1		1
Crew Leader II	1	-	-	-		-
Crew Leader I	1	1	1	1		1
Equipment Operator III	1	1	1	1		1
Equipment Operator II	2	2	2	2		2
Equipment Operator I	6	5	8	8		8
	<b>14</b>	<b>13</b>	<b>16</b>	<b>16</b>	<b>-</b>	<b>16</b>

### Organization Chart





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*Taylor Regional Park & Sports Complex***Mission:**

To enhance the quality of life through positive recreational experiences in the community by maintaining and enhancing park facilities and athletic fields and facilitating quality special event programming and sports tournaments.

**Department Description:**

The Parks and Recreation Department is responsible for maintaining twenty athletic fields, three pools and a splash pad, developing and implementing city wide special events, sustaining tourism through activities at the Taylor Regional Park and Sports Complex and providing other recreational activities through cooperation with local leagues and associations.

**FY 2020 Budget Highlights:****Customer Service**

- Training and Professional Development
- Sports Equipment

**Parks, Trails, & Open Spaces**

- Botanical and Landscape Supplies

**Infrastructure / Transportation / City Facilities**

- Computer Replacement

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	333,046	426,885	528,871	529,007	525,979
200 Operational Supplies and Equipment	60,293	71,484	112,810	112,585	93,204
300 Facilities Operations / Maintenance	155,544	133,967	139,736	141,416	143,170
400 Equipment Operations / Maintenance	100,881	92,500	112,213	112,213	106,636
500 Contract Services and Fees	188,989	144,671	130,083	206,919	172,319
700 Capital Outlay	6,309	142,233	-	200,019	-
<b>Grand Total</b>	<b>845,062</b>	<b>1,011,740</b>	<b>1,023,713</b>	<b>1,302,159</b>	<b>1,041,308</b>

**FY 2020****Major Accomplishments**

- Attendance at the TRP figures continue to remain consistent with previous years with totals (including some) over 100,000
- Good Life Taylor donated \$12,000.00 for the development of the 9 hole disc golf course
- Added new LED energy efficient lighting to Murphy Park tennis courts
- Resurfaced 2 tennis courts in Murphy Park
- Taylor received a bid to host 18 U Triple Crown Sports Nationals. This event will draw teams from across the country
- Completed construction of Robinson Park Splash Pad
- Completed improvements to Robinson Park baseball field
- Received Tree City USA designation
- Added a scenic overlook to Robinson Park
- Added seasonal, free YOGA in the Park exercise program
- Added 2 week youth swim team at the Murphy Park Pool
- Planted trees in Murphy Park for Arbor Day 2020

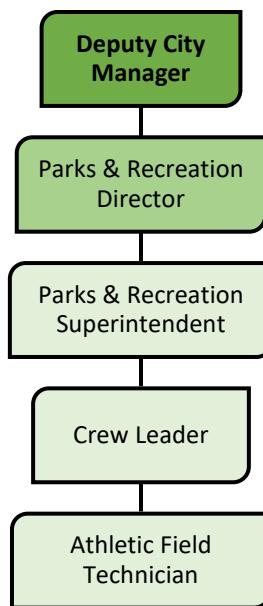
**FY 2021****Major Goals & Objectives**

- Increase revenues at the TRP to over \$105,000.00
- Work closely with local community groups to provide high quality recreational ballfields for the local youth leagues
- Increase field maintenance procedures for all city athletic fields
- Complete renovations to Robinson Park
- Develop long term partnerships with local youth and athletic associations
- Develop and improvement of youth and adult sports/recreation programming
- Plant trees at the TRP for Arbor Day 2021

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	6	6	8
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
Park Acres Maintained	65	240	240
Pools Maintained	3	2	2
Splashpads Maintained	0	1	2
Pavilions Maintained	4	4	4
Athletic Fields Maintained	20	20	20
8 Tennis Courts/3 Pickleball Courts	10	11	11
Tournaments Held	33	51	55
Revenue Generated	\$75,000	\$103,769	\$105,000
Park Visitors	100,000	96,484	100,000
<b><u>Efficiencies:</u></b>			
Acres maintained per employee	16	40	30
Fields maintained per employee	5	5	3.5
Revenue generated per tournament	\$2,273	\$3,052	\$3,200
Visitors per tournament	3,000	2,838	3,000
Pool Revenue Generated	\$26,000	\$25,200	\$26,000
<b><u>Effectiveness:</u></b>			
% field maintenance requests resolved in 30 days	100%	99%	99%
% of available weekends vs. # of tournaments held	94%	99%	99%
% of pool maintenance issues resolved within 7 days	100%	99%	99%

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>565 - Parks &amp; Recreation</b>						
Parks & Recreation Director	-	1	1	1		1
Parks & Recreation Superintendent	1	1	1	1		1
Athletic Field Technician	4	4	5	5		5
Crew Leader II	1	-	-	-		-
Crew Leader I	-	-	1	1		1
	<b>6</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>-</b>	<b>8</b>

### Organization Chart





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*City Hall Office Renovations***Mission:**

To provide quality facilities which support the requirements of City employees and citizen services, to provide professional maintenance and repair of environmental, electrical, mechanical, plumbing, and structural systems with the effective use of in-house and contract resources, and to provide customer-oriented custodial and cleaning services for City facilities.

**Department Description:**

The Building Maintenance Department is responsible for the maintenance and repair of all City-owned facilities. In addition to providing a preventive maintenance program, the department responds to requests for repairs to plumbing, electrical, heating and cooling systems. Other tasks performed include janitorial services, painting, and general repairs. The department is also responsible for obtaining contracts for the City's security and fire systems.

**FY 2021 Budget Highlights:****Infrastructure / Transportation / City Facilities**

- Drills, Hand Tools, etc.
- Flags, Batteries/Bulbs, Filters, etc.
- Roofing Repairs
- Plumbing Repairs
- Building Materials
- Miscellaneous Hardware
- Ant Control

**Public Safety**

- Fire Prevention Supplies
- Medical Supplies

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	253,965	255,637	262,575	260,085	258,607
200 Operational Supplies and Equipment	27,622	27,323	23,365	23,370	23,370
300 Facilities Operations / Maintenance	216,108	187,189	156,556	156,556	170,054
400 Equipment Operations / Maintenance	18,038	25,222	24,129	24,135	24,615
500 Contract Services and Fees	20,042	32,745	34,600	36,700	21,100
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>535,775</b>	<b>528,116</b>	<b>501,225</b>	<b>500,846</b>	<b>497,746</b>

**FY 2020****Major Accomplishments**

- Renovated Council Chamber by replacing carpet, ceiling tiles and painting walls
- Installed new ceiling tiles in City Hall foyer
- Upgraded the exit and emergency lights
- Painted offices in City Hall
- Repaired fascia on Victoria Fire Station
- Replaced HVAC systems to improve efficiency
- Repaired prolonged roof leaks in all city facilities
- Maintained all City buildings with minimal downtime

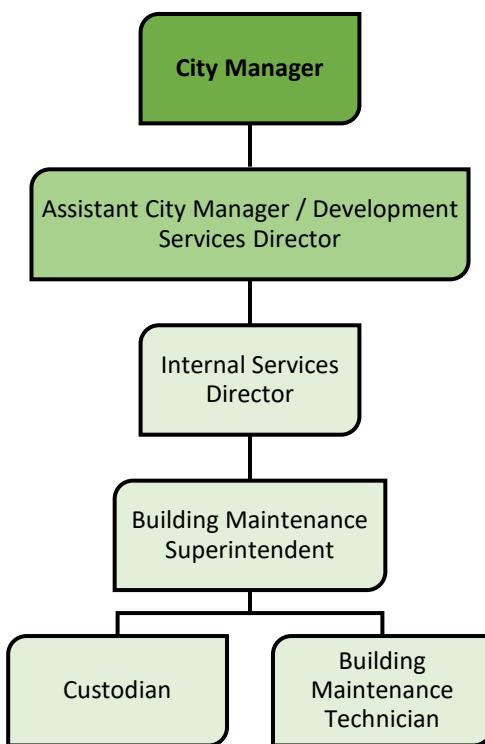
**FY 2021****Major Goals & Objectives**

- Replace carpet in Public Works offices
- Install more AED's in city facilities
- Replace HVAC systems to increase energy efficiency in city buildings
- Keep all city facilities up to an acceptable level of quality, safety and in compliance with legal standards
- Repaint offices at various locations
- Continue to provide quality customer service

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	3	3	3
# of part-time employees	2	2	1
<b><u>Outputs:</u></b>			
# of Work Orders completed	550	600	625
# of City Facilities maintained	19	19	19
<b><u>Effectiveness:</u></b>			
% of Work Orders completed within 2 working days	97%	97%	98%
<b><u>Efficiencies:</u></b>			
Facility Maintenance Cost	\$140,000	\$140,000	\$140,000

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>566 - Building Maintenance</b>						
Director of Internal Services	1	1	1	1		1
Building Maintenance Superintendent	1	1	1	1		1
Custodian	1.5	1.5	1	1		1
Building Maintenance Technician	0.5	0.5	0.5	0.5		0.5
	<b>4</b>	<b>4</b>	<b>3.5</b>	<b>3.5</b>	<b>-</b>	<b>3.5</b>

### Organization Chart



**Mission:**

The Engineering Department will ensure that all bond projects are managed and delivered to the citizens in a timely manner, review and oversee all development proposals, and implement all ordinances related to construction and development of the city's infrastructure.

**Department Description:**

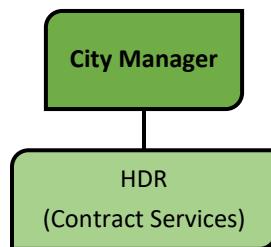
The Engineering Department strives to provide excellence in the guidance and direction of all planning, design, and construction of capital and development projects in the City of Taylor, while maintaining a commitment to professionalism and cost-effective customer service. Please see the CIP section for more details.

**FY 2021 Budget Highlights:****Infrastructure / Transportation / City Facilities**

- Funding for HDR Engineering Services

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	325	384	-	-	-
200 Operational Supplies and Equipment	-	-	-	-	-
300 Facilities Operations / Maintenance	798	784	750	-	-
400 Equipment Operations / Maintenance	11,635	3,551	-	-	-
500 Contract Services and Fees	78,016	171,701	150,000	150,000	150,000
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>90,774</b>	<b>176,420</b>	<b>150,750</b>	<b>150,000</b>	<b>150,000</b>

					<b>FY 2021</b>	
	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>Base</b>	<b>Changes</b>	<b>Budget</b>
<b>573 - Engineering / Inspection</b>		-				
Senior Engineer	1	1	-	-	-	-
	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>

**Organization Chart**

**Mission:**

The Information Technology Department strives to provide the best support and innovation in the delivery of information technology products and services to all city employees and the community.

**Department Description:**

The Information Technology Department is responsible for maintaining, repairing and safeguarding the technology hardware that the City utilizes to provide necessary services to the citizens of Taylor. It has the responsibility to standardize and inventory the hardware and software components that make up the technology systems throughout the City.

**FY 2021 Budget Highlights:****Infrastructure / Transportation / City Facilities**

- Computer Accessories
- PowerEdge R640 Server
- AT&T Internet
- On Technology IT Consultant

**Public Safety**

- Trend Micro Anti-Virus
- Barracuda Web/Spam Filter

**Customer Service**

- Microsoft Office 365 Business
- Adobe Creative Cloud

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	62,538	68,300	70,662	70,782	70,542
200 Operational Supplies and Equipment	846	785	19,703	19,703	21,403
300 Facilities Operations / Maintenance	28,530	31,491	31,736	31,736	31,736
400 Equipment Operations / Maintenance	6,500	9,856	15,127	15,127	15,352
500 Contract Services and Fees	69,782	65,691	81,654	99,210	124,210
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>168,196</b>	<b>176,122</b>	<b>218,882</b>	<b>236,558</b>	<b>263,243</b>

**FY 2020****Major Accomplishments**

- Upgraded City Hall and Municipal Court camera system
- Upgraded internet services at WWTP, Airport and Moody Museum
- Installed camera system at Heritage Square, Pierce Park and TRPSC
- Upgraded management personnel to Surface Pro devices
- Upgraded Windows 7 to Windows 10
- Assisted Tax Assistance setup in City Hall and the Library
- Upgraded cell phones to latest technology
- Continued replacement of computers and laptops to the latest technology

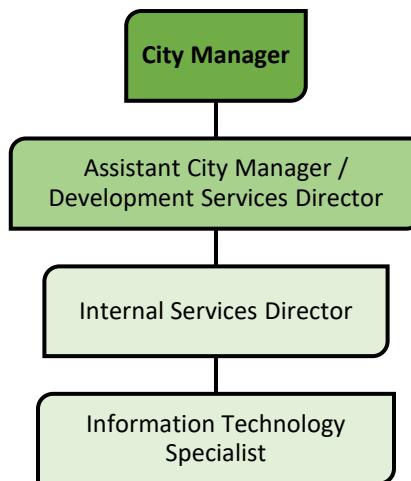
**FY 2021****Major Goals & Objectives**

- Upgrade internet services at the Library
- Continual replacement of computers and laptops
- Continual upgrade of Windows 7 to Windows 10
- Continual replacement of cell phones to the latest technology
- Comply with all rules and laws dictating the storage and use of sensitive information
- Provide professional level of support and training to technology users
- Maintain a high level of customer satisfaction
- Provide information technology maintenance, planning, and development in order to enhance the City of Taylor's technical infrastructure

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	1	1	1
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
# of Personal Computers and Laptops	145	145	145
# of Network/Email/Web/File Servers	7	7	7
# of Service Requests	500	500	525
<b><u>Effectiveness:</u></b>			
% of Support Calls resolved within 24 hours	93%	94%	94%
<b><u>Efficiencies:</u></b>			
Average response time for service requests	30	30	30

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>575 - Information Technology</b>						
Information Technology Specialist	1	1	1	1	-	1
	1	1	1	1	-	1

### Organization Chart





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**About:**

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.

It may include items such as interfund transfers out of the General Fund, property and sales tax rebates, other contributions to local organizations, and payment of insurance claims, for example.

**FY 2021 Budget Highlights:****Economic Vitality / Financial Health**

- Ordinance Update
- Master Drainage Plan (Partial Funding)

**Infrastructure / Transportation / City Facilities**

- Back-Up Disaster Recovery

**Community Engagement**

- HOME Program (4 Houses)

**Arts**

- Public Arts Projects

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>200 Operational Supplies and Equipment</b>					
500 Contract Services and Fees	215,042	173,395	333,951	243,351	321,800
600 Depreciation Expense	-	-	-	-	-
700 Capital Outlay	-	85,743	-	-	30,000
800 Contributions / Contingency	143,367	120,596	264,777	278,400	277,600
<b>900 Debt Service</b>					
<b>Grand Total</b>	<b>358,409</b>	<b>379,735</b>	<b>598,728</b>	<b>521,751</b>	<b>629,400</b>



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## Special Revenue Funds

Tax Increment Finance (TIF) Fund	176
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Municipal Utility Drainage System (MDUS) Fund	189
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Utility Impact Fee Fund	194
Transportation User Fee (TUF) Fund	196

The purpose of this fund is to set aside ad valorem tax for the redevelopment of the downtown reinvestment zone. **Revenues** are budgeted at \$337,500, which is derived from city property tax, interest income and the captured taxes from Williamson County. **Expenditures** are budgeted as a \$10,000 transfer to the Main Street Fund for façade grants to businesses in the TIF district; \$25,000 for fire suppression grants to assist businesses in the district with the cost of installing fire suppression systems; and \$386,132 for annual debt service payments. Expenditures are anticipated to exceed revenues by \$73,632 and will be covered by the use of TIF Fund reserves.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>310 Taxes</b>					
CURRENT PROPERTY TAXES	176,962	149,619	168,348	189,957	220,000
<b>310 Taxes Total</b>	<b>176,962</b>	<b>149,619</b>	<b>168,348</b>	<b>189,957</b>	<b>220,000</b>
<b>330 Intergovernmental Revenues</b>					
TIF-WILLIAMSON COUNTY	103,456	72,728	98,000	91,680	113,000
<b>330 Intergovernmental Revenues Total</b>	<b>103,456</b>	<b>72,728</b>	<b>98,000</b>	<b>91,680</b>	<b>113,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	10,311	23,300	8,000	8,000	4,500
<b>430 Use of Money and Property Total</b>	<b>10,311</b>	<b>23,300</b>	<b>8,000</b>	<b>8,000</b>	<b>4,500</b>
<b>Revenue By Categories Total</b>	<b>290,729</b>	<b>245,647</b>	<b>274,348</b>	<b>289,637</b>	<b>337,500</b>
<b>Expenditure By Department</b>					
<b>100 Employee Services</b>					
FICA SOCIAL SECURITY	-	-	-	-	-
INSURANCE ALLOWANCE	-	-	-	-	-
LONG TERM DISABILITY	-	-	-	-	-
LONGEVITY PAY	-	-	-	-	-
REGULAR FULL TIME	-	-	-	-	-
RETIREMENT-TMRS	-	-	-	-	-
WORKERS COMPENSATION	-	-	-	-	-
<b>100 Employee Services Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>500 Contract Services and Fees</b>					
OTHER CONTRACT SERVICES	-	168	-	-	-
OTHER PROFESSIONAL SERVICES	-	42,094	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>42,262</b>	<b>-</b>	<b>-</b>	<b>-</b>

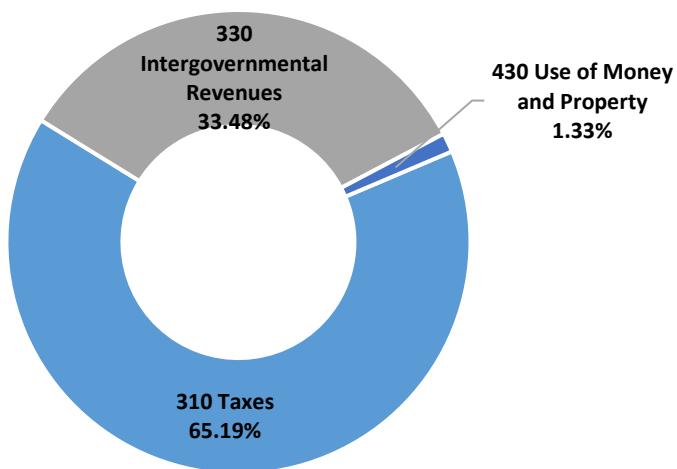
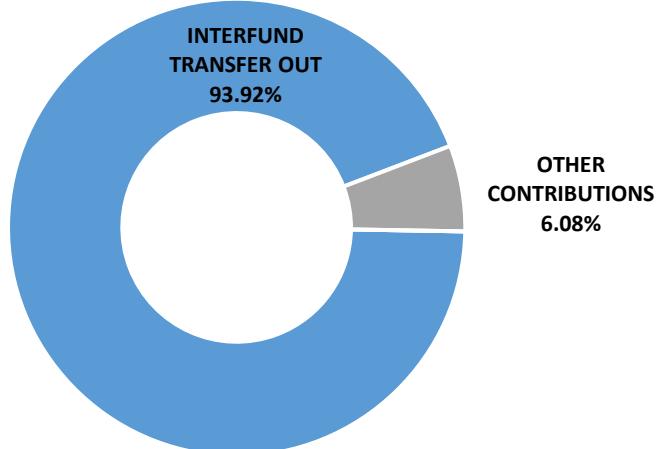
**700 Capital Outlay**

CONSTRUCTION	-	-	-	225,000	-
OTHER CAPITAL OUTLAY	-	-	-	225,000	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>450,000</b>	<b>-</b>

**800 Contributions / Contingency**

INTERFUND TRANSFER OUT	30,000	358,678	349,500	373,932	386,132
OTHER CONTRIBUTIONS	-	-	25,000	50,000	25,000
TRANSFER TO CIP	239,171	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>269,171</b>	<b>358,678</b>	<b>374,500</b>	<b>423,932</b>	<b>411,132</b>

<b>Expenditure By Department Total</b>	<b>269,171</b>	<b>400,940</b>	<b>374,500</b>	<b>873,932</b>	<b>411,132</b>
--	----------------	----------------	----------------	----------------	----------------

**FY 2021 Tax Increment Financing (TIF) Revenue****FY 2021 Tax Increment Financing (TIF) Expenditures**

**Revenues** for this fund come from taxes levied on guests staying at hotels/motels in Taylor. The tax rate is 7% of the charges for lodging. There are six current lodging facilities with the addition of the new Holiday Inn Express. Based on an agreement executed with the Taylor Chamber of Commerce, tax receipts up to \$50,000 are transferred to the Chamber for tourism related expenses. The reserve is maintained for discretionary use by City Council.

Revenues are budgeted at \$205,000 and reflect the negotiated tax incentive for the new facility and the anticipated reduction in collections from the existing facilities. **Expenditures** are budgeted at \$205,000, of which \$50,000 is paid to the Taylor Chamber of Commerce to be used to promote tourism in Taylor; \$15,000 to the Taylor Marketing Partnership; and \$5,000 to the Main Street Fund for advertising that promotes city sponsored events.

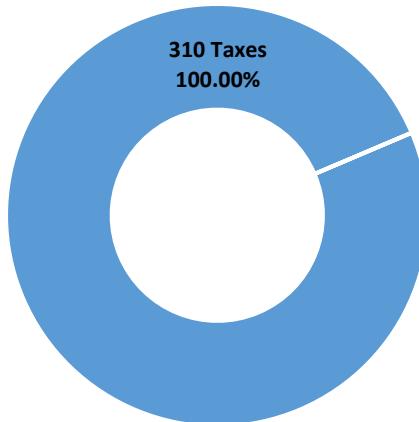
Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>310 Taxes</b>					
HOTEL OCCUPANCY TAX	79,229	94,473	70,000	185,000	205,000
LATE PAYMENT FEE	-	-	-	-	-
<b>310 Taxes Total</b>	<b>79,229</b>	<b>94,473</b>	<b>70,000</b>	<b>185,000</b>	<b>205,000</b>
<b>420 Assessments</b>					
OTHER SPECIAL ASSESSMENTS	-	-	-	-	-
<b>420 Assessments Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>79,229</b>	<b>94,473</b>	<b>70,000</b>	<b>185,000</b>	<b>205,000</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
ADVERTISING	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-
LEGAL SERVICES	-	-	-	-	-
OTHER CONTRACT SERVICES	17,724	20,000	15,000	15,000	20,000
SOFTWARE MAINT/LICENSING	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>17,724</b>	<b>20,000</b>	<b>15,000</b>	<b>15,000</b>	<b>20,000</b>
<b>800 Contributions / Contingency</b>					
380-AGREEMENT PAYOUT	-	10,526	-	130,000	130,000

## HOTEL OCCUPANCY TAX (HOT) FUND – Fund Summary

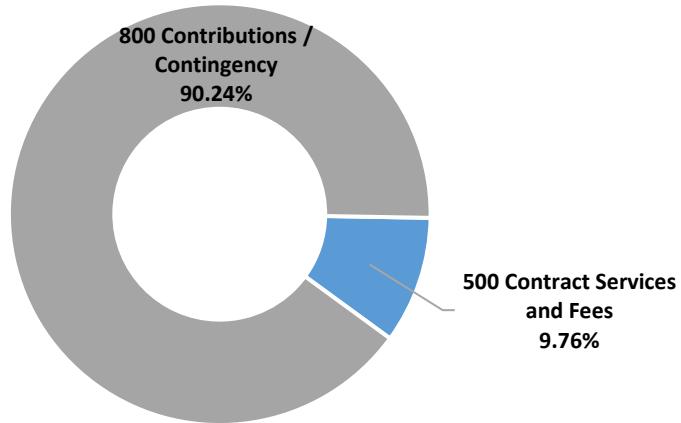
FY 2021 Budget

INTERFUND TRANSFER OUT	5,000	5,000	5,000	5,000	5,000
PASS THROUGHs- AGENCY	50,000	50,000	50,000	50,000	50,000
<b>800 Contributions / Contingency Total</b>	<b>55,000</b>	<b>65,526</b>	<b>55,000</b>	<b>185,000</b>	<b>185,000</b>
<b>Expenditure By Department Total</b>	<b>72,724</b>	<b>85,526</b>	<b>70,000</b>	<b>200,000</b>	<b>205,000</b>

### FY 2021 Hotel Occupancy Tax (HOT) Revenues



### FY 19-20 Hotel Occupancy Tax (HOT) Expenditures



The purpose of this fund is to provide incentives for downtown businesses to improve the façades of the building they occupy (Façade Improvement Grants), assist the downtown businesses with rental assistance, and to account for donations and proceeds from fundraisers where profits are dedicated to promote downtown development.

**Revenues** are budgeted at \$107,100 and include revenues derived from City fund raising events, the annual Blackland Prairie Days, and \$39,600 in transfers from the General Fund, TIF Fund, and Hotel/Motel Fund. The transfers are to assist the programs offered by the Main Street Fund including the façade improvement grants and rent assistance to downtown businesses. **Expenditures** for the fund are budgeted at \$97,650.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>330 Intergovernmental Revenues</b>					
GENERAL CONTRIBUTIONS	-	-	-	-	17,000
OTHER CONTRIBUTIONS	-	-	-	-	-
TEDC CONTRIBUTIONS	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	-	-	-	-	<b>17,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	-	-	-	-
REFUNDS AND REIMBURSEMENTS	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-
<b>440 Donations from Private Sources</b>					
CAR SHOW	-	-	-	28,535	28,000
CHRISTMAS BAZAAR	-	-	-	1,855	2,000
HERITAGE SQ CHRISTMAS LIGHT	-	-	-	-	-
SALES AND OTHER FUNDRAISING	7,959	1,752	8,000	-	-
SPOOKTACULAR	-	-	-	-	-
TAYLOR BLACKLAND PRAIRIE DA	19,444	8,895	16,000	-	14,000
WINE SWIRL	-	-	-	4,439	4,500
FARMERS' MARKET RENTAL FEES	-	-	-	-	2,000
<b>440 Donations from Private Sources Total</b>	<b>27,403</b>	<b>10,647</b>	<b>24,000</b>	<b>34,829</b>	<b>50,500</b>
<b>450 Interfund Operating Transfers</b>					
TRANSFER FROM GENERAL FUND	14,600	14,600	14,600	14,600	14,600
TRANSFER FROM H.O.T.	5,000	5,000	5,000	5,000	5,000
TRANSFER FROM TIF	30,000	15,000	10,000	10,000	20,000
<b>450 Interfund Operating Transfers Total</b>	<b>49,600</b>	<b>34,600</b>	<b>29,600</b>	<b>29,600</b>	<b>39,600</b>

<b>Revenue By Categories Total</b>	77,003	45,247	53,600	64,429	107,100
------------------------------------	--------	--------	--------	--------	---------

**Expenditure By Department**
**100 Employee Services**

REGULAR FULL TIME

**100 Employee Services Total**
**200 Operational Supplies and Equipment**

CHRISTMAS BAZAAR

CITY SPONSORED EVENTS	7,825	787	7,900	-	7,000
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FUND RAISING GOODS

MISC. SUPPLIES	146	-	-	-	-
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PROMOTIONAL SUPPLIES	-	-	-	-	23,000
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SPOOKTACULAR	-	-	-	1,450	1,450
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TAYLOR BLACKLAND PRAIRIE DAY	9,970	10,175	10,000	-	22,900
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WINE SWIRL	-	-	-	-	3,700
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**200 Operational Supplies and Equipment Total**

<b>17,941</b>	<b>10,962</b>	<b>17,900</b>	<b>1,450</b>	<b>58,050</b>
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**500 Contract Services and Fees**

ADVERTISING	5,011	533	5,000	-	5,000
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OUTSIDE PRINTING	-	-	-	-	-
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**500 Contract Services and Fees Total**

<b>5,011</b>	<b>533</b>	<b>5,000</b>	-	<b>5,000</b>
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**700 Capital Outlay**

OTHER CAPITAL OUTLAY	-	-	-	-	-
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**700 Capital Outlay Total**
**800 Contributions / Contingency**

FACADE GRANT	12,051	14,100	10,000	10,000	20,000
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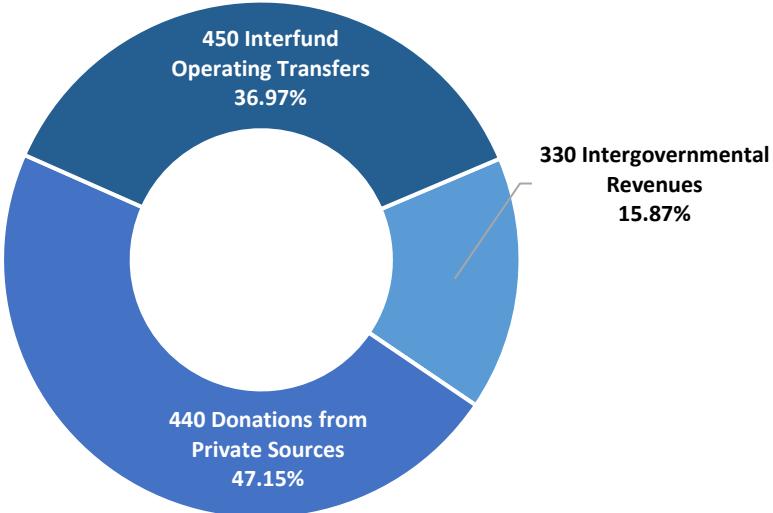
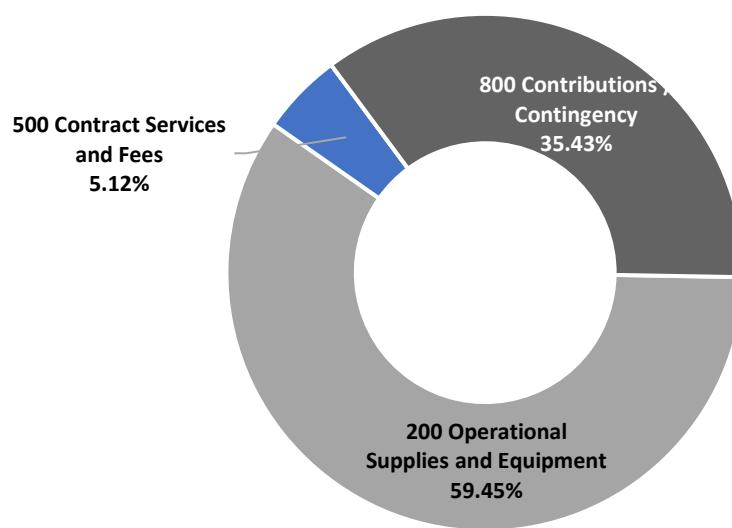
OTHER CONTRIBUTIONS	-	-	-	-	-
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RENTAL ASSISTANCE	14,561	12,924	14,600	14,600	14,600
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**800 Contributions / Contingency Total**

<b>26,612</b>	<b>27,024</b>	<b>24,600</b>	<b>24,600</b>	<b>34,600</b>
---------------	---------------	---------------	---------------	---------------

<b>Expenditure By Department Total</b>	<b>49,564</b>	<b>38,519</b>	<b>47,500</b>	<b>26,050</b>	<b>97,650</b>
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FY 2021 Main Street Revenue Fund RevenuesFY 2021 Main Street Revenue Fund Expenditures

An assessment fee is charged against all defendants convicted of a misdemeanor charge in which these fees must be used for security devices or services in buildings, housing the municipal court, and for upgrading technology hardware or services.

**Budgeted revenues** are \$17,000, which is a decrease of \$3,464 and continues the trend of decreasing revenues. **Expenditures** are budgeted at \$10,212 for security services performed by the police department and the purchase of document scanning software and equipment.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>410 Fines and Forfeitures</b>					
BUILDING SECURITY FEES	9,178	7,049	7,500	6,500	7,000
JUDICIAL FEE-CITY	2,825	2,340	2,964	1,500	2,000
JURY SERVICES FEE	-	2,340	-	1,500	-
TECHNOLOGY FEES	12,229	9,399	10,000	7,000	8,000
TRUANCY PREVENTION/DIVERSIO	-	2,340	-	1,500	-
<b>410 Fines and Forfeitures Total</b>	<b>24,232</b>	<b>23,467</b>	<b>20,464</b>	<b>18,000</b>	<b>17,000</b>
<b>450 Interfund Operating Transfers</b>					
INTERFUND TRANSFER IN	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>24,232</b>	<b>23,467</b>	<b>20,464</b>	<b>18,000</b>	<b>17,000</b>
<b>Expenditure By Department</b>					
<b>100 Employee Services</b>					
FICA SOCIAL SECURITY	713	850	612	612	612
PROFESSIONAL CONFERENCES	-	-	-	-	-
REGULAR FULL TIME	9,316	11,107	8,000	8,000	8,000
RETIREMENT - TMRS	1,128	1,346	970	970	1,100
TRAINING- LODGING	-	-	-	-	-
TRAINING- MEALS	-	-	-	-	-
TRAINING- TRANSPORTATION	-	-	-	-	-
WORKSHOP TRAINING	-	-	-	-	-
<b>100 Employee Services Total</b>	<b>11,157</b>	<b>13,303</b>	<b>9,582</b>	<b>9,582</b>	<b>9,712</b>
<b>200 Operational Supplies and Equipment</b>					
COMPUTER ACCESSORIES	-	-	-	-	-
COMPUTERS	3,851	-	3,149	-	-

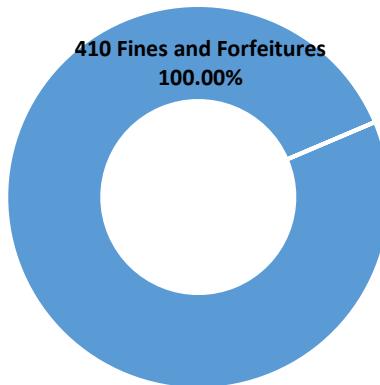
## MUNICIPAL COURT SPECIAL FEE FUND – Fund Summary

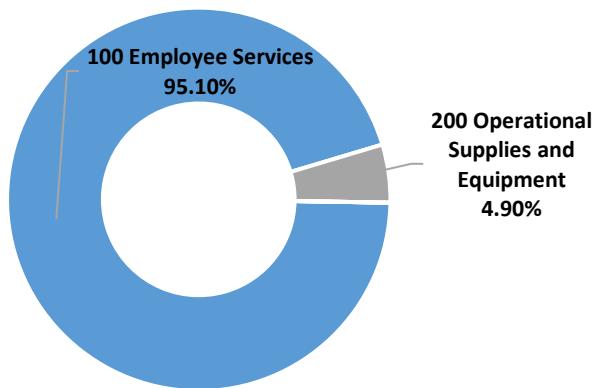
FY 2021 Budget

MISC. HARDWARE	768	-	-	-	-
OFFICE SECURITY	-	-	500	500	500
OTHER OFFICE EQUIPMENT	1,440	7,766	-	-	-
OTHER OPERATIONAL EQUIPMENT	2,607	8,348	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>8,666</b>	<b>16,114</b>	<b>3,649</b>	<b>500</b>	<b>500</b>
<b>300 Facilities Operations / Maintenance</b>					
TRUNK TELEPHONE SYSTEM	-	-	-	-	-
<b>300 Facilities Operations / Maintenance Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>500 Contract Services and Fees</b>					
OTHER CONTRACT SERVICES	2,782	-	-	-	-
SOFTWARE MAINT/LICENSING	4,725	-	20,002	-	-
<b>500 Contract Services and Fees Total</b>	<b>7,507</b>	<b>-</b>	<b>20,002</b>	<b>-</b>	<b>-</b>
<b>700 Capital Outlay</b>					
COMMUNICATION EQUIPMENT	-	-	-	-	-
COMPUTER EQUIPMENT	-	-	5,320	-	-
INSTRUMENTS/APPARATUS	-	-	-	-	-
OTHER CAPITAL OUTLAY	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>5,320</b>	<b>-</b>	<b>-</b>

<b>Expenditure By Department Total</b>	<b>27,330</b>	<b>29,417</b>	<b>38,553</b>	<b>10,082</b>	<b>10,212</b>
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### FY 2021 Municipal Court Special Fee Fund Revenues



**FY 2021 Municipal Court Special Fee Fund Expenditures**

The purpose of the fund is to track grants and donations to the library that will be spent on library activities and operations. It is difficult to anticipate what grants and donations will be received in any given year. **Revenues** are budgeted at \$5,300, which includes \$4,000 for interest income earned. **Expenditures** are budgeted at \$5,000 for Contract Services and Library Books.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>330 Intergovernmental Revenues</b>					
GRANTS	-	-	-	-	-
OTHER LOCAL CONTRIBUTIONS	-	-	-	-	-
OTHER STATE GRANTS	1,120	4,264	1,150	1,000	1,000
<b>330 Intergovernmental Revenues Total</b>	<b>1,120</b>	<b>4,264</b>	<b>1,150</b>	<b>1,000</b>	<b>1,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	4,345	6,467	4,500	3,600	4,000
MISCELLANEOUS REVENUE	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>4,345</b>	<b>6,467</b>	<b>4,500</b>	<b>3,600</b>	<b>4,000</b>
<b>440 Donations from Private Sources</b>					
LOUIS NED BEQUEST	-	-	-	-	-
MISCELLANEOUS DONATIONS	640	442	-	300	300
NOBLE TRUST BEQUEST	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	<b>640</b>	<b>442</b>	<b>-</b>	<b>300</b>	<b>300</b>
<b>Revenue By Categories Total</b>	<b>6,105</b>	<b>11,173</b>	<b>5,650</b>	<b>4,900</b>	<b>5,300</b>

**Expenditure By Department****100 Employee Services**

SUBSCRIPTIONS AND BOOKS

**100 Employee Services Total****200 Operational Supplies and Equipment**

APPLIANCES

COMPUTERS

8,440

GENERAL OFFICE SUPPLIES

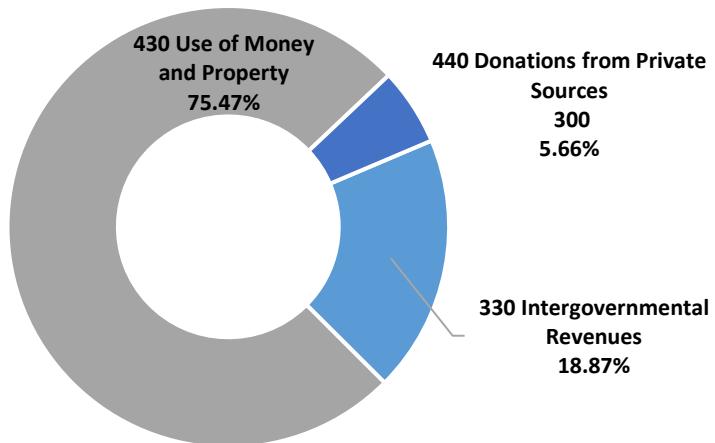
431

MISC. HARDWARE

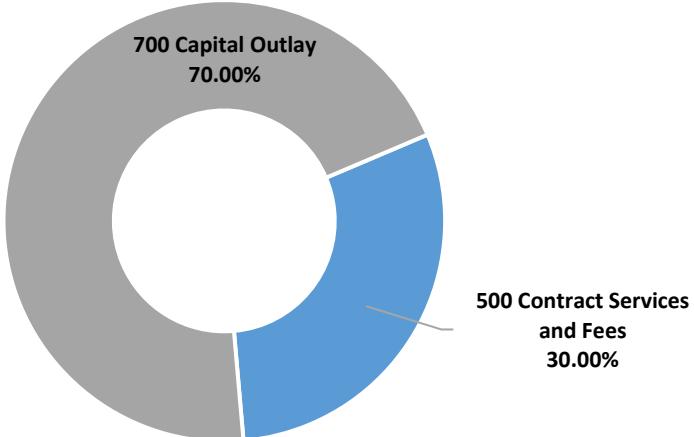
MISC. SUPPLIES

OFFICE FURNITURE

OTHER OFFICE EQUIPMENT	-	-	-	-
POSTAGE	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>8,440</b>	<b>431</b>	-	-
<b>300 Facilities Operations / Maintenance</b>				
MISC. REPAIRS/MAINT.	-	-	-	-
<b>300 Facilities Operations / Maintenance Total</b>	-	-	-	-
<b>500 Contract Services and Fees</b>				
OTHER CONTRACT SERVICES	1,500	1,500	-	1,500
SOFTWARE MAINT/LICENSING	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>1,500</b>	<b>1,500</b>	-	<b>1,500</b>
<b>700 Capital Outlay</b>				
GRANT EQUIPMENT	-	-	-	-
LIBRARY BOOKS	9,273	4,427	-	3,500
OFFICE FURNITURE	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>9,273</b>	<b>4,427</b>	-	<b>3,500</b>
<b>800 Contributions / Contingency</b>				
INTERFUND TRANSFERS OUT	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	-	-	-
<b>Expenditure By Department Total</b>	<b>19,213</b>	<b>6,358</b>	-	<b>1,500</b>
				<b>5,000</b>

FY 2021 Library Grant / Donation Fund Revenues

FY 2021 Library Grant / Donation Fund Expenditures



# MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund Summary

**FY 2021 Budget**

The City Council investigated the establishment of a rate for a Municipal Drainage Utility System (MDUS) beginning in 2006. Current legislation allows a City to collect a fee to address drainage related issues in the community including localized flooding, emergency operations, and the cost of providing infrastructure and facilities that permit the safe drainage of storm water. [Chapter 552.041 of the Texas Local Government Code](#) provides strict guidelines on determining a rate that must be equitable, fair and reasonable among all customer classes.

MDUS Fund revenues are budgeted at \$501,000 for FY 2021, in line with the current fiscal year. Expenditures total \$490,400, and are also in line with the current fiscal year. Expenditures include an \$180,000 transfer to the General Fund to cover administrative costs and \$279,750 to cover debt payments. The current revenues in the MDUS fund do not support any additional activity in the fund.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>330 Intergovernmental Revenues</b>					
LOCAL REIMBURSEMENTS/REFUND	-	-	-	-	-
OTHER FEDERAL GRANTS	-	-	-	-	-
OTHER LOCAL CONTRIBUTIONS	-	-	-	-	-
OTHER STATE GRANTS	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	-	-	-	-	-
<b>340 Charges for Service</b>					
CREDIT CARD PROCESSING FEE	-	-	-	-	-
DRAINAGE FEES	481,341	455,589	496,260	491,000	496,000
LATE PAYMENT FEE	4,824	5,566	4,500	4,500	5,000
<b>340 Charges for Service Total</b>	<b>486,165</b>	<b>461,155</b>	<b>500,760</b>	<b>495,500</b>	<b>501,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	-	-	-	-
MISCELLANEOUS REVENUE	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-
<b>460 Proceeds General Fixed Assets</b>					
TRANSFER FROM GENERAL FUND	-	-	-	-	-
<b>460 Proceeds General Fixed Assets Total</b>	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities</b>					
BOND PROCEEDS 2012	-	-	-	-	-

**MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) FUND – Fund Summary**

**FY 2021 Budget**

**470 Proceeds General Long Term Liabilities Total**

<b>Revenue By Categories Total</b>	<b>486,165</b>	<b>461,155</b>	<b>500,760</b>	<b>495,500</b>	<b>501,000</b>
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**Expenditure By Department**

**500 Contract Services and Fees**

ADVERTISING	-	-	-	-	-
BANK FEES	358	-	350	350	350
CREDIT CARD FEES	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	3,000	5,000
LEGAL SERVICES	-	-	-	-	-
OTHER CONTRACT SERVICES	1,766	-	-	27,000	25,000
OTHER PROFESSIONAL SERVICES	-	600	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>2,124</b>	<b>600</b>	<b>350</b>	<b>30,350</b>	<b>30,350</b>

**600 Depreciation Expense**

BAD DEBT	299	281	300	300	300
DEPRECIATION EXPENSE	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>299</b>	<b>281</b>	<b>300</b>	<b>300</b>	<b>300</b>

**700 Capital Outlay**

OTHER CAPITAL OUTLAY

**700 Capital Outlay Total**

**800 Contributions / Contingency**

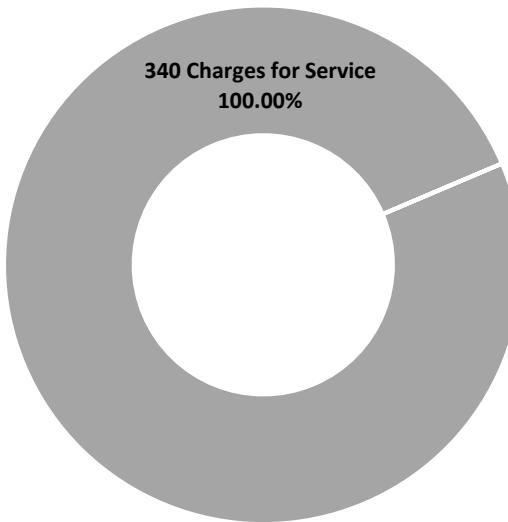
INTERFUND TRANSFERS OUT	180,000	180,000	180,000	180,000	180,000
TRANSFER TO CIP	616,409	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>796,409</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>	<b>180,000</b>

**900 Debt Service**

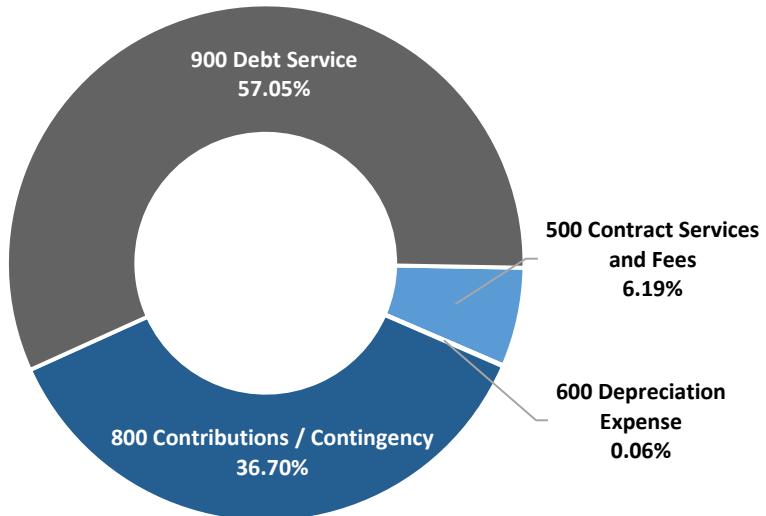
TRANSFER TO I&S INTEREST	41,525	39,725	155,577	155,577	124,750
TRANSFER TO I&S PRINCIPAL	90,000	90,000	125,000	125,000	155,000
<b>900 Debt Service Total</b>	<b>131,525</b>	<b>129,725</b>	<b>280,577</b>	<b>280,577</b>	<b>279,750</b>

<b>Expenditure By Department Total</b>	<b>930,357</b>	<b>310,606</b>	<b>461,227</b>	<b>491,227</b>	<b>490,400</b>
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FY 2021 MDUS Fund Revenues



FY 2021 MDUS Fund Expenditures

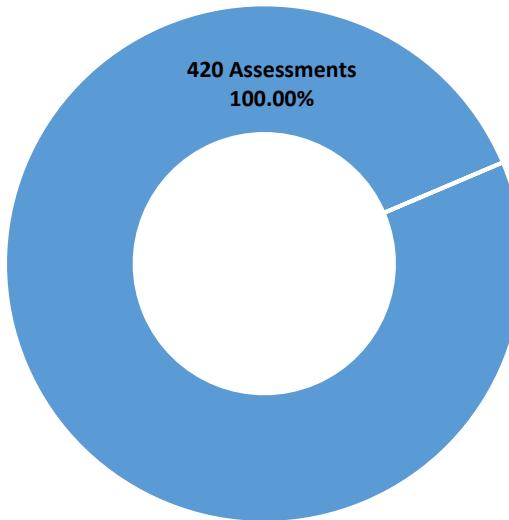


A roadway assessment imposed by the city upon new development to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributed to new development within the city.

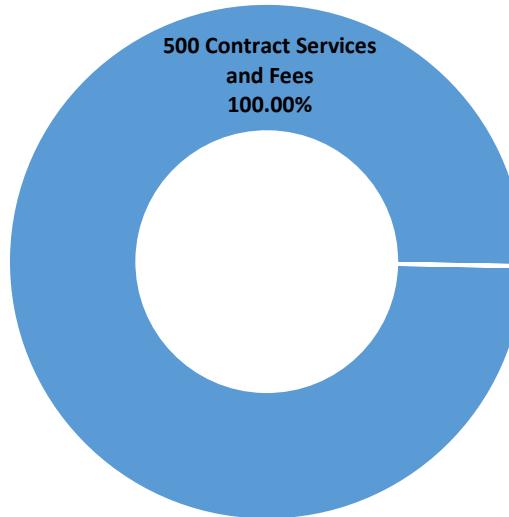
Revenues are budgeted at \$35,000, which is generated by anticipated new development. Expenditures are budgeted at \$30,000 for the Impact Fee Rate Study.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>420 Assessments</b>					
ROADWAY IMPACT FEES	30,669	57,624	36,480	35,000	35,000
<b>420 Assessments Total</b>	<b>30,669</b>	<b>57,624</b>	<b>36,480</b>	<b>35,000</b>	<b>35,000</b>
<b>Revenue By Categories Total</b>	<b>30,669</b>	<b>57,624</b>	<b>36,480</b>	<b>35,000</b>	<b>35,000</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
ADVERTISING	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-
OTHER CONTRACT SERVICES	-	-	30,000	-	30,000
OTHER PROFESSIONAL SERVICES	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>
<b>700 Capital Outlay</b>					
CONSTRUCTION	-	-	-	-	-
CONSTRUCTION IMPROVE-GRANTS	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>					
PAYMENT OF REFUNDS	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure By Department Total</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>

**FY 2021 Roadway Impact Fee Fund Revenues**



**FY 2021 Roadway Impact Fee Fund Expenditures**

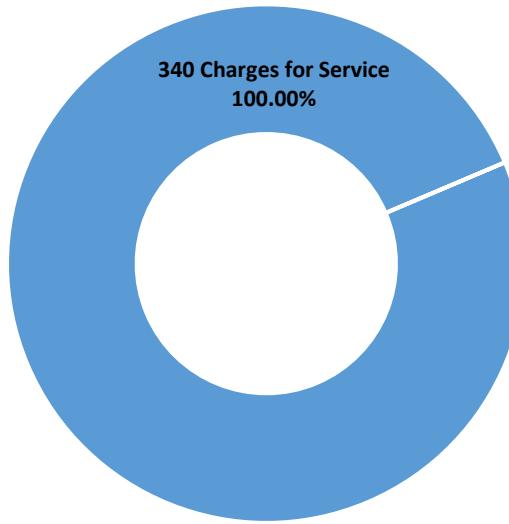
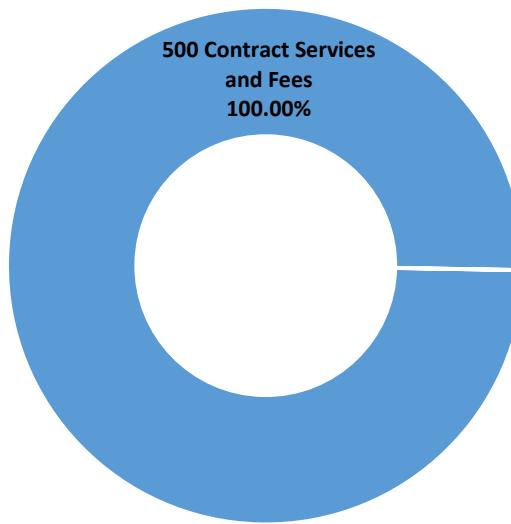


A water and wastewater assessment imposed by the city upon new development to generate revenue for funding or recouping the cost of capital improvements or facility expansions necessitated by and attributed to new development within the city.

**Revenues** are budgeted at \$250,000, which is generated by anticipated new development.

**Expenditures** are budgeted at \$125,000 for the Land Use Study and Impact Fee Rate Study.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>340 Charges for Service</b>					
SEWER CAP. IMPACT FEE	63,317	157,369	80,000	100,000	100,000
WATER CAP. IMPACT FEE	95,726	230,176	125,000	150,000	150,000
<b>340 Charges for Service Total</b>	<b>159,043</b>	<b>387,545</b>	<b>205,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Revenue By Categories Total</b>	<b>159,043</b>	<b>387,545</b>	<b>205,000</b>	<b>250,000</b>	<b>250,000</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
ENGINEERING SERVICES	-	-	-	-	-
OTHER CONTRACT SERVICES	-	-	125,000	10,000	125,000
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>-</b>	<b>125,000</b>	<b>10,000</b>	<b>125,000</b>
<b>700 Capital Outlay</b>					
CONSTRUCTION IMPROVE-GRANTS	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>					
INTERFUND TRANSFERS OUT	19,769	-	-	-	-
PAYMENT OF REFUNDS	-	1,500	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>19,769</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditure By Department Total</b>	<b>19,769</b>	<b>1,500</b>	<b>125,000</b>	<b>10,000</b>	<b>125,000</b>

**FY 2021 Utility Impact Fee Fund Revenues****FY 2021 Utility Impact Fee Fund Expenditures**

The Taylor City Council made a decision on Feb. 11, 2016 to address the City's street repair and maintenance challenges by approving a Transportation User Fee ordinance that will go into effect beginning June 1, 2016 for residents and businesses located inside the city limits.

The TUF is structured in separate flat rates for commercial and residential units within the City limits. The assessed fee for residential units will be \$8 a month and for commercial units will be based on a five-tier structure ranging from \$25 to \$133 based on size and trip generation factors.

The TUF establishes a dedicated revenue source in which the money raised can only be used for street repair, reconstruction and maintenance as well as sidewalk maintenance. The projected revenue that will be generated from the TUF is estimated to be more than approximately \$700,000 annually.

**Revenues** are budgeted at \$793,000 and **expenditures** at \$761,719. Included in the budget is \$300,000 for annual street maintenance, \$120,000 for materials, \$45,000 for engineering work, and \$290,919 for debt service payments.

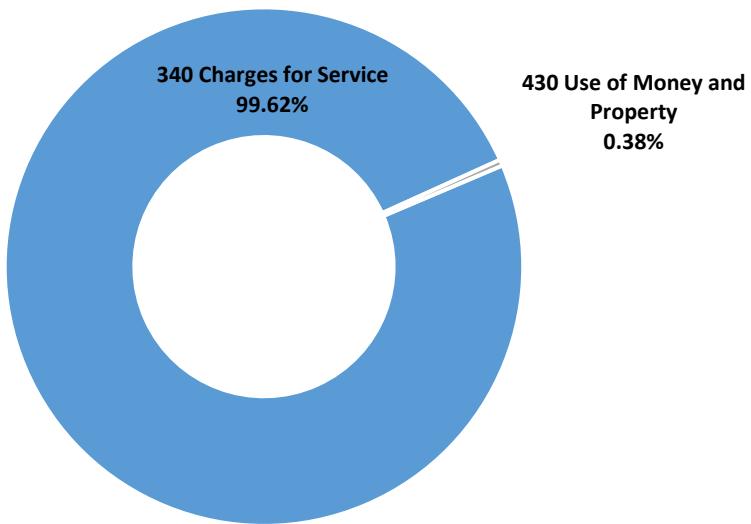
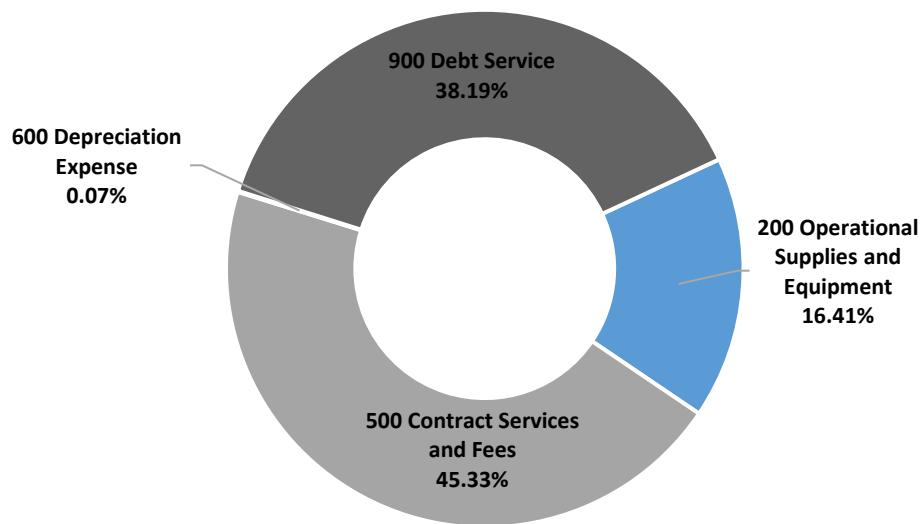
Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>340 Charges for Service</b>					
CREDIT CARD PROCESSING FEE	-	-	-	-	-
LATE PAYMENT FEE	-	-	-	-	-
TRANSPORTATION USER FEE	781,636	742,737	793,698	780,000	790,000
<b>340 Charges for Service Total</b>	<b>781,636</b>	<b>742,737</b>	<b>793,698</b>	<b>780,000</b>	<b>790,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	43,376	2,500	3,000	3,000
<b>430 Use of Money and Property Total</b>	<b>-</b>	<b>43,376</b>	<b>2,500</b>	<b>3,000</b>	<b>3,000</b>
<b>470 Proceeds General Long Term Liabilities</b>					
12.590M 2019 COs (3.985M)	-	3,985,000	-	-	-
BOND PREMIUM	-	386,084	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>-</b>	<b>4,371,084</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>781,636</b>	<b>5,157,197</b>	<b>796,198</b>	<b>783,000</b>	<b>793,000</b>

Expenditure By Department					
<b>200 Operational Supplies and Equipment</b>					
STREET REPAIR MATERIALS	-	36,114	120,000	120,000	120,000
STRIPING AND STREET SIGNS	-	4,534	-	-	5,000
<b>200 Operational Supplies and Equipment Total</b>	<b>-</b>	<b>40,648</b>	<b>120,000</b>	<b>120,000</b>	<b>125,000</b>
<b>500 Contract Services and Fees</b>					

## TRANSPORTATION USER FEE (TUF) – Fund Summary

FY 2021 Budget

ADVERTISING	225	336	-	300	300
ANNUAL STREET MAINTENANCE	-	671,330	300,000	300,000	300,000
CREDIT CARD FEES	-	-	-	-	-
ENGINEERING SERVICES	60,096	44,627	40,000	45,000	45,000
OTHER CONTRACT SERVICES	-	-	-	-	-
OTHER PROFESSIONAL SERVICES	30,250	-	30,000	31,520	-
SOFTWARE MAINT/LICENSING	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>90,571</b>	<b>716,294</b>	<b>370,000</b>	<b>376,820</b>	<b>345,300</b>
<b>600 Depreciation Expense</b>					
BAD DEBT	378	2,099	-	500	500
<b>600 Depreciation Expense Total</b>	<b>378</b>	<b>2,099</b>	<b>-</b>	<b>500</b>	<b>500</b>
<b>800 Contributions / Contingency</b>					
INTERFUND TRANSFERS OUT	-	1,040	293,442	-	-
TRANSFER TO CIP	715,091	110,311	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>715,091</b>	<b>111,351</b>	<b>293,442</b>	<b>-</b>	<b>-</b>
<b>900 Debt Service</b>					
BOND ISSUANCE COSTS	-	60,044	-	-	290,919
<b>900 Debt Service Total</b>	<b>-</b>	<b>60,044</b>	<b>-</b>	<b>-</b>	<b>290,919</b>
<b>Expenditure By Department Total</b>	<b>806,040</b>	<b>930,436</b>	<b>783,442</b>	<b>497,320</b>	<b>761,719</b>

FY 2021 Transportation User Fee (TUF) Fund RevenuesFY 2021 Transportation User Fee (TUF) Fee Fund Expenditures



## Proprietary Funds

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Wastewater Treatment Plant (WWTP)	215
Utility Maintenance	217
Non-Departmental	223
Airport	224
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Sanitation	244

Utility fund **revenues** are budgeted at \$10,245,500. The FY 2021 budget does not include a rate increase in the water and sewer rates.

- Water income is budgeted at \$4,597,000, which is a 3% increase compared to the FY 2020 budget. Water revenues in the current fiscal year to date are lower than budgeted, but should increase during the hotter summer months. Without a planned rate increase and the lower than normal revenues in the current fiscal year, the budget reflects the assumption that we will see little to no revenue growth in the next fiscal year from current fiscal year budgeted amounts.
- Sewer income is budgeted at \$4,532,000, which is up \$132,000 from the current fiscal year. Charges for residential customers are based on sewer averages established in the non-irrigation months of December, January and February. Commercial customer sewer charges are based on their water consumption.
- The City's water agreement with the City of Hutto, City of Thrall and Noack W.S.C. for wholesale water is budgeted at \$500,000. There is a \$50,000 increase from the FY 2020 budget.

**Expenditures** for FY 2021 are budgeted at \$10,000,242 and is an increase of \$247,298 (2.54%) from the current fiscal year budget. The areas of major increases are as follows:

- The Operational supply category is budgeted at \$2,331,000. The major expense in this category is the purchase of treated water from the Brazos River Authority (BRA), which is budgeted at \$2,000,000. Every June the monthly charge is reviewed and, if we have exceeded the floor amount established in the contract, an excess water charge is assessed. In addition, the contract with BRA includes a 5% rate increase every five years. The next contractual rate increase is in August of 2021, and this increase is included in the budgeted expenditures. Other operational supplies included in this category are office and construction supplies, specialty supplies and operational equipment.
- Debt service payments are budgeted at \$2,616,376 for the existing debt.
- Transfer to the General Fund is budgeted at \$1,600,000 and covers the administrative costs, which include the cost of billing and collecting the sewer and water charges. This is the same as previous fiscal year budget.

Projected revenues over expenditures in the Utility Fund are \$245,258.

## UTILITY FUND – Fund Summary

FY 2021 Budget

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>320 Permits and Licenses</b>					
HAULED WASTE PERMIT	650	925	1,200	1,000	1,000
<b>320 Permits and Licenses Total</b>	<b>650</b>	<b>925</b>	<b>1,200</b>	<b>1,000</b>	<b>1,000</b>
<b>330 Intergovernmental Revenues</b>					
CONTRIBUTIONS FROM DEVELOPE	-	-	-	-	-
FEMA REIMBURSEMENT	-	-	-	-	-
LOCAL REIMBURSEMENTS/REFUND	-	-	-	-	-
OTHER STATE GRANTS	-	-	-	-	-
TEDC CONTRIBUTIONS	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>340 Charges for Service</b>					
ADMIN FEE	50,313	49,200	52,000	46,000	52,000
BULK SEWER DISPOSAL FEE	38,230	53,528	38,000	45,000	45,000
CONNECT FEES	19,450	17,975	17,000	17,000	17,000
CREDIT CARD PROCESSING FEE	59,214	66,333	60,000	65,000	65,000
LATE PAYMENT FEE	174,642	184,275	175,000	170,000	185,000
MISC. WATER SERVICE FEES	25,972	27,825	26,000	22,000	25,000
SEWER SERVICE CHARGES	4,365,618	4,123,482	4,400,000	4,395,000	4,532,000
TRANSFER FEES	1,780	1,560	1,500	1,300	1,500
WATER SERVICE CHARGES	4,380,225	4,099,514	4,463,500	4,470,000	4,597,000
WHOLESALE WATER CHARGES	525,831	477,403	450,000	400,000	500,000
<b>340 Charges for Service Total</b>	<b>9,641,275</b>	<b>9,101,095</b>	<b>9,683,000</b>	<b>9,631,300</b>	<b>10,019,500</b>
<b>420 Assessments</b>					
CONTRIBUTIONS FROM DEVELOPE	-	-	-	-	-
METER FEES	17,033	43,034	20,000	28,000	30,000
OTHER SPECIAL ASSESSMENTS	-	-	-	-	-
PAYMENT OF CLAIMS	-	-	-	9,397	-
SEWER TAP FEES	7,496	16,850	15,000	11,000	15,000
WATER TAP FEES	11,344	20,960	17,000	18,500	20,000
<b>420 Assessments Total</b>	<b>35,873</b>	<b>80,844</b>	<b>52,000</b>	<b>66,897</b>	<b>65,000</b>
<b>430 Use of Money and Property</b>					

## UTILITY FUND – Fund Summary

FY 2021 Budget

INTEREST INCOME	32,845	104,839	40,000	80,000	70,000
MISCELLANEOUS REVENUE	998	1,186	1,500	1,500	1,500
PARTICIPATION FEE	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	2,440	1,811	2,000	7,000	2,000
RENTAL INCOME (LEASES)	82,793	84,660	80,000	85,000	85,000
UNREALIZED GAIN/LOSS INVEST	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>119,076</b>	<b>192,496</b>	<b>123,500</b>	<b>173,500</b>	<b>158,500</b>
<b>450 Interfund Operating Transfers</b>					
TRANSFER FROM GENERAL FUND	232,432	3,965	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>232,432</b>	<b>3,965</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>460 Proceeds General Fixed Assets</b>					
BULK WATER SALES	1,539	1,759	1,000	1,600	1,500
PROCEEDS OF CERT. SALE	-	-	-	-	-
SALE OF MISC. ASSETS	-	-	-	-	-
SALES OF SURPLUS PROPERTY	-	-	-	-	-
<b>460 Proceeds General Fixed Assets Total</b>	<b>1,539</b>	<b>1,759</b>	<b>1,000</b>	<b>1,600</b>	<b>1,500</b>
<b>470 Proceeds General Long Term Liabilities</b>					
CO BOND PROCEEDS	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>10,030,845</b>	<b>9,381,084</b>	<b>9,860,700</b>	<b>9,874,297</b>	<b>10,245,500</b>

## Expenditure By Department

<b>100 Employee Services</b>					
BUSINESS- TRANSPORTATION	-	-	-	-	-
CERTIFICATION PAY	-	420	-	-	-
DENTAL INSURANCE	6,789	6,295	7,445	7,445	7,445
FICA SOCIAL SECURITY	68,153	76,789	75,834	75,834	75,664
HEALTH INSURANCE	147,955	171,994	177,155	180,698	162,393
INSURANCE ALLOWANCE	2,631	738	-	-	-
LONG TERM DISABILITY	2,633	2,658	2,947	2,947	2,940
LONGEVITY PAY	6,528	6,672	7,392	7,392	7,536
MEMBERSHIPS AND DUES	1,125	1,741	1,200	1,200	1,200
OVERTIME	84,746	122,244	92,730	94,000	94,000

**UTILITY FUND – Fund Summary****FY 2021 Budget**

PROFESSIONAL CONFERENCES	-	-	-	-	-
REGULAR FULL TIME	887,188	914,274	982,206	974,578	1,046,843
REGULAR PART TIME	-	-	-	-	-
RETIREMENT- TMRS	114,047	99,990	96,573	96,573	101,971
RETIREMENT-TMRS	32,012	26,153	29,145	28,630	29,527
STATE UNEMPLOYMENT TAXES	4,084	294	3,888	3,888	3,888
SUBSCRIPTIONS AND BOOKS	-	-	-	-	-
TEMPORARY/SEASONAL	-	-	-	-	-
TRAINING- LODGING	2,588	3,635	6,600	6,600	6,600
TRAINING- MEALS	1,000	1,220	2,376	2,310	2,380
TRAINING- TRANSPORTATION	188	-	270	-	270
TUITION	-	-	-	-	-
UNIFORM RENTAL	7,065	11,566	10,692	10,692	5,100
UNIFORMS (BUY)	5,605	7,759	8,106	8,106	8,106
UNUM LIFE	2,293	1,990	2,257	2,257	2,406
VISION INSURANCE	1,015	955	1,135	1,135	1,142
WORKERS COMPENSATION	16,751	22,875	17,700	17,700	17,700
WORKSHOP TRAINING	5,856	4,680	9,704	9,020	9,704
<b>100 Employee Services Total</b>	<b>1,400,252</b>	<b>1,484,942</b>	<b>1,535,355</b>	<b>1,531,005</b>	<b>1,586,815</b>

**200 Operational Supplies and Equipment**

APPLIANCES	748	-	-	-	-
BOTANICAL/LANDSCAPE	1,051	526	1,000	1,000	1,000
BUILDING MATERIALS	318	534	2,000	2,000	2,000
CHEMICALS	32,297	32,390	35,340	35,340	43,090
CLAMPS	5,680	9,835	8,500	8,500	12,800
COMMUNICATION EQUIPMENT	-	-	-	-	-
COMPUTER ACCESSORIES	1,960	-	-	-	-
COMPUTER SUPPLIES	397	324	1,850	1,850	2,850
COMPUTERS	-	5,176	10,800	10,800	2,700
ELECTRICAL, PLUMBING SUPPLIE	5,121	3,549	5,400	5,400	5,400
FIRE HYDRANTS	7,353	4,219	13,200	13,200	13,200
FOOD/MEALS	451	190	1,050	1,050	500
GENERAL ELECTRONIC EQUIPMENT	-	-	-	-	-
GENERAL OFFICE SUPPLIES	5,349	6,681	4,450	4,450	4,450

**UTILITY FUND – Fund Summary****FY 2021 Budget**

GROUNDKEEPING EQUIPMENT	-	-	-	-	-
INSTRUMENTS/APPARATUS	610	892	1,250	1,250	1,250
LABORATORY SUPPLIES	7,150	7,177	16,370	16,370	8,370
MACHINE FABRICATED PARTS	578	661	1,150	1,150	1,150
MEDICAL SUPPLIES	641	717	900	900	900
MINOR TOOLS/INSTRUMENTS	8,314	11,854	8,625	8,625	3,625
MISC OCCASIONS	-	-	-	-	-
MISC. HARDWARE	49,446	44,796	51,000	51,000	51,000
MISC. SUPPLIES	1,015	234	1,300	1,300	1,300
OFFICE FURNITURE	-	-	-	-	-
OFFICE SECURITY	969	1,000	1,000	1,000	1,000
OTHER OFFICE EQUIPMENT	-	-	-	-	-
OTHER OPERATIONAL EQUIPMENT	-	-	3,700	3,700	3,700
PHOTOGRAPHIC SUPPLIES	-	-	-	-	-
POSTAGE	38,850	36,743	40,300	40,300	39,300
SAND AND GRAVEL	18,573	24,435	25,000	25,000	25,000
STREET REPAIR MATERIALS	5,166	27,940	36,000	36,000	36,000
STRIPING AND STREET SIGNS	-	-	-	-	-
TREATED WATER	1,598,523	1,665,129	1,680,000	1,998,000	2,000,000
WATER METERS	51,793	73,136	63,215	63,215	63,215
WATER VALVES	7,001	1,270	7,200	7,200	7,200
<b>200 Operational Supplies and Equipment Total</b>	<b>1,849,354</b>	<b>1,959,409</b>	<b>2,020,600</b>	<b>2,338,600</b>	<b>2,331,000</b>

**300 Facilities Operations / Maintenance**

ANNUAL LEASE	-	-	1,764	-	-
CELL PHONES	6,329	5,937	7,500	7,500	7,500
CLEANING SUPPLIES	54	214	250	250	500
CONCRETE MASONARY	-	-	-	-	-
ELECTRICAL REPAIRS	5,023	3,865	5,500	5,500	5,500
HEATING/COOLING REPAIRS	-	652	2,000	2,000	2,000
LIGHT & POWER	226,493	216,034	209,817	209,817	219,474
MISC. REPAIRS/MAINT	15,668	10,892	12,000	12,000	23,800
NATURAL GAS, PROPANE	1,137	1,671	1,500	1,500	1,500
PAGERS	113	-	-	-	-
PLUMBING REPAIRS	310	429	850	840	840

**UTILITY FUND – Fund Summary****FY 2021 Budget**

PUMP & ELECTRIC MOTOR REPAIR	5,397	14,000	-	-	-
ROOFING REPAIRS	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	3,226	3,346	3,375	3,375	3,375
WIRELESS DATA SERVICES	1,435	1,530	1,368	1,368	1,824
<b>300 Facilities Operations / Maintenance Total</b>	<b>265,185</b>	<b>258,569</b>	<b>245,924</b>	<b>244,150</b>	<b>266,313</b>
<b>400 Equipment Operations / Maintenance</b>					
ELECTRIC MOTOR MAINT/REPAIR	4,819	7,039	7,500	7,500	7,000
FUEL, OIL AND LUBRICANTS	17	-	1,300	1,300	1,300
FUEL, OIL, AND LUBRICANTS	-	-	-	-	-
FUEL,OIL & LUBRICANTS	-	-	2,000	2,000	2,000
LIGHT EQUIP RENTAL-EXTERNAL	-	-	-	-	-
LIGHT EQUIPMENT MAINT & REPA	497	1,760	1,000	1,000	1,000
LIGHT EQUIPMENT RENTAL	4,000	4,200	4,000	4,000	4,000
MACHINE TOOLS MAINT/REPAIR	1,846	2,253	3,000	3,000	3,000
MOTOR VEHICLE RENTAL	98,278	80,100	73,852	73,852	74,302
OFFICE EQUIP MAINT/REPAIR	-	-	-	-	-
OFFICE EQUIPMENT MAINT/REPAI	357	26	-	-	-
OFFICE EQUIPMENT RENTAL	-	-	-	-	-
OTHER EQUIP MAINT/REPAIR	-	-	-	-	-
OTHER EQUIPMENT MAINT/REPAIR	9,185	7,420	8,250	8,250	11,200
PUMPS, MAINTENANCE/REPAIR	7,924	14,039	9,000	9,000	20,400
REPLACEMENT FUND CONTRIBUTIO	390,217	58,599	64,941	64,941	11,438
TRUCK & HEAVY EQUIPMENT REPA	-	-	-	-	-
TRUCKS, HEAVY EQUIP RENTAL	35,000	32,000	37,294	37,294	36,108
TRUCKS,HEAVY EQUIP RENTAL	4,000	2,100	4,000	4,000	4,000
TRUCKS,HEAVY EQUIP RENTAL-EX	-	-	-	-	-
(blank)	-	-	-	-	250
<b>400 Equipment Operations / Maintenance Total</b>	<b>556,140</b>	<b>209,537</b>	<b>216,137</b>	<b>216,137</b>	<b>175,998</b>
<b>500 Contract Services and Fees</b>					
ADVERTISING	188	-	-	-	-
BANK FEES	2,571	2,584	2,000	2,000	2,000
COMPUTER MAINT/SERVICE	-	-	-	-	-
COUNTY RECORDING FEES	-	-	-	-	-

**UTILITY FUND – Fund Summary****FY 2021 Budget**

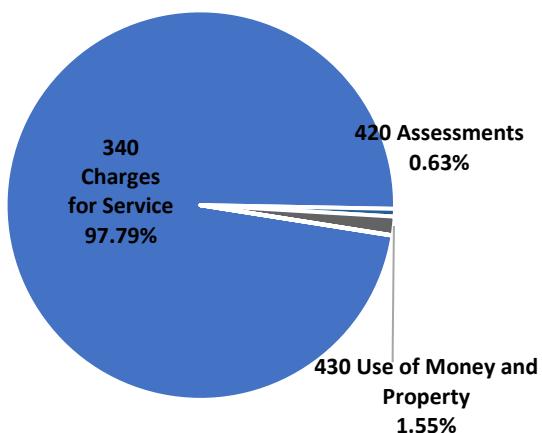
CREDIT CARD FEES	46,438	49,550	45,000	50,000	50,000
ENGINEERING SERVICES	70,596	207,533	150,000	180,000	158,500
EXTENDED MAINTENANCE WARRANT	-	-	-	-	-
INSURANCE AND BONDS	27,497	29,281	27,500	27,500	28,000
LANDFILL FEES	48,506	40,259	40,000	40,000	40,000
LEGAL SERVICES	27,963	15,886	12,000	13,500	15,000
MEDICAL SERVICES	-	-	-	-	-
OTHER CONTRACT SERVICES	38,461	53,787	194,028	194,028	244,600
OTHER PROFESSIONAL SERVICES	27,189	40,212	-	-	-
OUTSIDE PRINTING	4,731	4,597	5,265	5,265	2,265
SOFTWARE MAINT/LICENSING	53,773	52,932	54,493	54,493	52,993
TESTING/CERT. PERMITS	77,311	80,973	85,636	85,551	90,382
<b>500 Contract Services and Fees Total</b>	<b>425,224</b>	<b>577,593</b>	<b>615,922</b>	<b>652,337</b>	<b>683,740</b>
<b>600 Depreciation Expense</b>					
BAD DEBT	31,649	19,310	37,500	50,000	45,000
DEPRECIATION FIXED ASSETS	1,263,765	-	-	-	-
DEPRECIATION- FIXED ASSETS	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>1,295,414</b>	<b>19,310</b>	<b>37,500</b>	<b>50,000</b>	<b>45,000</b>
<b>700 Capital Outlay</b>					
COMMUNICATION EQUIPMENT	-	-	-	-	-
COMPUTER EQUIPMENT	-	-	-	-	-
FIRE HYDRANTS	-	-	-	-	-
HEAVY EQUIPMENT	-	-	-	-	-
INSTRUMENTS/APPARATUS	-	-	-	-	-
LIGHT EQUIPMENT	-	25,452	-	-	-
MACHINE TOOLS/APPARATUS	-	-	-	-	-
MOTOR VEHICLES	-	-	-	-	-
OFFICE FURNITURE	-	-	-	-	-
OTHER CAPITAL OUTLAY	-	-	144,900	105,000	-
OTHER EQUIPMENT	-	-	-	-	-
PAYMENT OF EASEMENTS	-	-	-	-	-
PURCHASE LAND	-	-	-	-	-
VALVES, CLAMPS, DRESSERS, ET	-	-	-	-	-

## UTILITY FUND – Fund Summary

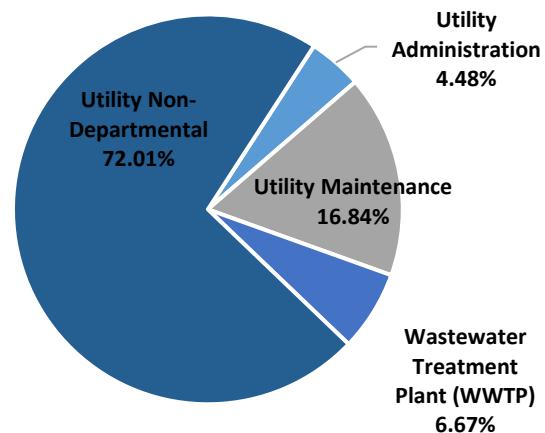
FY 2021 Budget

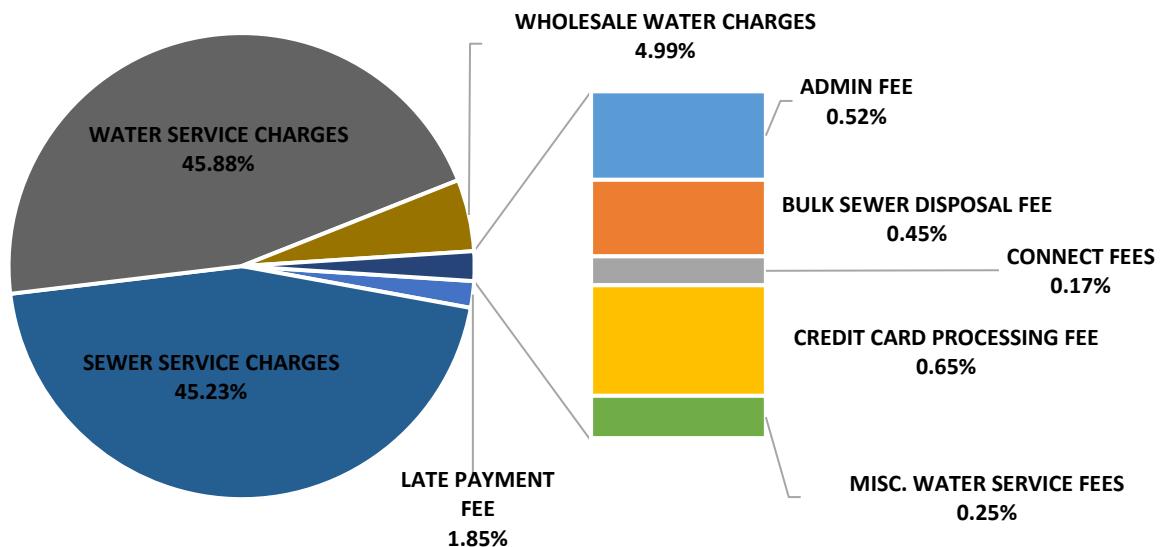
WATER MAINS/SEWER LINES	-	-	-	-	-
WATER METERS	-	-	-	-	-
<b>700 Capital Outlay Total</b>		<b>25,452</b>	<b>144,900</b>	<b>105,000</b>	
<b>800 Contributions / Contingency</b>					
CONTINGENCY RESERVES	-	-	-	-	-
FINANCIAL/ADMIN SERVICES	-	-	-	-	-
INTERFUND TRANSFERS OUT	1,250,000	1,250,000	1,600,000	1,600,000	1,600,000
PAYMENT OF CLAIMS	-	-	-	-	-
PAYMENT OF REFUNDS	-	5,790	-	-	-
RESERVE FOR PERSONNEL	-	-	1,190	-	5,000
RESERVE FOR RATE STABILIZATI	-	-	140,000	-	140,000
RESERVE FOR WORKING CAPITAL	-	-	225,000	225,000	225,000
TRANSFER TO CIP	195,641	-	350,000	200,000	325,000
<b>800 Contributions / Contingency Total</b>	<b>1,445,641</b>	<b>1,255,790</b>	<b>2,316,190</b>	<b>2,025,000</b>	<b>2,295,000</b>
<b>900 Debt Service</b>					
CAPITAL LEASE SHORT TERM	-	-	-	-	-
INTEREST (SHORT TERM)	-	-	-	-	-
TRANSFER TO I&S INTEREST	854,137	823,960	990,416	990,416	881,376
TRANSFER TO I&S PRINCIPAL	91,113	1,515,000	1,630,000	1,630,000	1,735,000
WTTB	-	-	-	-	-
<b>900 Debt Service Total</b>	<b>945,250</b>	<b>2,338,960</b>	<b>2,620,416</b>	<b>2,620,416</b>	<b>2,616,376</b>
<b>Expenditure By Department Total</b>	<b>8,182,460</b>	<b>8,129,562</b>	<b>9,752,944</b>	<b>9,782,645</b>	<b>10,000,242</b>

### FY 2021 Utility Revenues



### FY 2021 Utility Expenditures



**340 Charges for Service Revenue Detail**

*Utility Billing Staff***Mission:**

The mission statement of the City of Taylor Utility Billing Department is to provide the citizens of Taylor with prompt and courteous customer service while maintaining an accurate and efficient utilities billing and collection system.

**Department Description:**

The City of Taylor Utility Administration Department manages financial operations, billing services, and utility meter repair and maintenance.

**FY 2021 Budget Highlights:****Customer Service**

- Training and Professional Development
- Utility Billing Postage

**Infrastructure / Transportation / City Facilities**

- Minor Tools and Instruments
- Meter Gaskets, Washers, etc.
- Datapros Billing

**Public Safety**

- Brinks Security

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	315,167	314,714	332,278	327,928	322,148
200 Operational Supplies and Equipment	45,967	44,028	53,570	53,570	46,070
300 Facilities Operations / Maintenance	2,789	1,878	2,381	2,381	2,837
400 Equipment Operations / Maintenance	23,120	21,343	29,639	29,639	14,000
500 Contract Services and Fees	64,976	72,910	62,765	62,680	62,680
600 Depreciation Expense	1,263,765	-	-	-	-
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>1,715,784</b>	<b>454,874</b>	<b>480,633</b>	<b>476,198</b>	<b>447,735</b>

**FY 2020  
Major Accomplishments**

- Created an information brochure for new customers on how to read and understand the utility bill
- Changed the water and sewer portion of the utility bill to show how we calculate water and sewer charges
- Added informational page on the UB web page to show and explain the new billing format.
- Began accepting IVR (pay by phone) credit card payments
- Installed and began using chip card readers.
- Continuous updating of Utility Billing policies and procedures to become more efficient
- Implemented the new Incode autopay option through the payment website
- Increased collection of old bad debt balances from returning customers
- Assisting customer's by not adding any additional penalties to their utility bills (examples: no late fees, \$25 admin fees and no additional fees for using their credit card).
- Not turning off services during the COVID-19 pandemic
- Assisting customer's with help from organizations to assist them with payment of their utility bills

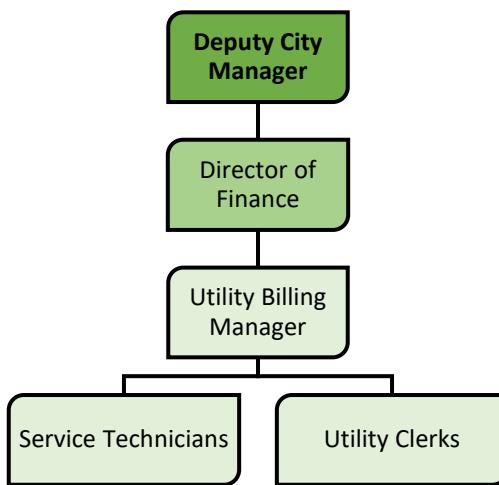
**FY 2021  
Major Goals & Objectives**

- Continue providing excellent customer service and administer the operation of Utility Billing in an effective and efficient manner
- Implement service order program that will allow technicians to receive requests electronically as opposed to paper print outs
- Continue to educate our staff through schools and other training opportunities
- Implement meter replacement schedule for commercial meters throughout the district
- Implement meter replacement schedule for residential meters throughout the district
- Continue research for ABM for AMI system update
- Continue Bad Debt file audit
- Continue Customer Account file audit
- Promote paperless e-bill option to customers in order to reduce the amount of paper bills mailed each month
- Research E-check capabilities on payment website
- Work on sending unclaimed refunds to the state
- Update new customer information and collaborate with other City departments to create a "Welcome Packet" for new residents
- Update division job descriptions
- Policy and procedures update
- Research options to assist those who are on a fixed income and have difficulty paying their utility bills

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
Average # Accounts Billed Per Month	6,711	6,854	7,197
Average # Late Notices Per Month	2,236	1,277	1,341
Average # Accounts Subject to Cut Off Per Month	548	313	329
Average # New Connections Per Month	123	112	118
Average # Finaled Accounts Per Month	72	61	64
Average # Transfers Per Month	5	6	6
<b>Efficiencies:</b>			
Average # Meters Read Per Month	6,089	6,228	6,539
# Completed Service Orders	4,682	3,146	3,303
# Payments Taken	81,002	73,564	77,242
# Bank Drafts	8,868	9,106	9,561
			\$
# Web Payments	\$12,396	\$15,837	16,629
<b>Effectiveness:</b>			
Meter Reading Error Rate	<1%	<1%	<1%
% of Bank Draft Customers	8.67%	9.24%	9.24%
% of Web Payment Customers	12.12%	16.08%	16.08%

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>701 - Utility Administration</b>		-				
Utility Billing Manager	1	1	1	1		1
Service Technician	2	2	2	2		2
Senior Utility Clerk	1	1	1	1		1
Utility Clerk	2	2	2	2		2
	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	-	<b>6</b>

### Organization Chart





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*Public Works Vac Truck*

**Mission:**

The Utility Maintenance Department continually strives to provide the highest quality of water and wastewater services to the citizens of Taylor, while trying to maintain a high level of customer satisfaction, and ensuring all EPA and TCEQ compliance standards are met.

**Department Description:**

The Utility Maintenance Department manages all the City of Taylor's water and wastewater infrastructure, which includes 127.99 miles of water mains, 92 miles of sanitary sewer mains, and 6,000 service connections. Our services include the safe delivery of potable water, and the proper disposal of wastewater, fire hydrant maintenance and repair, water and sewer line repair, upkeep of city lift stations, upkeep of water storage facilities, and the deliverance of the best customer service possible to our citizens.

**FY 2021 Budget Highlights – WASTEWATER TREATMENT PLANT (WWTP):**

**Customer Service**

- Uniforms
- Training and Professional Development

**Infrastructure / Transportation / City Facilities**

- Miscellaneous Hardware
- Electrical Plumbing Supplies
- Laboratory Supplies
- Chemicals

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	236,889	180,526	206,822	206,822	275,344
200 Operational Supplies and Equipment	26,843	26,008	39,600	39,600	32,700
300 Facilities Operations / Maintenance	212,123	192,914	191,660	191,650	207,912
400 Equipment Operations / Maintenance	52,101	46,138	59,931	59,931	49,519
500 Contract Services and Fees	142,703	109,354	176,260	101,260	101,260
600 Depreciation Expense	-	-	-	-	-
700 Capital Outlay	-	-	-	-	-
<b>Grand Total</b>	<b>670,659</b>	<b>554,941</b>	<b>674,273</b>	<b>599,263</b>	<b>666,735</b>

**FY 2021 Budget Highlights – UTILITY MAINTENANCE (UM):**

**Customer Service**

- Uniforms
- Training and Professional Development

**Infrastructure / Transportation / City Facilities**

- Street Repair Materials
- Building Materials
- Sand and Gravel
- Fire Hydrants

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	848,196	989,701	996,255	996,255	989,323
200 Operational Supplies and Equipment	178,021	224,244	247,430	247,430	252,230
300 Facilities Operations / Maintenance	50,273	63,777	50,119	50,119	55,564
400 Equipment Operations / Maintenance	480,919	142,055	126,567	126,567	112,479
500 Contract Services and Fees	113,076	174,710	142,897	127,897	274,800
600 Depreciation Expense	-	-	-	-	-
700 Capital Outlay	-	25,452	-	-	-
<b>Grand Total</b>	<b>1,670,485</b>	<b>1,619,940</b>	<b>1,563,268</b>	<b>1,548,268</b>	<b>1,684,396</b>

**FY 2020  
Major Accomplishments**

- Kept manhole inspection program current
- Met all requirements stated in the purchase water permit
- Even with employee turnover, we have re-filled all positions
- Located over 100 different locations for utilities
- Kept up meter program
- Resolved customer complaints in a timely manner
- Fixed over 230 water leaks
- Continued doing road cutting for street dept. to fix our utility cuts
- Finished Rehab project on Southwood Hills Tower
- Installed new sewer line at Jeff's Resurrections
- Sent key personnel to classes to maintain licensing
- Helped other departments as needed
- Have pamphlets at Utility Billing for utility awareness
- Water/Wastewater complaints have been handled in a timely and orderly fashion
- Working on Consumer Confidence Report (CCR) for 2017
- Continued to update our Utility mapping
- Remained EPA and TCEQ Compliant
- Continue Progress with Iworgs

**FY 2021  
Major Goals & Objectives**

- Maintain a high standard of customer service
- Utilize the city's resources in an efficient and effective manner
- Educate the public about utility usage awareness
- Promote a professional atmosphere with every department
- Continue to respond to water and sewer problems in a timely and professional manner
- Make certain the City of Taylor continues to be compliant with EPA and TCEQ policies, which will include hiring a Plant Supervisor/ Pre-Treatment Officer
- Update our metering system as funds permit
- Update distribution and collection system as funds permit
- Make sure employees have access to schools for continued education
- Update our utility mapping
- Keep Iworgs and monthly reports up to date and turned in on time
- Finish SOP (Standard Operating Procedures) for the WWTP

**UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility Maintenance (UM)**

**FY 2021 Budget**

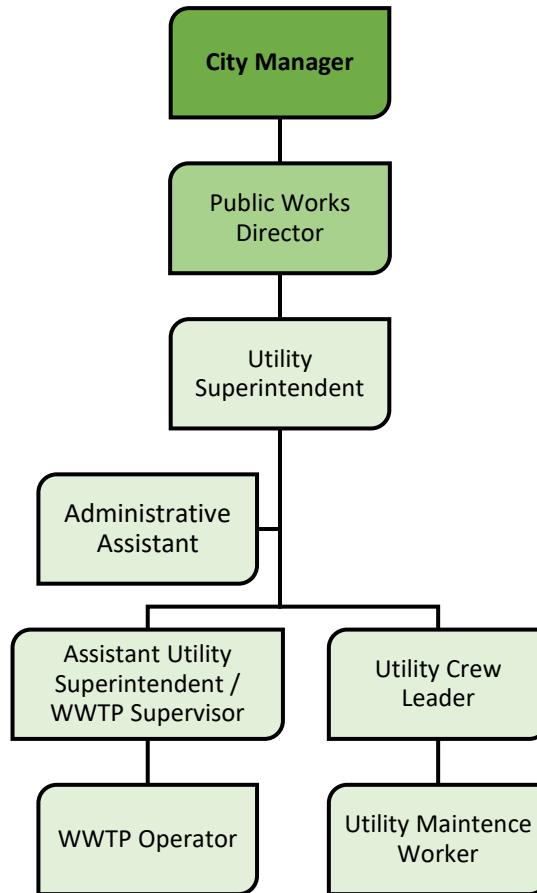
Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Outputs:</b>			
Water Leaks	466	280	315
Sewer Stops	344	240	275
Water Taps	20	24	25
Sewer Taps	21	12	25
Fire Hydrant Repair/Replace	40	13	10
Water Valves Repair/Replace	17	3	8
Sewer Main/Service Replaced	56	27	20
Camera Jobs	30	26	30
City Side Cleanouts	31	13	25
Line Locates	287	243	250
<b>Effectiveness:</b>			
Maintenance Costs for Pumps and Motors	\$11,638	\$16,500	\$17,300
Maintenance Costs for Storage Tanks	\$5,000	\$5,000	\$5,000
<b>Efficiencies:</b>			
# of Bacteriological Water Sample Positives	0	2	0

**UTILITY FUND – Wastewater Treatment Plant (WWTP), Utility Maintenance (UM)**

**FY 2021 Budget**

	FY 2018	FY 2019	FY 2020	Base	Changes	FY 2021	Budget
<b>706 - Wasterwater Treatment Plant (WWTP)</b>							
Plant Supervisor	1	1	-	-	1	1	
Operator II	-	-	-	-			-
Operator I	3	3	3	3			3
	<b>4</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>4</b>	
<b>708 - Utility Maintenance</b>							
Utility Superintendent	1	1	1	1			1
Assistant Utility Superintendent	-	-	1	1			1
Administrative Assistant	1	1	1	1			1
Crew Leader II	1	1	1	1			1
Crew Leader I	4	4	4	4			4
Utility Maintenance Worker I	6	6	6	6			6
Utility Maintenance Worker II	1	1	1	1			1
	<b>14</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>-</b>	<b>15</b>	

**Organization Chart**





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**About:**

The Non-Departmental budget consists of budget items that are either not particular to a single department or they apply to all departments within the fund.



Bull Branch Park

It may include items such as interfund transfers out of the Utility Fund, the purchase of treated water, reserves for rate stability, and funds for Utility debt payments, for example.

**FY 2021 Budget Highlights:****Economic Vitality / Financial Health**

- Reserve for Utility Rate Stability

**Infrastructure / Transportation / City Facilities**

- Utility / Transportation User Fee (TUF) Rate Study
- Fire Hydrant Replacement
- Leak Detection Repairs & Replacements

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>100 Employee Services</b>	-	-	-	-	-
<b>200 Operational Supplies and Equipment</b>	<b>1,598,523</b>	<b>1,665,129</b>	<b>1,680,000</b>	<b>1,998,000</b>	<b>2,000,000</b>
<b>300 Facilities Operations / Maintenance</b>	-	-	<b>1,764</b>	-	-
<b>500 Contract Services and Fees</b>	<b>104,469</b>	<b>220,618</b>	<b>234,000</b>	<b>360,500</b>	<b>245,000</b>
<b>600 Depreciation Expense</b>	<b>31,649</b>	<b>19,310</b>	<b>37,500</b>	<b>50,000</b>	<b>45,000</b>
<b>700 Capital Outlay</b>	-	-	<b>144,900</b>	<b>105,000</b>	-
<b>800 Contributions / Contingency</b>	<b>1,445,641</b>	<b>1,255,790</b>	<b>2,316,190</b>	<b>2,025,000</b>	<b>2,295,000</b>
<b>900 Debt Service</b>	<b>945,250</b>	<b>2,338,960</b>	<b>2,620,416</b>	<b>2,620,416</b>	<b>2,616,376</b>
<b>Grand Total</b>	<b>4,125,532</b>	<b>5,499,807</b>	<b>7,034,770</b>	<b>7,158,916</b>	<b>7,201,376</b>

Airport Fund revenues are budgeted at \$426,700, a decrease of \$2,800. The budgeted decrease reflects an adjustment for fuel sales to correlate with actual sales.

The FY 2021 budgeted expenses total \$426,342, a decrease of \$986 from the current year budget. The majority of the decrease is seen in fuel purchases.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>330 Intergovernmental Revenues</b>					
OTHER LOCAL CONTRIBUTIONS	-	-	-	-	-
OTHER STATE GRANTS	2,646	13,924	4,000	30,000	4,000
TEDC CONTRIBUTIONS	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	<b>2,646</b>	<b>13,924</b>	<b>4,000</b>	<b>30,000</b>	<b>4,000</b>
<b>340 Charges for Service</b>					
F. B. OPERATOR HANGER RENT	-	-	-	-	-
GROUND LEASES	2,280	1,053	2,300	-	-
LATE PAYMENT FEES	853	799	700	700	700
SALE OF AV GAS	155,920	147,161	150,000	120,000	150,000
SALE OF JET A FUEL	33,519	30,445	37,500	25,000	30,000
T-HANGER RENT	198,060	224,171	220,000	225,000	230,000
<b>340 Charges for Service Total</b>	<b>390,632</b>	<b>403,628</b>	<b>410,500</b>	<b>370,700</b>	<b>410,700</b>
<b>420 Assessments</b>					
PAYMENT OF CLAIMS	-	2,296	-	-	-
<b>420 Assessments Total</b>	<b>-</b>	<b>2,296</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	15,354	23,491	15,000	14,000	12,000
MISCELLANEOUS REVENUE	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	20,356	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>35,710</b>	<b>23,491</b>	<b>15,000</b>	<b>14,000</b>	<b>12,000</b>
<b>440 Donations from Private Sources</b>					
SALES AND OTHER FUND RAISER	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>450 Interfund Operating Transfers</b>					

# AIRPORT FUND – Fund Summary

FY 2021 Budget

INTERFUND TRANSFER IN

**450 Interfund Operating Transfers Total**

Revenue By Categories Total	428,988	443,338	429,500	414,700	426,700
<b>Expenditure By Department</b>					
<b>100 Employee Services</b>					
CERTIFICATION PAY	-	-	-	-	-
DENTAL INSURANCE	354	284	434	434	465
FICA SOCIAL SECURITY	4,252	4,900	4,710	4,710	4,906
HEALTH INSURANCE	-	1,230	2,953	2,953	3,383
INSURANCE ALLOWANCE	1,200	1,200	-	-	-
LONG TERM DISABILITY	136	161	165	165	190
LONGEVITY PAY	360	432	494	494	576
OVERTIME	152	289	400	400	400
PROFESSIONAL CONFERENCES	-	-	260	260	260
REGULAR FULL TIME	45,783	49,635	51,124	51,124	51,124
REGULAR PART TIME	11,874	12,844	9,847	12,241	12,241
RETIREMENT-TMRS	10,592	7,824	7,059	7,059	8,520
STATE UNEMPLOYMENT TAXES	324	18	231	233	243
SUBSCRIPTIONS AND BOOKS	129	159	200	180	200
TEMPORARY/SEASONAL	-	-	-	-	-
TRAINING- LODGING	-	-	100	150	100
TRAINING- MEALS	-	-	-	-	-
TRAINING- TRANSPORTATION	-	-	100	50	100
UNIFORMS (BUY)	210	238	300	300	300
UNUM LIFE	116	115	120	120	128
VISION INSURANCE	47	51	67	67	72
WORKERS COMPENSATION	100	549	140	140	144
<b>100 Employee Services Total</b>	<b>75,629</b>	<b>79,930</b>	<b>78,704</b>	<b>81,080</b>	<b>83,352</b>
<b>200 Operational Supplies and Equipment</b>					
CITY SPONSORED EVENTS	-	-	700	700	700
COMPUTER ACCESSORIES	-	-	-	-	150
COMPUTER SUPPLIES	261	189	300	300	300
COMPUTERS	628	-	650	1,090	500

**AIRPORT FUND – Fund Summary****FY 2021 Budget**

FOOD/MEALS	-	-	-	-	-
GENERAL OFFICE SUPPLIES	478	694	700	700	700
GROUNDS KEEPING EQUIPMENT	-	206	-	210	-
MINOR TOOLS/INSTRUMENTS	-	252	200	200	200
MISC. HARDWARE	-	-	-	-	-
OFFICE FURNITURE	-	90	-	-	-
OFFICE SECURITY	187	3,166	2,300	2,300	2,300
OTHER OFFICE EQUIPMENT	648	-	-	-	-
POSTAGE	-	13	100	50	100
<b>200 Operational Supplies and Equipment Total</b>	<b>2,202</b>	<b>4,610</b>	<b>4,950</b>	<b>5,550</b>	<b>4,950</b>
<b>300 Facilities Operations / Maintenance</b>					
CARPENTRY/PAINTING	-	-	-	-	-
CELL PHONES	941	833	1,200	1,200	600
CLEANING- PAPER PRODUCTS	82	84	100	100	100
CLEANING SUPPLIES	72	53	100	100	100
CONCRETE MASONARY	-	-	-	-	-
ELECTRICAL REPAIRS	-	-	-	-	-
HEATING/COOLING REPAIRS	-	-	-	-	-
LIGHT & POWER	7,320	7,161	6,795	6,795	6,930
MISC. REPAIRS/MAINT	7,284	10,686	10,650	10,650	18,650
PAGERS	-	-	-	-	-
PLUMBING REPAIRS	-	-	-	-	-
ROOFING REPAIRS	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	844	1,596	850	850	850
<b>300 Facilities Operations / Maintenance Total</b>	<b>16,543</b>	<b>20,413</b>	<b>19,695</b>	<b>19,695</b>	<b>27,230</b>
<b>400 Equipment Operations / Maintenance</b>					
AV GAS FUEL PURCHASES	140,039	131,004	145,000	145,000	153,200
JET A FUEL PURCHASES	28,093	21,892	26,500	15,000	17,000
MOTOR VEHICLE RENTAL	6,500	6,900	6,775	6,775	7,000
OIL, FUEL AND LUBRICANTS	-	-	-	-	-
OTHER EQUIP MAINT/REPAIR	-	-	-	-	-
REPLACEMENT FUND CONTRIBUTION	6,032	4,645	10,094	10,094	-
<b>400 Equipment Operations / Maintenance Total</b>	<b>180,664</b>	<b>164,441</b>	<b>188,369</b>	<b>176,869</b>	<b>177,200</b>

**500 Contract Services and Fees**

ADVERTISING	335	-	260	150	260
BANK FEES	204	204	-	-	-
CREDIT CARD FEES	-	-	-	-	-
ENGINEERING SERVICES	-	-	-	-	-
EXTENDED MAINTENANCE WARRANT	-	-	-	-	-
INSURANCE AND BONDS	6,346	6,395	6,500	6,500	6,500
OTHER CONTRACT SERVICES	1,129	1,068	2,100	2,100	2,100
OTHER PROFESSIONAL SERVICES	-	-	-	-	-
SOFTWARE MAINT/LICENSING	3,062	1,675	2,650	2,650	2,650
TESTING/CERT. PERMITS	194	200	400	300	400
<b>500 Contract Services and Fees Total</b>	<b>11,270</b>	<b>9,542</b>	<b>11,910</b>	<b>11,700</b>	<b>11,910</b>

**600 Depreciation Expense**

BAD DEBT	298	-	-	-	-
DEPRECIATION- FIXED ASSETS	89,197	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>89,495</b>	-	-	-	-

**700 Capital Outlay**

COMMUNICATION EQUIPMENT	-	-	-	-	-
COMPUTER EQUIPMENT	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-
<b>700 Capital Outlay Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

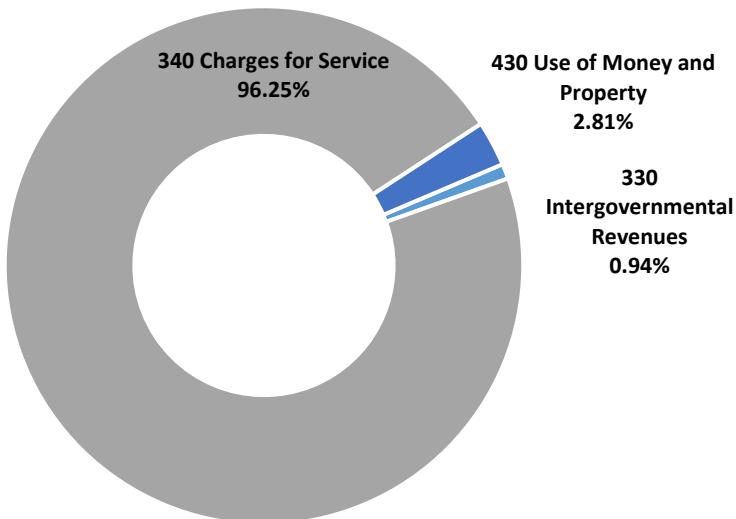
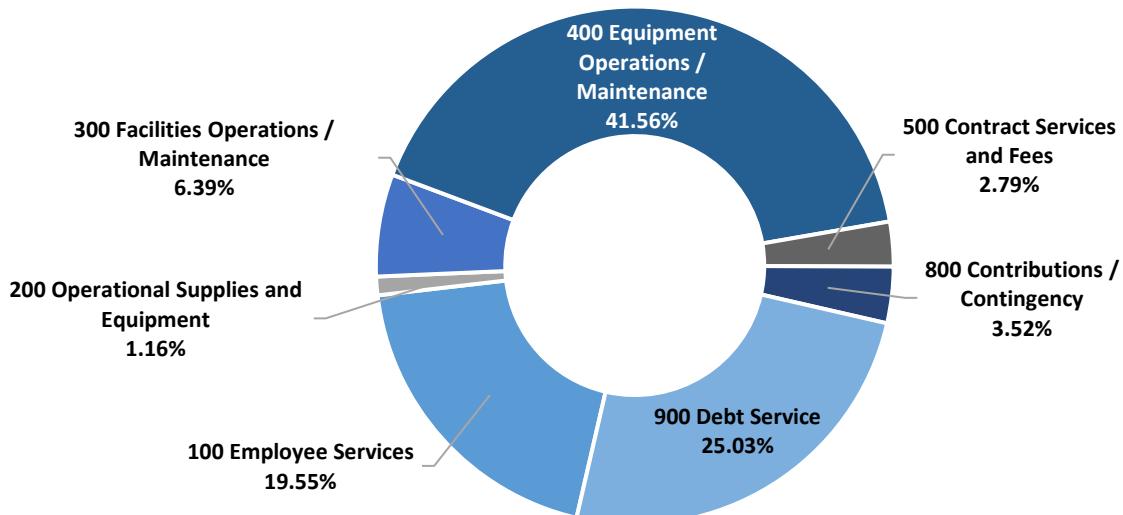
**800 Contributions / Contingency**

CONTINGENCY RESERVES	-	-	-	-	-
FINANCIAL/ADMIN SERVICES	-	-	-	-	-
INTERFUND TRANSFERS OUT	15,000	15,000	15,000	15,000	15,000
PAYMENT OF REFUNDS	-	-	-	-	-
RESERVE FOR PERSONNEL	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

**900 Debt Service**

BOND ISSUANCE COSTS	-	-	-	-	-
INTEREST EXPENSE	(2,636)	-	-	-	-
PRINCIPAL - SHORT TERM	-	-	-	-	-

REPAY LOAN FROM GENERAL FUND	-	-	-	-	-
TRANSFER TO I&S INTEREST	47,360	45,560	43,700	43,700	41,700
TRANSFER TO I&S PRINCIPAL	-	60,000	65,000	65,000	65,000
900 Debt Service Total	44,724	105,560	108,700	108,700	106,700
<b>Expenditure By Department Total</b>	<b>435,527</b>	<b>399,495</b>	<b>427,328</b>	<b>418,594</b>	<b>426,342</b>

FY 2021 Airport Fund RevenuesFY 2021 Airport Fund Expenditures

**Mission:**

To be the preferred general aviation destination in Central Texas by providing effective, efficient and courteous products and services to the aviation community.

**Department Description:**

The Taylor Municipal Airport is designated as a Community Service, General Aviation airport, serving eastern Williamson County. According to the 2010 Texas Airport System Plan (TASP), General Aviation airports make up nearly eighty-five percent of the airports in the National Plan of Integrated Airport Systems (NPIAS) and nearly ninety-two percent of the aviation facilities in Texas. A 2017 Texas Department of Transportation (TXDoT) study showed that Aviation is an important contributor to the local, state and national economies, providing over ninety-four billion dollars of economic activity to the State of Texas. As one of only 106 Community Service airports state-wide, the Taylor Municipal Airport is an important factor to the local economy, providing over six million dollars of economic impact, according to the recent TXDoT study.

The Taylor Municipal Airport Office is responsible for the safe and efficient operation of the airport and associated facilities. The staff's primary responsibilities include: monitoring the inventory and sales of aviation fuel; ensuring that all navigational and airport lighting are operational; leasing and administration of airport hangars and tie-down spaces; monitoring and documenting aircraft operations; providing ground to air radio communication advisories to aircraft operating at Taylor, upon request; conducting safety and maintenance inspections; maintaining Airport records; providing administrative and logistical support; interacting with TXDoT Aviation planners and staff to ensure the future needs of the airport and the community are met; and to serve as an informal "ambassador" for the City of Taylor to transient aircrews and their clients while flying through Taylor. The airport staff consists of one full-time Manager and one part-time Operations Technician/Building Maintenance Assistant.



*Helicopter in Airport Hangar*

**FY 2021 Budget Highlights:****Infrastructure / Transportation / City Facilities**

- Hangar Repairs
- Lighting/NAVAIDS Repair
- Fuel System Repairs

**Customer Service**

- AV Gas Fuel Purchases
- Jet A Fuel Purchases

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	75,629	79,930	78,704	81,080	83,352
200 Operational Supplies and Equipment	2,202	4,610	4,950	5,550	4,950
300 Facilities Operations / Maintenance	16,543	20,413	19,695	19,695	27,230
400 Equipment Operations / Maintenance	180,664	164,441	188,369	176,869	177,200
500 Contract Services and Fees	11,270	9,542	11,910	11,700	11,910
600 Depreciation Expense	89,495	-	-	-	-
700 Capital Outlay	-	-	-	-	-
800 Contributions / Contingency	15,000	15,000	15,000	15,000	15,000
900 Debt Service	44,724	105,560	108,700	108,700	106,700
<b>Grand Total</b>	<b>435,527</b>	<b>399,495</b>	<b>427,328</b>	<b>418,594</b>	<b>426,342</b>

**FY 2020****Major Accomplishments**

- Installed a security camera system and also added additional door locks on hangar door to enhance airport security
- Participated in the annual TXDoT Routine Airport Maintenance Program (RAMP)
- Coordinated and implemented a five-year Capital Improvement Project (CIP) program with TXDoT Aviation for future airport improvements
- Maintained 100% occupancy of all hangar space
- Received site approval and FCC frequency allocations for a \$200,000 TXDoT project for the design and construction of a new Automated Weather Observing System (AWOS), which will enhance flight safety at the airport
- Award of a \$100,000 design project for a new aircraft parking apron, which will be utilized for future expansion of additional airport facilities

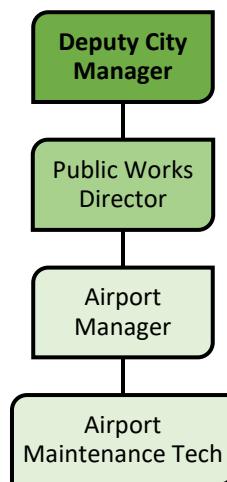
**FY 2021****Major Goals & Objectives**

- Continue execution of projects within the existing TXDoT CIP program
- Continue participation in the TXDoT RAMP
- Host a traditional “Fly-In”, possibly in conjunction with other City-sponsored events
- Successful project completion and FAA acceptance of the new AWOS

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Inputs:</b>			
Number of Hangars	64	64	64
<b>Outputs:</b>			
Landings/Take-offs	17,706	18,000	18,500
100LL Gallons Sold	43,449	42,000	43,000
Jet A Gallons Sold	11,431	12,000	13,000
100LL Sales Revenue	\$155,920	\$152,000	\$155,000
Jet A Sales Revenue	\$36,209	\$31,000	\$32,000
<b>Effectiveness:</b>			
Hangar Occupancy Rate	100%	100%	100%
<b>Efficiencies:</b>			
TXDoT RAMP Program Grant	\$2,631	\$4,000	\$4,300
TXDoT CIP Grants	\$200,000	\$310,000	\$600,000

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>732 - Airport</b>				-	-	
Airport Manager	1	1	1	1		1
Airport Maintenance Technician	0.5	0.5	0.5	0.5		0.5
<b>350 - Airport Fund Total:</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>-</b>	<b>1.5</b>

### Organization Chart



**Revenues** in the Cemetery Fund are budgeted at \$179,000, a decrease of \$33,300. The decrease in revenues correlates to actual historical experience. **Expenditures** are budgeted at \$211,853, a decrease of \$314. The majority of the decrease in expenditures is due to the equipment replacement cost no longer being charged to the cemetery operating fund.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>330 Intergovernmental Revenues</b>					
FEMA REIMBURSEMENT	-	-	-	-	-
<b>330 Intergovernmental Revenues Total</b>	-	-	-	-	-
<b>340 Charges for Service</b>					
CREDIT CARD PROCESSING FEE	-	-	-	-	-
GRAVE DIGGING SERVICES	76,625	120,280	105,000	95,000	95,000
GRAVESITE MARKING/LOCATING	12,040	960	2,000	1,000	1,000
MONUMENT LEVELING FEE	-	-	-	-	-
<b>340 Charges for Service Total</b>	<b>88,665</b>	<b>121,240</b>	<b>107,000</b>	<b>96,000</b>	<b>96,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	-	-	-	-
MISCELLANEOUS REVENUE	3,285	1,415	3,100	1,000	1,000
REIMBURSEMENTS/REFUNDS	-	-	-	-	-
RENTAL INCOME (LEASES)	-	-	1,200	-	-
<b>430 Use of Money and Property Total</b>	<b>3,285</b>	<b>1,415</b>	<b>4,300</b>	<b>1,000</b>	<b>1,000</b>
<b>440 Donations from Private Sources</b>					
CEMETERY MISC DONATIONS	-	-	-	-	-
<b>440 Donations from Private Sources Total</b>	-	-	-	-	-
<b>450 Interfund Operating Transfers</b>					
INTERFUND TRANSFER IN	-	-	-	-	-
TRNSF IN FROM CEMETERY PERM	25,627	12,510	15,000	12,000	12,000
<b>450 Interfund Operating Transfers Total</b>	<b>25,627</b>	<b>12,510</b>	<b>15,000</b>	<b>12,000</b>	<b>12,000</b>
<b>460 Proceeds General Fixed Assets</b>					
CEMETERY LOT SALE-UNRESTRIC	70,245	76,754	86,000	45,000	70,000
<b>460 Proceeds General Fixed Assets Total</b>	<b>70,245</b>	<b>76,754</b>	<b>86,000</b>	<b>45,000</b>	<b>70,000</b>

## CEMETERY OPERATING FUND – Fund Summary

FY 2021 Budget

Revenue By Categories Total	187,822	211,919	212,300	154,000	179,000
<b>Expenditure By Department</b>					
<b>100 Employee Services</b>					
CERTIFICATION PAY	-	-	-	-	-
DENTAL INSURANCE	641	569	620	620	620
FICA SOCIAL SECURITY	4,868	5,704	5,607	5,607	6,036
HEALTH INSURANCE	13,977	15,993	14,763	14,763	13,533
INSURANCE ALLOWANCE	-	-	-	-	-
LONG TERM DISABILITY	190	211	218	218	235
LONGEVITY PAY	288	288	384	384	480
OVERTIME	2,413	1,839	1,500	1,500	2,500
REGULAR FULL TIME	63,851	71,281	72,694	72,694	78,187
REGULAR PART TIME	-	-	-	-	-
RETIREMENT- TMRS	552	9,032	9,295	9,295	10,482
STATE UNEMPLOYMENT TAXES	324	18	324	324	324
TEMPORARY/SEASONAL	-	-	-	-	-
UNIFORM RENTAL	292	672	728	728	728
UNIFORMS (BUY)	246	298	300	300	300
UNUM LIFE	167	156	168	168	179
VISION INSURANCE	94	87	95	95	96
WORKERS COMPENSATION	1,141	1,472	166	166	166
<b>100 Employee Services Total</b>	<b>89,044</b>	<b>107,619</b>	<b>106,862</b>	<b>106,862</b>	<b>113,866</b>
<b>200 Operational Supplies and Equipment</b>					
CHEMICALS	95	1,162	500	500	500
COMPUTER ACCESSORIES	-	-	-	-	-
COMPUTERS	-	468	-	-	1,100
FOOD/MEALS	268	61	400	400	400
GENERAL OFFICE SUPPLIES	287	351	600	600	600
GROUNDS KEEPING EQUIPMENT	275	688	500	500	500
MEDICAL SUPPLIES	-	-	-	-	-
MINOR TOOLS/INSTRUMENTS	50	193	250	250	250
MISC OCCASIONS	-	-	-	-	-
OFFICE FURNITURE	-	-	-	-	-

**CEMETERY OPERATING FUND – Fund Summary**
**FY 2021 Budget**

OFFICE SECURITY	768	807	760	840	840
OTHER OPERATIONAL EQUIPMENT	79	67	350	350	350
SAND AND GRAVEL	400	-	800	800	800
STREET MAINTENANCE EQUIPMENT	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>2,222</b>	<b>3,796</b>	<b>4,160</b>	<b>4,240</b>	<b>5,340</b>
<b>300 Facilities Operations / Maintenance</b>					
CELL PHONES	570	787	600	600	600
CLEANING- PAPER PRODUCTS	-	-	-	-	-
LIGHT & POWER	881	716	708	708	722
MISC REPAIRS/MAINT	132	88	500	500	500
NATURAL GAS, PROPANE	-	-	-	-	-
PAGERS	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	828	560	750	750	750
WIRELESS DATA SERVICES	-	-	456	456	456
<b>300 Facilities Operations / Maintenance Total</b>	<b>2,411</b>	<b>2,152</b>	<b>3,014</b>	<b>3,014</b>	<b>3,028</b>
<b>400 Equipment Operations / Maintenance</b>					
LIGHT EQUIPMENT RENTAL	2,000	2,100	2,000	2,000	2,000
MOTOR VEHICLE RENTAL	6,470	6,900	6,775	6,775	7,000
REPLACEMENT FUND CONTRIBUTIO	-	-	8,185	8,185	-
<b>400 Equipment Operations / Maintenance Total</b>	<b>8,470</b>	<b>9,000</b>	<b>16,960</b>	<b>16,960</b>	<b>9,000</b>
<b>500 Contract Services and Fees</b>					
ADVERTISING	-	-	-	-	-
COUNTY RECORDING FEES	1,239	1,260	1,050	1,050	1,050
GRAVE DIGGING SERVICES	47,675	44,079	52,680	53,000	53,000
INSURANCE AND BONDS	579	517	680	680	680
OTHER CONTRACT SERVICES	8,666	1,515	26,561	26,561	25,689
OUTSIDE PRINTING	165	44	200	200	200
SOFTWARE MAINT/LICENSING	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>58,324</b>	<b>47,416</b>	<b>81,171</b>	<b>81,491</b>	<b>80,619</b>
<b>600 Depreciation Expense</b>					
DEPRECIATION - FIXED ASSETS	502	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>502</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

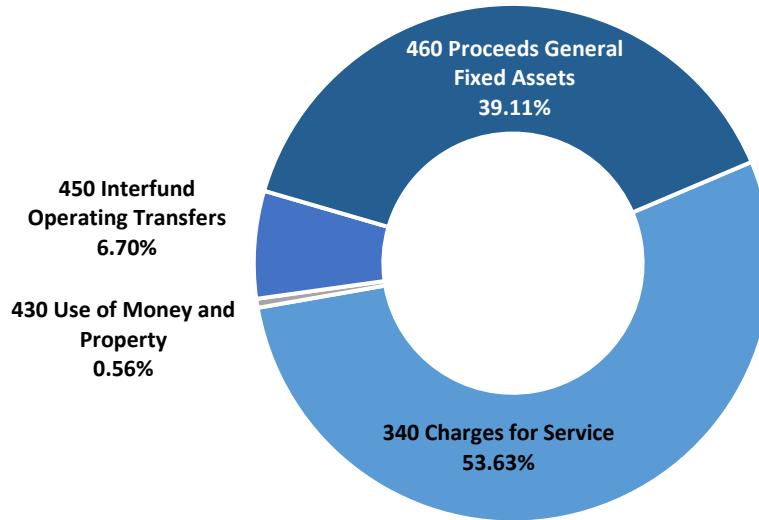
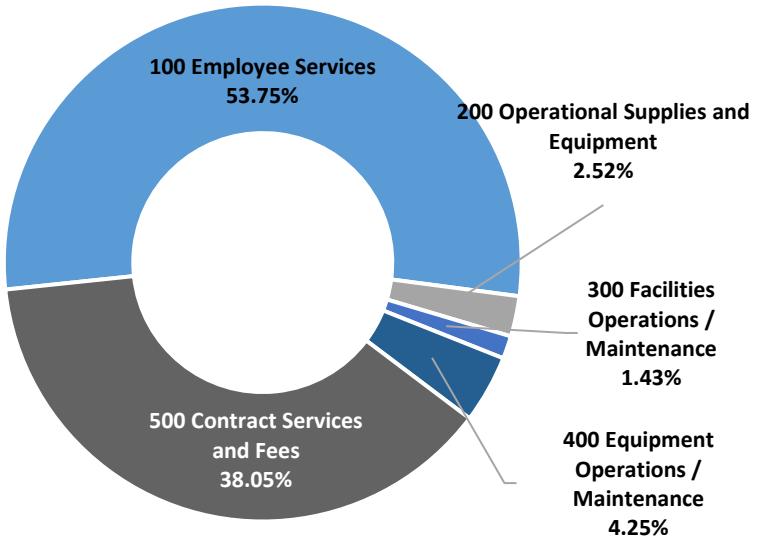
**700 Capital Outlay**

OTHER CAPITAL OUTLAY	-	3,454	-	-	-
<b>700 Capital Outlay Total</b>	-	<b>3,454</b>	-	-	-

**800 Contributions / Contingency**

CONTINGENCY RESERVES	-	-	-	-	-
FINANCIAL/ADMIN SERVICES	-	-	-	-	-
GROUNDSKEEPING SERVICES	-	-	-	-	-
INTERFUND TRANSFERS OUT	-	25,000	-	-	-
RESERVE FOR PERSONNEL	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	<b>25,000</b>	-	-	-

<b>Expenditure By Department Total</b>	<b>160,973</b>	<b>198,437</b>	<b>212,167</b>	<b>212,567</b>	<b>211,853</b>
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FY 2021 Cemetery Operating Fund RevenuesFY 2021 Cemetery Operating Fund Expenditures

*Moody Museum Garden***Mission:**

Be attentive and responsive to individuals and families during difficult times and support the overall needs of the community.

**Department Description:**

According to Williamson County property records, the first cemetery land in Taylor was acquired in 1889. A tract of thirty acres in the John Winsett Survey was sold to the City of Taylor by John S. Barues and Jacob S. Whitmore. The oldest burial site is that of the Vance family which dates to 1853. The oldest stone marker is that of John S. Miller who died in 1878. It is located in the northwestern section of the cemetery.

The City of Taylor Cemetery occupies over 114 acres of rolling hillside located on East Fourth Street, one mile east of Taylor City Hall.

The cemetery staff consists of a Director, a cemetery coordinator and one maintenance worker. The cemetery coordinator's primary responsibilities include selling space to the public, marking the family plot for the opening and closing of the space for the internment, scheduling and assisting internments, receiving money, keeping records of purchases and internments, processing reports, surveying graves for headstone settings, and assisting families with new and existing plots, budgeting procedure techniques.

**FY 2021 Budget Highlights:****Parks, Trails, & Open Spaces**

- Sand and Gravel
- Groundskeeping Equipment

**Customer Service**

- Grave Digging Services

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	89,044	107,619	106,862	106,862	113,866
200 Operational Supplies and Equipment	2,222	3,796	4,160	4,240	5,340
300 Facilities Operations / Maintenance	2,411	2,152	3,014	3,014	3,028
400 Equipment Operations / Maintenance	8,470	9,000	16,960	16,960	9,000
500 Contract Services and Fees	58,324	47,416	81,171	81,491	80,619
600 Depreciation Expense	502	-	-	-	-
700 Capital Outlay	-	3,454	-	-	-
800 Contributions / Contingency	-	25,000	-	-	-
<b>Grand Total</b>	<b>160,973</b>	<b>198,437</b>	<b>212,167</b>	<b>212,567</b>	<b>211,853</b>

**FY 2020****Major Accomplishments**

- Maintained and updated records
- Continued to increase knowledge of cemetery processes
- Assisted with Cemetery Committee

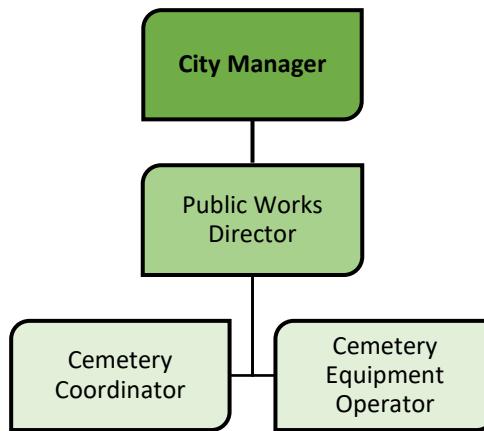
**FY 2021****Major Goals & Objectives**

- To redo the water lines in the cemetery
- Continue to provide services for families to improve overall customer service
- Enforcement of the rules and regulations in the cemetery
- Improvement in the roads
- The primary objective for the Taylor City Cemetery Office is to serve the public and to be professional and courteous at all times
- Evaluating headstone leveling programs

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b><u>Inputs:</u></b>			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
<b><u>Outputs:</u></b>			
Spaces Sold	146	70	80
Internments/Disinternments	127	103	113
Survey's Completed	76	65	70
Acres Maintained	114	114	114
<b><u>Effectiveness:</u></b>			
Maintenance Yearly	24	24	24

	FY 2018	FY 2019	FY 2020	FY 2021		
				Base	Changes	Budget
<b>761 - Cemetery</b>						
Cemetery Coordinator	1	1	1	1		1
Cemetery Equipment Operator	1	1	1	1		1
<b>370 - Cemetery Fund Total:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>

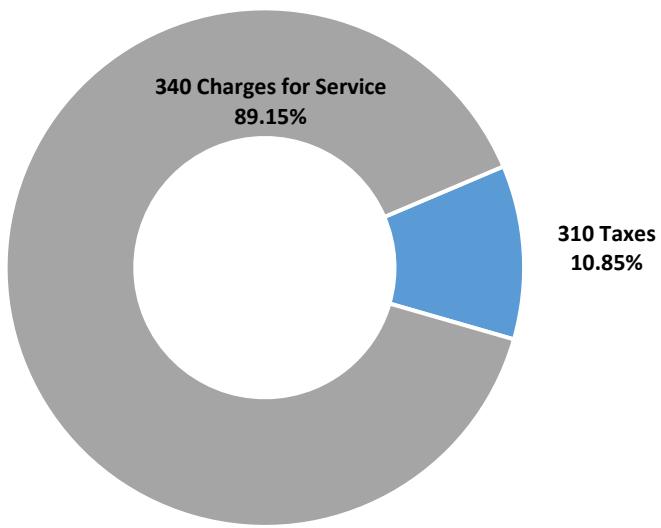
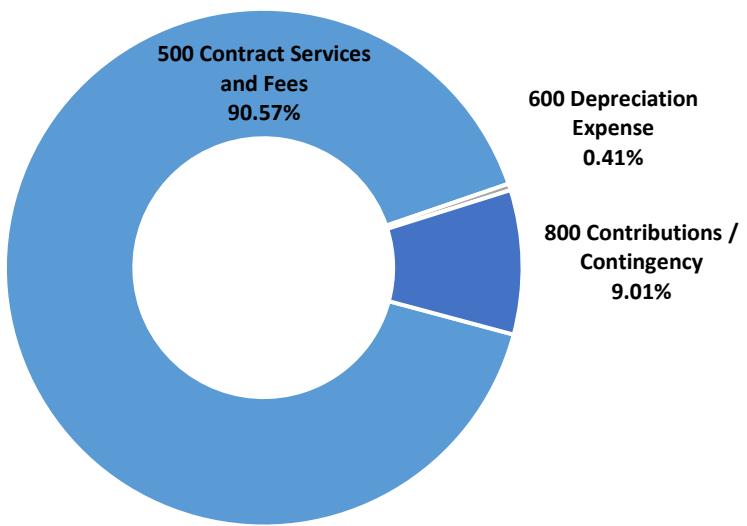
### Organization Chart



The main purpose of this fund is to identify and isolate solid waste operation costs and revenues to increase financial accountability.

**Revenues** in the Sanitation Fund are budgeted at \$1,843,000 for FY 2021 and **expenses** are budgeted at \$1,821,700. The major expense within this fund is the solid waste collection contract with Waste Connection. Also included in the expenditures is a transfer to the General Fund of \$164,200 to cover the administrative costs, which include the costs associated with the billing and collecting of charges. No rate increase is proposed for sanitation services.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>310 Taxes</b>					
SOLID WASTE COLLECTIONS	269,067	147,386	250,000	195,000	200,000
<b>310 Taxes Total</b>	<b>269,067</b>	<b>147,386</b>	<b>250,000</b>	<b>195,000</b>	<b>200,000</b>
<b>340 Charges for Service</b>					
CREDIT CARD PROCESSING FEE	-	-	-	-	-
LATE PAYMENT FEE	-	-	-	-	-
RECYCLING CHARGES	96,780	179,350	158,000	190,000	218,000
REFUSE COLLECTION CHARGES	1,343,610	1,362,477	1,392,000	1,400,000	1,425,000
<b>340 Charges for Service Total</b>	<b>1,440,390</b>	<b>1,541,827</b>	<b>1,550,000</b>	<b>1,590,000</b>	<b>1,643,000</b>
<b>Revenue By Categories Total</b>	<b>1,709,457</b>	<b>1,689,213</b>	<b>1,800,000</b>	<b>1,785,000</b>	<b>1,843,000</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
CREDIT CARD FEES	-	-	-	-	-
TRASH COLLECTION SERVICE	1,500,104	1,606,769	1,599,000	1,625,000	1,650,000
<b>500 Contract Services and Fees Total</b>	<b>1,500,104</b>	<b>1,606,769</b>	<b>1,599,000</b>	<b>1,625,000</b>	<b>1,650,000</b>
<b>600 Depreciation Expense</b>					
BAD DEBT	4,660	2,950	5,500	7,000	7,500
<b>600 Depreciation Expense Total</b>	<b>4,660</b>	<b>2,950</b>	<b>5,500</b>	<b>7,000</b>	<b>7,500</b>
<b>800 Contributions / Contingency</b>					
INTERFUND TRANSFERS OUT	164,200	164,200	164,200	164,200	164,200
<b>800 Contributions / Contingency Total</b>	<b>164,200</b>	<b>164,200</b>	<b>164,200</b>	<b>164,200</b>	<b>164,200</b>
<b>Expenditure By Department Total</b>	<b>1,668,964</b>	<b>1,773,918</b>	<b>1,768,700</b>	<b>1,796,200</b>	<b>1,821,700</b>

FY 2021 Sanitation Fund RevenuesFY 2021 Sanitation Fund Expenditures



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## Internal Service Funds

Fund Summary	248
Fleet Operating	256
Fleet Replacement	257

The Internal Service Fund consists of the Fleet Service Operation Fund and Fleet Replacement Fund.

In the Fleet Service Operation Fund for the FY 2021 budget, revenues are budgeted at \$701,808, with expenditures at \$691,877.

This fund was initiated in 2003-04 as a revolving fund to get better control over the cost of vehicles and equipment. Under this concept each department rents its vehicles and equipment from the Fleet Service Fund. Most maintenance and repairs are handled by this department. Also included in the expenditures are vehicle fuel costs.

In the Fleet Replacement Fund, revenues are budgeted at \$416,355, which come from the various funds at a pro-rated amount based on the value of the equipment and vehicles purchased in the respective departments. Expenditures are budgeted at \$408,355, which covers the capital lease/purchase payments for the equipment that has been purchased. Included in this budget is financing for \$217,000 in vehicle and equipment purchases for the FY 2021, with annual payments projected to be approximately \$47,954.

The financing of capital equipment is as follows:

- Police- 1 vehicle - \$ 65,000
- Streets/Grounds- Mower - \$124,000
- Parks & Recreation – 1 vehicle - \$ 28,000

**Total: \$217,000**

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>330 Intergovernmental Revenues</b>					
OTHER STATE GRANTS	-	156,485	-	-	-
<b>330 Intergovernmental Revenues Total</b>	<b>-</b>	<b>156,485</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>340 Charges for Service</b>					
EQUIPMENT RENTAL FEE	676,492	670,394	694,668	694,668	698,808
EQUIPMENT REPLACEMENT FEE	915,556	535,554	538,922	538,992	408,355
<b>340 Charges for Service Total</b>	<b>1,592,048</b>	<b>1,205,948</b>	<b>1,233,590</b>	<b>1,233,660</b>	<b>1,107,163</b>
<b>420 Assessments</b>					
PAYMENT OF CLAIMS	4,805	4,602	-	9,000	3,000
<b>420 Assessments Total</b>	<b>4,805</b>	<b>4,602</b>	<b>-</b>	<b>9,000</b>	<b>3,000</b>
<b>430 Use of Money and Property</b>					

## INTERNAL SERVICE FUNDS – Fund Summary

FY 2021 Budget

INTEREST INCOME	6,024	41,918	-	13,000	5,000
MISCELLANEOUS REVENUE	149	1,946	-	-	-
REIMBURSEMENTS/ REFUNDS	-	-	-	-	-
REIMBURSEMENTS/REFUNDS	1,935	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>8,108</b>	<b>43,864</b>	-	<b>13,000</b>	<b>5,000</b>

### 450 Interfund Operating Transfers

INTERFUND TRANSFER IN	6,655	-	-	-	-
TRANSFER FROM GENERAL FUND	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>6,655</b>	-	-	-	-

### 460 Proceeds General Fixed Assets

SALE OF MISC. ASSETS	-	-	-	-	-
SALE OF SURPLUS EQUIPMENT	51,059	18,865	-	3,500	3,000
<b>460 Proceeds General Fixed Assets Total</b>	<b>51,059</b>	<b>18,865</b>	-	<b>3,500</b>	<b>3,000</b>

### 470 Proceeds General Long Term Liabilities

BANK ESCROW	-	-	-	-	-
BOND PROCEEDS-SERIES 2018	-	-	-	-	-
CAPITAL EQUIP LOAN PROCEEDS	-	192,000	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>-</b>	<b>192,000</b>	-	-	-

Revenue By Categories Total	1,662,675	1,621,763	1,233,590	1,259,160	1,118,163
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### Expenditure By Department

#### 100 Employee Services

BUSINESS MEALS	-	-	100	-	-
CERTIFICATION PAY	100	-	-	-	-
DENTAL INSURANCE	641	569	620	620	620
FICA SOCIAL SECURITY	8,174	8,774	9,291	9,291	9,300
HEALTH INSURANCE	13,977	15,993	14,763	14,763	13,533
INSURANCE ALLOWANCE	-	-	-	-	-
LONG TERM DISABILITY	335	345	356	356	360
LONGEVITY PAY	912	1,008	1,104	1,104	1,200
MEMBERSHIPS AND DUES	226	232	232	238	244
OVERTIME	679	1,824	1,992	1,000	1,000
REGULAR FULL-TIME	116,252	116,800	119,991	119,991	119,991

## INTERNAL SERVICE FUNDS – Fund Summary

FY 2021 Budget

RETIREMENT-TMRS	10,337	14,545	15,403	15,403	16,149
STATE UNEMPLOYMENT TAXES	324	18	324	324	324
SUBSCRIPTIONS AND BOOKS	-	43	150	150	150
TRAINING- LODGING	-	-	-	-	-
TRAINING- MEALS	-	10	100	100	100
TRAINING- TRANSPORTATION	-	-	-	-	-
UNIFORM RENTAL	1,063	1,102	1,500	1,500	1,500
UNIFORMS (BUY)	405	377	500	500	500
UNUM LIFE	293	257	279	279	297
VISION INSURANCE	94	87	95	95	96
WORKERS COMPENSATION	2,613	3,171	275	275	275
WORKSHOP TRAINING	754	1,018	2,000	2,000	2,000
<b>100 Employee Services Total</b>	<b>157,179</b>	<b>166,173</b>	<b>169,075</b>	<b>167,989</b>	<b>167,639</b>
<b>200 Operational Supplies and Equipment</b>					
CHEMICALS	3,417	3,004	3,500	3,500	3,500
COMMUNICATION EQUIPMENT	-	-	-	-	-
COMPUTER ACCESSORIES	92	62	100	100	100
COMPUTERS	-	910	-	-	-
FIRE PREVENTION SUPPLIES	471	500	500	500	500
GENERAL OFFICE SUPPLIES	306	317	350	350	350
MEDICAL SUPPLIES	448	460	500	1,000	1,000
MINOR TOOLS/INSTRUMENTS	1,491	1,504	2,500	2,500	2,500
MISC. HARDWARE	3,490	3,622	3,500	3,500	3,500
MISC. SUPPLIES	8,768	7,876	8,000	8,000	8,000
OFFICE FURNITURE	-	-	-	-	-
OTHER OPERATIONAL EQUIPMENT	5,470	-	-	-	-
PHOTOGRAPHIC EQUIPMENT	-	-	-	-	-
<b>200 Operational Supplies and Equipment Total</b>	<b>23,953</b>	<b>18,255</b>	<b>18,950</b>	<b>19,450</b>	<b>19,450</b>
<b>300 Facilities Operations / Maintenance</b>					
CELL PHONES	1,041	918	1,200	1,200	1,200
PAGERS	-	-	-	-	-
ROOFING REPAIRS	-	-	-	-	-
TRUNK TELEPHONE SYSTEM	57	-	50	-	-

## INTERNAL SERVICE FUNDS – Fund Summary

FY 2021 Budget

WIRELESS DATA SERVICES	352	356	456	456	456
<b>300 Facilities Operations / Maintenance Total</b>	<b>1,450</b>	<b>1,274</b>	<b>1,706</b>	<b>1,656</b>	<b>1,656</b>
<b>400 Equipment Operations / Maintenance</b>					
BATTERIES	11,476	14,398	11,000	11,000	11,000
BODY SHOP PARTS	30,507	20,308	22,000	22,000	22,000
BRAKE SYSTEM	18,275	17,430	16,000	16,000	16,000
CARBURETOR REPAIRS	2,735	2,916	3,075	3,000	3,000
COOLING SYSTEM PARTS	6,729	5,729	5,000	5,000	5,000
ELECTRICAL	20,001	15,391	20,000	20,000	20,000
ENGINES/MOTOR PARTS	35,569	31,054	35,000	35,000	35,000
EXHAUST SYSTEMS	1,805	1,895	3,000	3,000	3,000
FUEL (GAS, DIESEL)	155,209	166,975	165,000	170,000	165,000
FUEL LINE AND PUMP REPAIRS	3,564	2,627	3,500	3,500	3,500
HYDRAULIC SYSTEM PARTS	12,887	11,675	12,000	13,000	13,000
LIGHT EQUIP RENTAL-EXTERNAL	3,540	3,651	4,000	4,000	4,000
MISCELLANEOUS PARTS	35,014	32,066	33,000	33,000	33,000
MOTOR VEHICLE RENTAL	-	-	-	-	-
OIL,LUBRICANTS,OIL FILTERS	32,668	27,273	30,000	32,000	32,000
REPLACEMENT FUND CONTRIBUTION	-	-	10,662	10,662	5,093
SUSPENSION SYSTEM	14,561	12,663	15,000	15,000	15,000
TIRES	36,445	35,578	33,000	33,000	33,000
TRANSMISSION SYSTEM	9,053	9,757	13,000	13,000	13,000
TRUCKS,HEAVY EQUIP RENTAL	-	-	-	-	-
TRUCKS,HEAVY EQUIP RENTAL-EX	6,089	5,493	6,000	6,000	6,000
<b>400 Equipment Operations / Maintenance Total</b>	<b>436,127</b>	<b>416,879</b>	<b>440,237</b>	<b>448,162</b>	<b>437,593</b>
<b>500 Contract Services and Fees</b>					
EXTENDED MAINTENANCE WARRANT	1,131	1,131	1,131	1,131	1,131
INSURANCE AND BONDS	55,865	53,565	58,500	58,500	60,000
OTHER PROFESSIONAL SERVICES	-	60,307	-	-	-
OUTSIDE PRINTING	137	118	137	-	-
SOFTWARE LICENSE/MAINTENANCE	5,316	3,408	3,408	3,408	3,408
TESTING/CERT. PERMITS	903	844	1,500	1,000	1,000
<b>500 Contract Services and Fees Total</b>	<b>63,352</b>	<b>119,373</b>	<b>64,676</b>	<b>64,039</b>	<b>65,539</b>

**600 Depreciation Expense**

DEPRECIATION EXPENSE	573,528	-	-	-	-
DEPRECIATION-FIXED ASSETS	-	-	-	-	-
<b>600 Depreciation Expense Total</b>	<b>573,528</b>	-	-	-	-

**700 Capital Outlay**

COMMUNICATION EQUIPMENT	-	511,254	-	-	-
COMPUTER EQUIPMENT	-	351,769	-	-	-
HEAVY EQUIPMENT	321,185	-	-	-	-
LIGHT EQUIPMENT	-	-	-	-	-
LIGHT EQUIPMENT	-	14,016	-	-	-
MOTOR VEHICLES	4,926	412,474	63,974	63,974	47,954
OTHER EQUIPMENT	-	12,249	-	-	-
<b>700 Capital Outlay Total</b>	<b>326,111</b>	<b>1,301,761</b>	<b>63,974</b>	<b>63,974</b>	<b>47,954</b>

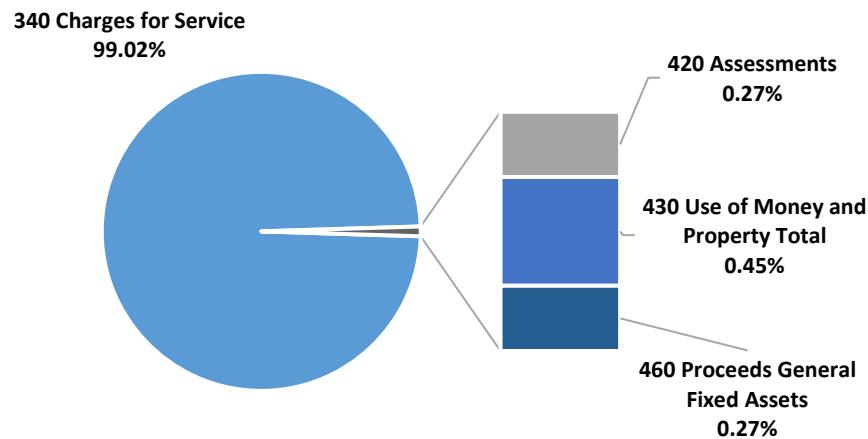
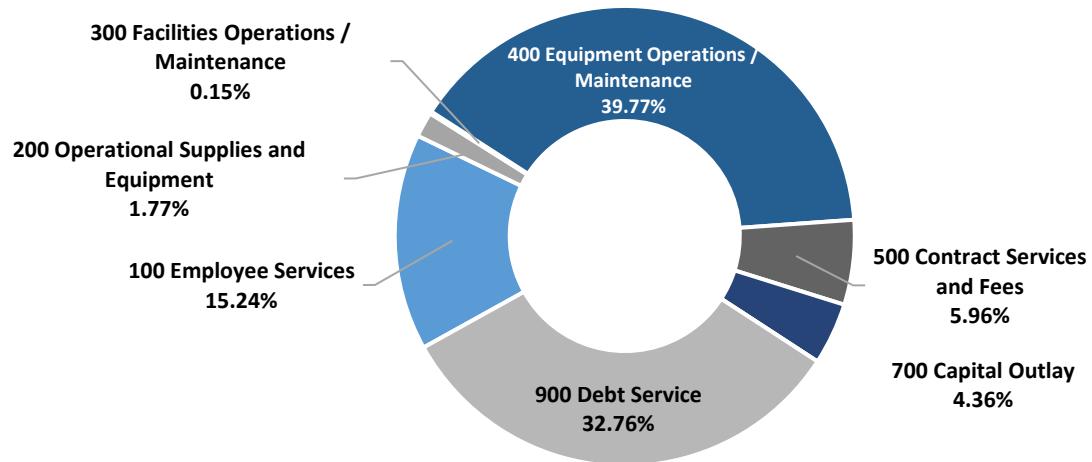
**800 Contributions / Contingency**

CONTINGENCY RESERVES	-	-	-	-	-
PAYMENT OF CLAIMS	-	-	-	-	-
RESERVE FOR PERSONNEL	-	-	24	-	-
<b>800 Contributions / Contingency Total</b>	-	-	<b>24</b>	-	-

**900 Debt Service**

CAP LEASE INTEREST PAYALBE	41,396	57,099	50,049	50,049	42,706
CAP LEASE PRINCIPAL	-	407,129	399,003	399,003	291,799
CAPITAL LEASE SHORT TERM	-	27,512	25,896	25,896	25,896
LONG-TERM INTEREST	-	-	-	-	-
NOTE PAYABLE INTEREST	12,176	-	-	-	-
<b>900 Debt Service Total</b>	<b>53,572</b>	<b>491,739</b>	<b>474,948</b>	<b>474,948</b>	<b>360,401</b>

<b>Expenditure By Department Total</b>	<b>1,635,272</b>	<b>2,515,454</b>	<b>1,233,590</b>	<b>1,240,218</b>	<b>1,100,232</b>
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FY 2021 Internal Service Funds RevenuesFY 2021 Internal Service Funds Expenditures



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*City Police Vehicle*

### **Mission:**

The Fleet Operating department strives to provide a safe, efficient and cost-effective fleet of vehicles and equipment to all city departments and maintain a high level of quality and professional maintenance.

### **Department Description:**

The Fleet Operating Department oversees management of the City's fleet and provides service for vehicle maintenance and repair. Our mission is to keep the City's fleet safe and reliable so that the City employees can do their job efficiently and safely.

The City's fleet is comprised of 168 vehicles and equipment consisting of automobiles, pickups, dump trucks, mowers, tractors, backhoes, loaders, trailers, etc. to Fire Department pumper and aerial ladders and Police Department marked and unmarked vehicles. All vehicles needing repairs are brought to the Service Center for inspection and they are either repaired in-house or referred to outside vendors for specialized service. This department is committed to providing City departments with high quality repair and maintenance services in a manner that minimizes equipment downtime and interruptions of City services to our citizens.

This department provides other fleet services, which includes processing vehicle registrations, developing vehicle and equipment specifications, disposal of surplus vehicles and equipment, and maintaining vehicle history records.

**FY 2021 Budget Highlights - OPERATING:****Customer Service**

- Training and Professional Development
- Miscellaneous Hardware

**Infrastructure / Transportation / City Facilities**

- Vehicle Repair Supplies
- Fuel, Oil, Filters, Tires, etc.
- iWorq Workload System

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
100 Employee Services	157,179	166,173	169,075	167,989	167,639
200 Operational Supplies and Equipment	23,953	18,255	18,950	19,450	19,450
300 Facilities Operations / Maintenance	1,450	1,274	1,706	1,656	1,656
400 Equipment Operations / Maintenance	436,127	416,879	440,237	448,162	437,593
500 Contract Services and Fees	63,352	59,066	64,676	64,039	65,539
600 Depreciation Expense	-	-	-	-	-
700 Capital Outlay	-	-	-	-	-
800 Contributions / Contingency	-	-	24	-	-
900 Debt Service	-	-	-	-	-
<b>Grand Total</b>	<b>682,061</b>	<b>661,647</b>	<b>694,668</b>	<b>701,296</b>	<b>691,877</b>

FY 2021 Budget Highlights – REPLACEMENT:**Infrastructure / Transportation / City Facilities**

- Police- 1 vehicle - \$ 65,000
- Streets/Grounds - Mower - \$124,000
- Parks & Recreation – 1 vehicle - \$ 28,000
- **TOTAL - \$217,000**

Department Budget Allocation	FY 2018 Actual	FY2019 Actual	FY2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>200 Operational Supplies and Equipment</b>	-	-	-	-	-
<b>500 Contract Services and Fees</b>	-	<b>60,307</b>	-	-	-
<b>600 Depreciation Expense</b>	<b>573,528</b>	-	-	-	-
<b>700 Capital Outlay</b>	<b>326,111</b>	<b>1,301,761</b>	<b>63,974</b>	<b>63,974</b>	<b>47,954</b>
<b>800 Contributions / Contingency</b>	-	-	-	-	-
<b>900 Debt Service</b>	<b>53,572</b>	<b>491,739</b>	<b>474,948</b>	<b>474,948</b>	<b>360,401</b>
<b>Grand Total</b>	<b>953,211</b>	<b>1,853,808</b>	<b>538,922</b>	<b>538,922</b>	<b>408,355</b>

**FY 2020****Major Accomplishments**

- Purchased trucks and equipment for Utility Maintenance, Streets/Grounds, and Fleet Services. Purchased (1) marked vehicle for the Police Department
- Passed ASE certifications to further education
- Upgraded hydraulic press for safety and effective operations
- Monitored and performed preventive maintenance on fleet vehicles and equipment
- Decreased vehicle down time through efficient, cost-effective operations

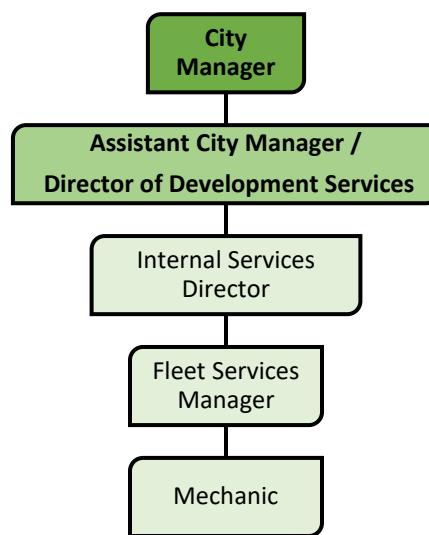
**FY 2021****Major Goals & Objectives**

- Replace and equip new vehicles and equipment
- Upgrade diagnostic equipment
- Maintain compliance with federal and state mandates with regards to safety and environment
- Continue technical training on the latest technology
- Maintain ASE certifications of our technicians
- Monitor expenditures and remain within + or - 5% of the budget allocation
- Preserve mechanical, electrical and hydraulic integrity of the City's fleet, thus extending the useful life of the City's assets
- Maintain a high level of customer satisfaction for repair and preventive maintenance services
- Maintain a safe and efficient fleet for City operations

Performance Measures	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
<b>Inputs:</b>			
# of full-time employees	2	2	2
# of part-time employees	0	0	0
<b>Outputs:</b>			
# of Fleet Vehicles and Equipment	180	186	186
# of Work Orders Completed	880	816	775
<b>Effectiveness:</b>			
% Work Orders on Preventative Maintenance	25%	23%	24%
<b>Efficiencies:</b>			
Fleet Maintenance Cost	\$194,139	\$220,755	\$180,000
Fuel Cost	\$157,352	\$131,663	\$140,000
Gallons	67,379	68,673	66,000

				FY 2021		
	FY 2018	FY 2019	FY 2020	Base	Changes	Budget
<b>517 - Fleet Operating</b>						
Fleet Services Manager	1	1	1	1		1
Mechanic	1	1	1	1		1
<b>382 - Fleet Operating Fund Total:</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>2</b>

### Organization Chart





## Fiduciary Funds

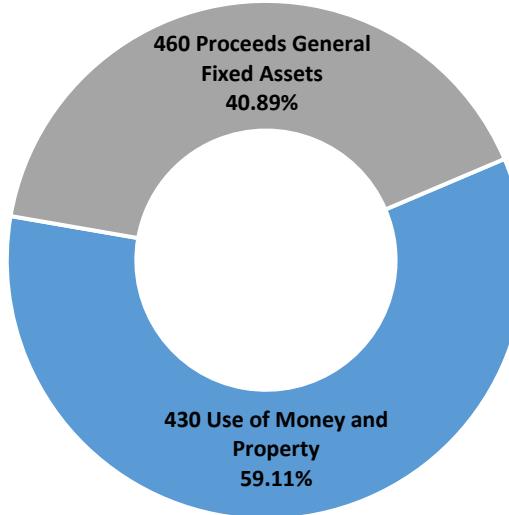
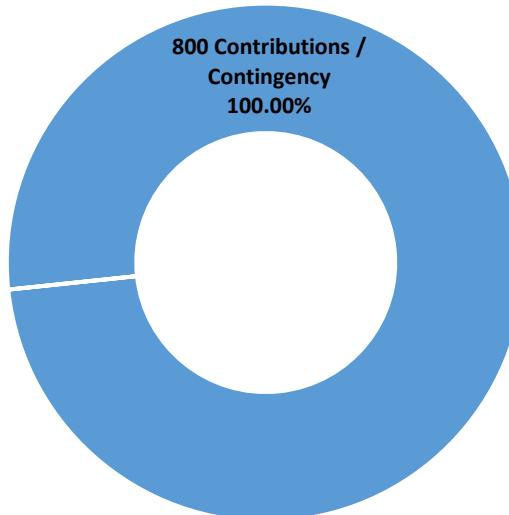
Cemetery Permanent Fund

262

Chapter 6 Section 6-8 of the City Code establishes a cemetery trust fund subject to control of the City Council. Interest income from the investment of the permanent fund are to be used for beautification and maintenance of the cemetery.

**Revenues** in the Cemetery Permanent Fund are budgeted at \$20,300, a decrease of \$1,000 from the FY 2020 budget amount. The decrease in revenues is due to a conservative projection in interest income. **Expenditures** are budgeted at \$12,000, a decrease of \$3,000. The decrease in expenditures is related to a reduction in the interfund transfer to the Cemetery Operating Fund.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>430 Use of Money and Property</b>					
INTEREST INCOME	26,987	12,671	15,000	23,000	12,000
UNREALIZED GAIN/LOSS INVES	(557)	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>26,430</b>	<b>12,671</b>	<b>15,000</b>	<b>23,000</b>	<b>12,000</b>
<b>450 Interfund Operating Transfers</b>					
TRNSF IN CEMETERY OPERATING	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>460 Proceeds General Fixed Assets</b>					
CEMETERY LOT SALES -RESTRIC	7,805	8,528	6,300	5,000	8,300
<b>460 Proceeds General Fixed Assets Total</b>	<b>7,805</b>	<b>8,528</b>	<b>6,300</b>	<b>5,000</b>	<b>8,300</b>
<b>Revenue By Categories Total</b>	<b>34,235</b>	<b>21,199</b>	<b>21,300</b>	<b>28,000</b>	<b>20,300</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
BANK FEES	75	-	-	-	-
OTHER CONTRACT SERVICES	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>75</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>					
BANK FINANCE/SERVICE FEES	-	-	-	-	-
TRNSF INT OUT TO CEM OPERATI	25,627	12,510	15,000	23,000	12,000
<b>800 Contributions / Contingency Total</b>	<b>25,627</b>	<b>12,510</b>	<b>15,000</b>	<b>23,000</b>	<b>12,000</b>
<b>Expenditure By Department Total</b>	<b>25,702</b>	<b>12,510</b>	<b>15,000</b>	<b>23,000</b>	<b>12,000</b>

FY 2021 Cemetery Permanent Fund RevenuesFY 2021 Cemetery Permanent Fund Expenditures



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## Bonded Debt

Narrative – Bonded Debt	266
Actual Debt Margin	267
Analysis of Principle & Interest Payments	268
Summary of Principle & Interest of Debt	270
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Listing of Individual Debt Obligations	277

The cost of acquisition for large capital items and the construction of infrastructure sometimes exceed the amount of funding available from operating revenues and resources. When this occurs, the City may use long-term debt obligations, typically bonds and certificates of obligation. These issues require greater legal formality than bank loans and some may also require voter approval.

The City of Taylor has two types of debt outstanding:

**General Obligation Bonds** are backed by the full faith and credit of the City; in other words, the debt is guaranteed by a pledge of ad valorem taxes.

**Combination Bonds** are backed by a cross-pledge of taxes and revenues from a specific source of revenue. The City's combination debt is repaid with a combination of ad valorem taxes, water and sewer revenues, and sales tax revenues.

A schedule of outstanding bond issues and debt service requirements appears on the immediately following pages.

### **Debt Limit**

No direct funded debt limitation is imposed on the City under current State law or the City Charter. Article XI, Section 5 of the Texas Constitution is applicable to the City and limits its maximum ad valorem rate to \$2.50 per \$100 of assessed valuation for all City purposes. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. The City operates under a Home Rule Charter which adopts the constitutional provisions.

### **Debt Limitation Summary**

- Constitutional Ad Valorem Tax Limitation:	\$2.50 / \$100
- Attorney General Administrative Limitation on Ad Valorem Tax Debt (I & S Tax):	\$1.50 / \$100
- 2020 Total Taxable Assessed Valuation:	\$1,303,801,533
- 2020 Total Tax Rate (per \$100):	0.809215
- 2020 I & S Tax Rate (per \$100)	0.195460
- Maximum Annual Ad Valorem Tax Debt Service, 2020	\$2,436,000

The certified 2020 taxable value per the Williamson Central Appraisal District is \$1,229,346,446 with \$74,455,107 still under review. The TIF captured value amount is \$27,579,300. Assuming 60% of the total under review, this gives a total taxable value of \$1,246,440,210. The current rate for revenue was calculated using a maintenance and operation tax rate of 0.613755 per \$100 of taxable value and a collection rate of 98.0% as follows:

Total Taxation Value	1,274,019,510
Estimate on TIF Value	(27,579,300)
<b>Total Taxation Value for M&amp;O and I&amp;S</b>	<b>1,246,440,210</b>

Proposed Tax Rate per \$100 Valuation	0.809215
<b>Gross Revenues from Taxes</b>	<b>10,086,381</b>
Estimated Percentage of Collections	98.0%
<b>Total Estimated Fund from Tax Levy</b>	<b>9,884,654</b>

<u>Distribution of Tax Revenue</u>	<u>Tax Rate</u>	<u>Total</u>
Maintenance & Operation (M&O)	0.613755	7,497,087
Interest & Sinking (I&S)	0.195460	2,387,567
<b>TOTAL:</b>	<b>0.809215</b>	<b>9,884,654</b>

In March 2019, Standard & Poor's affirmed its AA- long-term rating and underlying rating, with a stable outlook on the city's general obligations (GO) debt.

## ANALYSIS OF PRINCIPAL & INTEREST PAYMENTS

FY 2021 Budget

Fund	Debt Issuance	Fund Allocations	Principal	Interest	Total P & I
General Fund	CERTIFICATES OF OBLIGATION 2007	29.79%	100,000	95,750	195,750
	CERTIFICATES OF OBLIGATION 2010	51.60%	-	-	-
	CERTIFICATES OF OBLIGATION 2012	33.33%	50,000	18,175	68,175
	CERTIFICATES OF OBLIGATION 2013	100.00%	25,000	111,800	136,800
	CERTIFICATES OF OBLIGATION 2018	37.68%	195,000	51,600	246,600
	CERTIFICATES OF OBLIGATION 2019	14.34%	165,000	80,725	245,725
	COMB-CERTIFICATES OF OBLIGATION 2017	30.34%	95,000	39,765	134,765
	GENERAL OBLIGATION REFUNDING 2009	51.19%	-	-	-
	GENERAL OBLIGATION REFUNDING 2010	27.32%	90,000	6,525	96,525
	GENERAL OBLIGATION REFUNDING 2012	73.21%	605,000	64,000	669,000
	GENERAL OBLIGATION REFUNDING 2015	63.11%	365,000	38,960	403,960
	GENERAL OBLIGATION REFUNDING 2016	36.77%	-	117,800	117,800
	GENERAL OBLIGATION REFUNDING 2017	47.52%	75,000	46,200	121,200
<b>General Fund Total</b>		<b>596.20%</b>	<b>1,765,000</b>	<b>671,300</b>	<b>2,436,300</b>
Utility (Water/Sewer) Fund	CERTIFICATES OF OBLIGATION 2006	97.80%	470,000	151,745	621,745
	CERTIFICATES OF OBLIGATION 2007	70.21%	640,000	197,628	837,628
	CERTIFICATES OF OBLIGATION 2010	48.40%	-	-	-
	CERTIFICATES OF OBLIGATION 2019	35.15%	110,000	165,481	275,481
	COMB-CERTIFICATES OF OBLIGATION 2017	42.51%	35,000	66,798	101,798
	GENERAL OBLIGATION REFUNDING 2009	48.81%	-	-	-
	GENERAL OBLIGATION REFUNDING 2012	26.79%	180,000	14,000	194,000
	GENERAL OBLIGATION REFUNDING 2015	36.89%	235,000	28,724	263,724
	GENERAL OBLIGATION REFUNDING 2016	63.23%	-	202,600	202,600
	GENERAL OBLIGATION REFUNDING 2017	52.48%	65,000	54,400	119,400
<b>Utility (Water/Sewer) Fund Total</b>		<b>522.27%</b>	<b>1,735,000</b>	<b>881,376</b>	<b>2,616,376</b>
Airport Fund	COMB-CERTIFICATES OF OBLIGATION 2017	27.15%	40,000	39,888	79,888
	GENERAL OBLIGATION REFUNDING 2010	7.68%	25,000	1,813	26,813
<b>Airport Fund Total</b>		<b>34.83%</b>	<b>65,000</b>	<b>41,701</b>	<b>106,701</b>

## ANALYSIS OF PRINCIPAL & INTEREST PAYMENTS

FY 2021 Budget

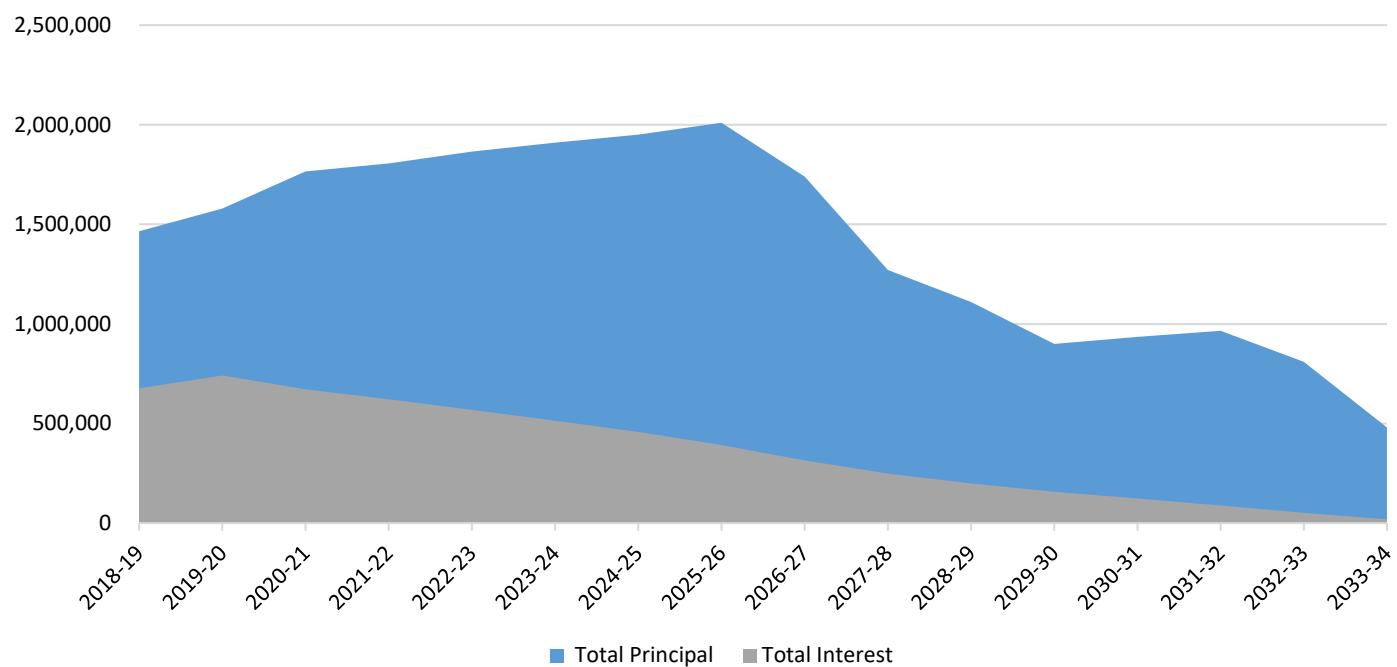
Fund	Debt Issuance	Fund Allocations	Principal	Interest	Total P & I
<b>Municipal Drainage Utility System (MDUS) Fund</b>	CERTIFICATES OF OBLIGATION 2012	66.67%	95,000	36,025	131,025
	CERTIFICATES OF OBLIGATION 2019	18.86%	60,000	88,725	148,725
<b>Municipal Drainage Utility System (MDUS) Fund Total</b>		<b>85.53%</b>	<b>155,000</b>	<b>124,750</b>	<b>279,750</b>
<b>Tax Increment Financing (TIF) Fund</b>	CERTIFICATES OF OBLIGATION 2018	62.32%	255,000	87,150	342,150
<b>Tax Increment Financing (TIF) Fund Total</b>		<b>62.32%</b>	<b>255,000</b>	<b>87,150</b>	<b>342,150</b>
<b>Transportation User Fee (TUF) Fund</b>	CERTIFICATES OF OBLIGATION 2019	31.65%	135,000	155,919	290,919
<b>Transportation User Fee (TUF) Fund Total</b>		<b>31.65%</b>	<b>135,000</b>	<b>155,919</b>	<b>290,919</b>
<b>Grand Total</b>			<b>4,110,000</b>	<b>1,962,196</b>	<b>6,072,196</b>

**SUMMARY OF PRINCIPAL & INTEREST OF DEBT****FY 2021 Budget**

<b>Debt Issuance</b>	<b>Total Principal</b>	<b>Total Interest</b>	<b>Total Bond</b>
CERTIFICATES OF OBLIGATION 2006	3,780,000	895,118	4,675,118
CERTIFICATES OF OBLIGATION 2007	9,060,000	1,997,154	11,057,154
GENERAL OBLIGATION REFUNDING 2009	855,000	51,600	906,600
CERTIFICATES OF OBLIGATION 2010	370,000	24,625	394,625
GENERAL OBLIGATION REFUNDING 2010	485,000	40,861	525,861
CERTIFICATES OF OBLIGATION 2012	2,260,000	508,375	2,768,375
GENERAL OBLIGATION REFUNDING 2012	4,275,000	387,200	4,662,200
CERTIFICATE OF OBLIGATION 2013	2,900,000	1,229,000	4,129,000
GENERAL OBLIGATION REFUNDING 2015	3,830,000	368,500	4,198,500
GENERAL OBLIGATION REFUNDING 2016	8,010,000	3,791,000	11,801,000
COMB-CERTIFICATES OF OBLIGATION 2017	5,225,000	1,794,105	7,019,105
GENERAL OBLIGATION REFUNDING 2017	2,970,000	813,500	3,783,500
CERTIFICATES OF OBLIGATION 2018	5,440,000	1,058,873	6,498,873
CERTIFICATES OF OBLIGATION 2019	12,590,000	6,147,926	18,737,926
<b>Grand Total</b>	<b>62,050,000</b>	<b>19,107,837</b>	<b>81,157,837</b>

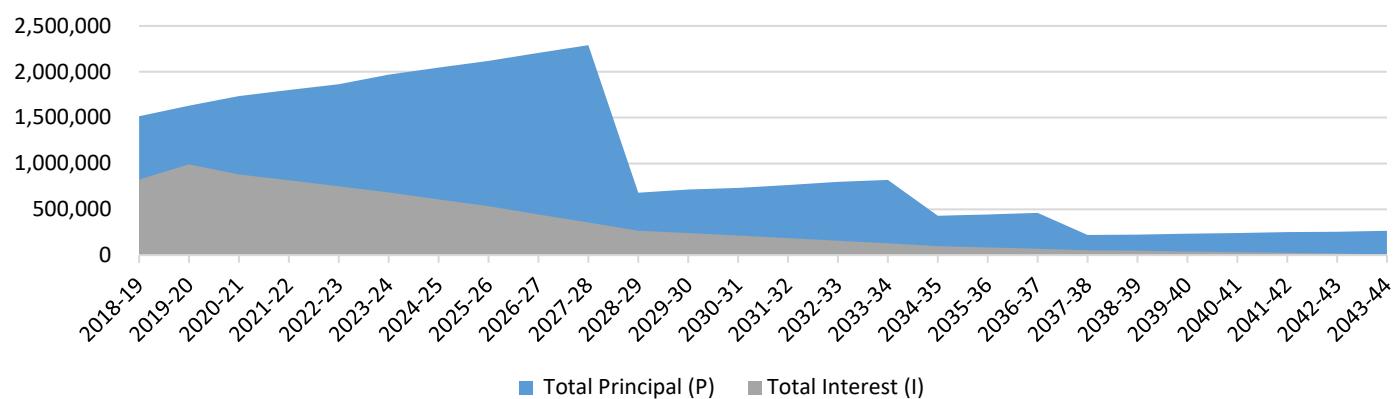
**Total Tax-Supported Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	1,465,000	676,803	2,141,803
2019-20	1,580,000	741,242	2,321,242
2020-21	1,765,000	671,300	2,436,300
2021-22	1,805,000	621,158	2,426,158
2022-23	1,865,000	568,161	2,433,161
2023-24	1,910,000	514,072	2,424,072
2024-25	1,950,000	457,797	2,407,797
2025-26	2,010,000	392,635	2,402,635
2026-27	1,740,000	315,267	2,055,267
2027-28	1,270,000	248,830	1,518,830
2028-29	1,110,000	199,995	1,309,995
2029-30	900,000	157,515	1,057,515
2030-31	935,000	123,490	1,058,490
2031-32	965,000	88,120	1,053,120
2032-33	810,000	51,600	861,600
2033-34	480,000	19,200	499,200
<b>Total</b>	<b>22,560,000</b>	<b>5,847,183</b>	<b>28,407,183</b>

**Total Tax-Supported Debt**

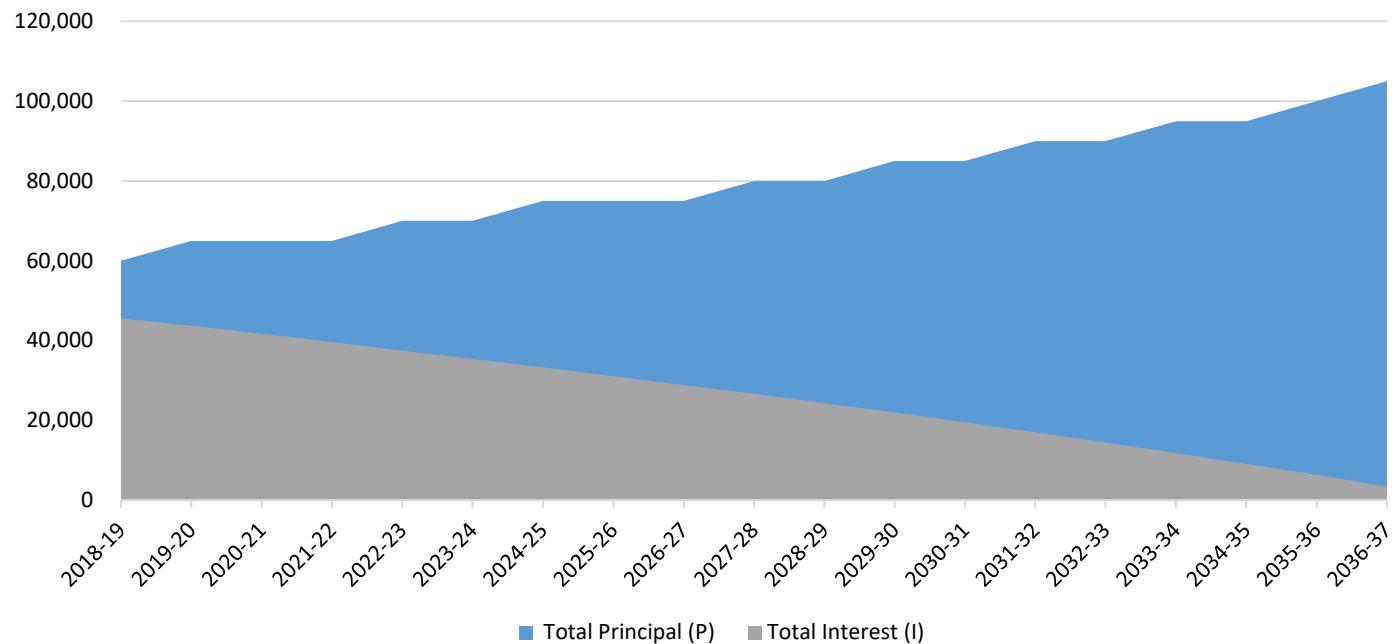
**Total Utility Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	1,515,000	823,959	2,338,959
2019-20	1,630,000	990,416	2,620,416
2020-21	1,735,000	881,376	2,616,376
2021-22	1,800,000	818,489	2,618,489
2022-23	1,865,000	751,976	2,616,976
2023-24	1,970,000	682,961	2,652,961
2024-25	2,045,000	608,350	2,653,350
2025-26	2,120,000	532,949	2,652,949
2026-27	2,205,000	444,364	2,649,364
2027-28	2,290,000	356,141	2,646,141
2028-29	680,000	265,131	945,131
2029-30	715,000	240,076	955,076
2030-31	735,000	213,676	948,676
2031-32	765,000	186,531	951,531
2032-33	800,000	158,241	958,241
2033-34	820,000	128,661	948,661
2034-35	430,000	98,336	528,336
2035-36	445,000	83,666	528,666
2036-37	460,000	68,506	528,506
2037-38	220,000	54,094	274,094
2038-39	225,000	47,494	272,494
2039-40	235,000	40,463	275,463
2040-41	240,000	32,825	272,825
2041-42	250,000	25,025	275,025
2042-43	255,000	16,900	271,900
2043-44	265,000	8,613	273,613
<b>Total</b>	<b>26,715,000</b>	<b>8,559,221</b>	<b>35,274,221</b>

**Total Utility Debt**

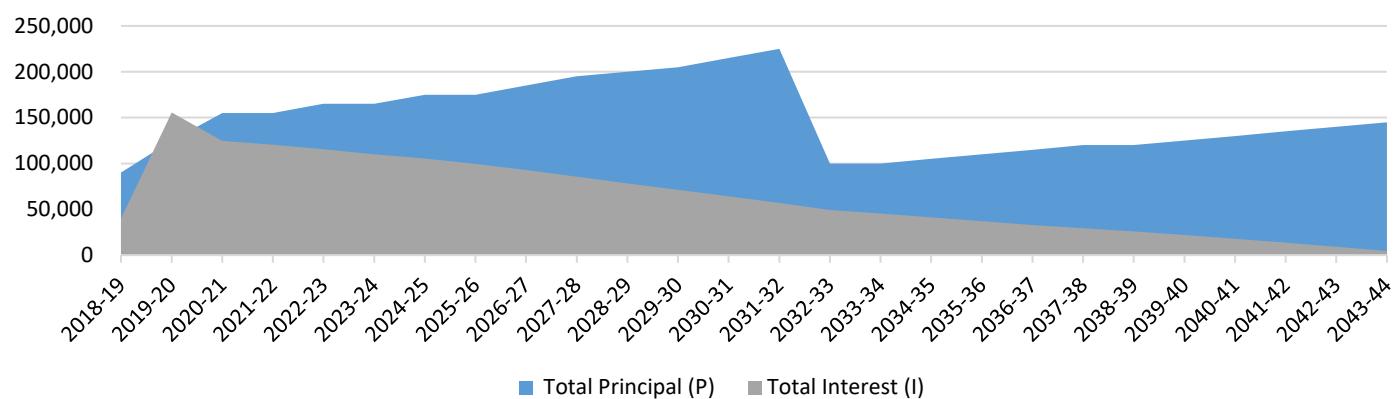
**Total Airport Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	60,000	45,560	105,560
2019-20	65,000	43,700	108,700
2020-21	65,000	41,700	106,700
2021-22	65,000	39,594	104,594
2022-23	70,000	37,488	107,488
2023-24	70,000	35,388	105,388
2024-25	75,000	33,288	108,288
2025-26	75,000	31,038	106,038
2026-27	75,000	28,788	103,788
2027-28	80,000	26,613	106,613
2028-29	80,000	24,293	104,293
2029-30	85,000	21,973	106,973
2030-31	85,000	19,508	104,508
2031-32	90,000	17,043	107,043
2032-33	90,000	14,433	104,433
2033-34	95,000	11,823	106,823
2034-35	95,000	9,068	104,068
2035-36	100,000	6,313	106,313
2036-37	105,000	3,413	108,413
<b>Total</b>	<b>1,525,000</b>	<b>491,024</b>	<b>2,016,024</b>

**Total Airport Debt**

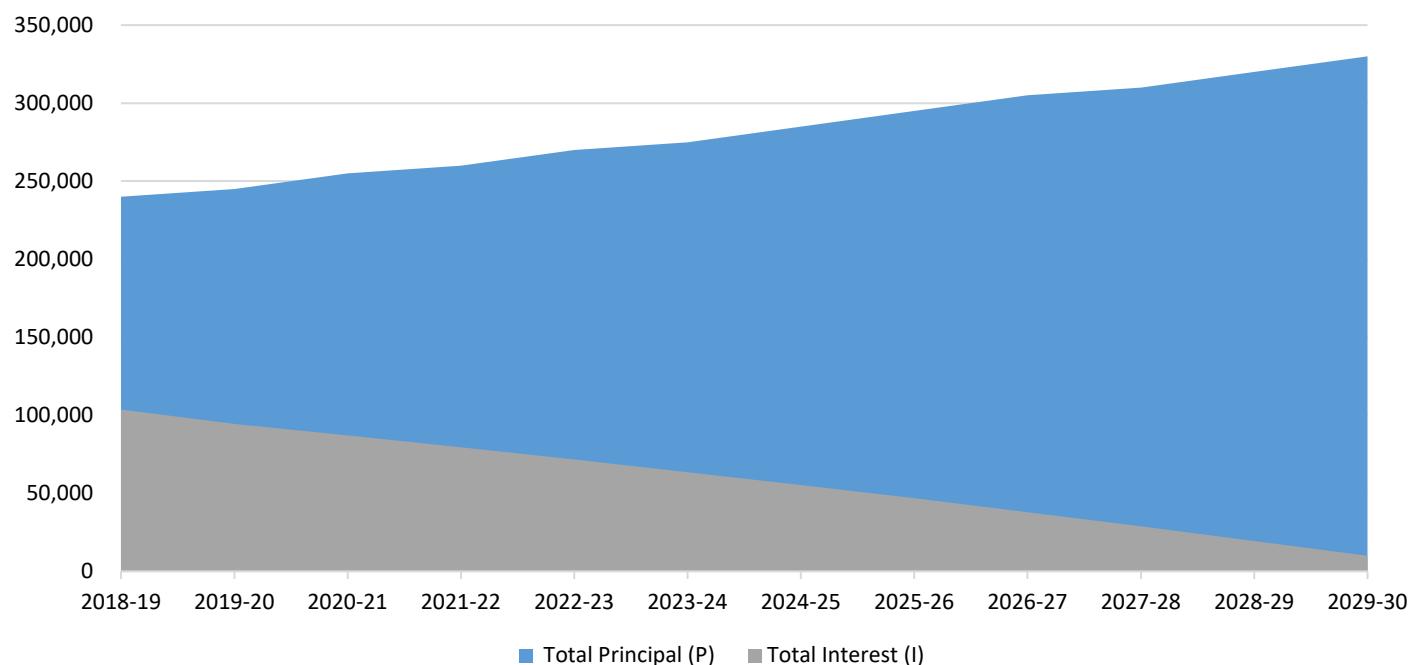
**Total Drainage Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	90,000	39,725	129,725
2019-20	125,000	155,577	280,577
2020-21	155,000	124,750	279,750
2021-22	155,000	120,450	275,450
2022-23	165,000	115,550	280,550
2023-24	165,000	109,800	274,800
2024-25	175,000	105,513	280,513
2025-26	175,000	99,388	274,388
2026-27	185,000	92,738	277,738
2027-28	195,000	85,688	280,688
2028-29	200,000	78,238	278,238
2029-30	205,000	71,388	276,388
2030-31	215,000	64,388	279,388
2031-32	225,000	57,038	282,038
2032-33	100,000	49,338	149,338
2033-34	100,000	45,338	145,338
2034-35	105,000	41,338	146,338
2035-36	110,000	37,138	147,138
2036-37	115,000	32,738	147,738
2037-38	120,000	29,288	149,288
2038-39	120,000	25,688	145,688
2039-40	125,000	21,938	146,938
2040-41	130,000	17,875	147,875
2041-42	135,000	13,650	148,650
2042-43	140,000	9,263	149,263
2043-44	145,000	4,713	149,713
<b>Total</b>	<b>3,875,000</b>	<b>1,648,527</b>	<b>5,523,527</b>

**Total Drainage Debt**

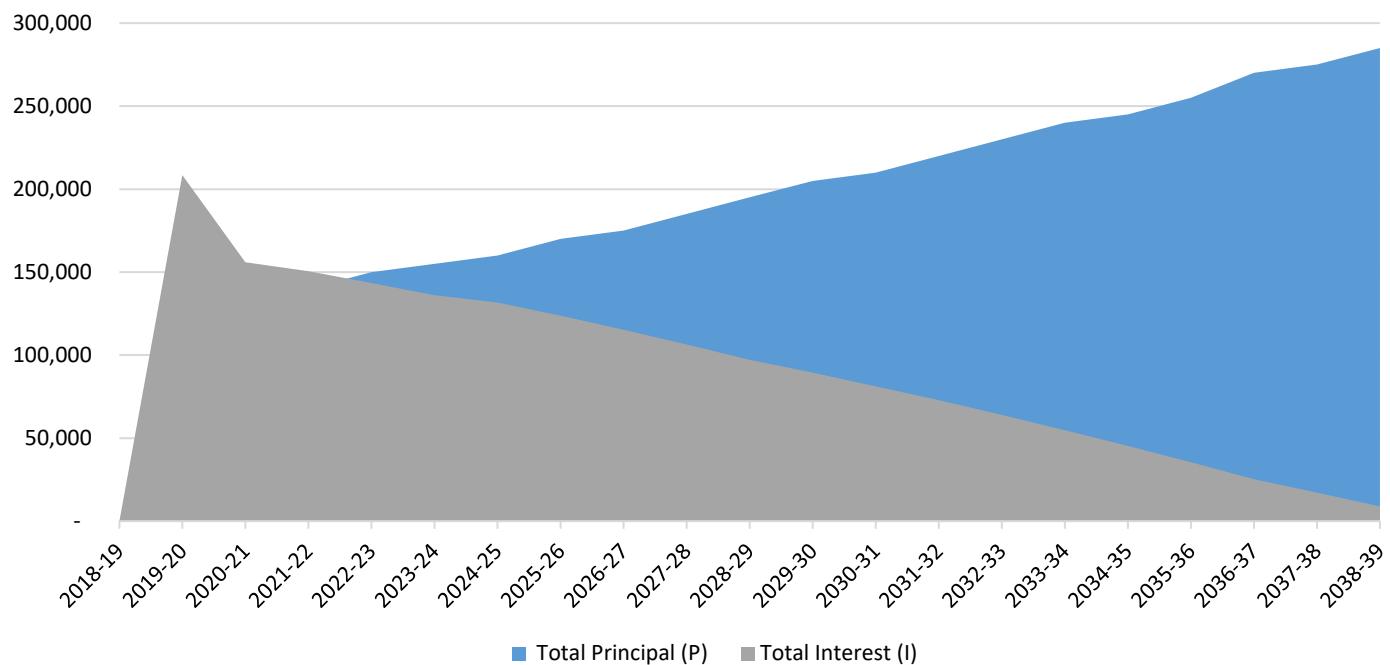
**Total Tax Increment Financing (TIF) Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	240,000	103,678	343,678
2019-20	245,000	94,500	339,500
2020-21	255,000	87,150	342,150
2021-22	260,000	79,500	339,500
2022-23	270,000	71,700	341,700
2023-24	275,000	63,600	338,600
2024-25	285,000	55,350	340,350
2025-26	295,000	46,800	341,800
2026-27	305,000	37,950	342,950
2027-28	310,000	28,800	338,800
2028-29	320,000	19,500	339,500
2029-30	330,000	9,900	339,900
<b>Total</b>	<b>3,390,000</b>	<b>698,428</b>	<b>4,088,428</b>

**Total Tax Increment Financing (TIF) Debt**

Fiscal Year	Total Principal (P)	Total Interest (I)	Total P & I
2018-19	-	-	-
2019-20	85,000	208,442	293,442
2020-21	135,000	155,919	290,919
2021-22	140,000	150,519	290,519
2022-23	150,000	143,519	293,519
2023-24	155,000	136,019	291,019
2024-25	160,000	131,756	291,756
2025-26	170,000	123,756	293,756
2026-27	175,000	115,256	290,256
2027-28	185,000	106,506	291,506
2028-29	195,000	97,256	292,256
2029-30	205,000	89,456	294,456
2030-31	210,000	81,256	291,256
2031-32	220,000	72,856	292,856
2032-33	230,000	64,056	294,056
2033-34	240,000	54,856	294,856
2034-35	245,000	45,256	290,256
2035-36	255,000	35,456	290,456
2036-37	270,000	25,256	295,256
2037-38	275,000	17,156	292,156
2038-39	285,000	8,906	293,906
<b>Total</b>	<b>3,985,000</b>	<b>1,863,461</b>	<b>5,848,461</b>

### Total Transportation User Fee (TUF) Debt



**\$4,200,000**  
**CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION**  
**SERIES 2006**

Dated: December 19, 2006

**Principal Due: August 15**

**Interest Due: February 15**

**August 15**

**Paying Agent: Bank of America**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 180,000	4.45%	\$ 168,210	\$ 348,210
2020	\$ 190,000	4.45%	\$ 160,200	\$ 350,200
2021	\$ 470,000	4.45%	\$ 151,745	\$ 621,745
2022	\$ 490,000	4.45%	\$ 130,830	\$ 620,830
2023	\$ 510,000	4.45%	\$ 109,025	\$ 619,025
2024	\$ 750,000	4.45%	\$ 86,330	\$ 836,330
2025	\$ 385,000	4.45%	\$ 52,955	\$ 437,955
2026	\$ 805,000	4.45%	\$ 35,823	\$ 840,823
<b>TOTAL</b>	<b>\$ 3,780,000</b>		<b>\$ 895,118</b>	<b>\$ 4,675,118</b>

Water	<b>48.90%</b>
Sewer	<b>48.90%</b>
General Fund	<b><u>2.20%</u></b>
	<b>100.00%</b>

Purpose: 1) Improving and extending the City's Waterworks system including the Upper Pressure Plane; 2) Improving and extending the City's Sewer System including Mustang Creek Wastewater Interceptor and wastewater lines servicing the Central Fire Station; 3) Constructing and equipping a public Library, payment of professional services including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

**\$10,000,000**

**CITY OF TAYLOR CERTIFICATES OF OBLIGATION  
SERIES 2007**

**Dated: December, 2007**

**Principal Due: August 15**

**Interest Due: February 15**

**August 15**

**Paying Agent: Bank of America**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 685,000	3.85%	\$ 346,998	\$ 1,031,998
2020	\$ 715,000	3.85%	\$ 320,763	\$ 1,035,763
2021	\$ 740,000	3.85%	\$ 293,378	\$ 1,033,378
2022	\$ 765,000	3.85%	\$ 265,036	\$ 1,030,036
2023	\$ 790,000	3.85%	\$ 235,737	\$ 1,025,737
2024	\$ 1,120,000	3.85%	\$ 205,480	\$ 1,325,480
2025	\$ 1,395,000	3.85%	\$ 162,584	\$ 1,557,584
2026	\$ 1,335,000	3.85%	\$ 109,155	\$ 1,444,155
2027	\$ 1,515,000	3.85%	\$ 58,025	\$ 1,573,025
<b>TOTAL</b>	<b>\$ 9,060,000</b>		<b>\$ 1,997,154</b>	<b>\$ 11,057,154</b>

<b>Water</b>	<b>70.21%</b>
<b>General Fund</b>	<b><u>29.79%</u></b>
	<b>100.00%</b>

Purpose: (1) paying contractual obligations incurred for constructing, improving, extending or expanding the City's water and wastewater system;  
 (2) constructing, renovating, improving and/or equipping the City parks and park buildings and acquisition of necessary sites and payment of professional services including legal, engineering, architectural and fiscal fees and cost of issuing the Certificates.

**\$8,995,000  
GENERAL OBLIGATION REFUNDING BOND  
SERIES 2009**

Dated: August, 2009

**Principal Due: August 15**

**Interest Due: February 15  
August 15**

**Paying Agent: The Bank of New York**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 420,000	4.00%	\$ 34,200	\$ 454,200
2020	\$ 435,000	4.00%	\$ 17,400	\$ 452,400
<b>TOTAL</b>	<b>\$ 855,000</b>		<b>\$ 51,600</b>	<b>\$ 906,600</b>

Water	<b>48.8%</b>
General Fund	<b>51.2%</b>
	<b>100%</b>

Purpose: Proceeds from the sale of the Bonds will be used to refund certain of the City's outstanding obligations and pay for the costs associated with issuing the Bonds, including legal and fiscal fees.

**\$8,780,000**  
**CITY OF TAYLOR CERTIFICATES OF OBLIGATION**  
**SERIES 2010**

Dated: August, 2010

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: Regents Bank**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 175,000		\$ 16,338	\$ 191,338
2020	\$ 195,000		\$ 8,287	\$ 203,287
<b>TOTAL</b>	<b>\$ 370,000</b>		<b>\$ 24,625</b>	<b>\$ 394,625</b>

<b>Wastewater</b>	<b>21.07%</b>
<b>Water</b>	<b>27.33%</b>
<b>General Fund</b>	<b><u>51.60%</u></b>

**Purpose:** Paying contractual obligations incurred or to be incurred for (i) constructing, improving and/or renovating City parks, (ii) constructing, improving, extending and or expanding City streets, including drainage, sidewalks and right-of-ways, (iii) constructing, improving, extending and/or expanding the City's water and wastewater system, and (iv) professional services including fiscal, engineering, architectural and legal fees and other such costs incurred in connection therewith including the costs of issuing the Certificates

**\$3,945,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BOND**  
**SERIES 2010**

Dated: August, 2010

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: Regions Bank**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 145,000	3.200%	\$ 16,498	\$ 161,498
2020	\$ 110,000	3.200%	\$ 11,858	\$ 121,858
2021	\$ 115,000	3.625%	\$ 8,338	\$ 123,338
2022	\$ 115,000	3.625%	\$ 4,169	\$ 119,169
<b>TOTAL</b>	<b>\$ 485,000</b>		<b>\$ 40,861</b>	<b>\$ 525,861</b>

Water/Wastewater	65.00%
Airport	7.68%
General Fund	<u>27.32%</u>
	<b>100.00%</b>

Sale of bonds will be used to refund certain of the City's outstanding obligations and pay for costs associated with issuing the bonds, including legal and fiscal fees.

2002 General Obligation Refunding and Improvement Bonds (\$1,235,000)

1997 Waterworks and Sewer System Revenue Bonds (\$2,650,000)

**\$3,000,000**  
**CITY OF TAYLOR COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION**  
**SERIES 2012**

Dated: August, 2012

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: Regions Bank**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 140,000	2.000%	\$ 59,800	\$ 199,800
2020	\$ 140,000	2.000%	\$ 57,000	\$ 197,000
2021	\$ 145,000	2.000%	\$ 54,200	\$ 199,200
2022	\$ 145,000	2.000%	\$ 51,300	\$ 196,300
2023	\$ 150,000	2.500%	\$ 48,400	\$ 198,400
2024	\$ 155,000	2.500%	\$ 44,650	\$ 199,650
2025	\$ 155,000	2.500%	\$ 40,775	\$ 195,775
2026	\$ 160,000	3.000%	\$ 36,900	\$ 196,900
2027	\$ 165,000	3.000%	\$ 32,100	\$ 197,100
2028	\$ 170,000	3.000%	\$ 27,150	\$ 197,150
2029	\$ 175,000	3.000%	\$ 22,050	\$ 197,050
2030	\$ 180,000	3.000%	\$ 16,800	\$ 196,800
2031	\$ 185,000	3.000%	\$ 11,400	\$ 196,400
2032	\$ 195,000	3.000%	\$ 5,850	\$ 200,850
<b>TOTAL</b>	<b>\$ 2,260,000</b>		<b>\$ 508,375</b>	<b>\$ 2,768,375</b>

<b>Drainage</b>	<b>66.67%</b>
<b>General Fund</b>	<b><u>33.33%</u></b>
	<b>100.00%</b>

Purpose: (i) Constructing, improving, extending and/or expanding the City's drainage system; (ii) constructing, improving and/or renovating parks; (iii) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, (iv) constructing, improving, extending and/or expanding the City's water and wastewater system, and (v) professional services including fiscal, engineering, architectural and legal fees and other such cost incurred in connection therewith including the costs of issuing the Certificates.

**\$5,450,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING**  
**SERIES 2012**

Dated: August, 2012

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: The Bank of New York Mellon Trust**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 575,000	2.000%	\$ 101,100	\$ 676,100
2020	\$ 580,000	2.000%	\$ 89,600	\$ 669,600
2021	\$ 785,000	2.500%	\$ 78,000	\$ 863,000
2022	\$ 810,000	2.500%	\$ 58,375	\$ 868,375
2023	\$ 940,000	2.500%	\$ 38,125	\$ 978,125
2024	\$ 290,000	2.500%	\$ 14,625	\$ 304,625
2025	\$ 295,000	2.500%	\$ 7,375	\$ 302,375
<b>TOTAL</b>	<b>\$ 4,275,000</b>		<b>\$ 387,200</b>	<b>\$ 4,662,200</b>

**Percentage Breakdown:**

<b>W &amp; S</b>	<b>26.79%</b>
<b>General Fund</b>	<b><u>73.21%</u></b>
	<b>100.00%</b>

**Purpose:** Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$3,000,000**  
**CITY OF TAYLOR COMBINATION TAX & REVENUE**  
**SERIES 2013**

**Dated: November 2013**

**Principal Due: August 15**

**Interest Due: February 15**

**August 15**

**Paying Agent: Wilmington Trust**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 50,000	4.000%	\$ 116,000	\$ 166,000
2020	\$ 55,000	4.000%	\$ 114,000	\$ 169,000
2021	\$ 25,000	4.000%	\$ 111,800	\$ 136,800
2022	\$ 30,000	4.000%	\$ 110,800	\$ 140,800
2023	\$ 25,000	4.000%	\$ 109,600	\$ 134,600
2024	\$ 65,000	4.000%	\$ 108,600	\$ 173,600
2025	\$ 250,000	4.000%	\$ 106,000	\$ 356,000
2026	\$ 260,000	4.000%	\$ 96,000	\$ 356,000
2027	\$ 270,000	4.000%	\$ 85,600	\$ 355,600
2028	\$ 280,000	4.000%	\$ 74,800	\$ 354,800
2029	\$ 295,000	4.000%	\$ 63,600	\$ 358,600
2030	\$ 305,000	4.000%	\$ 51,800	\$ 356,800
2031	\$ 315,000	4.000%	\$ 39,600	\$ 354,600
2032	\$ 330,000	4.000%	\$ 27,000	\$ 357,000
2033	\$ 345,000	4.000%	\$ 13,800	\$ 358,800
<b>TOTAL</b>	<b>\$ 2,900,000</b>		<b>\$ 1,229,000</b>	<b>\$ 4,129,000</b>

**General Fund** **100.00%**

Purpose: Proceeds from the sales of the Certificates will be used for (i) constructing, improving, extending and/or expanding City streets, including drainage, sidewalks and right-of-ways, and (ii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

**\$4,595,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS**  
**SERIES 2015**

**Dated: December 2015**

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: JP Morgan Chase**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 45,000	2.089%	\$ 80,009	\$ 125,009
2020	\$ 545,000	2.089%	\$ 79,069	\$ 624,069
2021	\$ 600,000	2.089%	\$ 67,684	\$ 667,684
2022	\$ 610,000	2.089%	\$ 55,150	\$ 665,150
2023	\$ 620,000	2.089%	\$ 42,407	\$ 662,407
2024	\$ 705,000	2.089%	\$ 29,455	\$ 734,455
2025	\$ 705,000	2.089%	\$ 14,727	\$ 719,727
<b>TOTAL</b>	<b>\$ 3,830,000</b>		<b>\$ 368,500</b>	<b>\$ 4,198,500</b>

**Percentage Breakdown:**

**General Fund 100.00%**

**Purpose:** Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$8,010,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS**  
**SERIES 2016**

**Dated: April 2016**

**Principal Due: August 15**

**Interest Due: February 15**

**August 15**

**Paying Agent: The Bank of New York Mellon**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ -		\$ 320,400	\$ 320,400
2020	\$ -		\$ 320,400	\$ 320,400
2021	\$ -		\$ 320,400	\$ 320,400
2022	\$ -		\$ 320,400	\$ 320,400
2023	\$ -		\$ 320,400	\$ 320,400
2024	\$ -		\$ 320,400	\$ 320,400
2025	\$ -		\$ 320,400	\$ 320,400
2026	\$ 720,000	1.750%	\$ 320,400	\$ 1,040,400
2027	\$ 1,115,000	1.850%	\$ 291,600	\$ 1,406,600
2028	\$ 1,615,000	1.900%	\$ 247,000	\$ 1,862,000
2029	\$ 440,000	1.950%	\$ 182,400	\$ 622,400
2030	\$ 765,000	2.000%	\$ 164,800	\$ 929,800
2031	\$ 790,000	2.050%	\$ 134,200	\$ 924,200
2032	\$ 820,000	2.100%	\$ 102,600	\$ 922,600
2033	\$ 860,000	2.150%	\$ 69,800	\$ 929,800
2034	\$ 885,000	2.200%	\$ 35,400	\$ 920,400
<b>TOTAL</b>	<b>\$ 8,010,000</b>		<b>\$ 3,791,000</b>	<b>\$ 11,801,000</b>

**General Fund** **100.00%**

**Purpose:** Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$5,340,000**  
**COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION**  
**SERIES 2017**

**Dated: January 2017**

**Principal Due: August 15**

**Interest Due: February 15**  
**August 15**

**Paying Agent: The Bank of New York Mellon**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 120,000		\$ 154,100	\$ 274,100
2020	\$ 135,000		\$ 150,500	\$ 285,500
2021	\$ 170,000		\$ 146,450	\$ 316,450
2022	\$ 175,000		\$ 141,350	\$ 316,350
2023	\$ 200,000		\$ 136,100	\$ 336,100
2024	\$ 175,000		\$ 130,100	\$ 305,100
2025	\$ 180,000		\$ 124,850	\$ 304,850
2026	\$ 195,000	1.750%	\$ 119,450	\$ 314,450
2027	\$ 190,000	1.850%	\$ 113,600	\$ 303,600
2028	\$ 385,000	1.900%	\$ 108,090	\$ 493,090
2029	\$ 395,000	1.950%	\$ 96,925	\$ 491,925
2030	\$ 410,000	2.000%	\$ 85,470	\$ 495,470
2031	\$ 420,000	2.050%	\$ 73,580	\$ 493,580
2032	\$ 430,000	2.100%	\$ 61,400	\$ 491,400
2033	\$ 310,000	2.150%	\$ 48,930	\$ 358,930
2034	\$ 320,000	2.200%	\$ 39,940	\$ 359,940
2035	\$ 325,000	2.200%	\$ 30,660	\$ 355,660
2036	\$ 340,000	2.200%	\$ 21,235	\$ 361,235
2037	\$ 350,000	2.200%	\$ 11,375	\$ 361,375
<b>TOTAL</b>	<b>\$ 5,225,000</b>		<b>\$ 1,794,105</b>	<b>\$ 7,019,105</b>

**General Fund** **100.00%**

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (1) constructing, equipping and improving the City's Airport, (2) constructing, improving and extending the City's water and wastewater system including the wastewater treatment plant to replace climber screen, climber screen conveyor and container, influent gates, (3) constructing, designing, improving, equipping and renovating the City buildings including energy efficiency equipment, and (4) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the cost of issuance in connection with the Certificates.

**\$3,020,000**  
**CITY OF TAYLOR GENERAL OBLIGATION REFUNDING BONDS**  
**SERIES 2017**

Dated: November 2017

**Principal Due: August 15**

**Interest Due: February 15**

**August 15**

**Paying Agent: The Bank of New York Mellon**

**YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 455,000	2.000%	\$ 109,700	\$ 564,700
2020	\$ -	2.000%	\$ 100,600	\$ 100,600
2021	\$ 140,000	4.000%	\$ 100,600	\$ 240,600
2022	\$ 145,000	4.000%	\$ 95,000	\$ 240,000
2023	\$ 160,000	4.000%	\$ 89,200	\$ 249,200
2024	\$ 260,000	4.000%	\$ 82,800	\$ 342,800
2025	\$ 270,000	4.000%	\$ 72,400	\$ 342,400
2026	\$ 270,000	4.000%	\$ 61,600	\$ 331,600
2027	\$ 290,000	4.000%	\$ 50,800	\$ 340,800
2028	\$ 690,000	4.000%	\$ 39,200	\$ 729,200
2029	\$ 290,000	4.000%	\$ 11,600	\$ 301,600
<b>TOTAL</b>	<b>\$ 2,970,000</b>		<b>\$ 813,500</b>	<b>\$ 3,783,500</b>
<b>W &amp; S</b>		<b>52.48%</b>		
<b>General Fund</b>		<b>47.52%</b>		
		<b>100.00%</b>		

Purpose: Proceeds from the sale of the Bonds will be used for the purpose of refunding certain maturities of the City's outstanding obligations (the "Refunding Obligations) to achieve a debt service savings and paying the costs of issuing the Bonds.

**\$5,440,000****COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION  
SERIES 2018****Dated: July 2018****Principal Due: August 15****Interest Due: February 15****August 15****Paying Agent: The Bank of New York Mellon****YEAR ENDING**

<b>SEPT. 30</b>	<b>PRINCIPAL</b>	<b>RATE</b>	<b>INTEREST</b>	<b>TOTAL</b>
2019	\$ 380,000	3.000%	\$ 166,373	\$ 546,373
2020	\$ 435,000	3.000%	\$ 151,800	\$ 586,800
2021	\$ 450,000	3.000%	\$ 138,750	\$ 588,750
2022	\$ 455,000	3.000%	\$ 125,250	\$ 580,250
2023	\$ 475,000	3.000%	\$ 111,600	\$ 586,600
2024	\$ 490,000	3.000%	\$ 97,350	\$ 587,350
2025	\$ 500,000	3.000%	\$ 82,650	\$ 582,650
2026	\$ 520,000	3.000%	\$ 67,650	\$ 587,650
2027	\$ 535,000	3.000%	\$ 52,050	\$ 587,050
2028	\$ 550,000	3.000%	\$ 36,000	\$ 586,000
2029	\$ 320,000	3.000%	\$ 19,500	\$ 339,500
2030	\$ 330,000	3.000%	\$ 9,900	\$ 339,900
<b>TOTAL</b>	<b>\$ 5,440,000</b>		<b>\$ 1,058,873</b>	<b>\$ 6,498,873</b>

<b>TIRZ</b>	<b>62.32%</b>
<b>General Fund</b>	<b>37.68%</b>
	<b>100.00%</b>

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of paying contractual obligations incurred or to be incurred by the City for (i) constructing, equipping and improving the City parks, (ii) acquisition and installation of public safety equipment and vehicles including a new radio system for the police and fire departments and a new fire truck, and (iii) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.

\$12,590,000

COMBINATION TAX & REVENUE CERTIFICATION OF OBLIGATION  
SERIES 2019

Dated: April 2019

Principal Due: August 15

Interest Due: February 15  
August 15

Paying Agent: The Bank of New York Mellon

## YEAR ENDING

SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2019	\$ -	0.000%	\$ -	\$ -
2020	\$ 195,000	4.000%	\$ 652,400	\$ 847,400
2021	\$ 470,000	4.000%	\$ 490,850	\$ 960,850
2022	\$ 485,000	5.000%	\$ 472,050	\$ 957,050
2023	\$ 515,000	5.000%	\$ 447,800	\$ 962,800
2024	\$ 535,000	2.750%	\$ 422,050	\$ 957,050
2025	\$ 555,000	5.000%	\$ 407,338	\$ 962,338
2026	\$ 580,000	5.000%	\$ 379,588	\$ 959,588
2027	\$ 605,000	5.000%	\$ 350,588	\$ 955,588
2028	\$ 640,000	5.000%	\$ 315,588	\$ 960,338
2029	\$ 670,000	4.000%	\$ 290,338	\$ 958,338
2030	\$ 450,000	4.000%	\$ 508,338	\$ 711,538
2031	\$ 470,000	4.000%	\$ 241,538	\$ 713,538
2032	\$ 490,000	4.000%	\$ 223,538	\$ 714,738
2033	\$ 515,000	4.000%	\$ 199,738	\$ 720,138
2034	\$ 530,000	4.000%	\$ 190,138	\$ 714,538
2035	\$ 550,000	4.000%	\$ 164,538	\$ 713,338
2036	\$ 570,000	4.000%	\$ 143,338	\$ 711,338
2037	\$ 600,000	3.000%	\$ 111,338	\$ 718,538
2038	\$ 615,000	3.000%	\$ 103,538	\$ 715,538
2039	\$ 630,000	3.125%	\$ 85,538	\$ 712,088
2040	\$ 360,000	3.250%	\$ 352,088	\$ 422,400
2041	\$ 370,000	3.250%	\$ 52,400	\$ 420,700
2042	\$ 385,000	3.250%	\$ 35,700	\$ 423,675
2043	\$ 395,000	3.250%	\$ 28,675	\$ 421,163
2044	\$ 410,000	3.250%	\$ 11,163	\$ 423,325
<b>TOTAL</b>	<b>\$ 12,590,000</b>		<b>\$ 6,680,188</b>	<b>\$ 18,737,926</b>
General Fund	14.34%			
Utility	35.15%			
TUF	31.65%			
MDUS	18.86%			
	<b>100.00%</b>			

Purpose: Proceeds from the sale of the Certificates will be used for the purpose of (i) constructing, improving and extending the City's water and wastewater system, including acquiring equipment; (ii) constructing and improving the City's drainage and flood control facilities; (iii) constructing, improving and upgrading the City's streets including drainage, sidewalks, right-of-way and related traffic improvements; (iv) constructing, designing, improving and equipping the Justice Center including land acquisition; (v) constructing, improving, upgrading and equipping the City's Animal Shelter; and (vi) payment of professional services in connection therewith including legal, engineering, architectural and fiscal fees and the costs of issuing the Certificates.



## Debt Service Funds

General Debt Service Interest & Sinking (I&S) Fund	282
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Airport I&S Fund	285
Municipal Drainage Utility System (MDUS) I&S Fund	286
Transportation User Fee (TUF) I&S Fund	287

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the General Government I&S Fund, revenues are budgeted at \$2,795,150, which is derived mainly from the interest and sinking portion of the ad valorem taxes. Also included in revenues is the transfer in from the TIF fund of \$342,150 for debt assigned to that fund. Expenditures total \$2,816,950, which includes bond payments and bank/paying agent fees.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>310 Taxes</b>					
CURRENT PROPERTY TAXES	2,066,041	2,163,901	2,321,242	2,350,000	2,436,000
<b>310 Taxes Total</b>	<b>2,066,041</b>	<b>2,163,901</b>	<b>2,321,242</b>	<b>2,350,000</b>	<b>2,436,000</b>
<b>430 Use of Money and Property</b>					
INTEREST INCOME	25,170	37,347	25,000	12,000	18,000
REIMBURSEMENTS/REFUNDS	13,174	408	-	-	-
<b>430 Use of Money and Property Total</b>	<b>38,344</b>	<b>37,755</b>	<b>25,000</b>	<b>12,000</b>	<b>18,000</b>
<b>450 Interfund Operating Transfers</b>					
INTERFUND TRANSFER IN	-	359,365	339,500	339,500	342,150
TRANSFER FROM GENERAL FUND	-	-	-	-	-
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>359,365</b>	<b>339,500</b>	<b>339,500</b>	<b>342,150</b>
<b>470 Proceeds General Long Term Liabilities</b>					
3.02M GO REF 2017 (1.435M)	1,435,000	-	-	-	-
4.595M GO REF SER 15 (1.695	-	-	-	-	-
9.615M CO SERIES 08 (2.945M	-	-	-	-	-
BOND PREMIUM	162,303	-	-	-	-
BOND PROCEEDS	-	-	-	-	-
<b>470 Proceeds General Long Term Liabilities Total</b>	<b>1,597,303</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue By Categories Total</b>	<b>3,701,688</b>	<b>2,561,021</b>	<b>2,685,742</b>	<b>2,701,500</b>	<b>2,796,150</b>

#### Expenditure By Department

##### 500 Contract Services and Fees

BANK/PAYING AGENT FEES	2,674	3,870	3,500	3,500	3,500
<b>500 Contract Services and Fees Total</b>	<b>2,674</b>	<b>3,870</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>

**800 Contributions / Contingency**

INTERFUND TRANSFER OUT	7,447	-	-	-	35,000
<b>800 Contributions / Contingency Total</b>	<b>7,447</b>	-	-	-	<b>35,000</b>

**900 Debt Service**

I & S INTEREST	645,175	780,480	835,742	835,742	758,450
PRINCIPAL RETIREMENT	1,273,888	1,705,000	1,825,000	1,825,000	2,020,000
<b>900 Debt Service Total</b>	<b>1,919,063</b>	<b>2,485,480</b>	<b>2,660,742</b>	<b>2,660,742</b>	<b>2,778,450</b>

<b>Expenditure By Department Total</b>	<b>1,929,184</b>	<b>2,489,350</b>	<b>2,664,242</b>	<b>2,664,242</b>	<b>2,816,950</b>
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These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Utility I&S Fund, revenues are budgeted at \$2,616,376, which is a transfer in from the Utility Fund. Expenditures are budgeted at \$2,616,376 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	-	-	-	-	-
<b>450 Interfund Operating Transfers</b>					
FROM PUBLIC UTILITIES FUND	2,390,250	2,338,960	2,620,416	2,620,416	2,616,376
<b>450 Interfund Operating Transfers Total</b>	<b>2,390,250</b>	<b>2,338,960</b>	<b>2,620,416</b>	<b>2,620,416</b>	<b>2,616,376</b>
<b>Revenue By Categories Total</b>	<b>2,390,250</b>	<b>2,338,960</b>	<b>2,620,416</b>	<b>2,620,416</b>	<b>2,616,376</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
BANK FEES	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	-	-	-	-	-
<b>800 Contributions / Contingency</b>					
INTERFUND TRANSFER OUT	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	-	-	-	-	-
<b>900 Debt Service</b>					
I & S INTEREST	854,137	823,960	990,416	990,416	881,376
I & S PRINCIPAL	1,536,113	1,515,000	1,630,000	1,630,000	1,735,000
<b>900 Debt Service Total</b>	<b>2,390,250</b>	<b>2,338,960</b>	<b>2,620,416</b>	<b>2,620,416</b>	<b>2,616,376</b>
<b>Expenditure By Department Total</b>	<b>2,390,250</b>	<b>2,338,960</b>	<b>2,620,416</b>	<b>2,620,416</b>	<b>2,616,376</b>

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the Airport I&S Fund, revenues are budgeted at \$106,700, which is a transfer in from the Airport Fund. Expenditures are budgeted at \$106,700 for the principal and interest payments on the existing debt.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>430 Use of Money and Property</b>					
INTEREST INCOME	-	-	-	-	-
<b>430 Use of Money and Property Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>450 Interfund Operating Transfers</b>					
FROM AIRPORT OPERATING FUND	107,360	105,560	108,700	108,700	106,700
<b>450 Interfund Operating Transfers Total</b>	<b>107,360</b>	<b>105,560</b>	<b>108,700</b>	<b>108,700</b>	<b>106,700</b>
<b>Revenue By Categories Total</b>	<b>107,360</b>	<b>105,560</b>	<b>108,700</b>	<b>108,700</b>	<b>106,700</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
BANK/PAYING AGENT FEES	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>900 Debt Service</b>					
I & S PRINCIPAL	60,000	60,000	65,000	65,000	65,000
I&S INTEREST	47,353	45,561	43,700	43,700	41,700
<b>900 Debt Service Total</b>	<b>107,353</b>	<b>105,561</b>	<b>108,700</b>	<b>108,700</b>	<b>106,700</b>
<b>Expenditure By Department Total</b>	<b>107,353</b>	<b>105,561</b>	<b>108,700</b>	<b>108,700</b>	<b>106,700</b>

## MUNICIPAL DRAINAGE UTILITY SYSTEM (MDUS) DEBT SERVICE

### I & S FUND

**FY 2021 Budget**

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the MDUS I&S Fund, revenues are budgeted at \$279,750, which is a transfer in from the MDUS Fund. Expenditures are budgeted at \$279,750 to cover the principal and interest payments on existing debt.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
430 Use of Money and Property					
INTEREST INCOME	-	-	-	-	-
430 Use of Money and Property Total	-	-	-	-	-
450 Interfund Operating Transfers					
INTERFUND TRANSFER IN	131,525	129,725	280,577	280,577	279,750
450 Interfund Operating Transfers Total	131,525	129,725	280,577	280,577	279,750
<b>Revenue By Categories Total</b>	<b>131,525</b>	<b>129,725</b>	<b>280,577</b>	<b>280,577</b>	<b>279,750</b>
<b>Expenditure By Department</b>					
500 Contract Services and Fees					
BANK FEES	-	-	-	-	-
500 Contract Services and Fees Total	-	-	-	-	-
800 Contributions / Contingency					
INTERFUND TRANSFER OUT	-	-	-	-	-
800 Contributions / Contingency Total	-	-	-	-	-
900 Debt Service					
I & S INTEREST	41,525	-	155,577	155,577	124,750
PRINCIPAL RETIREMENT	90,000	-	125,000	125,000	155,000
900 Debt Service Total	131,525	-	280,577	280,577	279,750
<b>Expenditure By Department Total</b>	<b>131,525</b>		<b>280,577</b>	<b>280,577</b>	<b>279,750</b>

These funds are for resources used to service the principal and interest on long-term debt obligations and are commonly referred to as interest and sinking (I & S) funds. The I&S fund requirements are bound by bond covenants and are set at the level specified in the debt schedule for next year.

In the TUF I&S Fund, revenues are budgeted a \$290,919, which is a transfer in from the TUF Fund. Expenditures are budgeted at \$290,919 to cover the principal and interest payments on the existing debt.

Fund Schedule	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Projected	FY 2021 Adopted Budget
<b>Revenue By Categories</b>					
<b>450 Interfund Operating Transfers</b>					
INTERFUND TRANSFER IN	-	-	293,442	293,442	290,919
<b>450 Interfund Operating Transfers Total</b>	<b>-</b>	<b>-</b>	<b>293,442</b>	<b>293,442</b>	<b>290,919</b>
<b>Revenue By Categories Total</b>					
	-	-	<b>293,442</b>	<b>293,442</b>	<b>290,919</b>
<b>Expenditure By Department</b>					
<b>500 Contract Services and Fees</b>					
BANK/PAYING AGENT FEES	-	-	-	-	-
<b>500 Contract Services and Fees Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>800 Contributions / Contingency</b>					
INTERFUND TRANSFERS OUT	-	-	-	-	-
<b>800 Contributions / Contingency Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>900 Debt Service</b>					
I & S INTEREST	-	-	208,442	208,442	155,919
I & S PRINCIPAL	-	-	85,000	85,000	135,000
<b>900 Debt Service Total</b>	<b>-</b>	<b>-</b>	<b>293,442</b>	<b>293,442</b>	<b>290,919</b>
<b>Expenditure By Department Total</b>					
	-	-	<b>293,442</b>	<b>293,442</b>	<b>290,919</b>



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## Capital Improvement Program

Capital Improvement Project Descriptions	300
Capital Improvement Project Detail	302

A capital improvement is a multi-year plan identifying capital projects to be funded during the planning period. Capital expenditures are assets which are considered major purchases or improvement programs that generally have a life span of ten or more years or improvements that are not normally funded through the operating budgets. The city generally plans capital expenditures that may take over a two to five year period.

Capital improvement funds provide for items such as major construction or reconstruction of streets, libraries, parks, and drainage. A capital project is a major construction, acquisition, or renovation activities. Projects in the plan have included water distribution, water collection, drainage, building improvements, parks, and streets projects.

#### GENERAL FUND

Project	Description	FY 2021 [City Cost]
Taylor Regional Park and Sports Complex (TRPSC)	Upgrades to soccer fields, equipment, and overall park aesthetics.	105,000
Master Drainage Study	Study identifying priority drainage areas and potential projects to mitigate future risks and damage.	175,000
<b>General Fund Sub-Total:</b>		<b>280,000</b>

#### TRANSPORTATION USER FEE (TUF)

Project	Description	FY 2021 [City Cost]
3rd Street (Shaw to Davis)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	630,500
N. Lynn Street (W. Lake to Gilmore)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	628,000
W. Lake Drive (Carlos Parker to Old Georgetown)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	395,500
Robinson Street (Dead End through Railroad)	Complete street reconstruction project determined by contracted engineering firm. Includes engineering design and construction costs.	688,990
Annual Street Maintenance	Annual street overlay and chip seal projects.	300,000
CR 366 Widening	Collaborative effort with Williamson county to improve a shared local road.	428,594
CR 101 Widening	Collaborative effort with Williamson county to improve a shared local road.	1,200,000
<b>TUF Fund Sub-Total:</b>		<b>4,271,584</b>

**CAPITAL IMPROVEMENT PROJECT (CIP) DESCRIPTIONS****FY 2021 Budget**

<b>UTILITY FUND</b>		
<b>Project</b>	<b>Description</b>	<b>FY 2021 [City Cost]</b>
WWTP - Replace Influent Pumps & Valves	Replacing critical infrastructure to city-owned and operated wastewater treatment plant.	472,000
CR 366 Utility Line Relocate	Relocate utility line in coordination with Williamson county road project.	730,000
Ford Tank Rehabilitation		86,500
SCADA Upgrades	Upgrades to the city's water monitoring system.	64,700
Smoke Detection Program	Program to assist with wastewater system modeling and project identification.	26,500
Leak Detection Program	Program to assist with water system modeling and project identification.	20,000
		<b>Utility Fund Sub-Total: 1,399,700</b>
<b>AIRPORT FUND</b>		
<b>Project</b>	<b>Description</b>	<b>FY 2021 [City Cost]</b>
Terminal Apron Construction	Construction of new additions to terminal apron for airplane parking.	160,000
Old Apron Rehab-Engineering/Design	Maintenance to existing terminal apron for airplane parking.	12,500
		<b>Airport Fund Sub-Total: 172,500</b>
<b>DRAINAGE FUND</b>		
<b>Project</b>	<b>Description</b>	<b>FY 2021 [City Cost]</b>
Edmonds Phase 2 (6th St. to Cecilia)	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	798,563
Edmonds Phase 3 (Cecilia to McLain)	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	813,125
1st/Royal/Walnut	Construction and/or repair of curb and gutter, storm drains, culverts, and other drainage elements identified by contracted engineering firm.	229,300
		<b>Drainage Fund Sub-Total: 1,840,988</b>
		<b>TOTAL: 7,964,772</b>

# CAPITAL IMPROVEMENT PROJECT (CIP) DETAIL

FY 2021 Budget

GENERAL					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 2021 [City Cost]</u>
Taylor Regional Park and Sports Complex (TRPSC)	X	General Fund/2012 Bond/Grant	1,160,500	1,040,000	105,000
Master Drainage Study	X	General Fund	250,000		175,000

General Fund Sub-Total:	1,410,500	1,040,000	280,000
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STREETS & SIDEWALKS					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 2021 [City Cost]</u>
3rd Street (Shaw to Davis)	X	CDBG/2019 Bond	1,576,250	490,000	630,500
N. Lynn Street (W. Lake to Gilmore)	X	2019 Bond	1,570,000		628,000
W. Lake Drive (Carlos Parker to Old Georgetown)	X	2019 Bond	988,750		395,500
Robinson Street (Dead End through Railroad)	X	2019 Bond	1,722,476		688,990
Annual Street Maintenance		TUF	300,000		300,000
CR 366 Street Project	X	Wilco Bond/2013 Bond/ Roadway Impact Fee Fund	4,285,938	3,857,344	428,594
CR 101 Street Project	X	Wilco Bond/2013 Bond	12,000,000	10,800,000	1,200,000

TUF Fund Sub-Total:	22,443,414	15,147,344	4,271,584
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UTILITY					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 2021 [City Cost]</u>
WWTP - Replace Influent Pumps & Valves	X	2019 Bond	1,180,000		472,000
CR 366 Utility Line Relocation	X	Future Debt Issuance	730,000		730,000
Ford Tank Rehabilitation	X	Utility Fund	86,500		86,500
SCADA Upgrades	X	Utility Fund	64,700		64,700
Smoke Detection Program	X	Utility Fund	26,500		26,500
Leak Detection Program	X	Utility Fund	20,000		20,000

Utility Fund Sub-Total:	2,107,700	-	1,399,700
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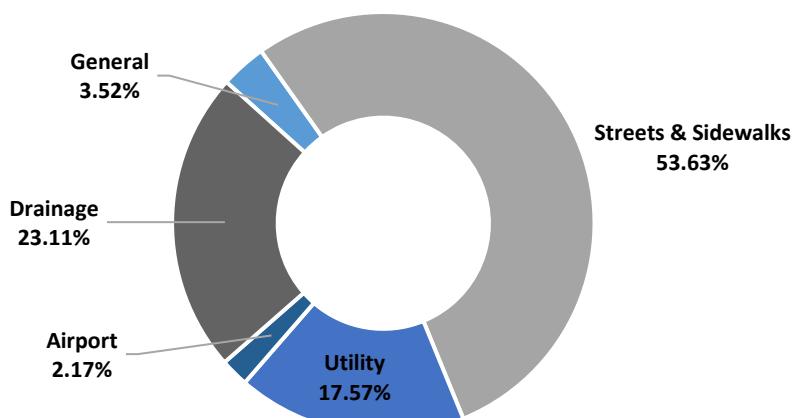
AIRPORT					
<u>Project</u>	<u>Nonrecurring Project</u>	<u>Funding Source</u>	<u>Total Cost Estimate</u>	<u>Grants / Others</u>	<u>FY 2021 [City Cost]</u>
Terminal Apron Construction	X	TxDOT Grant, C.O Bonds #1	1,600,000	1,440,000	160,000
Old Apron Rehab-Engineering/Design	X	TxDOT Grant, C.O Bonds #1	125,000	112,500	12,500

Airport Fund Sub-Total:	1,725,000	1,552,500	172,500
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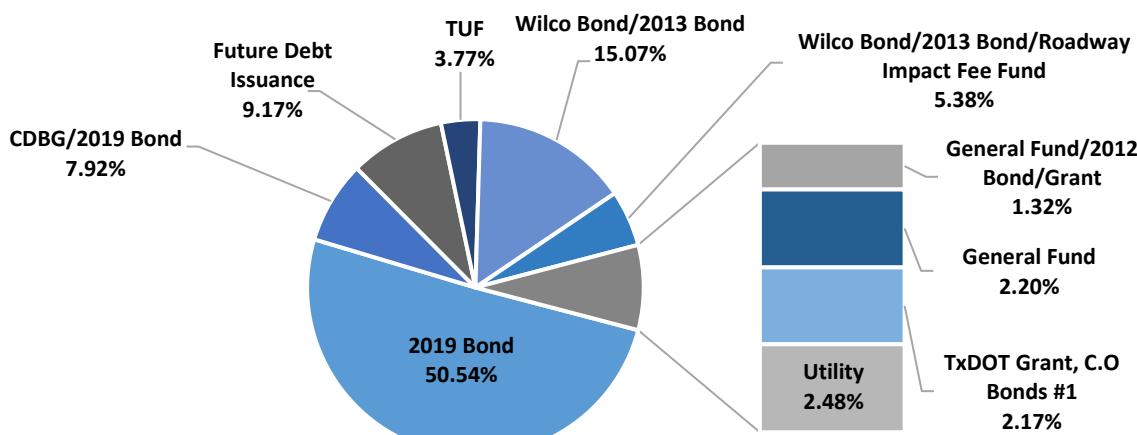
## **CAPITAL IMPROVEMENT PROJECT (CIP) DETAIL**

## FY 2021 Budget

## FY 2021 CIP Detail by Purpose [City Cost]



## **FY 2021 CIP Detail by Funding Source [City Cost]**



**Impact of Capital Investments on Operating Budget** **General**

- **Taylor Regional Park and Sports Complex (TRPSC)** - The completion of the parks & recreation master plan will determine the long-range needs for maintaining the sports complex. Exact costs will be identified at the conclusion of the study, and an annual operating expense budget allocation will be determined.
- **Master Drainage Study** - Identify drainage projects that will potentially require debt issuance and/or utilize Municipal Drainage Utility System (MDUS) funding. Exact costs will be identified at the conclusion of the study.

 **Streets & Sidewalks**

- Many street reconstruction/repair projects will be incorporated into the Annual Street Maintenance Program currently budgeted at \$300,000.

 **Utility**

- **WWTP - Replace Influent Pumps & Valves** - Scheduled replacement to prevent potential emergency repairs costs. No anticipated additional operating costs.
- **WW - SCADA upgrades, Smoke Detection Program, and Leak Detection Program** - Future operating cost impacts will be determined as these programs are implemented/Performed.

 **Airport**

- **Terminal Apron Construction** - Will require routine maintenance costs however, potentially partially offset by additional parking fees. Potential cost/savings still under review.
- **Old Apron Rehab-Engineering/Design** - Potential cost/savings still under review.

 **Drainage**

- All drainage projects will reduce road repair costs and water damage to public and private property. Annual maintenance costs under consideration for MDUS-funded maintenance program. Exact figures still under consideration by City-contracted engineers and city leadership.



## Fee Schedule

**AIRPORT**Hanger and Tie Down Rental

		<u>Monthly Fee</u>
Hangar A	10 Units	\$ 218
Hangar B	6 Units	\$ 145
Hangar C	12 Units	\$ 304
Hangar D	12 Units	\$ 304
Hangar E	8 Units	\$ 304
E-1 & E-7	2 Units	\$ 368
E-6 & E-12	2 Units	\$ 410
Hangar F	12 Units	\$ 319
Hangar F-6A	1 Units	\$ 204
Tie Downs	27	\$ 43
Over Night Tie Downs	8	\$ 6 per night if no fuel is purchased
Late Payment fee, if not paid by due date		10%
Long Term ground lease for hangar construction		as negotiated

Fuel Sales

AV Gas LL100		as determined by City Manager
J		
e		
t		
A		as determined by City Manager

**ANIMAL CONTROL**Animal Adoption

\$ 80

Annual Animal Registration

If registration is done by veterinarian , the veterinarian retains \$1.50 of the fee and remits remainder to the City. All veterinarian costs incurred are passed on to the owner.

Dog/Cat - Altered (Spayed or neutered) proof is required	\$ 5	Per tag
Dog/Cat - Unaltered (Not spayed or neutered)	\$ 15	Per tag

Boarding Fees (on or off-site)

\$ 15 Per day

Chicken Permit

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and guidelines regarding chickens. The Code of Ordinances is available on the City of Taylor website.

\$ 20

Dangerous Dog/Vicious AnimalRegistration

Please refer to City of Taylor, Code of Ordinances, Chapter 4 for definitions and procedures regarding dangerous dogs/vicious animals. The Code of Ordinances is available on the City of Taylor website.

\$ 50 Per animal, per year

Owner Surrender

Animal-\*Animal is heartworm negative, current on vaccinations, altered and deemed adoptable by Animal Control Supervisor

\$ 40 Per occurrence

Animal-\*Animal is heartworm negative and deemed adoptable by Animal Control Supervisor, however needs vaccinations and/or alteration

\$ 80 Per occurrence

Litters (under 10 weeks of age)

\$ 60

Pet Carrier

Pet carrier cardbaord box

\$ 3 Each box

Impound fee

Live Animal

\$ 35 Per occurrence

Live Animal - After Hours

\$ 50 Per occurrence

Return Charges:

Loose animals that are picked up

\$ 35 Per occurrence

**CEMETERY**Grave Digging Fees

Normal Size	Weekdays 9am - 4pm	\$ 1,363
Normal Size	Weekdays after 3:30 pm; Holidays/Weekends	\$ 1,478
Infant or Ashes	Weekdays 9am - 4pm	\$ 693
Infant or Ashes	Weekdays after 3:30 pm; Holidays/Weekends	\$ 809
Oversize	Weekdays 9am - 4pm	\$ 1,617

Oversize	Weekdays after 3:30 pm; Holidays/Weekends	\$	1,733	
Disinterment	Weekdays 9am - 4pm	\$	1,964	
Disinterment	Weekdays after 3:30 pm; Holidays/Weekends	\$	2,252	
<b><u>Sale of Cemetery Spaces</u></b>				
Adult		\$	1,196	+ \$25 deed filing fee for each sale
Infant/Child or		\$	597	+ \$25 deed filing fee for each sale
Ashes		\$		
<b><u>Other Fees</u></b>				
Location & marking of		\$	26	
gravestone		\$		
Transfer of lots/spaces by		\$	37	
grantee		\$		
Temporary grave markers		\$	26	
<b><u>FIRE DEPARTMENT</u></b>				
<b><u>Fire Department Permits/Fees</u></b>				
False Fire Alarm (residential or commercial after 3rd alarm)		\$	50	
Special Events (includes plans review and inspection)		\$	100	Per occurrence
(Includes events on public or private property)				
Outdoor burn in city limits - Approved application permit (see Ordinance 2012-18)		\$	50	
Outdoor burn in city limits - Illegal (see Ordinance 2012-18 for penalty)		\$		Fine
Hydrant Flow Test (Taylor Fire Dept. Conducted)		\$	100	
Hydrant Flow Test (Taylor Fire Dept. Witnessed)				No Charge
<b><u>Inspections</u></b>				
Annual Fire Safety Inspection (Commercial Businesses)				No charge
Annual Fire Safety Inspection (Commercial Businesses - First and Second Re-Inspection)				No charge
Assisted Living Facility		\$	50	
Inspection		\$	50	
Day Care Facility Inspection		\$	100	
Nursing Home Inspection		\$		
Hospital		\$	100	
Inspection		\$	100	
Foster/Adoption Home		\$	25	
Inspection		\$		
Mobile/Food Trailer		\$	35	
Inspection		\$		
<b>Following fees to be paid in advance by licensed company who is applying for the permit:</b>				
<b><u>Plans Review</u></b>				
Fuel Distribution: Dispenser, Tank or Pipe Installation Plans Review		\$	100	
Fuel Distribution: Dispenser, Tank or Pipe Installation inspection / Test		\$	50	
First Re-Inspection		\$		No Charge
Second and Each Subsequent Re-Inspection		\$	100	
Fire Suppression System		\$	300	Per each system
Plans Review		\$	100	
Fire Suppression System Inspection / Test / Acceptance Test < 200 Heads		\$		
Fire Suppression System Inspection / Test / Acceptance Test > 200 Heads		\$	0.50	Per each head
First Re-Inspection		\$		No Charge
Second and Each Subsequent Re-Inspection		\$	200	
Fire Alarm System Plan		\$	100	Per each system
Review		\$		
Fire Alarm System		\$	50	
/test/acceptance test		\$		
First Re-Inspection		\$		No Charge
Second and Each Subsequent Re-Inspection		\$	100	
Kitchen vent hood suppression system plan review		\$	100	
Kitchen vent hood suppression system / test /acceptance test		\$	50	
First Re-Inspection		\$		No Charge
Second and Each Subsequent Re-Inspection		\$	100	
LP tank storage installation		\$	100	
plan review		\$		
LP tank storage inspection / test / acceptance		\$	50	

First Re- Inspection		No Charge
Second and Each Subsequent Re-Inspection	\$ 100	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.) plan review	\$ 100	
Alternative fire suppression systems (spray booths, Dry/Wet Chem., etc.)	\$ 50	
Building Plans, Site Plan, or Subdivision Plan Review	\$ 100	each
Fire Final Inspection	\$ 100	
Certificate of Occupancy Inspection (Existing building with no plans review)	\$ 50	

Fines for Negligent or Irresponsible Actions

A fine shall be charged for negligent, irresponsible, or otherwise unacceptable and malicious acts.

- 1 Charges may be filed in Municipal Court by the Taylor Fire Department, and a fine may be assessed.
- 2 Fines for such acts shall be assessed as follows:
  - Misadventure and/or Deliberate Risk taking (each incident) \$200 minimum plus Municipal Court Costs, if any.
  - Failure to respond to Lawful Warning or Order (each occurrence) \$200 minimum plus Municipal Court Costs, if any.
  - Injury to Fire Personnel due to deliberate act (each injury) - Any and all medical costs incurred by the employee, rehabilitation costs, loss of income, and any further compensation that may be necessary.
  - Damage to Fire Apparatus, equipment or property due to a deliberate act (each item)-The replacement cost of the individual item (see list)
  - 4 Outdoor Burn Fee (illegal) - Any burning that violates the city ordinance or state law not allowing burning thirty minutes before dawn or thirty minutes after dusk (see Ordinance 2012-18 for Penalty)

Note: The following list is not all-inclusive of equipment that may be damaged or contaminated during the course of a response effort.

Following fees may be assessed for Fire/EMS service at which the Taylor Fire Department responded. The same fees may be charged for specialized use - such as but not limited to movie production or stand-by services.

Apparatus

Aerial Apparatus (staffed with at least 2 personnel)	\$ 600	per truck, per hour
Brush Truck (staffed with at least 2 personnel)	\$ 325	per truck, per hour
Chief Vehicle (staffed with at least 1 person)	\$ 150	per hour
Class A Pumper (Type I, II, or similar staffed with at least 2 personnel)	\$ 450	per truck, per hour
Command Unit (staffed with at least 1 person)	\$ 150	per hour
Heavy Rescue Truck (staffed with 2 personnel)	\$ 500	per truck, per hour
Medical Response Vehicle (staffed with 2 personnel)	\$ 150	per truck, per hour
Rehab (staffed with 1 personnel)	\$ 75	per hour
Tender Apparatus (staffed with at least 2 personnel)	\$ 350	per truck, per hour

Personnel

Fire Inspectors	\$ 35	per hour
Fire		
Investigators	\$ 75	per hour
Firefighter/EMT	\$ 35	per hour
Haz-Mat Tech	\$ 40	per hour
Incident		
Commander	\$ 75	per hour
Swift Water		
Team	\$ 200	per hour

Equipment and Supplies

Equipment and supplies includes items such as water, foam, tools, hose, fuel, PPE, medical supplies, and any other item that is used or damaged as part of a response	Cost +10%
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**The following Fire/EMS fees are assessed and may be recovered by a loss recovery contractor as provided in Ordinance 2010-15:**

Motor Vehicle Incidents

<b>Level 1-</b>	\$ 435
Provides hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.	
<b>Level 2-</b>	\$ 495
Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. Billed at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.	
<b>Level 3- Car</b>	
<b>Fire</b>	\$ 605
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.	
<b>Level 4-</b>	\$ 1,800

Includes Level 1& 2 services as well as extraction (heavy rescue tools, ropes, airbags, cribbing, etc.) Billed at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. Will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. The level is to be billed only if equipment is deployed.

**Level 5-**

\$ 2,200

Includes Level 1, 2 & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). Billed at this level any time a helicopter is utilized to transport the patient(s).

**Level 6-**

**Itemized Response:** The city has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

Hazmat**Level 1-**

\$ 700

**Basic Response:** Claim will include engine response, first responder assignment, perimeter established, evacuations, set-up and command.

**Level 2-**

\$ 2,500

**Intermediate Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.

**Level 3-**

\$ 5,900

**Advanced Response:** Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of materials and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ \$300.00/Hazmat team.**

Pipeline Incidents/Power Line Incidents

\*Includes, but not limited to : Gas, Sewer, Septic to Sewer, and Water Pipelines

**Level 1-**

\$ 400

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command. Includes inspection without damage or breakage.

**Level 2-**

\$ 1,000

**Intermediate Responses:** Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair.

**Level 3- Itemized Claim****Charges**

**Advanced Response:** Claim will include engine response, first responder assignment, and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command. May include Hazmat team, Level A or B suit donning, breathing air and detection equipment. Supervise and/or assist pipeline repair to intermediate to major pipeline damage. May include set-up and removal or decon center, detection, recovery and identification of material. Disposal and environment clean up.

Fire Investigation**Fire Investigation Team-**

\$ 275 per hour

The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.

Includes: Scene Safety, Investigation, Source Identification, K-9/Arson Dog Unit, Identification

Equipment, Mobile Detection Unit, and Fire Report

Fires

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates. Itemized per person, at various pay levels for itemized products used.

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident:

**Assignment-**

\$ 400 per hour, per engine

Includes: Scene Safety, Investigation, Fire/Hazard Control

\$ 500 per hour, per truck

Water Incidents**Level 1-**

\$400 + \$50/hr, per rescue person

**Basic Response:** Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

**Level 2-**

\$800 + \$50/hr, per rescue person

**Intermediate Response:** includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. The City will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

**Level 3-**

\$2,000+\$50 per hour, per rescue person + \$100 per hour per Hazmat team member

**Advanced Response:** includes Level 1 and Level 2 services as well as D.A.R.T activation, donning breathing apparatus and detection equipment. Setup and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment cleanup. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

**Level 4-**

**Itemized Response:** The City has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.

Back Country or Special Rescue

Minimum: \$400 for the first response vehicle + \$50/hr per rescue person.

Additional Rates: \$400/hr per response vehicle and \$50/hr per rescue person.

**Itemized Response:** each incident will be billed with custom mitigation rates deemed usual, customary, and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

Chief Response: \$ 250 per hour

This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

Miscellaneous:

E	\$	400	per hour
n	\$	500	per hour
g	\$	300	per hour
i			
n			
e			
T			
r			
u			
c			
k			
Miscellaneous			
equipment			

Mitigation Rate Notes

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortize schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates(an average department's "actual personnel expense" and not just a firefighter's basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

**LIBRARY SERVICES**Library Meeting Room

Should there be damages or cleaning needed, the deposit will NOT be refunded. In addition to the deposit, charges to defray clearing or repairs or loss of equipment will be charged to the responsible group.

Refundable	\$	200	
Deposit	\$	50	first two hours
Individuals/Non Profit	\$	25	each additional hour
Individuals/Non Profit -	\$	100	first two hours
Additional Hours	\$	50	each additional hour
Business/Commercial			
Business/Commercial -			
Additional Hours			

Library Fees

Library card - Non-resident	\$	10	per year
Individual	\$	25	per year
Library card - Non-resident			
Family			
Library card -			
Resident		no charge	
Library card - replacement (1st replacement)	\$	2	
Library card - subsequent replacement cards	\$	5	
Copies - Black & White	\$	0.10	per impression
Copies - Color	\$	0.25	per impression
Overdue book	\$	0.10	per day; \$5 maximum
Lost or			
damaged book			
Processing fee for lost or damaged book(s)	\$	5	per book, non-refundable
PayPal online processing			
fee	\$	1	

**MISCELLANEOUS FEES AND PERMITS**

<u>Taxicab</u>	Vehicle permit fee	\$ 150	per vehicle
	Taxicab driver's permit	\$ 25	per year
	Horse drawn carriage permit	\$ 25	6 months
	Non-Motorized (Ex. Pedal Cabs)	\$ 25	per vehicle
<u>Street Closures</u>			
	Special Events (non-parade, non-filming)	\$ 75	
	P a r a d e	\$ 75	
<u>Processing Fee for Credit Card Payments made in-house or online</u>		\$ 3	
<u>Film Production Fees</u>			
<b>Activity:</b>			<b>Cost per Calendar Day</b>
Film			
Application Fee		\$ 25	
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area.		\$ 500	
Partial, non-disruptive use of a public building, park, right-of-way, or public area.		\$ 250	
Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking.		\$ 50	
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking.		\$ 25	
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles.		\$ 50	
F i l m i n g		\$ 250	=+min of one police officer & vehicle at rates specified under police Dept. Fees
<b>PARKS AND RECREATION</b>			
<u>Public Facility Rental</u>			
Murphy Park: Upper Pavilion Rental		\$ 150	per day + \$100 refundable deposit
Lower Pavilion Rental		\$ 130	per day + \$75 refundable deposit
Robinson Park: Pavilion		\$ 25	per day
Bull Branch Park: Pavilion		\$ 25	per day
Taylor Regional Park: Pavilion		\$ 25	per day
Heritage Square: Amphitheater		\$ 125 \$ 250 \$ 62.50 \$ 125 \$ 500	half day (less than 4 hours) full day (4 hours or more) half day (non-profit rate) full day (non-profit rate) refundable deposit
Heritage Square: Pavilion		\$ 75 \$ 150 \$ 37.50 \$ 75 \$ 300	half day (less than 4 hours) full day (4 hours or more) half day (non-profit rate) full day (non-profit rate) refundable deposit
Non-profit renter must be able to produce proof of non-profit status.			
<u>Public Property</u>			
Long term rental of space on public property for commercial purposes			As Negotiated
<u>Recreation Fees</u>			
Swimming Pool Admission: (Robinson Park & Murphy Park)			
Children (3 and under)			Free

Children (4 to 12 years old)	\$	2
Adults (13 to 59 years old)	\$	3
Seniors (60 and over)	\$	2
Family Passes - 30 admissions	\$	45
Family Passes - 60 admissions	\$	90

**Pool Rental for Parties:**

The YMCA will pay the City the regular admission price paid for each person attending parties.

**Pool use for daycares and day camps:**

The YMCA will pay the City the regular admission price paid for each daycare child or day campers attending the pool.

**Pool use for YMCA members:**

The YMCA will pay the City appropriate gate fee for each member of the YMCA attending the pool.

**Swim Lessons:**

The YMCA will pay the City \$5.00 for each swim lesson participant

**General Use of Athletic Fields:****Taylor Regional Park & Sports Complex**

Deposit	\$	100	
Hourly Use	\$	25	per hour, per field
Hourly Use with lights	\$	45	per hour, per field
Practice: per field, per month (2/week@2hrs each)	\$	200	
Gate fee	\$	10	per participating team

**Robinson Park**

Deposit (weekend rental)	\$	100	
Maintenance to field outside regular operating hours	\$	34	per/hr @ request of the renter
Rental Fee w/no lights	\$	25	per/day
Rental Fee with lights	\$	45	per/day
Recovery fee (ALL City fields) - All sports included	\$	5	per person/per season

**Athletic Fields (Taylor Regional Park & Sports Complex Only-Baseball/Softball only)**

Deposit	\$	250	Include concession, if applicable
Field attendants (minimum of 2 attendants)	\$	17	per attendant, per hour
Lights	\$	50	per field
Rentals	\$	100	per field, per day
Field Re-drag/Re-chalk	\$	25	per field, per drag/chalk

**Football and Soccer Fields**

Field Rental	\$	150	per field, per day
Lights	\$	50	per field

**Concession Stand (Taylor Regional Park & Sport Complex)****Concession Rentals Pay 10% of gross receipts**

Deposit	\$	250	
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**Beverage Use**

(Cost per bottle calculated by dividing current case price by the number of bottles per case)

**Vendors (Must obtain permission prior to event)**

With	\$	35	per day
Electricity	\$	25	per day

**No****electricity****PLANNING AND DEVELOPMENT SERVICES , ENGINEERING AND CONSTRUCTION**

All permits submitted through MyGovernmentOnline will be assessed a **\$15 Technology Fee**

Properties located within a Neighborhood Empowerment Zone may be eligible for a 50% reduction in the following fees:

Zoning, Platting, Site Plan, Building, Plumbing, Mechanical, Electrical, and Gas

**Building Permits**

All permits calculated on a per square foot basis will be charged a Weatherization Fee of \$ 0.005 Per Sq. Ft.

**New Residential and Residential Additions**

(Excludes multi-family greater than four units and mixed use)

Plan Review Fee (Collected at time of application) \$ 0.15 Per Sq. Ft.

Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)			
The permit fee includes intial inspections and one re-inspection. <b>Each re-inspection required after the first re-inspection will be charged an inspection fee of \$55.</b>			
<b>Residential Remodel</b>			
(Excludes multi-family greater than four units and mixed use)			
Plan Review Fee (Collected at time of application)	\$	75	
Permit Fee (Collected upon permit approval)	\$	0.50	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of <b>\$55.</b>			
<b>Residential Manufactured Home</b>			
Plan Review Fee (Collected at time of application)	\$	75	
Permit Fee (Collected upon permit approval)	\$	0.50	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of <b>\$55.</b>			
<b>Manufactured Home Park</b>			
Manufactured Home Park - additions or alterations to spaces	\$	25	per space
Manufactured Home Park - original permit application	\$	400	
Manufactured Home Park License (Annual Fee - 10 spaces or less)	\$	250	
Manufactured Home Park License (Annual Fee - greater than 10 spaces)	\$	500	
<b>New Commercial and Commercial Additions</b>			
(Includes multi-family greater than four units and mixed use)			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	1.00	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.25 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of <b>\$75.</b>			
<b>New Commercial - Shell Building</b>			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.60	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.15 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of <b>\$75.</b>			
<b>Commercial - Tenant Finish Out</b>			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.80	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.20 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of <b>\$75.</b>			
<b>Commercial Remodel</b>			
(Includes multi-family greater than four units and mixed use)			
Plan Review Fee (Collected at time of application)	\$	0.15	Per Sq. Ft.
Permit Fee (Collected upon permit approval)	\$	0.50	Per Sq. Ft.
(Includes Building, Electrical, Plumbing, and Mechanical - \$0.125 per sq. ft. each)			
The permit fee includes initial inspections and one re-inspection. Each re-inspection required after the first re-inspection will be charged an inspection fee of <b>\$75.</b>			
<b>Miscellaneous Electrical Permits</b>			
"T" Pole	\$	40	+ Inspection Fees

## FEE SCHEDULE

FY 2021 Budget

Meter Loop	\$	40	+ Inspection Fees
Miscellaneous Electrical	\$	40	+ Inspection Fees
Solar Panels	\$	40	+ Inspection Fees + \$75 Plan Review Fee
<b>Miscellaneous Mechanical Permits</b>			
HVAC Change Out - Less than 2,000 CFM	\$	40	+ Inspection Fees
HVAC Change Out - Greater than 2,000 CFM	\$	65	+ Inspection Fees
HVAC Electric Hook-up	\$	40	+ Inspection Fees
Miscellaneous Mechanical	\$	40	+ Inspection Fees
<b>Miscellaneous Plumbing Permits</b>			
Lawn Irrigation System	\$	40	+ Inspection Fees
Yard Line Repair (water, sewer, gas)	\$	40	+ Inspection Fees
Gas Meter Release	\$	40	+ Inspection Fees
Water Well (to ensure no backflow or cross connection to City water)	\$	40	+ Inspection Fees
Miscellaneous Plumbing	\$	40	+ Inspection Fees
<b>Other Miscellaneous Permits</b>			
Commercial Accessory Structures less than 200 square feet - \$ 40 + Inspection Fee + \$75 Plan Review Fee (Accessory Dwelling Units follow Residential Fees)			
Accessory Structures <b>greater than 200</b> square feet - \$ 40 or \$0.20 per sq. ft. whichever is greater + inspection fees (Accessory Dwelling Units follow Residential Fees)			
Residential and Commercial Accessory Structures greater than 200 square feet - \$ 40 or \$0.20 per sq. ft. whichever is greater + inspection fees + \$75 Plan Review Fee			
Certificate of Occupancy - Commercial (Includes Customer Service Inspection - CSI)	\$	80	+ Inspection Fees
Customer Service Inspection (CSI) - Residential	\$	80	
Demolition	\$	25	+ Inspection Fees
Driveway	\$	40	+ Inspection Fees
Fence (Under 6 feet tall)	\$	25	+ Inspection Fees
Fence (Over 6 feet tall)	\$	25	+ Inspection Fees +\$75 Plan Review Fee
Foundation Leveling and Repair - \$40 + \$0.10 per sq. ft. + inspection fees			
<b>Mobile Food Vendors and Food Courts</b>			
Moving - from outside City Limits	\$	150	+ Inspection Fees
Moving - within City Limits	\$	130	+ \$35 escort fee
Pool (above ground)	\$	65	+ \$35 escort fee
Pool (in ground)	\$	50	+ Inspection Fees + \$75 Plan Review Fee
Porch or Deck	\$	100	+ Inspection Fees + \$75 Plan Review Fee
Tent Revival	\$	40	+ Inspection Fees
Work in the City Right-of-Way (no engineering review)	\$	35	
Work in the City Right-of-Way (with engineering review)	\$	40	+ 1% of project cost + engineering inspection fees
Engineering inspection fees			
Tree Removal Permit	\$	40	+ Inspection Fees
<b>Inspection Fees</b>			
Initial Inspection (Residential)	\$	55	
Each Re-inspection (Residential)	\$	55	
Initial Inspection (Commercial)	\$	75	
Each Re-inspection (Commercial)	\$	75	
<b>Medical gas inspections/re-inspections</b>			
Engineering inspections	\$	250	
Inspections after normal hours (M - F - 8 a.m. to 5 p.m.)	\$	100	3% of project cost per hour
<b>Fees for Work Without a Permit</b>			
Work without a permit - First Offense			Double the permit fee
Work without a permit - Second and Subsequent Offenses filed in Municipal Court			Triple the permit fee & citation
<b>Planning, Zoning, Subdivision, Site Development</b>			
<b>Annexation</b>			
Voluntary Annexation (with notice)	\$	100	application fee + \$250 review fee + notices
Voluntary Annexation (without notice)	\$	100	application fee + \$150 review fee

<b>Comprehensive Plan</b>	\$	100	application fee + \$250 review fee + notices
Land Use Plan Amendment	\$	100	application fee + \$250 review fee + notices
Thoroughfare Plan Amendment			
<b>Zoning</b>			
Re-zoning	\$	100	application fee + \$250 review fee + notices
Specific Use Permit	\$	100	application fee + \$250 review fee + notices
Planned Development Initial Submittal	\$	100	application fee + \$500 review fee + notices
<b>Planned Development Re-Submittal</b>	\$	300	review fee for each re-submittal
<b>Appeals</b>	\$	100	application fee + \$150 review fee + notices
Variance	\$	100	application fee + \$150 review fee + notices
<b>Special Exceptions</b>	\$	100	application fee + \$150 review fee + notices
<b>Zoning Verification Letter</b>	\$	50	
<b>Site Development</b>	\$	100	application fee + \$300 review fee
Site Plan Initial Submittal	\$	300	review fee for each re-submittal
<b>Site Plan Re-Submittal</b>			
<b>Site Development Inspection Fee</b>	\$	0.05	per sq. ft. of impervious cover paid at plan approval
<b>Subdivision</b>			
<u>Final Plats (includes Amended Plats and Re-Plats)</u>			
Final Plat Initial Submittal	\$	100	application fee + \$300 review fee + \$30 per lot
<b>Final Plat Re-Submittal</b>	\$	300	review fee for each re-submittal
<u>Preliminary Plats</u>			
Preliminary Plat Initial Submittal	\$	100	application fee + \$550 review fee + \$35 per lot
<b>Preliminary Plat Re-Submittal</b>	\$	300	review fee for each re-submittal
<u>Subdivision Improvement Plans (Construction Plans)</u>			
Improvement Plans Initial Submittal	\$	500	application fee + 1% of improvement cost paid prior to plan approval
Improvement Plans Re-Submittal	\$	500	review fee for each re-submittal
<b>Improvements Inspection Fee</b>		3%	of improvements cost paid at plan approval
Variance	\$	100	application fee + \$150 review fee + notices
<b>Plat Certification</b>	\$	50	
<b>Miscellaneous Fees</b>			
Recording Fees (all application types)			Set by Williamson County - paid by applicant
Mailed Notices (all application types)	\$	5	per notice
Pipeline Permit	\$	2,500	+ Annual Fee (\$3 per rod within right-of-way)
<b>Professional services recovery fee:</b> If an outside consultant for the city is required for an applicant's project, the applicant is required to pay the estimated fee for such service prior to such service being conducted and shall pay or receive a refund for the difference between the estimated fee and the actual fee within thirty (30) days of the city's receipt of an invoice from the outside consultant for the services rendered. The city may require that additional fees be deposited when the original fee is exhausted or is projected to be exhausted. In such event, the city shall prepare an estimate of the additional fees for the outside consultant and send the applicant written notice of the additional fees that must be deposited, accompanied by the estimate. The applicant shall pay the estimated additional fee deposit within fifteen (15) days of date of the notice.			
<b>Sign Permits</b>			
Banner	\$	25	
Approved banner signs shall be displayed for a maximum of 90 days per calendar year. Non-profit, faith-based, governmental, and service clubs are exempt from paying the fee.			
New Sign or Sign Re-Facing	\$	40	+\$1.60 per square foot
Freestanding Signs over 8 ft Tall	\$	40	+\$1.60 per square foot +\$75 Plan Review Fee

Internally Illuminated Signs	\$	40	+ \$1.60 per square foot +\$75 Plan Review Fee
Temporary Use Directional Sign	\$	25	per calendar year per real estate agency + \$5 for each sign
Only allowed to be displayed from noon to 5 p.m. on Sundays. Can be displayed in the right-of-way as an off-site sign. See sign ordinance for additional requirements.			
Temporary Use Directional Sign	\$	25	first sign + \$5 each additional sign
Redemption Fee			
Sign Initial Inspection Fee	\$	50	
Each Re-Inspection	\$	50	

Roadway Impact Fees**FOR PROPERTY PLATTED/SUBDIVIDED PRIOR TO FEBRUARY 13, 2014 AND AFTER****APRIL 24, 2007**

Applicable Fees in Enterprise &amp; Empowerment Zones are charged 50% of the posted rates.

Residential Single Family (1 LUE Equivalency)	\$	480.32
Residential Multi-Family (0.61 LUE Equivalency)	\$	293.00
Retail/Commercial (1000/Sq Ft = 1.73 LUE Equivalency)	\$	830.95
Industrial (1000/Sq Ft = 1.01 LUE Equivalency)	\$	485.12
Prison (1000/Sq Ft = 2.40 LUE Equivalency)	\$	1,152.77
Schools (0.09 LUE Equivalency/Student)	\$	43.23

**ROADWAY IMPACT FEES ORDINANCE 2014-03 ADOPTED FEBRUARY 13, 2014****FOR PROPERTY DEVELOPED AFTER FEBRUARY 13, 2014****EFFECTIVE FEE**

SERVICE AREA ONE (1)	\$	480	PER L.U.E.
SERVICE AREA TWO (2)	\$	318	PER L.U.E.

Sidewalks

Cash-in-Lieu Fee	\$	10	per Sq Ft
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Right-of-way License

Original License	\$	350
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Impact Fees (For projects platted between 1/10/02 and 4/24/06)

\*Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

\*All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

<u>Meter Type</u>	<u>Meter Size</u>	<u>Meter</u>	<u>Ratio to 5/8"</u>		
			<u>Water Fee</u>	<u>Sewer Fee</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1	\$923	\$272	\$ 1,195
Simple	3/4"	1.50	\$1,384	\$409	\$ 1,793
Simple	1"	2.50	\$2,307	\$681	\$ 2,989
Simple	1-1/2"	5	\$4,615	\$1,362	\$ 5,977
Simple	2"	8	\$7,384	\$2,179	\$ 9,563
Compound	2"	8	\$7,384	\$2,179	\$ 9,563
Turbine	2"	10	\$9,230	\$2,724	\$ 11,954
Compound	3"	16	\$14,768	\$4,359	\$ 19,127
Turbine	3"	24	\$22,151	\$6,538	\$ 28,690
Compound	4"	25	\$23,074	\$6,811	\$ 29,885
Turbine	4"	42	\$38,765	\$11,442	\$ 50,207
Compound	6"	50	\$46,149	\$13,622	\$ 59,770
Turbine	6"	92	\$84,914	\$25,064	\$ 109,977

Compound	8"	80	\$73,838	\$21,795	\$	95,633
Turbine	8"	160	\$147,676	\$43,589	\$	191,265
Compound	10"	115	\$106,142	\$31,330	\$	137,472
Turbine	10"	250	\$230,744	\$68,108	\$	298,852
Compound	12"	330	\$304,582	\$89,903	\$	394,484

Impact Fees (For projects platted after (4/24/06)

\*Applicable Fees in Enterprise and Empowerment Zones are charged at 50% of the posted rates.

\*All fees required in connection with the subdivision ordinance as set forth herein shall be payable at the time of the initial review, in the case of an initial review, or at the time each plat is filed.

<u>Meter Type</u>	<u>Meter Size</u>	<u>Ratio to 5/8"</u> <u>Meter</u>	<u>Water Fee</u>	<u>Sewer Fee</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1	\$943	\$531	\$ 1,474
Simple	3/4"	1.50	\$1,415	\$796	\$ 2,211
Simple	1"	2.50	\$2,359	\$1,327	\$ 3,686
Simple	1-1/2"	5	\$4,717	\$2,654	\$ 7,371
Simple	2"	8	\$7,548	\$4,246	\$ 11,794
Compound	2"	8	\$7,548	\$4,246	\$ 11,794
Turbine	2"	10	\$9,435	\$5,308	\$ 14,743
Compound	3"	16	\$15,096	\$8,493	\$ 23,589
Turbine	3"	24	\$22,644	\$12,739	\$ 35,383
Compound	4"	25	\$23,587	\$13,270	\$ 36,857
Turbine	4"	42	\$39,627	\$22,294	\$ 61,921
Compound	6"	50	\$47,175	\$26,540	\$ 73,715
Turbine	6"	92	\$86,801	\$48,834	\$ 135,635
Compound	8"	80	\$75,479	\$42,464	\$ 117,943
Turbine	8"	160	\$150,958	\$84,928	\$ 235,886
Compound	10"	115	\$108,501	\$61,042	\$ 169,543
Turbine	10"	250	\$235,873	\$132,700	\$ 368,573
Compound	12"	330	\$311,352	\$175,164	\$ 486,516

Impact Fees (For projects platted after (1/26/12)

<u>Meter Type</u>	<u>Meter Size</u>	<u>Ratio to 5/8"</u> <u>Meter</u>	<u>Water Fee</u>	<u>Sewer Fee</u>	<u>Total Fee</u>
Simple	5/8" x 3/4"	1	\$1,770	\$1,230	\$ 3,000
Simple	3/4"	1.50	\$2,655	\$1,845	\$ 4,500
Simple	1"	2.50	\$4,425	\$3,075	\$ 7,500
Simple	1-1/2"	5	\$8,850	\$6,150	\$ 15,000

Simple	2"	8	\$14,160	\$9,840	\$	24,000
Compound	2"	8	\$14,160	\$9,840	\$	24,000
Turbine	2"	10	\$17,700	\$12,300	\$	30,000
Compound	3"	16	\$28,320	\$19,680	\$	48,000
Turbine	3"	24	\$42,480	\$29,520	\$	72,000
Compound	4"	25	\$44,250	\$30,750	\$	75,000
Turbine	4"	42	\$74,340	\$51,660	\$	126,000
Compound	6"	50	\$88,500	\$61,500	\$	150,000
Turbine	6"	92	\$162,840	\$113,160	\$	276,000
Compound	8"	80	\$141,600	\$98,400	\$	240,000
Turbine	8"	160	\$283,200	\$196,800	\$	480,000
Compound	10"	115	\$203,550	\$141,450	\$	345,000
Turbine	10"	250	\$442,500	\$307,500	\$	750,000
Compound	12"	330	\$584,100	\$405,900	\$	990,000

**POLICE DEPARTMENT**

<u>Accident Report</u>	\$	6	Per report
CD of Report	\$	5	Per CD
Certified Copy of Report	\$	8	Per Report
<u>Dispatching fee for other jurisdiction -</u>			
By contract as negotiated by City Manager and approved by City Council			
<u>Fingerprinting Service</u>	\$	10	Per set
<u>Police Report</u>	\$	0.10	Per Page, After 50 Pages
DVD's	\$	3.00	
CD's	\$	1.00	
<u>Police unit (vehicle)</u>	\$	25	Per hour
<u>Security fee for off-duty police officer (3 hrs/officer minimum)</u>	\$	42	Per hour

**SOLID WASTE COLLECTION**

Collected by City on monthly utility bill. Pick up once per week.

**Residential**

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax(8.25%)**

<u>Container Size:</u>			
Single 96 gallon cart	\$	12.04	Base Fee/month
Each additional cart	\$	3.91	Base Fee/month
<u>Curbside Recycling (pickup every other week):</u>			
Single 96 gallon cart	\$	3.25	Base Fee/month
Each additional cart	\$	3.25	Base Fee/month
Multi-Family Resident - Single User	\$	7	Base Fee/month
Multi-Family Resident - Multiple Users	\$	16	Base Fee/month

Customer requesting a one time additional waste/bulk item(s) collection (in addition to normal service) will be advised of a one-time additional charge prior to the scheduling of the additional pickup. Pricing determined by service provider.

**Commercial**

Fees calculated at **Base Fee/month + Franchise Fee (10%) + Sales Tax (8.25%)**

<u>Container Size:</u>			
<u>96 Gallon Cart (additional pick up is \$25):</u>			
One X Per week pick up	\$	18.91	Base Fee/month
Two X's Per week pick up	\$	27.08	Base Fee/month
Three X's Per week pick up	\$	33	Base Fee/month
Four X's Per week pick up	\$	41.27	Base Fee/month
Five X's Per week pick up	\$	51.15	Base Fee/month
<u>2 Cubic Yards (additional pick up is \$25):</u>			
One X Per week pick up	\$	52.37	Base Fee/month
Two X's Per week pick up	\$	86.71	Base Fee/month
Three X's Per week pick up	\$	107.32	Base Fee/month

<b>3 Cubic Yards (additional pick up is \$35):</b>			
One X Per week pick up	\$ 68.54	Base Fee/month	
Two X s Per week pick up	\$ 119.23	Base Fee/month	
Three X s Per week pick up	\$ 169.79	Base Fee/month	
Four X s Per week pick up	\$ 199.77	Base Fee/month	
Five X s Per week pick up	\$ 247.66	Base Fee/month	
<b>4 Cubic Yards (additional pick up is \$45):</b>			
One X Per week pick up	\$ 86.71	Base Fee/month	
Two X s Per week pick up	\$ 151.72	Base Fee/month	
Three X s Per week pick up	\$ 219.51	Base Fee/month	
Four X s Per week pick up	\$ 264.16	Base Fee/month	
Five X s Per week pick up	\$ 343.08	Base Fee/month	
<b>6 Cubic Yards (additional pick up is \$55):</b>			
One X Per week pick up	\$ 108.38	Base Fee/month	
Two X s Per week pick up	\$ 178.90	Base Fee/month	
Three X s Per week pick up	\$ 265.54	Base Fee/month	
Four X s Per week pick up	\$ 298.84	Base Fee/month	
Five X s Per week pick up	\$ 364.88	Base Fee/month	
<b>8 Cubic Yards (additional pick up is \$65):</b>			
One X Per week pick up	\$ 131.88	Base Fee/month	
Two X s Per week pick up	\$ 218.56	Base Fee/month	
Three X s Per week pick up	\$ 307.07	Base Fee/month	
Four X s Per week pick up	\$ 378.08	Base Fee/month	
Five X s Per week pick up	\$ 477.12	Base Fee/month	
<b>10 Cubic Yards (additional pick up is \$75):</b>			
One X Per week pick up	\$ 160.76	Base Fee/month	
Two X s Per week pick up	\$ 252.90	Base Fee/month	
Three X s Per week pick up	\$ 350.43	Base Fee/month	
Four X s Per week pick up	\$ 453.38	Base Fee/month	
Five X s Per week pick up	\$ 597.90	Base Fee/month	

Roll Offs - include the following: (Delivery Charge + Daily Rental + Haul Cost)

<u>Delivery</u>			
<u>Charge:</u>			
*Delivery Charge is calculated at <b>Fee per delivery + Franchise Fee (10%) + Sales Tax (8.25%)</b>			
<u>Tax (8.25%)</u>			
20 yd Roll-Off	\$ 126.25	Fee per delivery	
30 yd Roll-Off	\$ 126.25	Fee per delivery	
40 yd Roll-Off	\$ 126.25	Fee per delivery	

<u>Daily rental:</u>			
*Daily Rental is calculated at <b>Rate/day + Franchise Fee (10%) + Sales Tax (8.25%)</b>			
20 yd Roll-Off	\$ 1.95	Rate/day	
30 yd Roll-Off	\$ 1.95	Rate/day	
40 yd Roll-Off	\$ 1.95	Rate/day	

<u>Haul cost:</u>			
*Haul Cost is calculated at <b>Cost per haul + Franchise fee (10%) + Sales Tax (8.25%)</b>			
20 yd Roll-Off	\$ 388.46	Cost per haul	
30 yd Roll-Off	\$ 466.14	Cost per haul	
40 yd Roll-Off	\$ 543.83	Cost per haul	

One time collection of Bulky wastes on call for 2 cu yd, 3 cu yd, 4 cu yd, 6 cu yd, 8 cu yd or 10 Cubic yards

Delivery Charge	\$ 72.58	Fee/delivery
Daily Rental	\$ 4.35	Rate/day
Haul cost	\$ 72.58	Cost per haul

Industrial Solid Waste Collection Services - collected by service provider

Spring and Fall cleanup

Per Standard pick-up truck load	\$ 10
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Assessments	Trailer (16' to 18')	\$ 20
	Lot clean up	Actual cost + 10% admin fee
	Paving assessment	n/a
Lien Fees		
	Filing of Lien with Williamson County	Per current County rate
	Release of Lien with Williamson County	Per current County rate
Waste Hauling		
	Liquid waste hauler discharge permit	\$ 100 each year (1) vehicle \$ 25 each additional vehicle \$ 0.05 (or \$50.00 per 1,000 gals.) per gallon (based on the size of tanker).
	Discharge fee	

For Special Industrial Wastes that are manifested by State regulation, excluding water or wastewater treatment plant sludge, the rate per haul of a roll off container is \$205.00.

Disposal charges shall be determined following receipt of a waste profile determining handling and classification of the specific waste stream.

Rates are subject to modification by City approval.

## UTILITIES

Deposits for all single family, commercial, industrial, irrigation accounts per connection.

\*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount
5/8" x 3/4"	<10,000	\$ 100
3/4"	<10,000	\$ 120
1"	<10,000	\$ 130
1½"	<15,000	\$ 175
2"	<15,000	\$ 225
3"	<15,000	\$ 275
4"	<25,000	\$ 425
6"	<25,000	\$ 625
8"	<50,000	\$ 1,025
10"	<75,000	\$ 1,525
12"	<150,000	\$ 2,525

\*\*If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

Deposits for all multi-family dwelling accounts per connection.

\*Deposits waived on additional connections to those customers that have a current City of Taylor utility account with good payment history during the last five years. Good payment history is no disconnections for non-payment and no outstanding balances.

Meter Size	Avg. Gallons consumption/month**	Deposit Amount calculated as follows:
5/8" x 3/4"	<10,000	\$100 +(((# units -1) x 0.7)x\$100)
3/4"	<10,000	\$120 +(((# units -1) x 0.7)x\$100)
1"	<10,000	\$130 +(((# units -1) x 0.7)x\$100)
1½"	<15,000	\$175+(((# units -1) x 0.7)x\$100)
2"	<15,000	\$225 +(((# units -1) x 0.7)x\$100)
3"	<15,000	\$275 +(((# units -1) x 0.7)x\$100)
4"	<25,000	\$425+(((# units -1) x 0.7)x\$100)

\*\*If average monthly consumption is found to be in excess of minimum, customer may be assessed additional deposit as determined by the City Manager.

## Tap Fees

Water Taps		
1"	\$ 1,375	per tap
1½"	\$ 1,735	per tap
2"	\$ 1,929	per tap
Sewer Taps		
4"	\$ 1,338.94	per tap
6"	\$ 1,491.16	per tap

## Backflow Prevention

Initial Permit	\$ 25
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## Water Rates

Rates for all single family, commercial, industrial and irrigation accounts per connection.

Total monthly charges include the minimum base rate plus block rate structure for single family, commercial, and industrial. For irrigation the minimum base rate plus \$6.93 per 1,000 gallons.

## Base Rate

<u>Meter Size</u>		<u>Monthly Minimum Charge</u>	
5/8" x 3/4"		\$ 32.25	
1"		\$ 53.87	
1½"		\$ 80.61	
2"		\$ 129.02	
3"		\$ 258.05	
4"		\$ 403.19	
6"		\$ 807.34	
Living Unit Equivalent (LUE)		\$ 13.17	for each LUE
<b>Residential:</b>			
Block 1	per kgals. (0-2,000 gallons)	\$ 3.28	
Block 2	per kgals. (2001-5,000 gallons)	\$ 3.61	
Block 3	per kgals. (5,001-9,000 gallons)	\$ 3.92	
Block 4	per kgals. (above-9,000 gallons)	\$ 4.58	
<b>Non-Residential:</b>			
Block 1	per kgals. (0-15,000 gallons)	\$ 4.43	
Block 2	per kgals. (15,001-45,000 gallons)	\$ 4.87	
Block 3	per kgals. (45,001-120,000 gallons)	\$ 5.31	
Block 4	per kgals. (above-120,000 gallons)	\$ 5.75	
<b>Irrigation:</b>	All usage	\$ 6.93	per 1,000 gallons
<u>Bulk Water Rate</u>		\$ 6.17	per 1,000 gallons
<u>Sewer Rates</u>			

**Rates for all Single Family Dwelling accounts per connection.**

Total "charge" includes monthly minimum plus **\$6.91**-per 1,000 gallons . Usages is based on three consecutive months average water billing during low use period (December, January and February).

<u>Meter Size</u>		<u>Monthly Minimum Charge</u>	
5/8" x 3/4"		\$ 28.84	
1"		\$ 28.84	
1½"		\$ 28.84	
2"		\$ 28.84	
3"		\$ 28.84	
4"		\$ 28.84	
6"		\$ 28.84	

**Rates for all multi- family dwelling, commercial and industrial accounts per connection.**

Total monthly charge includes monthly minimum plus **\$6.91**- per 1,000 gallons.

<u>Meter Size</u>		<u>Monthly Minimum Charge</u>	
5/8" x 3/4"		\$ 28.84	
1"		\$ 28.84	
1½"		\$ 28.84	
2"		\$ 28.84	
3"		\$ 28.84	
4"		\$ 28.84	
6"		\$ 28.84	

Additional Utility ServiceFees:

Administrative/Processing Fee	\$ 25
After Hours Connection Fee	\$ 50
Connect Fees	\$ 25
Fire Hydrant Meter-Base Fee (no consumption included)	\$ 100
Fire Hydrant Meter-Deposit	\$ 600
Late Fee (Applied to balance of account if not paid by due date indicated on bill)	10%
Lock Fee	\$ 25
Meter Fee	\$ 275
*Meter Fee is either \$275 or cost of meter at time of City purchase - whichever amount is greater.	
Meter Flow Test-In-House	\$ 40
Plugged/Pulled Meter Fee	\$ 75
Reconnect Fee	\$ 25
Reread Fees	\$ 20
Return Check & NSF Electronic Draft Fees	\$ 30
Return Trip Fee	\$ 20
Third Party Meter Flow Test-Commercial	\$ 175
Third Party Meter Flow	
Test-Residential	\$ 95
Transfer Fee	\$ 20
Unauthorized Usage Fee (customer turns water back on to avoid the after charge)	\$ 75

Municipal Drainage Utility System

Equivalent Residential Unit (ERU)		Monthly Rate	
Residential (includes multi-family) = 1 ERU/Unit		\$ 3	Per ERU
Non-residential= \$3.00 per 2,500 sq ft of impervious area		\$ 3	minimum fee

**Transportation User Fee TRIP FACTOR INDEX****TRANSPORTATION USER FEE SCHEDULE**

Category	Units	Trip Factor	SubCategories
Building Materials	1,000 SF	4.49	Building Materials and Lumber Store, Hardware/Paint Store, Nursery
Convenience Market	1,000 SF	34.57	Convenience Market (no gas pumps), Convenience Market with Gas Pumps, Gasoline/Service Station
Medical Office	1,000 SF	3.57	Medical-Dental Office Building, Clinic, Veterinary Hospital/Veterinary Clinic
Restaurant	1,000 SF	11.15	Restaurant, Drinking Place
Fast Food	1,000 SF	26.15	Fast Food Restaurant w/out Drive-Thru Window, Fast Food Restaurant with Drive-Thru Window, Donut Place w/out Drive-Thru Window, Donut Place with Drive-Thru Window
Hospital/Nursing Home	1,000 SF	0.74	Hospital, Nursing Home
Indoor Recreation	1,000 SF	3.53	Bowling Alley, Movie Theater, Health Fitness Club
Lodging	Rooms	0.47	Hotel, Motel
Business Office	1,000 SF	1.29	General Office Building, Single Tenant Office Building, United States Post Office, Research and Development Center, Business Park
Bank	1,000 SF	12.13	Walk-In Bank, Drive-In Bank
Salon	1,000 SF	1.93	Hair Salon
General Retail	1,000 SF	3.71	Shopping Center, Apparel Store, Arts and Craft Store, DVD/Video Rental
Auto Part/Service/Wash	1,000 SF	4.46	Quick Lubrication Vehicle Shop, Self Service Car Wash, Automated Car Wash, Automobile Parts Sales, Automobile Parts and Service
Large School/Day Care	students	0.2	All schools w/greater than 50 students
Day Care	1,000 SF	12.46	Daycare Center (less than 50 students)
Supermarket/Pharmacy	1,000 SF	8.4	Supermarket, Pharmacy/Drugstore
Prison	1,000 SF	2.91	Prison
Superstore	1,000 SF	4.35	Free-Standing Discount Superstore
Outdoor Recreation	acres/campsites	0.3	Campground/RV Park, Golf Course, Arena
Car Sales	1,000 SF	2.62	New Car Sales
Warehousing	1,000 SF	0.32	Warehousing
Industrial	1,000 SF	0.73	General Light Industrial, General Heavy Industrial, Manufacturing, Utilities

	<b>Monthly BaseTrip Rate</b>	<b>Monthly Charge</b>
<b>Nonresidential Tiers</b>		
Tier I*	0-8.99	\$25.00
Tier II	9.00-13.65	\$33.00
Tier III	13.66-27.30	\$50.00
Tier IV	27.31-53.99	\$67.00
Tier V	54.00-102.00	\$84.00
Tier VI	102.01+	\$133.00
<b>Residential</b>		
Single Family	flat rate	\$8.00
Multi-Family	flat rate	\$8.00

Calculation: Trip factor times square foot divided by 1,000 square foot=rate

\*All churches will be placed in Tier I



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## Statistical Information

	Sep-16	Sep-17	Sep-18	Sep-19
<b>Number of employees (excluding police and fire):</b>				
Classified	67	67	66	66
Exempt	21	21	23	23
<b>Area in square miles</b>	19.1	19.1	21	21
<b>City of Taylor facilities and services:</b>				
Miles of streets (paved and unpaved)	112	112	114	114
Miles of alleys (paved and unpaved)	10	10	10	10
Number of Bridges	16	16	16	16
Bridge deck (sq. ft.)	40,435	40,435	40,435	40,435
Number of Street Lights	1,114	1,114	1,114	1,114
<b>Culture and Recreation:</b>				
Parks	8	8	9	9
Park acreage	331	331	332	332
Swimming pools	2	2	2	2
Football/Soccer Fields	3	3	3	3
Baseball and Softball fields	20	20	20	20
Tennis courts	8	8	8	8
<b>Fire Protection:</b>				
Number of stations	2	2	2	2
Number of fire personnel and officers	24	24	24	24
Number of calls answered	1,487	2,211	2,063	2,063
Number of inspections conducted	292	323	329	329
<b>Police Protection:</b>				
Number of stations	1	1	1	1
Number of sworn officers	27	27	29	29
Non sworn officers	9	9	12	12
Number of patrol units	18	18	23	23
<b>Number of law violations:</b>				
Physical arrests	459	459	708	708
Traffic violations	2,842	1,368	7,436	7,436
Parking violations	21	21	15	15
<b>Water System:</b>				
Miles of water mains	121.00	121	123	123
Number of service connections	5,605	6,013	6,456	6,456
Number of fire hydrants	598	598	619	619
Daily average consumption in gallons	2,077,750	2,077,750	2,002,231	2,002,231
Maximum daily capacity of plant in gallons (MGD)	12.00	12	12	12

	Sep-16	Sep-17	Sep-18	Sep-19
<b>Wastewater System:</b>				
Miles of sanitary sewers	89	89	91	91
Miles of storm sewers	4.00	4	4	4
Number of treatment plants	1	1	1	1
Number of service connections	5,450	5,747	5,848	5,848
Daily average treatment in gallons	1,339,000	1,339,000	1,494,000	1,494,000
Maximum daily capacity of treatment plant in gallons (MGD)	4.00	4	4	4
<b>Facilities and services not included in the primary government:</b>				
<b>Airport:</b>				
Number of Hangers	52	52	64	64
Number of Tie-Downs	27	27	27	27
Length of runway (ft.)	4,000	4,000	4,000	4,000
<b>Cemetery:</b>				
Number of platted plots	9,857	9,857	9,857	9,857
Number of plots owned	5,620	5,620	5,620	5,620
Acres maintained	135	135	137	137



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## Ordinances

Budget Ordinance	330
Tax Ordinance	331
Fee Ordinance	333

## ORDINANCE NO. 2020-09

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF TAYLOR, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021.**

**WHEREAS**, the City Manager of the City of Taylor, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2020 and ending September 30, 2021; and

**WHEREAS**, a public hearing on such budget was held on September 10, 2020, was given notice and made in accordance with the law and within the time limits set forth by law; and

**WHEREAS**, such public hearing was held prior to the final adoption of this ordinance.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:**

**SECTION 1.** The attached budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, is hereby in all things approved and adopted and it shall be effective as of October 1, 2020.

**SECTION 2.** The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

**SECTION 3.** That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

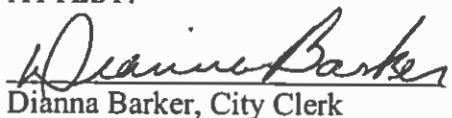
**SECTION 4.** In accordance with Article VIII of the City Charter, Ordinance No. 2020-09 was introduced before the City Council on August 13, 2020.

**PASSED, APPROVED, and ADOPTED** on the 10 day of September, 2020.



Brandt Rydell, Mayor  
Taylor City Council

ATTEST:



Dianna Barker  
Dianna Barker, City Clerk

**ORDINANCE NO. 2020-10**

**AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF TAYLOR, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE FISCAL YEAR 2021.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:**

**SECTION 1.** That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Taylor, Texas for the Fiscal Year 2021 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.613755** cents on each One Hundred Dollars (\$100.00) valuation of property.

**THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE**

**THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 2.07 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$12.46**

**SECTION 2.** That there is hereby levied and there shall be collected for the City of Taylor, Texas, to provide for Interest and Sinking Funds for the Fiscal Year 2021 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of **\$0.195460** cents on each One Hundred Dollars (\$100.00) valuation of property.

**SUMMARY**

Maintenance and Operation of the Municipal Government	<b>\$0.613755</b>
Interest and Sinking	<b>\$0.195460</b>
Total Tax per \$100.00 of valuation	<b>\$0.809215</b>

**SECTION 3.** All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

**SECTION 4.** The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended, and the Act.

**SECTION 5.** A delinquent tax accrues interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid.

**SECTION 6.** That all ordinances and parts of ordinances in conflict herewith are hereby repealed.

**SECTION 7.** In accordance with Article VIII, of the City Charter, Ordinance No. 2020-10 was introduced before the City Council on August 13, 2020.

**PASSED, APPROVED, and ADOPTED** on the 10 the day of September, 2020.



Brandt Rydell, Mayor  
Taylor City Council

ATTEST:



Dianne Barker, City Clerk

## ORDINANCE NO. 2020-11

AN ORDINANCE AMENDING ORDINANCE NO. 2019-24 ADOPTED ON SEPTEMBER 26, 2019 BY CHANGING CERTAIN RATES AND OTHER SERVICES PROVIDED BY THE CITY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TAYLOR:

**SECTION 1.0** That the certain rates and fees for services provided by the city, for the support of the general government of the City of Taylor, Texas be amended in accordance with the changes shown in the attached Exhibit A - Fee Schedule.

**SECTION 2.0** That the amendment, as shown in words and figures in Exhibit A, is hereby approved in all aspects and adopted as an amendment to Ordinance No. 2019-24.

**SECTION 3.0** All other provisions of Ordinance No. 2019-24 shall remain in full force and effect.

**SECTION 4.0** In accordance with Article VIII of the City Charter, Ordinance 2020-11 was introduced before the Taylor City Council on the 10<sup>th</sup> day of September, 2020.

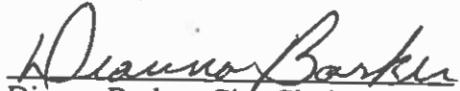
**SECTION 5.0** This Ordinance shall be in full force and effect beginning October 1<sup>st</sup>, 2020.

PASSED, APPROVED, and ADOPTED on the 24 day of September 2020.



Brandt Rydell, Mayor

ATTEST:



Dianna Barker  
Dianna Barker, City Clerk



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## Glossary

**Accrual Basis** – The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

**Accrued Expenses** - Expenses incurred but not due until a later date.

**ACH**- See Automated Clearing House.

**ADA**- American Disability Act

**Adjustment to Base (ATB)** - items are additional service programs, personnel, and/or equipment that was not part of, nor approved as a continuing program in previous budgets..

**Ad Valorem Tax – (current)** All property, real personal, mixed tangible, intangible, annexations, additions, and improvements to property located within the taxing units jurisdiction that are subject to taxation on January 1 of the current fiscal year. Following the final passage of the appropriations ordinance, the City Council set the tax rate and levy for the current fiscal year beginning October 1 and continuing through the following September 30.

**Ad Valorem Tax – (delinquent)** All taxes are due on receipt of bill and are delinquent if not paid before February 1<sup>st</sup> of the fiscal year in which it is imposed.

**Ad Valorem Tax – (penalty and interest)** A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus a one (1%) percent for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

**Appropriation** – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

**Arbitrage** - The simultaneous purchase and sale of the same or an equivalent security in order to profit from price discrepancies. In government finance, the most common occurrence of arbitrage involves the investment of the proceeds from the sale of tax-exempt securities in a taxable money market instrument that yields a higher rate, resulting in interest revenue in excess of interest costs.

**Assessed Valuations** – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

**Asset** – A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

**Audit** – A comprehensive review of the manner in which the government's resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, tests the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

**Automated Clearing House (ACH)** - The direct fund transfer authorization from one bank account to another.

**Authorized Position** - Employee positions in the adopted budget to be filled during the year.

**Available (Undesignated) Fund Balance**- This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**AWOS** – Automated Weather Observation System.

**Balanced Budget** – Budget in which income equals expenditure.

**Base Budget**- A recurring set of [funds](#) provided to a [department](#) at the onset of each [budget period](#). The base budget is used to keep the department functioning, and is derived from the previous year's spending and [adjustments](#) such as [inflation](#).

**Bench Mark** – A comparison of performance across many organizations in order to better understand one's own performance.

**Beginning Fund Balance** – Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year encumbrances.

**Bond** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

**Bond, General Obligation (G.O.)** – Bond backed by the full faith, credit taxing power of the government.

**Bond, Revenue** - Bond backed only by the revenues from a specific enterprise or project, such as a hospital or toll road.

**Bonded Debt** – That portion of indebtedness represented by outstanding bonds.

**Budget** – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

**Budgetary Basis**- This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

**Budget Calendar** – The schedule of key dates or milestones that the City follows in the preparation, adoption and administration of the budget.

**Budget Category** – A group of expenses related by function. The City uses five budget categories including: Salaries and Benefits, Supplies and Materials, Repair and Maintenance, Other Services and Charges, and Capital Outlay.

**Budgeted Funds** – Funds that are planned for certain uses but have not been formally or legally authorized by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

**Budget Message** - The opening section of the Annual Budget that provides the City Council and the public with an overview of the important aspects of the budget.

**CAPCOG** – Capital Area Council of Governments

**Capital Asset** – Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

**Capital Expenditures** – Outflows of spend-able resources for the acquisitions of long-term assets.

**Capital Improvements Program** – A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term needs.

**Capitalized Lease Proceeds** – Financing obtained through a three or seven-year leasing program for durable equipment and rolling stock.

**Capital Outlay** – Fixed asset which have a value of \$5,000 or more and have a useful economic lifetime of more than one year.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

**Capital Recovery Fee** – see Impact Fee

**Cash Basis** – A basis of accounting under which transactions are recognized only when cash changes “hands”.

**CDBG** – Community Development Block Grant

**CDC** – Community Development Corporation

**Certificate of Obligation (C.O.)** – A form of general obligation debt.

**Certified Tax Roll** – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

**Comprehensive Annual Financial Report (CAFR)** – The financial report that encompasses all funds and component units of the government. The CAFR should contain (a) the basic financial statements and required supplementary information, (b) combining statements to support columns in the basic financial statements that aggregate information from more than one fund or component unit, and (c) individual funds statements as needed.

**CIP** – Capital Improvement Projects.

**COBRA** -Consolidated Omnibus Budget Reconciliation Act.

**Comprehensive Plan Implementation Committee (CPIC)** is a committee made up of town residents. The CPIC is responsible for ensuring that the implementation of the Comprehensive Plan accurately reflects the interests of the community and the work is synthesized into final, consistent policies and ordinances.

**Consumer Price Index** - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in cost of living (i.e. economic inflation).

**Contingency** – A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not budgeted.

**Contingency Reserves** – A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves is to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

**Contractual Services** – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

**Council-Manager Government** - Form of government where an elected city council is responsible for making policy, passing ordinances, voting appropriations, and having overall supervisory authority in the city government.

**Current Taxes** – Taxes levied for and due in the current budget period.

**Debt Limit**- The maximum amount of gross net of debt which is legally permitted.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal interest.

**Deficit** – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date due.

**Demand** – Reflects the scope of a program in terms of population or user activity.

**Department** – A logical division or classification of activities within the City. (e.g. Police Department, Community Development, etc.)

**Depreciation** – The process of estimating and recording the lost usefulness, expired useful life or diminution of service from fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation, or the reserve cost, in order to replace the item at the end of its useful life.

**Distinguished Budget Presentation Awards Program** – A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Division** – A separately budgeted segment of a department.

**EEOC** - Equal Employment Opportunity Commission

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

**Ending Fund Balance** - The unencumbered cash remaining in a fund at the end of the fiscal year.

**EPA** – Environmental Protection Agency

**Expenditure** – The actual outflow of funds paid for an asset obtained or goods and services obtained.

**FMLA** - Family Medical Leave Act

**Filing Fee** – A processing and review fee charge when any map (or plat) is tender to the planning department.

**Fiscal** – Pertaining to finances in general.

**Fiscal Year** – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Taylor has specified October 1 to September 30 as its fiscal year.

**Fixed Assets** – Assets of a long-term character, that are intended to continue to be held or used such as land, buildings, and improvements other than buildings, machinery and equipment.

**Franchise** – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

**Full Faith and Credit** – A pledge of the general taxing power of the city to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Full-Time Equivalent** – The numeric breakdown of city positions. A regular full-time employee (40 hours per week) equals one (1.0) full-time equivalent. Part-time positions are calculated as 0.5 full-time equivalents.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

**Fund Balance** – The excess of assets over liabilities in a governmental fund.

**General Fund** – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

**General Obligation (G.O.) Bonds** – Bonds for the payment of which the full faith and credit of the City is pledged.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards of and guidelines to financial accounting and reporting. These principles: govern the form and content of the basic financial statements of an entity; encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time; include not only broad guidelines of general application, but also detailed practices and procedures; and, provide a standard by which to measure financial presentations.

**GIS** – Geographic Information System

**Goals** – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

**GASB - Governmental Accounting Standard Board**

**Governmental Funds** – Funds, within a governmental accounting system, that support general tax supported governmental activities.

**Government Finance Officer's Association (GFOA)** - An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

**Grants** – Contributions or gifts of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

**HIPPA** - Health Insurance Portability and Accountability Act

**House Bill 3195**- House Bill passed during the 80<sup>th</sup> Legislative Session requiring the city council or county commissioner's court to identify at the budget stage that the proposed budget anticipates raising more total property taxes than the year before. The bill also requires a separate ratification vote to adopt a budget that raises more total property taxes than in the previous year.

**Hotel/Motel Tax** – Pursuant to State law, a tax is levied upon the cost of occupancy of any room or space furnished by any hotel/motel. The current rate of taxation is 13% (7% of which is paid to the City and budgeted for limited uses and 6% of which is collected by the State).

**I&S G.O. Bond Fund** – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund)

**Impact Fee** – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

**Income** – Funds available for expenditure during a fiscal year.

**Infrastructure** – Substructure or underlying foundation of the City (e.g. streets, utility lines water and wastewater treatment facilities, etc.)

**Inputs** – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

**Interfund Transfers** – Amounts transferred from one fund to another.

**Intergovernmental Revenue**- Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

**Internal Service Funds**- A proprietary fund used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component unites, or to other governments, on a cost-reimbursement basis.

**Investments** – Securities and real estate held for the generation of revenue in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

**Legal Debt Margin** - The excess of the amount of debt legally authorized over the amount of debt outstanding.

**Levy** – (Verb) To impose taxes, special assessments, or special charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or special charges imposed by a government.

**Liability** – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

**Line Item Budget** – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.) separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issuance.

**MDUS** – Municipal Drainage Utility System

**Modified Accrual Basis** – The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under this basis, revenues are recognized when they become both “measurable” and “available to finance expenditures within the current period”. Expenditures are recognized when the related fund liability is incurred except for: (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than normal amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if approximately offset by interest earning on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due.

**Objectives** – Specific, measurable targets set in relation to goals.

**Open Meeting Law** – Law that states that every regular, special, or called meeting of a governmental body shall be open to the public. Written notice of the time, date, place, and subject of each meeting must be posted in an accessible place to the general public at least 72 hours before the meeting.

**Operating Budget** – Plans of current, day-to-day expenditures and the proposed means of financing them.

**Ordinance** – A formal legislative enactment by the governing board of a municipality. If an ordinance is not in conflict with any higher form of law, such as a state statute or constitution provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter is less formal and has a lower legal “status”. Ordinarily, statutes or characters will specify or imply those legislative actions that must be by ordinance and those which may be by resolution. Revenue raising measures such as these required for imposition of taxes, special assessments and service charges, universally require ordinances.

**Pass-Through Grants** – Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

**Performance Budget** – A budget where expenditures are based primarily on measurable performance of activities and work programs.

**Performance Indicators** – Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

**Performance Measures** – Specific quantitative and qualitative measures of work performed as an objective of the department.

**Program** – A logical division or classification of activities within the City or within a Department. See also Department.

**Property Tax** – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Proprietary Fund** – Funds, within a governmental accounting system, that operate like business entities. These Funds are characterized as either enterprise or internal service funds.

**Reserve** – A portion of fund restricted for a specific purpose and is, therefore, not available or recommended for general appropriation.

**Retained Earnings** – An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

**Revenue** – Funds received as income. It includes such items as tax payments, fees from specific services, fines, franchise fees, etc.

**Revenue Bond** – Bond whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates)

**Resolution** - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Sales Tax** – Levied on applicable sales of goods and services at the rate of 8.25 percent in Taylor. The City receives revenue from the sales tax at the rate of 1.5 percent. The Taylor Economic Development Corporation received revenue from sales tax at the rate of .5 percent. Revenue from the remaining portion of the rate is collected by the State.

**Service Charges** – Service charges are allocated to all Enterprise Fund activities (e.g. water/sewer) for indirect management and administrative support provided by General Fund departments.

**Special Revenue Fund** – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purpose (e.g. Hotel/Motel Special Revenue Fund).

**Standard Operating Procedures** - Step-by-step instructions on how to perform a task or job.

**TAV** – Taxable assessed valuations.

**TISD** - Taylor Independent School District

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

**TCAT** - Temple College at Taylor

**TAKS** - Texas Assessment of Knowledge Test

**TCEQ** – Texas Commission of Environmental Quality

**TEA** - Texas Education Agency

**TEDC** – Taylor Economic Development Corporation

**TMRS** -Texas Municipal Retirement System

**TUF**- Transportation User Fee

**Transfer In/Out** – Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

**Undesignated Fund Balance** – The excess of a fund's assets over its liabilities and reserves which has not been officially assigned a particular purpose by the governmental board.

**Unreserved Fund Balance** – The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**User Charges** – The payment of a fee for direct receipt of a public service by the party who benefits from the service.

**Utility Fund** – See Water/Wastewater Utility Fund

**Water/Wastewater Utility Fund** – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**Williamson County Appraisal District (WCAD)**— Established under state law granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the Taxing unit.

**Working Capital** – The excess of current assets over current liabilities.